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210	Technical Officer (Radio-Therapy)	B	492 to 498
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216	Khalasi	D	504 to 506
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226	Executive Engineer (A/C & R)	A	526 to 528
227	Assistant Engineer (A/C&R)	B	529 to 531
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231	Assistant Engineer (Civil)	B	539 to 540
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251	Senior Plumber	C	579 to 580
252	Plumber	C	581 to 582
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262	Animal House Attendant Grade I	C	599 to 601
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264	Animal House Attendant Grade III	D	604 to 606
265	Hospital Attendant Grade I	C	607 to 608
266	Hospital Attendant Grade II	D	609 to 610
267	Hospital Attendant Grade III	D	611 to 612
268	Chief Medical Social Service Officer	A	613 to 614
269	Supervising Medical Social Service Officer	A	615 to 616
270	Medical Social Service Officer Grade I	B	617 to 618
271	Medical Social Service Officer Grade II	B	619 to 620
272	Technical Officer (O.T.)	B	621 to 622
273	Technical Assistant (O.T.)	C	623 to 625
274	Technician (O.T.)	B	626 to 628
275	Operation Theatre Assistant	C	629 to 632
276	Sanitary Attendant Grade I	C	633 to 635
277	Sanitary Attendant Grade II	D	636 to 638
278	Sanitary Attendant Grade III	D	639 to 641
279	Senior Sanitation Officer	B	642 to 644
280	Sanitation Officer	B	645 to 647
281	Sanitary Inspector Grade I	C	648 to 650
282	Sanitary Inspector Grade II	C	651 to 653
283	Life Guard	B	654 to 655
284	Yoga Instructor	B	656
285	Suprentendent (Hostal)	B	657 to 658
286	Physical Training Instructor	B	659
287	Social Psychologist	B	660
288	Vocational Counsellor	B	661
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RECRUITMENT RULES FOR FACULTY POSITION

Sl. No.	Nomenclature of the post as existing at this Institute	Recruitment Rules therefor
01	Medicine	<p>i) A medical qualification included in Schedule I & II or part II of the third Schedule of the Indian Medical Council Act of 1956 (candidates possessing the qualifications included in Part-II of the third Scheduled should also fulfill the conditions specified in Section 13(3) of the Act).</p> <p>ii) A postgraduate qualification, i.e. M.D. in Medicine or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of M.D. in Medicine or a qualification recognized equivalent thereto.</p>
02	Surgery	<p>i) Same as for Assistant Professor of Medicine at Sl. No. 01 above.</p> <p>ii) A postgraduate qualification, i.e. M.S. in Surgery or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of M.S. in Surgery or a qualification recognized equivalent thereto.</p>
03	Obstetrics & Gynaecology	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) A postgraduate qualification i.e. M.D/MS in Obstetrics & Gynecology or a recognized qualification equivalent thereto..</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MD/MS in Obstetrics & Gynecology or a qualification recognized equivalent thereto.</p>
04	Orthopaedics	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) A postgraduate qualification, i.e. M.S. in Orthopedics or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of M.S. in Orthopedics or a qualification recognized equivalent thereto.</p>
05	Pediatrics	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) A postgraduate qualification, i.e. M.D. in Pediatrics or a recognized qualification equivalent thereto in the discipline/subject.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MD in Pediatrics or a qualification recognized equivalent thereto.</p>



06	Dermatology & Venereology	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) M.D. in Dermatology & Venereology or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution after obtaining the qualifying degree of M.D. in Dermatology & Venereology or a qualification recognized equivalent thereto.</p>
07	Oto-rhinolaryngology (ENT)	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) A postgraduate qualification e.g. MS in E.N.T. or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of M.S. in E.N.T. or a qualification recognized equivalent thereto.</p>
08	Ophthalmology	<p>i) Same as for Assistant Professor of Medicine at Sl. No. 01 above.</p> <p>ii) A postgraduate qualification, i.e. M.D./M.S. in Ophthalmology or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of M.D./M.S. in Ophthalmology or a qualification recognized equivalent thereto.</p>
09	Rheumatology	<p>i) Same as for Assistant Professor of Medicine at Sl. No. 01 above.</p> <p>ii) D.M. in Rheumatology/DM in Clinical Immunology (2 years or 3 years or 5 years or 6 years recognized course) or a qualification recognized equivalent thereto.</p> <p>iii) One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of D.M. in Rheumatology/Clinical Immunology (2 years or 5 years recognized course) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing 03 years or 06 years recognized Degree of D.M. in Rheumatology/ Clinical Immunology.</p>
10	Pathology	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) M.D. in Pathology or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution after obtaining the qualifying degree of MD in Pathology or a qualification recognized equivalent thereto.</p>
11	Microbiology	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) A postgraduate qualification i.e. M.D. in Microbiology or a recognized qualification equivalent thereto in the discipline/subject.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of M.D. in Microbiology or a qualification recognized equivalent thereto.</p>

12	Radio-Diagnosis	<ul style="list-style-type: none"> i) Same as for Assistant Professor of Medicine at SI.No. 1 above. ii) A postgraduate qualification, e.g. M.D. in Radio-Diagnosis or a recognized qualification equivalent thereto. iii) Three years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of MD in Radio Diagnosis or a qualification recognized equivalent thereto.
13	Radiotherapy	<ul style="list-style-type: none"> i) Same as for Assistant Professor of Medicine at SI.No. 1 above. ii) A postgraduate qualification, i.e. M.D. in Radiotherapy or a recognized qualification equivalent thereto. iii) Three years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of MD in Radiotherapy or a qualification recognized equivalent thereto. Experience in operating Linear Accelerator is desirable.
14	Cardiology	<ul style="list-style-type: none"> i) Same as for Assistant Professor of Medicine at SI.No. 1 above. ii) D.M. in Cardiology (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto. iii) One year teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the Degree of D.M. in Cardiology (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized Degree of D.M. in Cardiology.
15	Cardio-thoracic & Vascular Surgery	<ul style="list-style-type: none"> i) Same as for Assistant Professor of Medicine at SI.No. 1 above. ii) M.Ch. in CTVS (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto. iii) One year teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the Degree of M.Ch. in CTVS (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized Degree of M.Ch. in CTVS.
16	Gastroenterology	<ul style="list-style-type: none"> i) Same as for Assistant Professor of Medicine at SI.No. 1 above. ii) D.M. in Gastroenterology (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto. iii) One year teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the Degree of D.M. in Gastroenterology (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized Degree of D.M. in Gastroenterology.
17.	Gastro-Intestinal Surgery & Liver Transplantation	<ul style="list-style-type: none"> i) Same as for Assistant Professor of Medicine at SI.No. 1 above. ii) M.Ch. in G.I. Surgery (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto. iii) One year teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the Degree of M.Ch. in G.I. Surgery (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized Degree of M.Ch. in G.I. Surgery.

18	Nephrology	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) D.M. in Nephrology (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto.</p> <p>iii) One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of D.M. in Nephrology (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized Degree of D.M. in Nephrology.</p>
19	Urology for Renal Transplantation	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) M.Ch. in Urology (2 years or 3 years or 5 years or 6 years recognized course) or a qualification recognized equivalent thereto</p> <p>iii) One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of M.Ch. in Urology (2 years or 5 years recognized course) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing 03 years or 06 years recognized Degree of M.Ch. in Urology.</p>
20	Neurology	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) D.M. in Neurology (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto.</p> <p>iii) One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of D.M. in Neurology (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized Degree of D.M. in Neurology.</p>
21	Neuro-Surgery	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) M.Ch. in Neuro-Surgery (2 years or 3 years or 5 years or 6 years recognized course) or a qualification recognized equivalent thereto.</p> <p>iii) One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of M.Ch. in Neuro-Surgery (2 years or 5 years recognized course) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing 03 years or 06 years recognized Degree of M.Ch. in Neuro-Surgery.</p>
22	Medical Oncology	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) D.M. in Medical Oncology (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto.</p> <p>iii) One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of D.M. in Medical Oncology (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized Degree of D.M. in Medical Oncology.</p>
23	Surgical Oncology	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) M.Ch. in Surgical Oncology (2 years or 3 years or 5 years or 6 years recognized course) or a qualification recognized equivalent thereto.</p> <p>iii) One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of M.Ch. in Surgical Oncology (2 years or 5 years recognized course) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing 03 years or 06 years recognized Degree of M.Ch. in Surgical Oncology.</p>

24	Endocrinology & Metabolism	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) D.M. in Endocrinology & Metabolism (2 years or 3 years or 5 years or 6 years recognized course) or a qualification recognized equivalent thereto.</p> <p>iii) One year teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the Degree of D.M. in Endocrinology & Metabolism (2 years or 5 years recognized course) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing 03 years or 06 years recognized Degree of D.M. in Endocrinology & Metabolism.</p>
25.	Assistant Professor of Anesthesiology	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) A postgraduate qualification i.e. M.D in Anesthesiology or a recognized qualification equivalent thereto. Three years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of MD in Anesthesiology or a qualification recognized equivalent thereto.</p>
26.	Transfusion Medicine	<p>ii) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>i) A postgraduate qualification i.e. MD in Transfusion Medicine or Blood Banking or a recognized qualification equivalent thereto.</p> <p>ii) Three years teaching and/or research experience in Blood Bank with special training in Immunology, Haematology, Fractionation techniques and clinical aspects of Blood Transfusion from a recognized Institution after obtaining the qualifying degree of MD in Transfusion Medicine or Blood Banking or a qualification recognized equivalent thereto.</p>
27	Psychiatry	<p>iii) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>i) A postgraduate qualification i.e. M.D. in Psychiatry or a qualification recognized equivalent thereto.</p> <p>ii) Three years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of MD in Psychiatry or a qualification recognized equivalent thereto.</p>
28.	TB & Chest	No Such Post is in existence as far as AIIMS, New Delhi is concerned.
29.		CENTRE FOR DENTAL EDUCATION & RESEARCH
	Conservative Dentistry & Endodontics	<p>i) A Graduate Dental Qualification e.g. included in Part-I of Dentist Act, 1948</p> <p>ii) MDS in Conservative Dentistry & Endodontics or a qualification recognized equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of MDS in Conservative Dentistry & Endodontics or a qualification recognized equivalent thereto.</p>
	Oral & Maxillofacial Surgery	<p>i) A Graduate Dental Qualification e.g. included in Part-I of Dentist Act, 1948</p> <p>ii) MDS in Oral & Maxillofacial Surgery or a qualification recognized equivalent thereto.</p>

	<p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MDS in Oral & Maxillofacial Surgery or a qualification recognized equivalent thereto.</p>
Oral Medicine & Radiology	<p>i) A Graduate Dental Qualification e.g. included in Part-I of Dentist Act, 1948</p> <p>ii) MDS in Oral Medicine & Radiology or a qualification recognized equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MDS in Oral Medicine & Radiology or a qualification recognized equivalent thereto.</p>
Oral Pathology & Microbiology	<p>i) A Graduate Dental Qualification e.g. included in Part-I of Dentist Act, 1948.</p> <p>ii) MDS in Oral Pathology & Microbiology/Oral Pathology or a qualification recognized equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MDS in Oral Pathology & Microbiology/Oral Pathology or a qualification recognized equivalent thereto.</p>
Pedodontics & Preventive Dentistry	<p>i) A Graduate Dental Qualification e.g. included in Part-I of Dentist Act, 1948</p> <p>ii) MDS in Pedodontics & Preventive Dentistry/ Pedodontics or a qualification recognized equivalent thereto.</p> <p>iv) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MDS in Pedodontics & Preventive Dentistry/Pedodontics or a qualification recognized equivalent thereto.</p>
Periodontology	<p>i) A Graduate Dental Qualification e.g. included in Part-I of Dentist Act, 1948</p> <p>ii) MDS in Periodontia/Periodontology or a qualification recognized equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MDS in Periodontia/ Periodontology or a qualification recognized equivalent thereto.</p>
Prosthodontics & Crown Bridge	<p>i) A Graduate Dental Qualification e.g. included in Part-I of Dentist Act, 1948</p> <p>ii) MDS in Prosthodontics/Prosthodontics & Crown & Bridge or a qualification recognized equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MDS in Prosthodontic /Prosthodontics & Crown & Bridge or a qualification recognized equivalent thereto.</p>

	Public Health Dentistry	<p>i) A Graduate Dental Qualification e.g. included in Part-I of Dentist Act, 1948</p> <p>ii) MDS in Public Health Dentistry/Community Dentistry or a qualification recognized equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MDS in Public Health Dentistry/Community Dentistry or a qualification recognized equivalent thereto</p>
30.	Clinical Hematology	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) D.M. in Cl. Hematology (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto.</p> <p>iii) One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of D.M. in Clinical Hematology (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized Degree of D.M. in Cl. Hematology.</p>
32.	Pediatrics Surgery	<p>i) Same as for Assistant Professor of Medicine at Sl.No. 1 above.</p> <p>ii) M.Ch. in Pediatric Surgery (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto.</p> <p>iii) One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of M.Ch. in Pediatric Surgery (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized Degree of M.Ch. in Pediatric Surgery.</p>
31.	Plastic Surgery	<p>i) Same as for Assistant Professor of Medicine at Sl. No. 1 above.</p> <p>ii) M.Ch. in Plastic Surgery (2 years or 3 years or 5 years or 6 years recognized course) or recognized qualification equivalent thereto.</p> <p>(iii) One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of M.Ch. in Plastic Surgery (2 years or 5 years recognized course) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing 03 years or 06 years recognized Degree of M.Ch in Plastic Surgery.</p>
32.	Pulmonary Medicine & Sleep Disorder	<p>i) Same as for Assistant Professor of Medicine at Sl. No. 1 above.</p> <p>ii) D.M. in Pulmonary Medicine (2 years or 3 years or 5 years or 6 years recognized course) or a qualification recognized equivalent thereto.</p> <p>iii) One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of D.M. in Pulmonary Medicine (2 years or 5 years recognized course) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing 03 years or 06 years recognized Degree of D.M. in Pulmonary Medicine.</p>

33.	Anatomy	<p>For Medical Candidates</p> <ul style="list-style-type: none"> i) A medical qualification included in Schedule I & II or part II of the third Schedule of the Indian Medical Council Act of 1956 (candidates possessing the qualification included in Part-II of the third Schedule should also fulfill the conditions specified in Section 13(3) of the Act) ii) A postgraduate qualification, e.g. MS in Anatomy or a recognized qualification equivalent thereto. iii) Three years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of MS in Anatomy or a qualification recognized equivalent thereto. <p>For Non-Medical Candidates</p> <ul style="list-style-type: none"> i) Master's Degree in Anatomy from a recognized Institution or a recognized qualification equivalent thereto. ii) A Doctorate Degree from a recognized University. iii) Three years teaching and/or research experience in a recognized Institution in the discipline/subject concerned after obtaining the Doctorate Degree
34.	Physiology	<p>For Medical Candidates</p> <ul style="list-style-type: none"> i) Same as for Assistant Professor of Medicine at Sl. No. 1 above. ii) A postgraduate qualification, i.e. M.D. in Physiology or a recognized qualification equivalent thereto. iii) Three years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of MD in Physiology or a qualification recognized equivalent thereto. <p>For Non-Medical Candidates</p> <ul style="list-style-type: none"> i) A Postgraduate qualification, i.e. Masters Degree in Physiology. ii) A Doctorate Degree from a recognized University. iii) Three years teaching and/or research experience in a recognized Institution in the discipline/subject concerned after obtaining the Doctorate Degree.
35.	Biochemistry	<p>For Medical Candidates:-</p> <ul style="list-style-type: none"> i) Same as for Assistant Professor of Medicine at Sl. No. 1 above. ii) A postgraduate qualification, i.e. MD in Biochemistry or a recognized qualification equivalent thereto. iii) Three years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of MD in Biochemistry or a qualification recognized equivalent thereto.

	<p><u>For Non-Medical Candidates</u></p> <p>i) A postgraduate qualification, i.e. Master's Degree in Medical Biochemistry/Biochemistry. ii) Doctorate Degree of a recognized University. iii) Three years teaching and/or research experience in a recognized Institution in the discipline/subject concerned after obtaining the Doctorate Degree.</p>	
36.	<p><u>For Medical candidates</u></p> <p>i) Same as for Assistant Professor of Medicine at Sl. No. 1 above. ii) A postgraduate qualification i.e. M.D. in Pharmacology or a recognized qualification equivalent thereto in the discipline/ subject. iii) Three years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of MD in Pharmacology or a qualification recognized equivalent thereto.</p> <p><u>For Non-Medical candidates</u></p> <p>i) A postgraduate qualification i.e. Masters Degree in Pharmacology/ Drug Assay/ Chemistry/ Biochemistry/Zoology. ii) A Doctorate degree from a recognized university. (iii) Three years teaching and/or research experience in a recognized Institution in the discipline/subject concerned after obtaining the Doctorate Degree.</p>	Pharmacology
37.	<p>i) Same as for Assistant Professor of Medicine at Sl. No. 1 above. ii) A postgraduate qualification, e.g. MD in Community Medicine/ Preventive & Social Medicine or a recognized qualification equivalent thereto. Candidates possessing M.D. in other clinical subjects are also eligible provided that they have acquired the above essential qualification of a Degree in Community Medicine/ Preventive & Social Medicine at a later stage. iii) Three years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of MD in Community Medicine/Preventive & Social Medicine or a qualification recognized equivalent thereto. For candidates who have done M.D. in Preventive & Social Medicine or Community Medicine in addition to MD in other Clinical subjects, half (½) of the total experience required for the post should be in the subject of Community Medicine after the candidate has acquired MD in Preventive & Social Medicine/Community Medicine.</p>	Community Medicine
38.	<p>i) Same as for Assistant Professor of Medicine at Sl. No. 1 above. ii) A Postgraduate qualification e.g. MD in Forensic Medicine or a recognized qualification equivalent thereto. iii) Three years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of MD in Forensic Medicine or a qualification recognized equivalent thereto.</p>	Forensic Medicine
39.	<p>i) A postgraduate qualification i.e. Master's Degree in any Life Sciences or Electron Microscope.</p>	Electron Microscope (Anatomy)

	<p>ii) A Doctorate Degree of recognized University.</p> <p>iii) Three years teaching and/or research experience in the Ultra-structural studies after obtaining the Doctorate Degree. The candidates should possess experience in teaching organizing course in Electron Microscope and carrying out independent research in Ultra-structural studies.</p>	
40	<p>Same as for Assistant Professor of Cardiology above.</p>	<p>Pediatric Cardiology under CTVS</p>
41	<p>i) Same as for Assistant Professor of Anesthesiology at Post Code No. 02 above.</p> <p>ii) D.M. in Cardiac Anesthesia (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto.</p> <p>iii) One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of D.M. in Cardiac Anesthesia (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized Degree of D.M. in Cardiac Anesthesia.</p>	<p>Cardiac Anesthesia</p>
42	<p>ESSENTIAL:</p> <p>i) M.B.B.S.</p> <p>ii) A postgraduate qualification, i.e. MD/ MS in Medical/ Surgical Disciplines viz. Paediatrics/ Medicine/ Anaesthesia/Surgery or a qualification recognized equivalent thereto.</p> <p>EXPERIENCE</p> <p>Three years teaching and/or research experience after obtaining the postgraduate degree in Medical/Surgical Disciplines viz. Paediatrics/ Medicine/ Anaesthesia/ Surgery or qualification recognized equivalent thereto. Two years experience, out of the above three years, should be in a recognized Intensive Care Unit providing Intensive Care Service including post Cardiac Surgical patient care.</p>	<p>Intensive Care (CTVS)</p>
43.	<p>i) Same as for Assistant Professor of Anesthesiology at Post Code No. 02 above.</p> <p>ii) A postgraduate qualification, i.e. M.D. in Emergency Medicine or MD in Medicine or MS in General Surgery or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MD/MS in aforesaid specialties or a qualification recognized equivalent thereto. However, candidates having experience of working in casualty/emergency departments will be preferred.</p>	<p>Emergency Medicine (Main), JPNATC & NCI Jhajjar</p>

44	Hospital Administration	<p>i) Same as for Assistant Professor of Anesthesiology at Sl. No. 02 above.</p> <p>ii) A postgraduate qualification i.e. MD in Hospital Administration or a recognized qualification equivalent thereto.</p> <p style="text-align: center;">OR</p> <p>Master's in Hospital Administration from an MCI recognized Institution/University or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in Hospital Administration in a recognized Institution after obtaining the qualifying postgraduate degree of MD in Hospital Administration or Master's in Hospital Administration (MHA) or a recognized qualification equivalent thereto.</p>
45.	Laboratory Medicine	<p>FOR MEDICAL CANDIDATES</p> <p>i) Same as for Assistant Professor of Anesthesiology at Sl. No. 02 above.</p> <p>ii) A postgraduate qualification, i.e. M.D. in Laboratory Medicine or Microbiology or Pathology or Biochemistry or Hematology or qualification recognized equivalent thereto. However, the candidates possessing MD in Laboratory Medicine will be preferred.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MD in the aforesaid specialties or a qualification recognized equivalent thereto.</p> <p style="text-align: center;">FOR NON-MEDICAL CANDIDATES</p> <p>i) A postgraduate qualification i.e. Master's Degree in the discipline/ allied subjects.</p> <p>ii) A Doctorate Degree i.e. Ph.D in Biochemistry or Hematology or Pathology of a recognized University or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject concerned after obtaining the Doctorate Degree.</p>
46.	Nuclear Medicine (Main & NCI Jhajjar)	<p>i) Same as for Assistant Professor of Anesthesiology at Sl. No. 02 above.</p> <p>ii) A postgraduate qualification i.e. M.D. in Nuclear Medicine or a qualification recognized equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MD in Nuclear Medicine or a qualification recognized equivalent thereto.</p>

47.	Neuro-Surgery (Main & JPNATC)	<p>i) Same as for Assistant Professor of Anesthesiology at Sl. No. 02 above.</p> <p>ii) M.Ch. in Neuro-Surgery (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto.</p> <p>iii) One year teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the Degree of M.Ch. in Neuro-Surgery (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized Degree of M.Ch in Neuro-Surgery.</p>
48.	Neuro- Anaesthesia (JPNATC)	<p>i) Same as for Assistant Professor of Anesthesiology at Sl. No. 02 above.</p> <p>ii) D.M in Neuro-Anaesthesia (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto.</p> <p>iii) One year teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the Degree of D.M in Neuro-Anaesthesia (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized Degree of D.M in Neuro-Anaesthesia.</p>
49	Neuro-Radiology	<p>i) Same as for Assistant Professor of Anesthesiology at Sl. No. 02 above.</p> <p>ii) D.M in Neuro-Radiology (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto.</p> <p>One year teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the Degree of D.M in Neuro-Radiology (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized Degree of D.M in Neuro-Radiology.</p>
50	Obstetrics & Gynaecology	<p>i) Same as for Assistant Professor of Anaesthesiology at Post code No. 2 above.</p> <p>ii) A postgraduate qualification i.e. M.D/MS in Obstetrics & Gynecology or a recognized qualification equivalent thereto..</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of MD/MS in Obstetrics & Gynecology or a qualification recognized equivalent thereto.</p>
51	Neuro-Psychiatry	Same as for Assistant Professor of Psychiatry above
52	Clinical Psychology	i) A Master's Degree in Psychology

		<p>ii) A Doctorate Degree in Clinical Psychology or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the discipline/subject concerned after obtaining the Doctorate Degree in Clinical Psychology or a recognized qualification equivalent thereto.</p>
53	Radio- Diagnosis (Dr. BRA IRCH)	<p>i) Same as for Assistant Professor of Anaesthesiology at Sl. No. 2 above</p> <p>ii) A postgraduate qualification, i.e. M.D. in Radio-Diagnosis or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MD in Radio Diagnosis or a qualification recognized equivalent thereto.</p>
54	Radiology	Same as for Assistant Professor of Radio-Diagnosis (Dr. BRA IRCH) above.
55	Radiotherapy (Dr. BRA IRCH)	<p>i) A Post-graduate qualification i.e. M.Sc. in Medical Physics or M.Sc. in Physics with Postgraduate Diploma in Radiological Physics from a recognized institution or a recognized qualification equivalent thereto.</p> <p>ii) Ph.D degree from a recognized university.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the discipline/subject of specialty concerned after obtaining the Ph.D Degree.</p>
56	Medical Physics (Dr. BRA IRCH)	<p>i) A postgraduate qualification i.e. Master's Degree in Physics or Medical Physics.</p> <p>ii) A Doctorate Degree of a recognized University.</p> <p>iii) Three years teaching and/or research experience in the discipline/subject concerned after obtaining the Doctorate Degree.</p>
57	Laboratory Oncology (Dr. BRA IRCH)	<p>i) Same as for Assistant Professor of Anaesthesiology at Sl. No. 02 above.</p> <p>ii) A postgraduate qualification i.e. M.D. in Pathology or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MD in Pathology or a qualification recognized equivalent thereto. Out of three years requisite experience, at least one year experience should be exclusively in Haemato-Onco-Pathology.</p>

58	Radio-therapy (Dr. BRA IRCH)	<p>i) Same as for Assistant Professor of Anaesthesiology at Sl. No. 02 above.</p> <p>ii) A postgraduate qualification, i.e. M.D. in Radiotherapy or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of MD in Radiotherapy or a qualification recognized equivalent thereto. Experience in operating Linear Accelerator is desirable.</p> <p>Same as for Assistant Professor of Radio-therapy (Dr. BRA IRCH) at Sl. No. 33 above.</p>
59.	Radiation Oncology	Same as for Assistant Professor of Radio-therapy (Dr. BRA IRCH) at Sl. No. 33 above.
60.	Immunopathology (Rheumatology)	<p>i) Same as for Assistant Professor of Anaesthesiology at Sl. No. 02 above.</p> <p>ii) A postgraduate qualification i.e. MD in Pathology or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of MD in Pathology or a recognized qualification equivalent thereto.</p>
61	Radio- Diagnosis (Dr. BRA IRCH)	<p>i) Same as for Assistant Professor of Anaesthesiology at Sl. No. 2 above</p> <p>ii) A postgraduate qualification, i.e. M.D. in Radio-Diagnosis or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of MD in Radio Diagnosis or a qualification recognized equivalent thereto.</p>
62	Radiology	Same as for Assistant Professor of Radio-Diagnosis (Dr. BRA IRCH) above.
63	Radiotherapy (Medical Physics) (Dr. BRA IRCH)	<p>i) A Post-graduate qualification i.e. M.Sc. in Medical Physics or M.Sc. in Physics with Postgraduate Diploma in Radiological Physics from a recognized Institution or a recognized qualification equivalent thereto.</p> <p>ii) Ph.D degree from a recognized university.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the discipline/subject of speciality concerned after obtaining the Ph.D Degree.</p>
64..	Medical Physics (Dr. BRA IRCH)	<p>i) A postgraduate qualification i.e. Master's Degree in Physics or Medical Physics.</p> <p>ii) A Doctorate Degree of a recognized University.</p> <p>iii) Three years teaching and/or research experience in the discipline/subject concerned after obtaining the Doctorate Degree.</p> <p>iv)</p>

65.	Laboratory Oncology (Dr. BRA IRCH)	<p>i) Same as for Assistant Professor of Anaesthesiology at Sl. No. 02 above.</p> <p>ii) A postgraduate qualification i.e. M.D. in Pathology or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MD in Pathology or a qualification recognized equivalent thereto. Out of three years requisite experience, at least one year experience should be exclusively in Haemato-Onco-Pathology.</p>
66.	Radio-therapy (Dr. BRA IRCH)	<p>i) Same as for Assistant Professor of Anaesthesiology at Sl. No. 02 above.</p> <p>ii) A postgraduate qualification, i.e. M.D. in Radiotherapy or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MD in Radiotherapy or a qualification recognized equivalent thereto. Experience in operating Linear Accelerator is desirable.</p>
67.	Surgical Oncology	Same as for Assistant Professor of Surgical Oncology (Dr. BRA IRCH) above.
68.	Surgery (Main)	<p>i) Same as for Assistant Professor of Anaesthesiology at Sl. No. 02 above.</p> <p>ii) A postgraduate qualification, i.e. M.S. in Surgery or a recognized qualification equivalent thereto.</p> <p>iii) Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of M.S. in Surgery or a qualification recognized equivalent thereto.</p>
69.	Surgery (JPNATC)	Same as for Assistant Professor of Surgery (Main)
70.	Lecturer in Nursing	i) Masters' Degree in Nursing from a recognized Institution/ University.

71.	Preventive Oncology (Dr. BRAIRCH	<ul style="list-style-type: none"> ii) Registered Nurse Midwife iii) Five years experience with a minimum of two years teaching experience in Nursing i) Same as for Assistant Professor of Anesthesiology at Post Code No. 02 above. ii) A Postgraduate qualification i.e. M.D. / M.S. in Community Medicine or Preventive & Social Medicine/ Medicine/Surgery/ Obstetrics & Gynecology/ ENT/Pædiatrics/Radiotherapy or a recognized qualification equivalent thereto. iii) Three years teaching and/or research experience in the subject of aforesaid specialities after obtaining the qualifying degree of MD/MS in one of the above subjects.
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Ansari Nagar, New Delhi-29

No.F.1-24/2001-Estt.I

Dated the:

51 SEP 2008

OFFICE MEMORANDUM

Subject Promotion Scheme for Drivers at AIIMS, New Delhi on the analogy of Promotion Scheme for Staff Car Drivers in the Central Government.

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The undersigned is directed to convey the approval/ sanction of the Standing Finance Committee/Governing Body, AIIMS and Government of India, Ministry of Health & Family Welfare for re-structuring the cadre of Staff Car Drivers at AIIMS in accordance with the DOP & T Office Memorandum No.43019/54/96-Estt. (D) dated 15.02.2001 as applicable to the Staff Car Drivers in the Central Government with immediate effect.

The revised cadre of Staff Car Drivers at AIIMS shall be as under:-

Existing Cadre				Revised Cadre approved by Government of India		
Sr. No.	Name of the post & Pay Scale	Sanctioned Strength	Recruitment Rules	Name of the post & Pay Scale	Sanctioned Strength	Recruitment Rules
01	Ordinary Grade Rs.3050-4590	38	100 %by Direct Recruitment i) Valid Driving Licence for driving heavy vehicles. ii) Knowledge of Motor Mechanism iii) Experience : 3 years <u>Desirable</u> : 8 th passed 3 years service as Home Guard/Civil Volunteer.	Driver Ordinary Grade Rs.3050-4590	21	As Existing
02	Driver Grade-II Rs.4000-6000	17	100 %by Promotion 9 years of regular service in ordinary grade.	Driver Grade-II Rs.4000-6000	21	As Existing
03.	Driver Grade-I Rs.4500-7000	14	100 %by Promotion 6 years regular service in the grade II or a combined service of 15 years in Grade-II and in ordinary grade put together.	Driver Gr.I Rs.4500-7000	24	As Existing

08	Lecturer in Nursing Pay Band-3 : Rs. 15600-39100 with Grade Pay of Rs. 6600/-	<p>Essential :</p> <ol style="list-style-type: none"> 1. Master's degree in Nursing from a recognized Institution/University. 2. Registered Nurse Midwife. 3. Five years experience with a minimum of two years teaching experience in Nursing.
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Method of Recruitment for all faculty posts

Direct

Upper Age Limit for all faculty pots

50 (Fifty) Years. However, relaxable for Government Servants, Scheduled Castes, Scheduled Tribes or otherwise exceptionally qualified applicants up-to 5 years and 3 years in the case of Other Backward Classes candidates. Upper age limit will be taken as on closing date of submission of applications.

Existing Cadre			Revised Cadre approved by Government of India		
04.	-	-	Driver Special Grade Rs.5000-8000	03	Driver Gr.I with 3 years of regular service in the Grade-I on seniority-cum-fitness

The expenditure for the revised scheme of Staff Car Drivers will be met out of the Sanctioned Budget of the Institute.


Authority:-

Item No.FC/26 of the Standing Finance Committee meeting held on 20/06/2005, ratified by the Governing Body vide item No.GB-3-A. at its meeting held on 05.07.2005 and approved by the Govt. of India, Ministry of Health & Family Welfare vide letter No.V.16020/87/2005-ME-I-83 dated 01.07.2008.


 29/8/08
(RAVI CHAUHAN)
ADMINISTRATIVE OFFICER

DISTRIBUTION

1. All Chief of Centres/Medical Superintendent
2. Professor Incharge (Vehicles)
3. The Financial Advisor.
4. P.S. to Director
5. P.A. to Dy. Director (Admn.)
6. P.A. to Sr. Financial Adviser
7. P.A. to C.A.O.
8. All Administrative Officer/Asstt. Administrative Officers.
9. The Accounts Section-I, II & III
10. The Accounts Section-CNC/RPC/JPNATC
11. The General Section,
12. The Concerned Dealing Assistant of Establishment Sections
13. The Guard File.


 29/8/08
 जारी
ISSUED

OFFICE MEMORANDUM

Subject:- Creation of various posts related to Hindi Section in AIIMS and for its various Centres.

The undersigned is directed to convey the sanction of Standing Finance Committee / Governing Body for creation of the following posts related to Hindi Section in AIIMS and for its various Centres in the pay scale and Recruitment Rules mentioned against each post plus usual allowances as admissible to Institute Employees of similar category posted in Delhi / New Delhi:-

Sr. No.	Name of the post	Pay Scale	No. of post	Remark
1.	Senior Hindi Officer	Rs.15600-39100 + Grade pay Rs. 6600/-	01	Approved Recruitment Rules is enclosed at Annexure I
2.	Hindi Officer	Rs. 15600-39100 + Grade pay Rs. 5400/-	02	Applicable existing Recruitment Rules
3.	Senior Hindi Translator	Rs. 9300-34800+Grade pay Rs. 4600/-	02	-Do-

The expenditure on these posts will be met out of the sanctioned budget of the Institute.

Authority: Item No. SFC-203/21 of the Standing Finance Committee meeting held on 22.08.2013 and ratified by the Governing Body in its meeting held on 28.02.2014 vide item No. GB-150/3.

K.K. Giridhari
(K.K. GIRIDHARI)
SR. ADMINISTRATIVE OFFICER

Distribution:-

1. All Chief of Centres
2. The Medical Superintendent
3. All HOD(s)
4. ✓ The Hindi Section
5. The Establishment Section (DO)/ CNC/DR. RPC/Dr.BRAIRCH/Hospital
6. PPS to Director / PS to DDA/ Sr. FA/FA/CAO
7. The Dealing Assistant (Hindi Cadre), Recruitment Cell
8. The Accounts Section -I, II & III
9. The Guard File

Received
2/7/2014

APPENDIX- (1)

32

RECRUITMENT RULES FOR THE POST OF SENIOR HINDI OFFICER AT
AIMS, NEW DELHI.

(1)	NAME OF POST	: Sr. Hindi Officer ✓
(2)	NO. OF POSTS	: 01 (Proposed)
(3)	CLASSIFICATION	: Group 'A' ✓
(4)	SCALE OF PAY	: Pay Band-3 Rs 15600-39100 Grade pay Rs 6600/- ✓
(5)	METHOD OF RECRUITMENT	: 100% by Promotion failing which by Deputation ✓
(6)	AGE LIMIT FOR DIRECT RECRUITS	: Not applicable ✓
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	: Not applicable ✓
(8)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972.	: Not applicable
(9)	IN CASE OF RECRUITMENT BY PROMOTION -	
	(a) Whether by seniority-cum-fitness, i.e. 'non-selection' or by merit-cum-seniority i.e., selection.	: Merit-cum-seniority ✓
	(b) Grades from which promotion is to be made and eligibility.	: Hindi officer with 8 years regular service in the grade.
	(c) Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	: Not applicable; however, a promotee should possess at least the qualifications prescribed for direct recruitment to the post of Hindi officer.

<p>(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION</p>	<p>(1) Director (2) Deputy Chief of a Centre (3) One Representative of SUT to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</p>	<p>Chairman Member Member Member</p>
<p>(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION.</p>	<p>(5) Dy. Director (Adm.) Officers of Central/State/U.T. Governments or Central Autonomous or Statuatory Bodies or Public Sector Undertakings.</p>	<p>Member-Secretary</p>
<p></p>	<p>(a) (i) holding an analogous post on regular basis, or (ii) with 8 years of regular service in the Grade Pay of Rs. 5400/- and (c) possessing the following qualifications and experience:</p>	<p></p>

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		<p><u>Desirable</u></p> <p>(i) Knowledge of Sanskrit or a modern Indian language, or both.</p> <p>(ii) Administrative experience.</p> <p>(iii) Experience of organizing Hindi classes/workshops for noting and drafting.</p> <p>(Period of deputation shall not be ordinarily exceed 3 years)</p>
(12)	PERIOD OF PROBATION	: Nil



Essential

(1) Master's degree of a recognized University or equivalent in Hindi with English as a subject at the degree level.

OR

Master's degree of a recognized University or equivalent in English with Hindi as a subject at the degree level.

OR

Master's degree of a recognized University or equivalent in any subject with Hindi and English as subjects at the degree level.

OR

Master's degree of a recognized University or equivalent in any subject with Hindi medium and English as a subject at the degree level.

OR

Master's degree of a recognized University or equivalent in any subject with English medium and Hindi as a subject at the degree level.

(II) 10 year's of experience of terminological work in Hindi and/or translation work from English to Hindi or vice-versa, preferably of technical or scientific literature.

OR

8 year's experience of teaching research, writing or journalism in Hindi.

RECRUITMENT RULES

- | | | | |
|-----|--|---|---|
| (1) | NAME OF POST | : | HINDI OFFICER |
| (2) | NO. OF POSTS | : | 1(1992) |
| (3) | CLASSIFICATION | : | Group 'B' |
| (4) | SCALE OF PAY | : | Rs. 2000-60-2500-EB-75-3200-100-3500 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Promotion failing which by Deputation |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |

WHETHER BENEFIT OF
 MERIT YEARS OF SERVICE
 PERMISSIBLE UNDER
 RULE 30 OF THE C.C.S
 (PENSION) RULES, 1972.

Not applicable

IN CASE OF RECRUITMENT
 BY PROMOTION-

(a) whether by seniority-
 cum-fitness, i.e.,
 'non-selection', or
 by merit-cum-seniority,
 i.e., 'selection'

Merit-cum-seniority

(b) Grades from which
 promotion is to be
 made and eligibility

Sr. Hindi Translator with 3 years of
 regular service in the grade.

(c) Whether age and
 educational
 qualifications
 prescribed for
 direct recruits
 will apply in
 the case of
 promotees.

Not applicable; however, a promotee
 should possess at least the qualifica-
 tions prescribed for direct recruitment
 to the post of Jr. Hindi Translator.

IF A DPC EXISTS, WHAT
 IS ITS COMPOSITION.

- | | |
|---|------------|
| (1) Dean/Chief of a Centre | : Chairman |
| (2) Dy. Director (Admn.) | : Member |
| (3) One Representative of
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation. | : Member |
| (4) One Representative of
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation. | : Member |
| (5) Chief/Sr. Admn. Officer(DO) | : Member |

11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

Officers of Central/State/U.T. Governments or Central Autonomous or Statutory Bodies or Public Sector Undertakings:

(a)(i) holding an analogous post on regular basis, or

(ii) with 3 year's of regular service in the grade of Rs.1640-2900; and

(b) possessing the following qualifications and experiences:

Essential

(1) Master's degree of a recognised University or equivalent in Hindi with English as a subject at the degree level.



Master's degree of a recognised University or equivalent in English with Hindi as a subject at the degree level



Master's degree of a recognised University or equivalent in any subject with Hindi and English as subjects at the degree level.



Master's degree of a recognised University or equivalent in any subject with Hindi medium and English as subject at the degree level.



Master's degree of a recognised University or equivalent in any subject with English medium and Hindi as a subject at the degree level.

(ii) 5 year's of experience of terminological work in Hindi and/or translation work from English to Hindi or vice-versa, preferably of technical or scientific literature.

OR

5 year's experience of teaching, research, writing or journalism in Hindi.

Desirable

- (i) Knowledge of Sanskrit or a Modern Indian language, or both;
- (ii) Administrative experience;
- (iii) Experience of organising Hindi classes or workshops for noting and drafting.

(Period of deputations shall not ordinarily exceed 3 years)

Note

Sr. Hindi Translators who is in the line of promotion shall not be eligible for deputation.

12 PERIOD OF PROBATION : Nil

RECRUITMENT RULES

	NAME OF POST	:	SR. HINDI TRANSLATOR
	NO. OF POSTS	:	1(1992)
	CLASSIFICATION	:	Group 'B'
	SCALE OF PAY	:	Rs.1640-60-2600-ER-75-2900
	METHOD OF RECRUITMENT	:	100% by Promotion failing which by Deputation
(6)	AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable

- (2)
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-seniority
- (b) Grades from which promotion is to be made and eligibility Jr. Hindi Translator with 5 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not applicable; however, a promotee should possess the qualifications prescribed for direct recruitment to the post of Jr. Hindi Translator.
-
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.
- (1) Dy. Director (Admn.) : Chairman
- (2) Hindi Officer : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Admn. Officer (DO) : Member

(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972.

No

(9) IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

Not applicable

(b) Grades from which promotion is to be made and eligibility

Not applicable

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not applicable

(10) IF A BCC EXISTS, WHAT IS ITS COMPOSITION.

(1) Dy. Director (Adm.)

: Chairman

(2) Hindi Officer

: Member

(3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.

: Member

(4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.

: Member

(5) Adm. Officer (DO)

: Member - Secretary

(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

: Not applicable

(12) PERIOD OF PROBATION

: 2 years

RECRUITMENT RULES

- (1) NAME OF POST : JR. HINDI TRANSLATOR
- (2) NO. OF POSTS : 3(1992)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs.1400-40-1800-EB-50-2300
- (5) METHOD OF RECRUITMENT : 100% by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : Upto 30 years (Relaxable for employees of AIIMS upto 40 years)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Master's degree of a recognised University in Hindi/English with English/Hindi as a main subject at the degree level;

OR

Master's degree of a recognised University in any subject with Hindi as a medium of instruction and examination with English as a compulsory subject at degree level;

OR

Bachelor's degree with Hindi and English as main subjects or either of the two as medium of examination and other as a main subject plus recognised Diploma/Certificate Course in Translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in Central/State Government offices, including Government of India Undertakings/ Autonomous Bodies.

IN CASE OF DEUPTATION :
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

Officers of the Central/ State/ Union
Territory Governments or officers of
the Central Statutory/ Autonomous
Bodies/ Public Sector Undertakings
holding:

- (a) (i) analogous posts on regular basis, or
- (ii) posts in the pay scale of Rs.1400-2300 with 3 years of regular service in the grade; and
- (b) possessing the following educational qualifications and experiences:

(1) Master's degree of a recognised University in Hindi/English, with English/Hindi as a main subject at the degree level.

OR

Master's degree of a recognised University in any subject with Hindi as the medium of instruction and examination with English as a compulsory subject at degree level;

AND

(2) Recognised Diploma/ Certificate Course in translation from Hindi to English and vice-versa or two year's experience of translation work from Hindi to English and vice-versa in Central/State Government Offices, including Government of India Undertakings/ Autonomous Bodies.

(Period of Deputation shall not ordinarily exceed 3 years)

(12) PERIOD OF PROBATION :

2 years (for promotees only)

अखिल भारतीय आयुर्विज्ञान संस्थान

भर्ती प्रकोष्ठ

Revised R.N

033

अ.भा.आ.स., नई दिल्ली-110029

दिनांक

फा.स. 1-6/2015-स्था.प्र.प.

विषय:- अ.भा.आ.स., नई दिल्ली में कनिष्ठ हिन्दी अनुवादक, पे मैट्रिक्ट के लेवल-6 (पूर्व संशोधित पी.बी.-2 9300-34800 एवं 420 पे के पद हेतु निर्धारित भर्ती नियम में संशोधन।

अध्यक्ष, अ.भा.आ.स. नई दिल्ली के अनुमोदन के उपरांत कनिष्ठ हिन्दी अनुवादक के पद के लिए निर्धारित भर्ती नियम में बदलाव हेतु अधोहस्ताक्षरी को निर्देश दिया गया है जोकि निम्नानुसार है:-

1	Name of post	Existing Recruitment Rules of Junior Hindi Translator	Modified Recruitment Rules of Junior Hindi Translator
2	No. of Posts	05	05
3	Classification	Group 'B'	General Central Service Group 'B' Non Gazetted, Non-Ministerial
4	Pay Matrix	Level - 6 in the Pay Matrix (pre-revised PB-2, Rs. 9300-34800 Grade Pay Rs. 4200)	Level - 6 in the Pay Matrix (pre-revised P Rs. 9300-34800 Grade Pay Rs. 4200)
5	Mode of Recruitment	100% by Direct Recruitment	100% by Direct Recruitment
6	Age limit for direct Recruitment	Upto 30 years (Relaxable for employees of AIIMS upto 40 years)	Upto 30 years (Relaxable for employees of AIIMS upto 40 years)
7	Education and other Qualification for Direct Recruits	Master's degree of a recognised University in Hindi/English with English/Hindi as a main subject at the degree level; OR Bachelor's degree with Hindi and English as main subjects or either of the two as medium of examination and other as a main subject with recognized Diploma/Certificate Course in Translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in Central/State Government offices, including Government of India Undertakings/Autonomous Bodies.	Master's degree of a recognised University in Hindi/English with English and Hindi as a main /elective subject at the degree level; Plus Recognized diploma/certificate course translation from Hindi to English and vice versa or two years experience of translation work from Hindi to English and vice versa Central/ State Govt. Offices, including Government of India Undertakings/Autonomous Bodies.
8	If a DPC exists, what is its composition?	1 Dy. Director (Admn.) : Chairman	1 Dy. Director (Admn.) : Chairman
2 Hindi Officer : Member		2 Sr. Hindi Officer : Member	
3 One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.		3 One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	
4 One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.		4 One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	
5 Admn. Officer (DO) : Member Secretary		1 Admn. Officer (DO) : Member Secretary	
9	Period of probation	02 years	02 years

उपरोक्त भर्ती नियम में हुए बदलाव इस ज्ञापन के जारी होने की तारीख से ही प्रभावी होंगे।

(पल्लव कुमार विल्लेज)
प्रशासनिक अधिकारी

- सभी केन्द्र प्रमुख
- वरिष्ठ विल्लेज सलाहाकार एवं राजभाषा अधिकारी
- वरिष्ठ हिन्दी अधिकारी
- निदेशक/उप-निदेशक/मुख्य प्रशासनिक अधिकारी के प्रधान निजी सचिव/निजी सचिव
- सभी नोटिस बोर्ड
- संरक्षण मिसिल
- प्रभारी अधिकारी कम्प्यूटर सुविधा- कृपया उपरोक्त ज्ञापन को संस्थान की वेबसाइट पर अपलोड करें।

ANNEXURE-XXXIVRECRUITMENT RULES

- | | | | |
|----|--|---|--|
| 1) | NAME OF POST | : | CHIEF LIBRARIAN |
| 2) | NO. OF POSTS | : | 01 (1991) |
| 3) | CLASSIFICATION | : | GROUP 'A' |
| 4) | SCALE OF PAY | : | Rs.4500-150-5700 |
| 5) | METHOD OF RECRUITMENT | : | Promotion/ Deputation
(Composite method)* |
| 6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| 7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |

* In cases where the field of promotion consists of only one post, the method of recruitment by 'Promotion/Deputation' is prescribed so that the departmental officer is considered alongwith outsiders. If the departmental candidate is selected for appointment to the post, it is to be treated as having been filled by promotion; otherwise, it is to be filled deputation for the prescribed period of deputation at the end of which the departmental officer will again be afforded an opportunity to be considered for appointment to the post in the same manner.

-HAND BOOK ON RECRUITMENT RULES

- | | | | |
|----|---|---|----------------|
| 8) | WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. | : | Not applicable |
|----|---|---|----------------|

: 2.1.

9) IN CASE OF RECRUITMENT
BY PROMOTION-

- (a) Whether by seniority- : Merit-cum-Seniority
cum-fitness, i.e., 'non
selection' or by merit-
cum-seniority, i.e.,
'selection'
- (b) Grades from which : Librarian Selection Grade with
promotion is to be : 8 years of regular service in
made and eligibility : the grade.
- (c) Whether age and : Not applicable. However, the
educational qualification : promotee should have a Degree
prescribed for direct : in Science plus Degree or
recruits will apply in : equivalent in Library Science.
the case of promotees.

(10) IF A DPC EXISTS, WHAT IS :
ITS COMPOSITION.

- (1) Director : Chairman
- (2) Chief of a Centre to be nominated : Member
by the Director
- (3) Professor-in-charge, Library : Member
- (4) Medical Superintendent : Member
- (5) One Representative of SC/ST : Member
to be nominated by the
Director from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (6) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an appropriate
status working at AIIMS or
some other organisation.
- (7) Dy. Director (Admn.) : Member

11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION.

Deputation/Promotions:
Officers under the Central/ State/U.T. Governments/ Universities/Statutory, Autonomous Bodies or Research and Development Organisations holding analogous posts on regular basis with at least 5/8 years of regular service in the post in the scale of Rs.3700-5000/ Rs.3000-4500 respectively, or equivalent and possessing the following qualifications and experience:

Essential:

i) Atleast a second class Master's Degree in Science (preferably in Biological Sciences) of a recognised University or equivalent;

ii) Degree or equivalent Diploma in Lib. Science of a recognised Institution or University; and

iii) 7 years' experience in a supervisory capacity in a library of standing.

Desirable:

i) Master's Degree in Library Science;

ii) Training in Medical Librarianship;

iii) Experience of documentation work in a responsible capacity;

iv) Knowledge of Sanskrit and any modern European language other than English.

: 4 :

Librarian Selection Grade of AIIM with 8 years of regular service in the grade shall also be considered (if he possesses the qualification mentioned at Sr.No.9(c) above) and in case he is selected (on consideration of all those who have applied) the appointment shall be treated as promotion.

(Period of deputation shall not ordinarily exceed 3 years).

(12) PERIOD OF PROBATION : 2 years

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NOTE FOR THE GOVERNING BODY

Item No.GB/9: To consider the request for seeking voluntary retirement from the service of the Institute - Dr. Vinod Kumar, Professor of Medicine at the AIIMS, New Delhi.

RECRUITMENT RULES

- | | | | |
|-----|---|---|---|
| 1) | NAME OF POST | : | LIBRARIAN SELECTION GRADE |
| 2) | NO. OF POSTS | : | 01 (1994) |
| 3) | CLASSIFICATION | : | GROUP 'A' |
| 4) | SCALE OF PAY | : | Rs.3000-100-3500-125-4500 |
| 5) | METHOD OF RECRUITMENT | : | 100% by Promotion failing which by deputation. |
| 6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| 7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |
| 8) | WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. | : | Not applicable |
| 9) | IN CASE OF RECRUITMENT BY PROMOTION- | | |
| (a) | Whether by seniority-cum-fitness, i.e., 'non selection' or by merit-cum-seniority, i.e., 'selection' | : | Merit-cum-Seniority |
| (b) | Grades from which promotion is to be made and eligibility | : | Librarian Grade-I with 5/8 years of regular service in the respective grade of Rs. 2200-4000/Rs.2000-3500. |
| (c) | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees. | : | Not applicable. However, the promotee should have a Degree in Science plus Degree or equivalent in Library Science. |

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(10) IF A DPC EXISTS, WHAT IS :
ITS COMPOSITION.

- (1) Director : Chairman
- (2) Chief of a Centre to be nominated : Member
by the Director
- (3) Professor-in-charge, Library : Member
- (4) Medical Superintendent : Member
- (5) One Representative of SC/ST : Member
to be nominated by the
Director from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (6) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an appropriate
status working at AIIMS or
some other organisation.
- (7) Dy. Director (Admn.) : Member - *Secretary*

11) IN CASE OF DEPUTATION :
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION.

Deputation/Promotion:

Officers under the Central/
State/U.T. Governments/ Uni-
versities/Statutory, Auto-
nomous Bodies or Research and
Development Organisations
holding analogous posts on
regular basis with at least
5/8 years of regular service
in the post in the scale of
Rs.2200-4000/ Rs.2000-3500
respectively, or equivalent
and possessing the following
qualifications and experience:

Essential:

i) Atleast a second class Master's Degree in Science (preferably in Biological Sciences) of a recognised University or equivalent;

ii) Degree or equivalent Diploma in Lib. Science of a recognised Institution or University; and

iii) 7 years' experience in a supervisory capacity in a library of standing.

Desirable:

i) Master's Degree in Library Science;

ii) Training in Medical Librarianship;

iii) Experience of documentation work in a responsible capacity;

iv) Knowledge of Sanskrit and any modern European language other than English.

Librarian Gr.I of AIIMS with 8 years of regular service in the grade shall also be considered (if he possesses the qualifications mentioned at Sr.No.9(c) above) and in case he is selected (on consideration of all those who have applied) the appointment shall be treated as promotion.

(Period of deputation shall not ordinarily exceed 3 years).

(12) PERIOD OF PROBATION

: 2 years

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: : :

ANNEXURE-XIII.

RECRUITMENT RULES

- (1) NAME OF POST : LIBRARIAN (GRADE I)
- (2) NO. OF POSTS : 01 (1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs. 2000-60-2600-EB-75-3200-100-3500
- (5) METHOD OF RECRUITMENT : 100% by Promotion failing which by Deputation.
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : Not applicable
-
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility : Librarian (Grade II) with years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not applicable; however, a promotee should have at least Diploma in Library Science.

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- (10) IF A DPC EXISTS, WHAT IS ITS COM-
POSITION
- (1) Dean/Chief of Centre/M.S. : Chairman
 - (2) Dy. Director (Admn.) : Member
 - (3) Chief Librarian : Member
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) Chief/Sr. Admn. Officer : Member
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION
- : Officers of the Central/State, U.T. Governments or Officers of the Central Autonomous, Statutory Bodies or Public Sector Undertakings.
- A) i) holding analogous posts on regular basis; or
- ii) Posts in the scale of Rs.1640-2900 with 3 year of regular service in the grade; and
- B) possessing the following qualification:
- i) M.Sc./M.A./M.Com. Degree; and
 - ii) Bachelor's degree in Library Science; and
 - iii) Experience in acquisition of books, periodicals and documentation work in a Medical or other library of standing.
- (Period of deputation shall not ordinarily exceed 3 years).

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Note

Librarian Gr.II who are in line for promotion shall not be eligible for being taken on deputation.

(12) PERIOD OF PROBATION

: ~~2 years~~ NIL

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RECRUITMENT RULES

NAME OF POST	:	LIBRARIAN (GRADE II)	RE-KKKK
NO. OF POSTS	:	03 (1982)	
CLASSIFICATION	:	Group 'B'	
SCALE OF PAY	:	Rs.1640-60-2600-EB-75-2900	
METHOD OF RECRUITMENT	:	100% by Promotion failing which by Direct Recruitment.	
AGE LIMIT FOR DIRECT RECRUITS	:	Upto 35 years (Relaxable upto 5 years for AIIMS Employees)	2-
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	<u>ESSENTIAL</u> (i) M.Sc. Degree or equivalent from a recognised University or equivalent; and (ii) Bachelor's Degree in Library Science from a recognised University or equivalent.	whic
		<u>DESIRABLE</u> a) Two years experience of acquisition of books, periodicals and documentation work in preferably, a Medical Library of standing or repute; b) Typing speed of 30 words per minute in English or 25 words per minute in Hindi.	
(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972.	:	Not Applicable	
(9) IN CASE OF RECRUITMENT BY PROMOTION-	:		t
(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'	:	Merit-cum-Seniority	s

122

: 2 :

(b) Grades from which promotion is to be made and eligibility

Librarian (Grade III) with 5 years of regular service in the grade.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Age : No

Qualifications : No, however, to promote should possess a Diploma in Library Science.

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION

(1) Officer-Incharge (Lib.)

: Chairman

(2) Chief Librarian

: Member

(3) One Sub Dean
(to be nominated by the Director)

: Member

(4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.

: Member

(5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.

: Member

(6) Sr. Administrative Officer by the Director

: Member

(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

: Not Applicable

(12) PERIOD OF PROBATION

: 2 years

RECRUITMENT RULES

- (1) NAME OF POST : LIBRARIAN (GRADE III)
 - (2) NO. OF POSTS : 04 (1991)
 - (3) CLASSIFICATION : Group 'C'
 - (4) SCALE OF PAY : Rs.1400-40-1600-50-2300-EB-60-2600
 - (5) METHOD OF RECRUITMENT : 100% by Direct Recruitment
 - (6) AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 30 years (Relaxable upto 40 years for AIIMS Employees)
 - (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : ESSENTIAL
 - (i) B.Sc. Degree or equivalent from a recognised University and
 - (ii) Bachelor's Degree or equivalent in Library Science from a recognised University or Institute.
- DESIRABLE
- a) Two years experience of acquisition of books, periodicals and documentation work in preferably, a Medical Library of standing or repute;
 - b) Typing speed of 30 words per minute in English or 25 words per minute in Hindi.
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : Not Applicable
 - (9) IN CASE OF RECRUITMENT BY PROMOTION-
 - (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Not applicable

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(b) Grades from which promotion is to be made and eligibility : Not applicable

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not applicable

- (10) IF A DPC EXISTS, WHAT IS ITS COM-POSITION :
- (1) Professor-Incharge (Lib.) : Chairman
 - (2) Chief Librarian : Member
 - (3) Chief/Sr. Admn. Officer : Member
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) Deputy Director (Admn.) : Member-Secretary

(11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not Applicable

(12) PERIOD OF PROBATION : 2 years

RECRUITMENT RULES

049

NAME OF POST	:	LIBRARY ATTENDANT (GRADE I)
NO. OF POSTS	:	3(1991)
CLASSIFICATION	:	Group 'C'
SCALE OF PAY	:	Rs. 975-25-1150-EB-30-1540
METHOD OF RECRUITMENT	:	100% by Promotion
AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable

WHETHER BENEFIT OF
SIX YEARS OF SERVICE
IS POSSIBLE UNDER
RULE 30 OF THE C.D.S
(PENSION) RULES, 1972.

Not Applicable

IN CASE OF RECRUITMENT
PROMOTION-

(1) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Seniority-cum-fitness

(2) Grades from which
promotion is to be
made and eligibility

Library Attendant (Grade II) with
3 years of regular service in the
grade and possessing at least
Matriculation Certificate or equivalent.

(3) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

No; the promotee should, however, be
at least a Matriculate.

IF A DPC EXISTS, WHAT
IS ITS COMPOSITION.

- (1) DDA/Chief Admin. Officer : Chairman
- (2) Chief Librarian : Member
- (3) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.
- (4) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (5) Administrative Officer (DO) : Member-
Secretary

IN CASE OF DEUPTATION
CATEGORIES AND SOURCES FROM
WHICH DEUPTATION TO BE
MADE AND PERIOD OF
DEUPTATION

: Not applicable

PERIOD OF PROBATION

: Nil

051

RECRUITMENT RULES

POST : LIBRARY ATTENDANT (GRADE II)

POSTS : 9 (1991)

CATEGORY : Group 'C'

REFERENCE : Re. 950-20-1150-EB-75-1400

RECRUITMENT : (i) 33-1/3% by Promotion
(ii) 66-2/3% by Direct Recruitment

AGE FOR DIRECT : Between 18 and 30 years
(Relaxable upto 40 years in the case
of employees of AIIMS)

QUALIFICATION AND OTHER : ESSENTIAL
CONDITIONS FOR
APPLICANTS

1. Matriculation or equivalent
2. Experience of having worked
in a Library for at least 2
years

OR

Certificate in Library Science/
Librarianship from a recognised
Institution.

DESIRABLE

Knowledge of typing

052

WHETHER BENEFIT OF
 ACCUMULATED YEARS OF SERVICE
 IS PERMISSIBLE UNDER
 RULE 30 OF THE C.D.S
 (PENSION) RULES, 1972.

No

CASE OF RECRUITMENT
 PROMOTION-

Whether by seniority-
 cum-fitness, i.e.,
 'non-selection', or
 by merit-cum-seniority,
 i.e., 'selection'

Seniority-cum-fitness

Grades from which
 promotion is to be
 made and eligibility

Library Guards with 5 years of
 regular service in the grade and
 possessing at least Matriculation
 Certificate or equivalent.

Whether age and
 educational
 qualifications
 prescribed for
 direct recruits
 will apply in
 the case of
 promotees.

Yes; the promotees should, however,
 be Matriculates.

IF DPC EXISTS, WHAT
 IS ITS COMPOSITION.

- (1) DDA/Chief Admin. Officer : Chairman
- (2) Chief Librarian : Member
- (3) One Representative of : Member
 SC/ST to be nominated by
 the Director from persons
 of an appropriate status
 working at AIIMS or some
 other organisation.
- (4) One Representative of : Member
 Minority Communities to be
 nominated by the Director
 from persons of an
 appropriate status working
 at AIIMS or some other
 organisation.
- (5) Administrative Officer(DG) : Member-
 Secretary

CASE OF DEPUTATION
 AGES AND SOURCES FROM
 WHICH DEPUTATION TO BE
 MADE AND PERIOD OF
 DEPUTATION

: Not applicable

PERIOD OF PROBATION

: 2 years

RECRUITMENT RULES

053

4915

NAME OF POST * LIBRARY GUARD
NO. OF POSTS * 3(1991)
CLASSIFICATION * Group 'D'
SCALE OF PAY * Rs. 325-15-900-EB-20-1200
MODE OF RECRUITMENT * 100% by Transfer, failing which
by Direct Recruitment
AGE LIMIT FOR DIRECT
RECRUITS * Between 18 and 25 years
(Relaxable upto 40 years in the case
of employees of AIIMS)
EDUCATIONAL AND OTHER
REQUIREMENTS FOR
DIRECT RECRUITS * Essential
Matriculation or equivalent
Desirable
Experience relevant to a library

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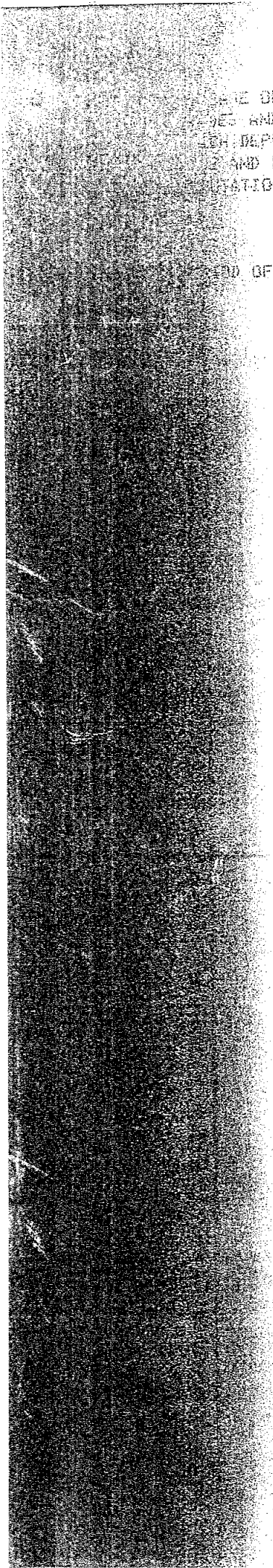
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TYPE OF DEPUTATION : Not applicable
PLACES AND SOURCES FROM WHICH DEPUTATION TO BE TAKEN AND PERIOD OF DEPUTATION

PERIOD OF PROBATION : 2 years



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Priority- Not applicable

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Transfer

Employees of AIIMS possessing the qualifications prescribed for direct recruitment in column 7.
(Selection shall be made on the basis of a written test followed by an interview each having the weightage of 75% and 25% respectively.)

EXISTS, WHAT
POSITION.

- (1) Chief Librarian : Chairman
- (2) Security Officer : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Administrative Officer (DO) : Member-Secretary

RECRUITMENT RULES

(1)	NAME OF POST	:	PUBLIC RELATIONS OFFICER
(2)	NO. OF POSTS	:	1(1992)
(3)	CLASSIFICATION	:	Group 'A'
(4)	SCALE OF PAY	:	Rs.3000-100-3500-125-4500
(5)	METHOD OF RECRUITMENT	:	100% by Deputation
(6)	AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable

057

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION—
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Not applicable
- (b) Grades from which promotion is to be made and eligibility conditions Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable
- (10) IF A DFC EXISTS, WHAT IS ITS COMPOSITION. Not Applicable
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEUPTATION Officers under the Central/State/U.T Governments or Central Statutory/ Autonomous Bodies or Central Public Sector Undertakings holding analogous posts on regular basis or with 5/8 year's regular service in a pay scale of Rs.2200-4000 / Rs.2000-3500 respectively or equivalent and having the following:
- i) Degree of a recognised University or equivalent;
- ii) Post Graduate Diploma in Journalism/Public Relations; and
- iii) Not less than 7 years of experience out of which at least 5 years in supervisory capacity in public relations/publicity, printing and publishing.
(Period of deputation shall not ordinarily exceed 4 years).
- (12) PERIOD OF PROBATION Not applicable.

RECRUITMENT RULES

- (1) NAME OF POST : ASSTT. PUBLIC RELATIONS OFFICER
- (2) NO. OF POSTS : 1(1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs.2000-60-2300-EB-75-3200
- (5) METHOD OF RECRUITMENT : 100% by Promotion failing which by Deputation.

Series

A person holding (or eligible to hold) on regular basis the post of Asstt. Public Relations Officer as on the date of publication of these rules shall be treated to have been appointed to the grade under these rules. The service, if any, rendered in the post after appointment in AIIMS shall be counted for seniority.

- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

059

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-seniority
- (b) Grades from which promotion is to be made and eligibility Junior Reception Officer with 2 years on regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Chief of a Centre/M.S. : Chairman
- (2) Dy. Director (Admn.) : Member
- (3) P.R.O. : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIINS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIINS or some other organisation. : Member
- (6) Chief Admn. Officer/ Sr. Admn. Officer : Member

(11) IN CASE OF DEPUTATION :
GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

DEPUTATION

Officers of the Central/State/ U.T. Governments or Central Autonomous/Statutory Bodies or Public Sector Undertakings;

(a) holdings:-

(i) an analogous post on regular basis; or

(ii) with 3 years of regular service in the scale of pay of Rs. 1640-2900; and

(b) Possessing the following qualifications and experience:

(i) Degree from a recognised University;

(ii) Post-graduate Diploma in Public Relations/Journalism; and

(iii) Not less than 3 years experience in Public Relation, Publicity/Printing and Publishing.

(Period of Deputation shall not ordinarily exceed 3 years).

(12) PERIOD OF PROBATION : Nil

061

RECRUITMENT RULES

- (1) NAME OF POST : JUNIOR RECEPTION OFFICER
- (2) NO. OF POSTS : 4(1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs.1640-60-2600-EB-75-2900
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

062

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-seniority
- (b) Grades from which promotion is to be made and eligibility Receptionists with 5 years of reg. service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable.
- (10) IF A BPC EXISTS, WHAT IS ITS COMPOSITION.
- (1) Chief of a Centre/ N.S. : Chairman
- (2) Dy. Director (Adm.) : Member
- (3) P.R.O. : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Chief Adm. Officer/ Sr. Adm. Officer : Member
- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : 2 years.

068

RECRUITMENT RULES

NAME OF POST : RECEPTIONIST
 NO. OF POSTS : 13(1992)
 CLASSIFICATION : Group 'C'
 SCALE OF PAY : Rs.1400-50-1800-EB-50-2300
 MODE OF RECRUITMENT : 100% by Direct Recruitment

Notes:

All persons holding the post of Receptionist in the pay scale of Rs.1200-2040 on regular basis as on the date of publication of these rules shall be treated to have been appointed under these rules and the service rendered in that post shall be counted for seniority.

AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 30 years (Relaxable upto 40 years in the case of employees of AIIMS)

EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : ESSENTIAL

1. Degree from a recognised University
2. Post-graduate Diploma in Journalism/Public Relations.

DESIRABLE

1. Experience in Public Relations/Publications/Printing/Publishing.
2. Exposure to working on Personal Computer

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.O.S.
(PENSION) RULES, 1972.

No

IN CASE OF RECRUITMENT
BY PROMOTION:

(A) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Not applicable

(b) Grades from which
promotion is to be
made and eligibility

Not applicable

(c) Whether age and
educational
qualifications
prescribed for
given posts
will apply in
the case of
promotions.

Not Applicable

IF A DPC EXISTS, WHAT
IS ITS COMPOSITION.

(1) Dy. Director (Admin.).

: Chairman

(2) P.R.O.

: Member

(3) One Representative of
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.

: Member

(4) One Representative of
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.

: Member

(5) Chief Administrative Officer/: Member
Sr. Administrative Officer Secretary

IN CASE OF DEPUTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

: Not applicable

PERIOD OF PROMOTION

: 2 years.

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ANNEXURE-IX

RECRUITMENT RULES

- NAME OF POST : DY CHIEF SECURITY OFFICER
- NO. OF POSTS : 01 (One)
- CLASSIFICATION : Group 'A'
- SCALE OF PAY : Rs.3000-100-3500-125-4500
- METHOD OF RECRUITMENT : 100% by Promotion failing which by Deputation.
- AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

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WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

NOT APPLICABLE

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(9)

IN CASE OF RECRUITMENT
BY PROMOTION-

- (a) Whether by seniority- : Merit-cum-Seniority
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'
- (b) Grades from which : Security Officer with 5 years
promotion is to be : years of regular service in
made and eligibility : the grade.
conditions.
- (c) Whether age and : Not Applicable.
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

- (10) IF A DPC EXISTS, : (1) Director : Chairman
WHAT IS ITS COM-
POSITION (2) Dean : Member
(3) Chief of a Centre : Member
(to be nominated
by the Director
(4) One Representative : Member
of SC/ST to be nomi-
nated by the Director
from persons of an
appropriate status
working at AIIMS or
some other organisation.
(5) One Representative of : Member
Minority Communities
to be nominated by the
Director from persons of
an appropriate status
working at AIIMS or some
other organisation.
(6) An expert to be nominated : Member
by the Director
(7) Deputy Director (Admn.) : Member

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IN CASE OF DEUPTATION :
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

Officers of the Police
Departments of the
Central/State/U.T Govts or
Officer of the Para Military
Forces, holding analogous
posts on regular basis or
with 5/8 years of regular
service in the scale of
Rs.2200-4000/2000-3500 or
respectively and preferably
having experience connected
with security, handling
agitations/strikes of
employees.

(Period of Deputation shall
not ordinarily exceed 3
years).

PERIOD OF PROBATION : 2 years for Promotees only

year
vice

ANNEXURE-X

RECRUITMENT RULES

NAME OF POST	SECURITY OFFICER
NO. OF POSTS	02 (one)
CLASSIFICATION	Group 'A'
SCALE OF PAY	Rs. 2200-75-2800-EB-100-4000
METHOD OF RECRUITMENT	100% by Promotion failing which by Deputation.
AGE LIMIT FOR DIRECT RECRUITS	Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	Not applicable
WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972.	Not Applicable
IN CASE OF RECRUITMENT BY PROMOTION-	
(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'	Merit-cum-Seniority
(b) Grades from which promotion is to be made and eligibility conditions.	Assistant Security Officer with 7 years of regular service in the grade.
(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable.

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- (10) IF A DPC EXISTS, WHAT IS ITS COM-POSITION
- (1) Director : Chairman
 - (2) Dean : Member
 - (3) Chief of a Centre (to be nominated by the Director) : Member
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) An expert to be nominated by the Director : Member
 - (7) Deputy Director (Admn.) : Member

(11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

Officers of the Police Departments of the Central/State/U.T Govts or Officer of the Para Military Forces, holding analogous posts on regular basis or with 7 years of regular service in the pay scale of Rs.1640-2900 preferably having experience connected with security, handling agitations/ strikes of employees.

(Period of Deputation shall not ordinarily exceed 3 years).

: 2 years for Promotees only

070

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20.3 15-7-2007

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Ansari Nagar, New Delhi-29

Dated the 15 JUL 2007

No.F.12-11/2007-Estt.(RCT)

OFFICE MEMORANDUM

Subject: Amendment of Recruitment Rules for the post of Assistant Security Officer in the pay scale of Rs.5500-9000 (pre-revised) at the AIIMS, New Delhi.

The undersigned is directed to convey the approval/sanction of the Governing Body for amendment of Recruitment Rules for the post of Assistant Security Officer in the pay scale of Rs.5500-9000 (pre-revised) at AIIMS. The amended Recruitment Rules approved by the Governing Body for the post of Assistant Security Officer are as under.

AMENDED RECRUITMENT RULES FOR THE POST OF ASSISTANT SECURITY OFFICER	
Mode of Recruitment	50 % by Direct Recruitment 50% by Promotion
Age limit for direct Recruits	Not exceeding 35 years (Relaxable upto 5 years in the case of employees of AIIMS). Age limit is also relaxable for Ex-Servicemen as per Central Govt. instructions.)
Age Limit for Promotees	Not applicable
Educational and other qualification and experience	
i) By Direct Recruitment	<p><u>Essential:</u></p> <p>(i) Degree of a recognized University or equivalent; and</p> <p>(ii) Following Physical Standards:</p> <p>(a) Height: 170 cms. Minimum (Relaxable by 5 cms only for residents of hill areas)</p> <p>(b) Chest : 81 cms (85 cms. After expansion. (Relaxable by 5 cms. only for residents of hill areas).</p> <p>(c) Should possess sound health free from defect/deformity/disease. Vision in both eyes should be 6/12 (without glasses). The candidate should be no colour blindness. (Candidate claiming relaxation in height and chest have to produce the certificate to this effect from the competent authority viz., Dep commissioner/Dist. Magistrates/Tehsildars their places of residence).</p> <p>iii) Experience for at least 5 years in deeping security preferably in a hospital/medical institution of repute.</p>

	<u>Desirable :</u> (i) Armed Forces personnel of the rank of Subadar or Inspectors of Police from Civil/Para Military Forces.
ii) By Promotion	Security-cum-Fire Jamadar and Security-cum-Fire-Guard with 15 years of regular service in the cadre of Security-cum-Fire Guard. However, the promotee should possess educational qualification of Degree of a recognized University or its equivalent.
Composition of D.P.C.	<ul style="list-style-type: none"> (i) Dy. Director (Admn.) : Chairman (ii) Chief Security Officer/ Dy. Chief Security Office : Member (iii) Medical Superintendent : Member (iv) One Representative of SC/ST to be nominated by the Director from persons of an appropriate Status working at AIIMS or Some other organization. : Member (v) One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member (vi) Chief Admn. Officer/ Sr. Admn. Officer : Member
Period of Probation	2 years.

These recruitment rules shall be applicable from the date of issue of this office memorandum.

Authority: Item No.GB/14In its meeting held on 23rd January, 2009.


(ATTAR SINGH)
CHIEF ADMINISTRATIVE OFFICER

DISTRIBUTION :-

- All Centers/Departments/Sections/Units.
- C.R.H.S. Project, Ballabgarh
- All Sr. Admn. Officers/Admn. Officers/Asstt. Admn. Officers

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RECRUITMENT RULES

NAME OF POST : SECURITY JAMADAR, GR. I
NO. OF POSTS : 2(1972)
CLASSIFICATION : Group 'C'
SCALE OF PAY : Rs. 1200-30-1440-30-1800
METHOD OF RECRUITMENT : 100% by Promotion

AGE LIMIT FOR DIRECT RECRUITS : Not applicable

EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

07c

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

Not Applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Seniority-cum-fitness

(b) Grades from which
promotion is to be
made and eligibility

Security Jamadar Gr.II possessing
Matriculation Certificate with 5 years
of regular service in the grade failing
which 7 years of combined regular
service as Security Jamadar Gr.II
and Security Guard Gr.I out of which
at least 1 year shall be as Security
Jamadar Gr.II;

OR

Security Jamadar Gr.II possessing 8th
Standard Pass with 7 years of regular
service in the grade failing which 11
years of combined regular service as
Security Jamadar Gr.II and Security
Guard Gr.I out of which at least 4
years shall be as Security Jamadar
Gr.II.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

The promotee shall be possess at least
8th Standard Pass.

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Chief Security Officer : Chairman
 - (2) One Security Officer : Member
 - (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) Chief Sr. Admin. Officer : Member - Secretary
- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : Nil

RECRUITMENT RULES

- | | | | |
|-----|--|---|--|
| (1) | NAME OF POST | * | <i>CONFIDENTIAL</i>
SECURITY GUARD, GR. I |
| (2) | NO. OF POSTS | * | 50 (1992) |
| (3) | CLASSIFICATION | * | Group C |
| (4) | SCALE OF PAY | * | Rs. 825-15-900-ER-20-1200 |
| (5) | METHOD OF RECRUITMENT | * | 100% by Promotion |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | * | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | * | Not applicable |

- (9) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE S.O.S (PENSION) RULES, 1972.
- IN CASE OF RECRUITMENT BY PROMOTION:
- (a) Whether by seniority-cum-fitness, i.e., non-selection or by merit-cum-seniority, i.e., selection
- Seniority-cum-fitness
- (b) Grades for which promotion is to be made and eligibility
- Security Guard Gr.II possessing Matriculation Certificate with 5 years of regular service in the grade;
- OR
- Security Guard Gr.II possessing 8th Standard Pass, with 5 years of service in the grade.
- OR
- Security Guard Gr.II studied upto any class below 8th Standard Pass with 7 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruitment will apply to the case of promotion.
- Not Applicable; however, the provisions of column 7 (b) shall be followed.
- (10) IF A DPC IS SET UP, WHAT IS ITS COMPOSITION.
- (1) Chief Security Officer : Chairman
- (2) One Security Officer : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Administrative Officer (DO) : Member - Secretary

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(11) IN CASE OF DEPUTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

(12) PERIOD OF PROBATION : 2 years.

RECRUITMENT RULES

- (1) NAME OF POST : SECURITY JANADAR, ~~BRADWILL~~
- (2) NO. OF POSTS : 4(1992)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs.950-20-1150-EB-25-1400
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.D.S
(PENSION) RULES, 1972.

Not Applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Seniority-cum-fitness

(b) Grades from which
promotion is to be
made and eligibility

Security Guard, Gr.I possessing
Matriculation Certificate with 2 years
of regular service in the grade;

OR

Security Guard Gr.I possessing 8th
Standard Pass with 4 years of regular
service in the grade.

OR

Security Guard Gr.I studied upto any
class below 8th standard pass with 7
years of regular service in the grade.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in the
case of promotees.

Not Applicable; however, the provisions
of column 9 (b) shall be followed.

10)

IF A DPC EXISTS, WHAT
IS ITS COMPOSITION.

- (1) Chief Security Officer : Chairman
- (2) One Security Officer : Member
- (3) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.
- (4) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (5) Administrative Officer(DO) : Member -
Secretary

IN CASE OF DEUPTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

PERIOD OF PROBATION : Nil

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RECRUITMENT RULES

NAME OF POST	:	SECURITY GUARD, GR. II
NO. OF POSTS	:	71(1992)
CLASSIFICATION	:	Group 'D'
SCALE OF PAY	:	Rs. 900-15-1010-EB-20-1150
METHOD OF RECRUITMENT	:	100% Direct Recruitment
AGE LIMIT FOR DIRECT RECRUITS	:	Between 18 and 30 years (Relaxable for employees of AIIMS up to 40 years) [Age limit is also relaxable for Ex-Servicemen as per Central Government instructions]
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	<p><u>ESSENTIAL</u></p> <p>(i) Matriculation from a recognised Board/University; (Relaxable upto Middle Standard pass in the case of Ex-Servicemen who have excellent record and have passed third class examination of the Services.)</p> <p>(ii) Following physical standards: a) Height : 167 cms. b) Chest : 80 cms. Provided that for residents of hill areas height may be 162 cms. chest - 76 cms with an expansion of 5 cms.</p> <p>(iii) Qualifying a test in Physical Efficiency (as per Annexure)</p> <p><u>Note:</u> The standards of Physical Efficiency test may be relaxed by the Director in the case of Ex-Servicemen and any other category of persons for reasons to be recorded in writing.</p> <p><u>DESIRABLE</u></p> <p>(i) Service in the Armed Forces/ Para-Military Forces/ Police</p> <p>(ii) Experience of performing security duties, preferably in a hospital of repute.</p>

- (6) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : No
- (7) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Not applicable
- (b) Grades from which promotion is to be made and eligibility : Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable
- (8) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Chief Security Officer : Chairman
- (2) One Security Officer : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Administrative Officer(DB) : Member - Secretary
- (9) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (10) PERIOD OF PROBATION : 2 years

ANNEXURE**DETAILS OF PHYSICAL EFFICIENCY TESTS**

Total marks for physical efficiency test are 50 marks allotted for each and minimum standards are:-

- | | |
|--|---|
| <p>LONG JUMP
(Total Marks 10)</p> | <p>Minimum 3.3 metres; 3 marks for the minimum to be increased to 10 marks. 1 mark for every successive 15 cms. Total chances three.</p> |
| <p>HIGH JUMP
(Total Marks 10)</p> | <p>Minimum 1.2 metres carrying 5 marks. For every 5 cms. after that 1 mark will be added upto 10 marks. Maximum of 2 chances at each level.</p> |
| <p>1) 100 metres
SPRINT
(Total Marks 10)</p> | <p>A candidate completing 100 metres Sprint in 14 seconds will get 4 marks. For every half second less time taken, he will get 1 mark extra upto maximum of 10 marks.</p> |
| <p>2) 792 Metre RACE
(Total Marks 10)</p> | <p>A candidate completing 792 Metre race in 3 minutes 10 seconds will get 5 marks. For every 10 seconds less time taken, he will get 1 mark extra upto a maximum of 10 marks for 2 minutes 20 seconds.</p> |
| <p>3) OBSTACLES AND
PULL-UPS
(Total Marks 10)</p> | <p>2 Obstacles to be kept involving</p> <ul style="list-style-type: none"> (i) Climbing a wall of 2.4 metres 4 marks - 3 minutes (ii) Vaulting Single handed a horizontal bar at 1.05 metres - 3 minutes (iii) 4 pull ups on a Beam of 2.25 metres from the ground - 3 minutes |

- Notes:-
- (a) A candidate who is not able to attain the minimum standards for any item, will be given zero mark for that.
 - (b) Total qualifying marks will be 25 i.e. 50 per cent of the total marks.
 - (c) Demonstrations wherever required, will be shown.
 - (d) Candidates, who fail to secure qualifying marks will not be eligible for written test/interview.

Ref. No. P/100

Revised 084

Sub. Restructuring the Cadre of Security Guards

The Finance Committee in its meeting held on 31.8.94 has approved the restructuring the cadre of Security Guards and Fire Guards at the AIIMS as under:-

- 1. Security-cum-Fire Guard Gd.II - Rs.800-1150 - 71+4 (for NMR)
- 2. Security-cum-Fire Guard Gd.I - Rs.950-1500 - 43 posts
- 3. Security-cum-Fire Jamadar -Rs.1200-1800 - 5 posts

Earlier the cadre of the Security Guards and Fire Guards was as under:-

Security Guards

- 1. Security Guards Gd.II (Rs.800-1150) - 71+4 (for NMR)
- 2. Security Guard Gd.I (Rs.825-1200) - 30 posts
- 3. Security Jamadar Gd.II (Rs.950-1400) - 4 posts
- 4. Security Jamadar Gd.I (Rs.1200-1800) - 2 posts

Fire Guards

- 1. Fire Guard Gd.II (Rs.950-1500) - 9+1 (for NMR)
- 2. Fire Guard Gd.I (Rs.1200-1800) - 3 posts

In view of the above, the incumbents of the various posts holding under old cadre of Fire and Security Guards are to be redesignated/fitted in the restructure cadre of Security-cum-Fire Guards as under:-

<u>Existing cadre</u>			<u>New cadre</u>
Name of post	S/S	I/P	
1. Security Guard Gd.II (Rs.800-1150)	75	75	Security-cum-Fire Guard Gd.II (Rs.800-1150)
2. Security Guard Gd.I (Rs.825-1200)	30	30	
3. Security Jamadar Gd.II (Rs.950-1400)	4	4	Security-cum-Fire Guard Gd. (Rs.950-1500)
4. Fire Guard Gd.II (Rs.950-1500)	10	9	43+1 (1)
	<u>44</u>	<u>43</u>	
5. Security Jamadar Gd.I (Rs.1200-1800)	2	2	
6. Fire Guard Gd.I (Rs.1200-1800)	3	3	Security-cum-Jamadar (Rs.1200-1800)
	<u>5</u>	<u>5</u>	

As per decision of the Finance Committee, the Security Gd.I in the pay scale of Rs.825-1200 ^{will} ~~who would not~~ be

Gd.II in the pay scale of Rs.950-1500 ~~be considered for~~
~~promotion~~ only after they have completed the qualifying
 years of service prescribed for promotion to the post of
 Security Jamadar Gd.II under the existing recruitment
 rules. The Existing Recruitment Rules for the post of
 Security Jamadar Gd. II are as under:-

Security Guard Gd.I possessing Matriculation
 Certificate with 2 years of regular service in
 the grade.

OR

Security Guard Gd.I possessing 8th Standard Pass
 with 4 years of regular service in the grade.

OR

Security Guard Gd.I studied upto any class below
 8th standard pass with 7 years of regular service
 in the grade.

Accordingly, the incumbents of the post of Security
 Guard Gd.I in the pay scale of Rs.825-1200 and Security
 Jamadar in the pay scale of Rs.950-1400 are required to
 be considered by the D.P.C. for the purpose of promotion
 to the post of Security-cum-Fire Guard Gd.I (new cadre)
 in the pay scale of Rs.950-1500 and the incumbents of
 the post of Security Guards Gd.II, Fire Guard Gd.II,
 Security Jamadar Gd.I and Fire Guard Gd.I will be
 redesignated in their respective scales.

Though the minutes of the S.F.C. meeting held on
 31.8.94 in which the said cadre has been sestructured
 has not been ratified by the Governing Body but keeping
 in view of urgent need for implementation of the cadre
 and in the interest of incumbents, it is proposed that
 the restructured cadre may be ~~made~~ implemented in
 anticipation of the ratification of minutes by the
 Governing Body.

If approved, D.P.C. meeting may be held and the
 Chairman, D.P.C. may be requested to fix date and time
 for holding D.P.C..

Constitution of D.P.C.

1. Chief Security Officer

The vacancy position of Security Guard (Gd. I and Gd. II) is as under:-

S.No.	Name of Post	Sanctioned	Inposition	Remain
1.	Security Guard (Gd. II)	71	79	8 persons to adjusted against higher posts (2 vacant)
2.	Security Guard (Gd. I)	30	20	2 vacant
3.	Security Jamadar (Gd. II)	4	2	2 vacant
4.	Security Jamadar (Gd. I)	2	1	1 vacant

After adjusting 8 Security Guard (Gr. II) against higher posts, the following posts remain vacant:-

- 1. Security Guard Gr. I - 2
- 2. Security Jamadar Gr. II - 2
- 3. Security Jamadar Gr. I - 1

As no departmental candidate is available for promotion to the posts of Security Guard Gr. I (2 Security Jamadar Gr. II (2 post) and Security Jamadar Gr. (1 post). It is, therefore, proposed that 5 Security Guard Gr. II may be filled against the aforesaid 5 higher posts.

The reservation position as per roster may be indicated before recruitment action is initiated and posts are notified to the employment Exchange as per new revised recruitment rules.

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103-93 E
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There are 5 resultant posts of 1992 at the level of Security guard. The first post is UR against which Roshan Lal position of 41 given appointment. The roster position of 41 vacancy is as under:

- (1) ST 1 (backlog of 1992)
- (2) SC 2
- UR 2

Posts as above may be notified to Employment Exchange. Dr. Ho for sec for information.

4 posts created for NMR.

Dr. Ho

Dr. Ho

2/4

RECRUITMENT RULES

- | | | | |
|-----|--|---|----------------------------|
| (1) | NAME OF POST | : | DY. FIRE OFFICER |
| (2) | NO. OF POSTS | : | 1(1972) |
| (3) | CLASSIFICATION | : | Group 'B' |
| (4) | SCALE OF PAY | : | Rs.2000-60-2300-EB-75-3200 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Deputation |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Not applicable
- (b) Grades from which promotion is to be made and eligibility Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable
-
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. Not applicable
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Deputation
 Officers from Delhi Fire Service holding analogous posts (i.e., Station Officer) or with 5 years of regular service in the pay scale of Rs.1600-2660 (i.e., Sub Officer).
 (Period of Deputation shall not ordinarily exceed 3 years).
- (12) PERIOD OF PROBATION : Not applicable.

The Recruitment Rules for the Publication Assistant are as under :-

English) were advertised in the press with the following recruitment rules:-

1. Name of the Post : PUBLICATION ASSISTANT
(Hindi & English)
 2. Number of Post : 2 (UR)
 3. Classification : Group 'B'
 4. Scale of Pay : Rs.5500-175-9000
 5. Method of Recruitment : 100% by Direct Recruitment through written test and interview. —
 6. Age limit for Direct Recruits : No exceeding 35 years (relaxable for employees of AIIMS upto 5 years)
 7. Educational and other Qualification for direct Recruits. :
 - a) A Bachelor's Degree from a recognized university.
 - b) Postgraduate Diploma in Journalism/ Public Relations from a recognized institution.
 - c) Proficiency in the concerned Language.
- DESIRABLE**
- a) At least 2 years experience In editorial work and print Production in English
 - b) Working knowledge of computer.

RECRUITMENT RULES

NAME OF POST	:	DESPATCH RIDER
NO. OF POSTS	:	1(1992)
CLASSIFICATION	:	Group 'C'
SCALE OF PAY	:	Rs. 950-20-1150-ER-25-1400
METHOD OF RECRUITMENT	:	100% by Direct Recruitment
AGE LIMIT FOR DIRECT RECRUITS	:	Between 18 and 30 years (Relaxable upto 40 years in the case of employees of AIIMS).
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	<p><u>ESSENTIAL</u></p> <p>(i) Possession of a valid driving licence for motorcycle/three-wheeler.</p> <p>(ii) Knowledge of mechanism of the above vehicles (The candidates should be able to remove minor defects in the said vehicles.)</p> <p>(iii) Experience of driving motorcycle/Scooters/three-wheelers for atleast 2 years.</p>
		<p><u>DESIRABLE</u></p> <p>(i) A pass in the 8th Standard</p> <p>(ii) 3 years service as Home Guard or Civil Volunteer.</p>

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE S.C.S.
(PENSION) RULES, 1972.

No

IN CASE OF RECRUITMENT
BY PROMOTION-

- (a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection' : Not applicable
- (b) Grades from which
promotion is to be
made and eligibility : Not applicable
- (c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
probationers. : Not applicable

- IF A DPC EXISTS, WHAT
IS ITS COMPOSITION. :
- (1) Chief Technical Officer : Chairman
(CWS)
- (2) Technical Officer (Veh.) : Member
- (3) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.
- (4) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (5) Administrative Officer(G) : Member
- (6) Administrative Officer (DD) : Member -
Secretary

IN CASE OF DEPUTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

PERIOD OF PROBATION : 2 years

RECRUITMENT RULES

NAME OF POST : REPROGRAPHIC TECHNICIAN
NO. OF POSTS : 1(1991)
CLASSIFICATION : Group 'C'
SCALE OF PAY : Rs.1200-30-1560-EB-40-2040
METHOD OF RECRUITMENT : By Transfer

AGE LIMIT FOR DIRECT RECRUITS : Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

Not Applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Not applicable

(b) Grades from which
promotion is to be
made and eligibility

Not applicable

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not Applicable

Transfer

Employees of the AIMS holding
a post in the scale of Rs.950-1400/
1500 on regular basis for not less
than 5 years and possessing the
following:

Essential

(i) Matriculation

(ii) Not less than 2 years'
experience in the operation of
various reprographic machines,
particularly of relevance to a
library.

Desirable

Training in the operation
of various types of Reprographic
Machines, automatic and manually
operated

NOTE: Candidates will be required to
pass a Trade Test to assess
their skill in operation of
different reprographic
machines.

IN CASE OF DEUPTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

PERIOD OF PROBATION : 2 years

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RECRUITMENT RULES

NAME OF POST : CLEANER
 NO. OF POSTS : 6(1972)
 CLASSIFICATION : Group D
 SCALE OF PAY : Rs. 750-12-870-EB-14-940
 METHOD OF RECRUITMENT : 100% By Direct Recruitment

AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 30 years

EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : ESSENTIAL
 8th Standard Pass

DESIRABLE

- (i) Experience of cleaning motor vehicles.
- (ii) Possessing a driving licence for light/heavy vehicles or knowledge of motor mechanism.

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WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
IS POSSIBLE UNDER
RULE 30 OF THE C.O.S
PENSION RULES, 1972.

No

IN CASE OF RECRUITMENT
PROMOTION-

whether by seniority
cum-fitness, i.e.,
(non-selection), or
by merit-cum-seniority,
i.e., selection

Not applicable

Grades from which
promotion is to be
made and eligibility

Not applicable

Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not Applicable

IF A DPC EXISTS, WHAT
IS ITS COMPOSITION.

- (1) Chief Technical Officer : Chairman
(CNS)
- (2) Technical Officer (Veh.) : Member
- (3) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIINS or some
other organisation.
- (4) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIINS or some other
organisation.
- (5) Administrative Officer (DO) : Member -
Secretary

IN CASE OF DEPUTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

: Not applicable

PERIOD OF PROBATION

: 2 years.

RECRUITMENT RULES

- (1) NAME OF POST : CHIEF TECHNICAL OFFICER (CWS)*
- (2) NO. OF POSTS : 2*(1992)
- (3) CLASSIFICATION : Group 'A'
- (4) SCALE OF PAY : Rs. 3000-4500 (Pre-revised)
Rs. 10,000-15,200 (Revised)
- (5) METHOD OF RECRUITMENT: By Promotion failing which
by Deputation failing both by
Short-term Contract.
- (6) AGE LIMIT FOR DIRECT : Not applicable
- (7) EDUCATIONAL AND OTHER:
QUALIFICATIONS FOR
DIRECT RECRUITS : Not applicable

* Includes one post of Electronic Engineer in CMET.

- (8) WHETHER BENEFIT OF ADDED : Not applicable
- YEARS OF SERVICE
ADMISSIBLE UNDER RULE 30
OF THE C.C.S. (PENSION)
RULES, 1972.
- (9) IN CASE OF RECRUITMENT
BY PROMOTION-
- (a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or by
merit-cum-seniority,
i.e., 'selection' : Merit-cum-seniority
- (b) Grade from which
promotion is to be
made and eligiblity : Sr. Technical Officer(CWS) and Sr. Technical
Officer (Elec.), in the Deptt. of Physiology
and Sr. Technical Officer (Vehicles) with 5
years of regular service in the grade.
- (c) Whether age and educat-
ional qualifications
prescribed for direct
recruits will apply in
the case of promotees. : Not Applicable; However, the promotees should
have atleast a Diploma/ Certificate (of not
less than 3 years duration) in Radio,
Television/Electronics/Electrical/ Automobile
Engineering or Glass Technology or an
equivalent qualification considered relevant.

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- | | | | |
|-----|--|---|----------|
| (1) | Director | : | Chairman |
| (2) | Faculty Coordinator,
Central Workshop | : | Member |
| (3) | Medical Supdt. | : | Member |
| (4) | One representative of SC/
ST to be nominated by the
Director from persons of
an appropriate status
working at AIIMS or some
other organisation. | : | Member |
| (5) | One Representative of:
Minority Communities to
be nominated by the
Director from persons of
an appropriate status
working at AIIMS or some
other organisation. | : | Member |
| (6) | An expert to be nominated
by the Director | : | Member |
| (7) | Deputy Director (Admn.) | : | Member |

(11) IN CASE OF DEPUTATION :
GRADES AND SOURCES
FROM WHICH DEPUTATION TO
BE MADE AND PERIOD OF
DEPUTATION

Deputation

Employees of the Central/State/ Union
Territory Govts. or of Central Statutory/
Autonomous Bodies/Public Sector Undertakings,

- (a) (i) holding analogous posts on regular basis; or
- (ii) with 5/8 years regular service in a posts in the scale of Rs.2200-4000/2000-3500 respectively; and
- (b) Possessing the following qualifications and experience:

Essential

B.E. in Electronics or Mechanical Engineering with atleast six years' experience in the maintenance of medical equipment;

OR

Three years Diploma in Electronics or Mechanical Engineering with atleast 10 years' experience in supervising Electromedical Workshop or a factory.

Desirable

Some training in Electro Medical Workshop or factory.

Short-term Contract

In the event of a suitable officer not being available by Deputation, the method of Short-Term Contract shall be resorted to. The vacancy shall be advertised experience specified under 'Deputation'. The age limit shall not exceed 50 years.

- (i) Period of deputation/Short-term-Contract shall not ordinarily exceed 3 years.
- (ii) A person taken on Deputation or Short-term Contract shall not eligible for permanent absorption in the service].

(12) PERIOD OF PROBATION : Nil

RECRUITMENT RULES

- (1) NAME OF POST : SR. TECHNICAL OFFICER (CWS)
- (2) NO. OF POSTS : 4*(1992)
- (3) CLASSIFICATION : Group 'A'
- (4) SCALE OF PAY : Rs. 2200-4000 (Pre-revised)
Rs. 8000-13,500 (Revised)
- (5) METHOD OF RECRUITMENT : 100% by Promotion failing
which by Deputation failing
both by Short-term Contract.
- (6) AGE LIMIT FOR DIRECT : Not applicable
- (7) EDUCATIONAL AND OTHER: Not applicable
QUALIFICATIONS FOR
DIRECT RECRUITS

* Including the post of Sr. Tech. Officer (Elect.) in the Deptt. of Physiology

- (8) WHETHER BENEFIT OF ADDED : Not applicable
YEARS OF SERVICE
ADMISSIBLE UNDER RULE 30
OF THE C.C.S. (PENSION)
RULES, 1972.
- (9) IN CASE OF RECRUITMENT
BY PROMOTION-
- (a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or by
merit-cum-seniority,
i.e., 'selection' : Merit-cum-seniority
- (b) Grade from which
promotion is to be
made and eligibility : Technical Officer in Central Workshop, Tech.
Officer (MOT), Technical Officer (ENT) and
Technical Officer (Vehicles) with 7 years of
regular service in the grade.
- 1) There shall be common seniority for Technical
Officers in the Central Workshop, O.T., ENT
and Technical Officer (Vehicles), based on
the date of regular appointment to the grade.
- 2) Promotions shall be under the system of
'Floating Posts', thereby a Technical Officer
may be continued in the same area/ unit in
which he has specialised even after
promotion.

- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
 - (1) Director : Chairman
 - (2) Faculty Coordinator, Central Workshop : Member
 - (3) Medical Supdt. : Member
 - (4) One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of: Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) Chief Technical Officer, Central Workshop : Member
 - (7) Dy. Director (Admn.) : Member

- (11) IN CASE OF DEPUTATION : Deputation
 - GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION. : Officers of the Central/State/ Union Territory Govts. or Statutory/ Autonomous Bodies/ Public Sector Undertakings holding analogous posts on regular basis or with 3/7 years of regular service in posts in the scale of Rs.2000-3500/1640-2900 respectively and possessing the following qualifications and experience:

FIRST SET OF QUALIFICATION AND EXPERIENCE

Essential

Degree in Glass Technology with 5 years of experience in the line

OR

Diploma/ Certificate in Glass Technology with 10 years of experience in fabrication of glass equipment, preferably in a Medical Research Laboratory.

SECOND SET OF
QUALIFICATIONS AND EXPERIENCE

Essential

1. A Degree in Electronics Engg. from a recognised University/ Institution or equivalent;
2. Four years practical experience in repair and handling of electro-medical equipment, instrument and apparatus, etc.

OR

1. Diploma in Electronics Engg./Electrical Engineering or equivalent qualification from a recognised Institution;
2. Ten years practical experience in repair and handling of electro-medical equipment, instruments and apparatus etc.

Short-term contract

In the event of a suitable candidate not being available on Deputation, the vacancy may be filled by Short-term Contract.

The vacancy shall be filled under this method by advertisement to which all persons possessing the qualifications but below the age of 50 years may apply. The qualifications and experience prescribed for Deputation shall apply for appointment on Short-term Contract.

NOTE

The Director shall, in consultation with the head of the Central Workshop, decide on each occasion a vacancy is to be filled by Deputation/ Short Term second set of qualifications and experience should be prescribed, depending on the requirements of work.

- (i) Period of deputation/Short-term-Contract shall not ordinarily exceed 3 years.
- (ii) Person taken on deputation or Short-term-Contract shall not be eligible for permanent absorption in the service.

(12) PERIOD OF PROBATION : 2 Years (for promotees only)

RECRUITMENT RULES

- (1) NAME OF POST : TECHNICAL OFFICER (CWS)
- (2) NO. OF POSTS : 6 *(1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs. 1640-2900 (Pre-revised)
Rs. 5500-9000 (Revised)
- (5) METHOD OF RECRUITMENT : 50% by Direct Recruitment
50% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not exceeding 35 years
(Relaxable for the employees of AIIMS upto 5 years)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : A. Degree of a recognised University in
- i) Electronics; or
 - ii) Glass Technology; or
 - iii) Mechanical Engineering;
 - iv) or any other branch of Engineering considered relevant;
- OR
- B.a) Diploma/Certificate (of not less than 3 years duration) of recognised Institution in
- i) Radio/Television Engineering or Electronics Engineering or Electrical Engineering; or
 - ii) Glass Technology; or
 - iii) Mechanical Engineering; or
 - iv) Any other branch of Engineering considered relevant;
- Plus
- (b) Five years of experience in fabrication, repair and maintenance of laboratory instruments. (This is essential in the case of Diploma holders only)

* Including the post of Tech. Officer (MOT) & Tech. Officer (ENT)

NOTE:

The Appointing Authority shall decide the particular discipline of Engineering/Technology in which a Degree or Diploma with relevant experience is required on each occasion a vacancy is to be filled.

- (8) WHETHER BENEFIT OF ADDED : No
YEARS OF SERVICE
ADMISSIBLE UNDER RULE 30
OF THE C.C.S. (PENSION)
RULES, 1972.
- (9) IN CASE OF RECRUITMENT
BY PROMOTION-
- (a) Whether by seniority- : Merit-cum-Seniority
cum-fitness, i.e.,
'non-selection', or by
merit-cum-seniority,
i.e., 'selection'
- (b) Grade from which : Workshop Technician Gr.I with 5 years
promotion is to be : of regular service in the grade.
- (c) Whether age and educat- : Not Applicable
ional qualifications
prescribed for direct
recruits will apply in
the case of promotees.
- (10) IF A DPC EXISTS, WHAT : (1) Faculty Coordinator, : Chairman
IS ITS COMPOSITION. : Central Workshop
- (2) Chief Tech. Officer, : Member
Central Workshop
- (3) Supdtg. Engineer : Member
- (4) One representative of SC/ : Member
ST to be nominated by the
Director from persons of
an appropriate status
working at AIIMS or some
other organisation.
- (5) One Representative of : Member
Minority Communities to
be nominated by the-
Director from persons of
an appropriate status
working at AIIMS or some
other organisation.
- (6) Chief/Sr. Administrative : Member-
Officer : Secretary

- (11) IN CASE OF DEPUTATION : Not applicable :
GRADES AND SOURCES
FROM WHICH DEPUTAION TO
BE MADE AND PERIOD OF
DEPUTATION.

- (12) PERIOD OF PROBATION : 2 Years

RECRUITMENT RULES

- (1) NAME OF POST : WORKSHOP TECHNICIAN GR.I
- (2) NO. OF POSTS : 6(1992)
1 Under Anomaly Committee (Chief Glass Blower)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 1400-2300 (Pre-revised)
Rs. 4500-7000 (Revised)
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-

- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Seniority-cum-fitness
- (b) Grade from which promotion is to be made and eligibility : Workshop Technician Gr.II possessing Matriculation plus Certificate/ Diploma in Refrigeration and Air-conditioning Mechanism or any other trade specified in column 7 of the Recruitment Rules for the post of Workshop Assistant, with 5 years of regular service in the grade failing which 10 years of regular combined service as Workshop Technician Gr.II & Workshop Assistant, out of which atleast 2 years shall be as Workshop Technician Gr.II.
- OR
- Workshop Technician Gr.II possessing 8th Standard Pass + Certificate/ Diploma in Refrigeration and Airconditioning Mechanism or any other trade specified in column 7 of the Recruitment Rules for the post of Workshop Assistant, with 7 years of regular service in the grade failing which 14 years of combined regular service as Workshop Technician Gr.II and Workshop Assistant, out of which at least 3 years shall be as Workshop Technician Gr.II.
- NOTE
1. There shall be common seniority for all Workshop Technicians Gr.II in the Central Workshop irrespective of the discipline/ area in which they may be working, based on the date of regular appointment to the grade of Workshop Technician Gr.II.
 2. Promotions shall be under the system of 'Floating Posts', thereby a Workshop Technician Gr.II may be continued even after promotion in the same area/ unit in which he/ she has specialised.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable; however, the provisions of column 9(b) shall be followed.

- | | | |
|---|--|------------------|
| (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. | (1) Faculty Coordinator, Central Workshop | Chairman |
| | (2) Chief Tech. Officer, Central Workshop | Member |
| | (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. | Member |
| | (4) One Representative of: Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. | Member |
| | (5) Admn. Officer (DO) | Member-Secretary |
| (11) IN CASE OF DEPUTATION : GRADES AND SOURCES FROM WHICH DEPUTAION TO BE MADE AND PERIOD OF DEPUTATION. | Not applicable | |
| (12) PERIOD OF PROBATION | Nil | |

RECRUITMENT RULES

- (1) NAME OF POST : WORKSHOP TECHNICIAN GR.II
- (2) NO. OF POSTS : 8(1992)
1 Under Anomaly Committee (Paging Asstt.)
1 New Creation for E.S.D.
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 1200-2040 (Pre-revised)
Rs. 4000-6000 (Revised)
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER: QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable

(9) IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

: Seniority-cum-fitness

(b) Grades from which promotion is to be made and eligibility

: Workshop Assistant possessing Matriculation plus Certificate/ Diploma in Refrigeration and Air-conditioning Mechanism or any other trade specified in column 7 of the Recruitment Rules for the post of Workshop Assistant, with 5 years of regular service in the grade.

OR

Workshop Assistant possessing 8th Standard Pass + Certificate/ Diploma in Refrigeration and Airconditioning Mechanism or any other trade specified in column 7 of the Recruitment Rules for the post of Workshop Assistant with 7 years of regular service in the grade.

NOTE

1. There shall be common seniority for all Workshop Assistants in the Central Workshop irrespective of the discipline/ area in which they may be working, based on the date of regular appointment to the grade.
2. Promotions shall be under the system of 'Floating Posts', thereby a Workshop Assistant may be continued even after promotion in the same area/ unit in which he/ she has specialised.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

: Not Applicable; however, the provisions of column 9(b) shall be followed.

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
 - (1) Faculty Co-ordinator, : Chairman
Central Workshop
 - (2) Chief Tech. Officer, : Member
Central Workshop
 - (3) One Representative of SC/ : Member
ST to be nominated by the
Director from persons of
an appropriate status
working at AIIMS or some
other organisation.
 - (4) One Representative of: Member
Minority Communities to
be nominated by the
Director from persons of
an appropriate status
working at AIIMS or some
other organisation.
 - (5) Admn. Officer (D.O.) : Member-
Secretary

- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTAION TO BE MADE AND PERIOD OF DEPUTATION. : Not applicable

- (12) PERIOD OF PROBATION : Nil

RECRUITMENT RULES

(1)	NAME OF POST	:	WORKSHOP ASSISTANT
(2)	NO. OF POSTS	:	13(8992)
(3)	CLASSIFICATION	:	Group 'C'
(4)	SCALE OF PAY	:	Rs. 950-20-1150-ES-25-1500
(5)	METHOD OF RECRUITMENT	:	100% by Direct Recruitment
(6)	AGE LIMIT FOR DIRECT RECRUITS	:	Between 18 and 30 years (Relaxable for the employees of the AIIMS upto 40 years.)
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	<p><u>Essential</u></p> <ol style="list-style-type: none"> 1. Matriculation or equivalent from a recognised Board/University. 2. Certificate/Diploma from a recognised Institution in the trade of: <ol style="list-style-type: none"> i) Refrigeration and Air-conditioning mechanism; <u>or</u> ii) Electrical/Mechanical-engineering; <u>or</u> iii) Electroplating and spray painting; <u>or</u> iv) Carpenter; <u>or</u> v) Plumber; <u>or</u> vi) Welding and sheet metal worker; <u>or</u> vii) Fitter / Turner; <u>or</u> viii) Electrical/ Electronics; <u>or</u> ix) Instrument Mechanics; <u>or</u> x) Any other Trade considered relevant to the work done in the Central Work shop.

NOTE: The Appointing Authority shall decide the particular trade or trades in which a Certificate is required on each occasion a vacancy is to be filled.

Desirable

Practical experience in the line, preferably in regard to repair and maintenance of laboratory/ medical equipment, apparatus or instruments instruments.

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No

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.S.S
(PENSION) RULES, 1972.

IN CASE OF RECRUITMENT
BY PROMOTION-

(a) whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection' : Not applicable

(b) Grades from which
promotion is to be
made and eligibility : Not applicable

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees. : Not applicable

(10)

IF A DPC EXISTS, WHAT
IS ITS COMPOSITION.

- | | |
|---|-------------------------|
| (1) Faculty Coordinator,
Central Workshop | : Chairman |
| (2) Chief Tech. Officer,
Central Workshop | : Member |
| (3) One Representative of
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation. | : Member |
| (4) One Representative of
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation. | : Member |
| (5) Admn. Officer (D.O.) | : Member -
Secretary |

(11)

IN CASE OF DEPUTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

: Not applicable

(12)

PERIOD OF PROBATION

: 2 years.

RECRUITMENT RULES

- (1) NAME OF POST : HEAD COOK
- (2) CLASSIFICATION : Group 'C'
- (3) SCALE OF PAY : Rs.15200-20200+Grade Pay of Rs.1900
- (4) METHOD OF RECRUITMENT : 100% by Promotion
- (5) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (6) EDUCATIONAL AND OTHER QUALIFICATION FOR DIRECT RECRUITS : Not applicable
- (7) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable
- (8) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection' or by merit-cum-seniority, i.e., 'selection' : Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibilty : Cook Grade I possessing 8th Standard pass with 5 years of regular service in the grade failing which 10 years of regular service in Gr.I and Gr.II out of which at least 2 years shall be in Gr.I.
- OR
- Cook Grade I studied upto any class below 8th Standard Pass with 7 years of regular service in the grade failing which 14 years of combined regular service in Gr.II and Gr.I out of which at least 3 years shall be in Gr.I.
- 2-
- (c) Whether age and educational qual. prescribed for direct recruits will apply in the case of promotees. : Not Applicable

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- (9) IF A DPC EXISTS, WHAT IS ITS COMPOSITION :
- (1) Dy. Medical Supdt. : Chairman
 - (2) Chief Sr. Dietician : Member
 - (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (3) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) Administrative Officer (Hosp.) : Member-Secretary
- (10) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not Applicable
- (11) PERIOD OF PROBATION : 2 Years

RECRUITMENT RULES

- (1) NAME OF POST : COOK GRADE I
- (2) CLASSIFICATION : Group 'C'
- (3) SCALE OF PAY : Rs. 3050-75-3950-80-4590 (Revised)
Rs. 950-1400 (Pre-revised)
- (4) METHOD OF RECRUITMENT : 100% by Promotion
- (5) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (6) EDUCATIONAL AND OTHER QUALIFICATION FOR DIRECT RECRUITS : Not applicable
- (7) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable
- (8) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection' or by merit-cum-seniority, i.e., 'selection' : Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibility : Cook Grade II possessing 8th Standard pass with 5 years of regular service in the grade;
- OR
- Cook Grade II studied upto any class below 8th Standard Pass with 7 years of regular service in the grade.
- (c) Whether age and educational qual. prescribed for direct recruits will apply in the case of promotees. : Not Applicable

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- (9) IF A DPC EXISTS, WHAT IS ITS COMPOSITION :
- (1) Dy. Medical Supdt. : Chairman
 - (2) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (3) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) Administrative Officer (Hosp.) : Member-Secretary
- (10) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not Applicable
- (11) PERIOD OF PROBATION : 2 Years

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RECRUITMENT RULES

- (1) NAME OF POST : COOK GRADE II
- (2) CLASSIFICATION : Group 'D'
- (3) SCALE OF PAY : Rs. 2610-60-3150-65-3540 (Revised)
Rs. 800-1150 (Pre-revised)
- (4) METHOD OF RECRUITMENT : 100% by Direct Recruitment
- (5) AGE LIMIT FOR DIRECT RECRUITS : Between 18-30 years
- (6) EDUCATIONAL AND OTHER QUALIFICATION FOR DIRECT RECRUITS : Essential
- (i) 8th Standard pass from a recognised School/ Board.
- (ii) Adequate knowledge of preparing Indian/ Western dishes.
- Desirable
- Experience as Cook in a large catering establishment/ hospital or hotel.
- (7) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : No
- (8) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection' or by merit-cum-seniority, i.e., 'selection' : Not applicable
- (b) Grades from which promotion is to be made and eligibility : Not applicable
- (c) Whether age and educational qual. prescribed for direct recruits will apply in the case of promotees. : Not Applicable

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- (9) IF A DPC EXISTS, WHAT IS ITS COMPOSITION :
- (1) Dy. Medical Supdt. : Chairman
 - (2) Dietician from one of the Centre. : Member
 - (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) Administrative Officer (Hosp.) : Member-Secretary
- (10) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not Applicable
- (11) PERIOD OF PROBATION : 2 Years

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RECRUITMENT RULES

- (1) NAME OF POST : TECHNICAL OFFICER(DENTAL)
- (2) NO. OF POSTS : 1(1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs.1640-60-2600-EB-75-2900
- (5) METHOD OF RECRUITMENT : By Promotion/Transfer on Deputation *
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

* The Departmental candidate will be considered alongwith other who apply on deputation basis and in case of selection of departmental candidate, it will be treated as promotion.

18)	<p>WHETHER BENEFIT OF SHORTER TERMS OF SERVICE ACCUMULATED UNDER RULES OF THE GOVT. (SECTION) RULES, 1972</p>	<p>Not Applicable</p>
19)	<p>IN CASE OF RECRUITMENT BY PROMOTION</p>	<p></p>
20)	<p>Whether by seniority or through the non-selection of other eligible candidates by the selection</p>	<p>Merit-cum-seniority</p>
21)	<p>Under from which promotions to be made and in what order</p>	<p>Dental Technician Grade II with of regular service in the grade of Dental Technician Grade II</p>
22)	<p>Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees</p>	<p>Not Applicable, however, promotees should possess a recognized Dental Certificate in Dental Hygiene, Dental Mechanics, Maxillo-facial Prosthetics, Orthodontic Appliances</p>
23)	<p>Whether exists what is the composition</p>	<p>Head of the Department Dental Surgery</p>
24)	<p></p>	<p>By Medical Super</p>
25)	<p></p>	<p>One Representative of SC/ST, to be nominated by the Director from amongst of an appropriate status working at AIIMS or some other organisation</p>
26)	<p></p>	<p>One Representative of Minority Communities to be nominated by the Director from amongst persons of an appropriate status working at AIIMS or some other organisation</p>
27)	<p></p>	<p>Deputy Director (Admin)</p>

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(11) IN CASE OF DEPUTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

Officers of the Central/State/U.T.
Governments or Public Sector Under-
takings or Central Autonomous/
Statutory Bodies:-

(a) Holding on regular basis:

- (i) Analogous posts; or
- (ii) The grade of Rs.1400-2300 for 5 years; and

(b) Possessing the following qualifications and experience:

- (i) Diploma/Certificate in Dental Hygiene/Dental Mechanic/Maxillo-Facial Prosthesis and Orthodontics; and
- (ii) Possessing at least 5 years experience in the line in a reputed hospital/ Institution.

(Period of Deputation shall not ordinarily exceed 3 years).

(12) PERIOD OF PROBATION

2 years (for promotees only).

RECRUITMENT RULES

- (1) NAME OF POST : DENTAL TECHNICIAN GRADE I
- (2) NO. OF POSTS : 1(1992)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs.1400-40-1800-EB-50-2300
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL & OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.D.S (PENSION) RULES, 1972. Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibility Dental Technician Gr.II possessing a Diploma / Certificate in Dental Hygiene/ Dental Mechanic/ Maxillofacial prosthesis and Orthodontic appliances with 5 years of regular service in the grade;
OR
Dental Technician Gr.II possessing at least Matriculation with 7 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion. Not Applicable
- (10) IF A COMMITTEE IS APPOINTED, WHAT IS ITS COMPOSITION.
- (1) Head of the Department, Dental Surgery : Chairman
- (2) Dy. Medical Supdt. : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Admin. Officer (Hosp.) : Member - Secretary

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(11)

IN CASE OF DEPUTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

Not applicable

(12)

PERIOD OF PROBATION

Nil.

RECRUITMENT RULES

- (1) NAME OF POST * DENTAL TECHNICIAN GRADE II
- (2) NO. OF POSTS * 3(1992)
- (3) CLASSIFICATION * Group 'C'
- (4) SCALE OF PAY * Rs.1320-50-1560-ER-40-2040
- (5) METHOD OF RECRUITMENT * 100% by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS * Between 18 and 30 years (Relaxable for the employees of AIIMS upto 40 years)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS * Essential
- (i) Matriculation or equivalent from a recognised University/Board.
- (ii) Diploma/Certificate from a recognised institution in:-
Dental Hygiene; or
Dental Mechanic; or
Maxillo-facial prosthesis and Orthodontic appliances.
- (iii) Registered as Dental Hygienist/ Dental Mechanic with Dental Council.
- Desirable
- Experience in a Dental Department of a Hospital for one year.
- NOTE:- The Appointing Authority shall decide on each occasion a vacancy is to be filled, the discipline in which a Diploma/Certificate is to be prescribed, depending upon the requirements.

(111)

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.S.S (PENSION) RULES, 1972. : No
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Not applicable
- (b) Grades from which promotion is to be made and eligibility : Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion. : Not Applicable
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Head of the Department, Dental Surgery : Chairman
- (2) Dy. Medical Supdt. : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Admin. Officer (Hosp.) : Member - Secretary
- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : 2 years.

RECRUITMENT RULES

- (1) NAME OF POST : CHIEF DIETICIAN
- (2) NO. OF POSTS : 1(1992)
- (3) CLASSIFICATION : Group 'A'
- (4) SCALE OF PAY : Rs.3000-100-3500-125-4500
- (5) METHOD OF RECRUITMENT : 100% by promotion /Transfer on Deputation. (The Departmental candidates will be considered alongwith others who apply on Deputation basis and in case of selection of Departmental Candidate, it will be treated as promotion.
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility conditions Sr. Dietician with 5 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable; however, the promotee should possess M.Sc.(Food & Nutrition).
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Director : Chairman
- (2) Medical Superintendent : Member
- (3) Chief of a Centre to be nominated by the Director : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) An expert to be nominated by the Director : Member
- (7) Deputy Director (Adm.) : Member

- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Officers of the Central/State/U.T. Governments or of Autonomous/Statutory bodies holding analogous posts on regular basis or with 5/8 years of regular service in the grade of Rs.2200-4000/ 2000-3500 respectively and possessing the following qualifications and experiences:
- Essential
- (i) M.Sc.(Food & Nutrition); and
- (ii) 10 years of practical experience as Dietician in a large teaching hospital and managerial experience.
- Desirable
- Ph.D in Human Nutrition or Therapeutic Dietetics. (Period of deputation shall not ordinarily exceed 3 years)
- (12) PERIOD OF PROBATION : 2 years (for promotees only)

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RECRUITMENT RULES

- | | | | |
|-----|--|---|-----------------------------|
| (1) | NAME OF POST | : | SR. DIETICIAN |
| (2) | NO. OF POSTS | : | 1(1992) |
| (3) | CLASSIFICATION | : | Group 'A' |
| (4) | SCALE OF PAY | : | Rs.2200-75-2800-EB-100-4000 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Promotion |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility conditions Dietician with 3 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable. However the promotee should possess M.Sc. (Food & Nutrition).
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Director : Chairman
- (2) Medical Superintendent : Member
- (3) Chief of a Centre to be nominated by the Director : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Chief Dietician : Member
- (7) Deputy Director (Adm.) : Member

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(10) IN CASE OF DEUPTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

(12) PERIOD OF PROBATION : 2 years (for promotees only)

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RECRUITMENT RULES

- | | | | |
|-----|--|---|-----------------------------|
| (1) | NAME OF POST | : | DIETICIAN |
| (2) | NO. OF POSTS | : | 4(1992) |
| (3) | CLASSIFICATION | : | Group 'B' |
| (4) | SCALE OF PAY | : | Rs.2000-60-2300-ER-100-3500 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Promotion |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Merit-cum-seniority
- (b) Grades from which promotion is to be made and eligibility : Asstt. Dietician with 3 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Promotees should possess M.Sc. Degree in Food and Nutrition/ Home Science.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Medical Supdt./Chief of a Centre (to be nominated by the Director) : Chairman
- (2) Chief Dietician : Member
- (3) Dy. Director (Admn.) : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Chief Admn. Officer/ Sr. Admn. Officer : Member
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : Nil.

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RECRUITMENT RULES

- (1) NAME OF POST : ASSISTANT DIETICIAN
- (2) NO. OF POSTS : 6(1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs.1640-60-2600-EB-75-2900
- (5) METHOD OF RECRUITMENT : 100% by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not exceeding 35 years (Relaxable upto 5 years for the employees of AIIMS).
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : (i) M.Sc. (Food & Nutrition) from a recognised University/Institution.
(ii) 2 years experience in the line/ preferably in a large teaching hospital.

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Yes, only to direct recruits.
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Not applicable
- (b) Grades from which promotion is to be made and eligibility Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Medical Supdt./Chief of a Centre (to be nominated by the Director) : Chairman
- (2) Chief Dietician : Member
- (3) Dy. Director (Admn.) : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Chief Admn. Officer/ Sr. Admn. Officer : Member-Secy.
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEUPTATION TO BE MADE AND PERIOD OF DEUPTATION : Not applicable
- (12) PERIOD OF PROBATION : 2 years.

(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Yes, only to direct recruits.

(9) IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Not applicable

(b) Grades from which promotion is to be made and eligibility Not applicable

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Medical Supdt./Chief of a Centre (to be nominated by the Director) : Chair
- (2) Chief Dietician : Member
- (3) Dy. Director (Admn.) : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Chief Admn. Officer/ Sr. Admn. Officer : Member Secy.

(11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

: Not applicable

(12) PERIOD OF PROBATION

: 2 years.

RECRUITMENT RULES

- | | | | |
|-----|--|---|---|
| (1) | NAME OF POST | : | SR. WARDEN |
| (2) | NO. OF POSTS | : | 1(1972) |
| (3) | CLASSIFICATION | : | Group 'B' |
| (4) | SCALE OF PAY | : | Rs. 2000-60-2500-EB-75-3200 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Promotion failing which
by Deputation. |
| (6) | AGE LIMIT FOR DIRECT
RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER
QUALIFICATIONS FOR
DIRECT RECRUITS | : | Not applicable |

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-seniority
- (b) Grades from which promotion is to be made and eligibility Warden with 3 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable, however the promotee should possess a recognised diploma in House keeping/Material Management/ Public Relation/ Estate Management.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.
- | | |
|---|------------|
| (1) Chief of a Centre/Dean | : Chairman |
| (2) Supt. of Hostels | : Member |
| (3) Superintending Engineer | : Member |
| (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. | : Member |
| (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. | : Member |
| (6) Dy. Director (Admin.) | : Member |

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- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Officers of the Central/State/U.T. Governments or of Public Undertakings or Autonomous/ Statutory Bodies:
- (a) (i) Holding an analogous post on regular basis; or
(ii) A post in the pay scale of Rs.1640-2700 with 3 years of regular service in the grade.
- (b) Possessing the following qualifications and experience:
- (i) A Degree from a recognised University;
- (ii) Diploma/ Certificate in Public Relations/ Materials Management/ House Keeping; and
- (iii) Not less than 5 years experience in Management of Hostels in a Medical or other Teaching/ Research Institutions.
(Period of Deputation shall not ordinarily exceed 3 years).
- (12) PERIOD OF PROBATION : Nil

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RECRUITMENT RULES

- (1) NAME OF POST : WARDEN
- (2) NO. OF POSTS : 2(1992)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 1600-50-2300-EB-60-26A0.
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

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(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.S.S (PENSION) RULES, 1972.	Not Applicable
(9) IN CASE OF RECRUITMENT BY PROMOTION-	
(a) whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'	Merit-cum-seniority
(b) Grades from which promotion is to be made and eligibility	Dy. Warden possessing a Degree plus a Certificate/ Diploma in House Keeping/ Materials Management/Public Relations/ Estate Management, with 4 years of regular service in the grade failing which 9 years of combined regular service as Dy. Warden and Asstt. Warden out of which at least 2 years shall be as Dy. Warden;
	<p style="text-align: center;"><u>OR</u></p> Dy. Warden possessing a Degree with 6 years of regular service in the grade failing which 13 years of combined regular service as Dy. Warden and Asstt. Warden out of which at least 3 years shall be as Dy. Warden;
	<p style="text-align: center;"><u>OR</u></p> Dy. Warden possessing Matriculation or a higher qualification but less than a Degree with 8 years of regular service in the grade failing which 17 years of combined regular service as Dy. Warden and Asstt. Warden out of which at least 4 years shall be as Dy. Warden.
(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable; however, the provisions of column 9(b) shall be followed.

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- (10) IF A IAC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Superintendent of Hostels : Chairman
 - (2) Dy. Supt. of Hostels : Member
 - (3) Financial Advisor : Member
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (7) Dy. Director (Admin.) : Member - Secretary
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE and PERIOD OF DEPUTATION. : Not applicable
- (12) PERIOD OF PROBATION : Nil.

RECRUITMENT RULES

- (1) NAME OF POST : DEPUTY WARDEN
- (2) NO. OF POSTS : 4(1992)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 1400-40-1800-ES-50-2300
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

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(8) WHETHER A MERIT OR ADDITIONAL YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE D.C.G. (PENSION) RULES, 1972. Not Applicable

(9) IN CASE OF PROMOTION BY PROMOTION-

(a) whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' 25% : Seniority-cum-fitness 75% : Merit-cum-seniority

(b) grades from which promotion is to be made and eligibility Assst. Warden possessing a Degree plus a Certificate/ Diploma in House Keeping/ Materials Management/Public Relations/ Estate Management, with 5 years of regular service in the grade failing which 10 years of combined regular service as Assst. Warden and Jr. Warden out of which at least 2 years shall be as Assst. Warden;

OR

Assst. Warden possessing a Degree with 7 years of regular service in the grade failing which 14 years of combined regular service as Assst. Warden and Jr. Warden out of which at least 3 years shall be as Assst. Warden;

OR

Assst. Warden possessing Matriculation or a higher qualification but less than a Degree with 9 years of regular service in the grade failing which 18 years of combined regular service as Assst. Warden and Jr. Warden out of which at least 4 years shall be as Assst. Warden.

(c) whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable; however, the provisions of column 9 (b) shall be followed.

(10)

IF A DFC EXISTS, WHAT
IS ITS COMPOSITION.

- (1) Superintendent of Hostels : Chairman
- (2) Dy. Supdt. of Hostels : Member
- (3) Public Relations Officer : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (7) Chief. Admin. Officer/ Sr. Admin. Officer : Member - Secretary

(11)

IN CASE OF DEPUTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

: Not applicable

(12)

PERIOD OF PROBATION

: Nil.

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RECRUITMENT RULES

- (1) NAME OF POST : ASSISTANT GARDEN
- (2) NO. OF POSTS : 4(1992)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs.1200-30-1560-EB-40-2040
- (5) METHOD OF RECRUITMENT : 50% by Promotion failing which
by Direct Recruitment
50% by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 20 years (Relaxable for employees of AIIMS upto 40 years).
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
- (i) Degree from a recognised University.
- (ii) Certificate/Diploma in House Keeping/ Materials Management/ Public Relations/ Estate Management from a recognised Institution.
- OR
- At least 2 years experience in Public Relations/ Estate Management/ House Keeping/ Store Keeping and other related areas, preferably in regard to hostels attached to a reputed hospital/Medical Institution or any other educational institution.

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(8) WHETHER MEMBERS OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE RULES
(PENSION) RULES, 1972.

Not applicable

(9) IN CASE OF RECRUITMENT
BY PROMOTION

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Seniority-cum-fitness

(b) Grade from which
promotion is to be
made and eligibility

Jr. Warden possessing a Degree plus
a Certificate/ Diploma in House Keeping/
Materials Management/Public Relations/
Estate Management, with 5 years of
regular service in the grade;

OR

Jr. Warden possessing a Degree with 7
years of regular service in the grade;

OR

Jr. Warden possessing Matriculation or a
higher qualification but less than a
Degree with 9 years of regular service
in the grade.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not Applicable

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- (10) IF A SAC EXISTS, WHAT IS ITS COMPOSITION.
- (1) Superintendent of Hostels : Chairman
 - (2) Dy. Supdt. of Hostels : Member
 - (3) Stores Officer : Member
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (7) Administrative Officer (DO) : Member - Secretary
- (11) IN CASE OF PROMOTION GRADES AND POSITIONS FROM WHICH PROMOTION TO BE MADE AND OFFICE OF DEPUTATION
- (12) PERIOD OF PROMOTION : 2 years (for direct recruits only)

RECRUITMENT RULES

(1)	NAME OF POST	:	JUNIOR WARDEN
(2)	NO. OF POSTS	:	4(1992)
(3)	CLASSIFICATION	:	Group 'C'
(4)	SCALE OF PAY	:	Rs. 950-20-1150-EB-25-1500
(5)	METHOD OF RECRUITMENT	:	100% by Transfer failing which by Direct Recruitment
(6)	AGE LIMIT FOR DIRECT RECRUITS	:	Between 16 and 30 years (Relaxable for the employees of AIIMS upto 40 years).
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	<u>Essential</u> (i) Matriculation from a recognised Board/University. (ii) Experience in Store Keeping/ Public Relations or Estate Management for not less than 1 year. <u>OR</u> A certificate or formal training in Store Keeping/ Materials Management/ Public Relations/ House keeping.

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(4) WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE P.O.S
(PENSION) RULES, 1972.

No

(7) IN CASE OF RE-ENTRY
BY PROMOTION-

(a) Whether by seniority-
date of entry, i.e.,
"non-selection", or
by seniority-
date of selection

Not applicable

(b) Grades from which
promotion is to be
made and eligibility

Not applicable

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotions.

Not applicable

(10) IF A SPECIALITY, WHAT
IS THE COMPOSITION.

(1) Superintendent of Hostels : Chairman

(2) Dy. Supdt. of Hostels : Member

(3) Stores Officer : Member

(4) One Representative of
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation. : Member

(5) One Representative of
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation. : Member

(7) Administrative Officer (DO) : Member -
Secretary

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(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

Transfer

Employees of the Institute holding a pay scale equivalent to or lower than Rs.950-1500 and possessing the qualifications prescribed for direct recruits in column No.7

(12) PERIOD OF PROBATION

2 years

RECRUITMENT RULES

- | | | | |
|-----|--|---|----------------------------|
| (1) | NAME OF POST | : | LAUNDRY MANAGER |
| (2) | NO. OF POSTS | : | 1(1992) |
| (3) | CLASSIFICATION | : | Group 'B' |
| (4) | SCALE OF PAY | : | Rs.1640-60-2600-ER-75-2900 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Promotion |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |

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(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972.

Not Applicable

(9) IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-seniority

(b) Grades from which promotion is to be made and eligibility

Laundry Supervisor with 5 years of regular service in the grade.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not applicable.

(10)

IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Medical Supdt. : Chairman
- (2) Dy. Medical Supdt. : Member
- (3) Dy. Director (Admin.) : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Superintending Engineer : Member
- (7) Chief/ Sr. Admin. Officer : Member

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(11) IN CASE OF DEUPTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

(12) PERIOD OF PROBATION : 2 years.

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RECRUITMENT RULES

- (1) NAME OF POST : LAUNDRY SUPERVISOR
- (2) NO. OF POSTS : 2(1992)
- (3) CLASSIFICATION : Group 'C'
- (4) — SCALE OF PAY : Rs.1400-40-1800-EB-30-2300
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

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8) WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.P.S.
(PENSION) RULES, 1972.

Not Applicable

9) IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Seniority-cum-fitness

(b) Grades from which
promotion is to be
made and eligibility

Asstt. Laundry Supervisor possessing
Matriculation plus Diploma/Certifi-
cate in Mechanical Engineering, with
5 years of regular service in the
grade;

OR

Asstt. Laundry Supervisor possessing a
Matriculation Certificate, with 7 years
of regular service in the grade.

(r) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

The promotee should possess at least a
Matriculation Certificate.

(142)

(10)

IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Medical Supdt. : Chairman
- (2) Chief Technical Officer (Central Workshop) : Member
- (3) Laundry Manager : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Chief/ Sr. Admin. Officer : Member Secretary

§

(11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable

(12) PERIOD OF PROBATION : Nil.

- (1) NAME OF THE POST : ASSISTANT LAUNDRY SUPERVISOR
- (2) NO. OF POSTS : 03 +01 = 04
- (3) CLASSIFICATION : GROUP 'C'
- (4) PAY SCALE : RS.4000-100-6000 (Pre-revised)
- (5) METHOD OF RECRUITMENT : 100% BY PROMOTION
- (6) AGE LIMIT FOR DIRECT RECRUITS : NOT APPLICABLE
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : NOT APPLICABLE
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : NOT APPLICABLE
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (A) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION' : NOT APPLICABLE
- (B) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY
- 1) MATRICULATION FROM A RECOGNIZED BOARD/ UNIVERSITY.
 - 2) 10 YEARS EXPERIENCE IN LAUNDRY (AS LAUNDRY OPERATOR
- (C) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES. : NOT APPLICABLE

(144)

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) MEDICAL SUPDT. : CHAIRMAN
 - (2) CHIEF TECHNICAL OFFICER (CENTRAL WORKSHOP) : MEMBER
 - (3) LAUNDRY MANAGER : MEMBER
 - (4) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
 - (5) ONE REPRESENTATIVE OF MINORITY COMMUNITIES TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
 - (6) CHIEF/ SR.ADMN. OFFICER : MEMBER SECRETARY
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : NOT APPLICABLE
- (12) PERIOD OF PROBATION : 2 YEARS.

145

RECRUITMENT RULES

- (1) NAME OF POST : LAUNDRY OPERATOR GR. I
- (2) NO. OF POSTS : 3(1992)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 1150-25-1500
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

148

(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE P.O.S. (PENSION) RULES, 1972.

Not Applicable

(9) IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'.

Seniority-cum-fitness

(b) Grades from which promotion is to be made and eligibility

Laundry Operator Gr.II possessing 8th Standard pass with 5 years of regular service in the grade failing which 10 years of combined regular service in Gr.II and Gr.III out of which at least 2 years shall be in Gr.II.

OR

Laundry Operator Gr.II who studied upto any class below 8th Standard Pass with 7 years of regular service in the grade failing which 14 years of combined regular service in Gr.II & Gr.III out of which at least 3 years shall be in Gr.II.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

No; however, the provisions of column 9(b) shall be followed.

147

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Dy. Medical Supdt. : Chairman
 - (2) Superintending Engineer/
Executive Engineer(E) : Member
 - (3) Laundry Manager : Member
 - (4) One Representative of SC/ST, to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) Admin. Officer (Hosp.) : Member - Secretary
- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : Nil.

147

RECRUITMENT RULES

- | | | | |
|-----|--|---|----------------------------|
| (1) | NAME OF POST | : | LAUNDRY OPERATOR GR. II |
| (2) | NO. OF POSTS | : | 8(1992) |
| (3) | CLASSIFICATION | : | Group 'C' |
| (4) | SCALE OF PAY | : | Rs. 950-20-1150-ER-25-1400 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Promotion |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL & OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |

149

(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.D.S. (PENSION) RULES, 1972.

Not Applicable

(9) IN CASE OF RECRUITMENT BY PROMOTION:

(a) Whether by seniority-cum-fitness, i.e., non-selection, or by merit or seniority, i.e., selection?

Seniority-cum-fitness

(b) Grades from which promotion is to be made and eligibility

Laundry Operator Gr. II possessing 8th Standard Pass with 5 years of regular service in the grade.

OR

Laundry Operator, Gr. II studied upto any class below 8th Standard Pass with 7 years of regular service in the grade.

(c) Whether age and educational qualifications prescribed for direct recruit will apply in the case of promotion?

No; however the provisions of column 9 (b) shall be followed.

(10) IF A DPC IS SET UP, WHAT IS ITS COMPOSITION.

- (1) Dy. Medical Supdt. : Chairman
- (2) Superintending Engineer/ Executive Engineer (E) : Member
- (3) Laundry Manager : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AINS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AINS or some other organisation. : Member
- (6) Admin. Officer (Hosp.) : Member - Secretary

150

(11)

IN CASE OF DEUPTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

Not applicable

(12)

PERIOD OF PROBATION

2 years.

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RECRUITMENT RULES

- (1) NAME OF POST : LAUNDRY OPERATOR GR. III
- (2) NO. OF POSTS : 16(1992)
- (3) CLASSIFICATION : Group 'D'
- (4) SCALE OF PAY : Rs.800-15-1010-EB-20-1150
- (5) METHOD OF RECRUITMENT : 25% by Promotion failing which by Direct Recruitment
75% by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 30 years (Relaxable for employees of AIIMS upto 40 years).
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
- (i) 8th Standard pass from a recognised School/ Board.
- (ii) At least one year's experience of operating Steam- Laundry Machines or Drycleaning plants.
- Desirable
- Certificate of having undergone a course for a Laundry Operator.

RECRUITMENT RULES

(1)	NAME OF POST	:	LAUNDRY ATTENDANT
(2)	NOL. OF POSTS	:	5(1992)
(3)	CLASSIFICATION	:	Group 'D'
(4)	SCALE OF PAY	:	Rs. 750-12-870-EB-14-940
(5)	METHOD OF RECRUITMENT	:	100% by Direct Recruitment
(6)	AGE LIMIT FOR DIRECT RECRUITS	:	Between 18 and 30 years
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	<u>Essential</u> 8th Standard pass from a recognised School/Board.
			<u>Desirable</u> Experience in a laundry of a reputed concern/institution.

(8)

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.I.S
(PENSION) RULES, 1971.

NO

(9)

IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
(non-selection), or
by merit or seniority,
i.e., selection

Seniority-cum-fitness

(b) Grades from which
promotions to be
made and eligibility

Laundry Attendant possessing 8th
Standard Pass with 5 years of regular
service in the grade or Laundry
Attendant who studies upto any class
below 8th Standard Pass with 7 years of
regular service in the grade, and
passing a trade test to be prescribed
for the purpose to test his theoretical
and practical knowledge of operating
laundry machines used in AIIMS.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotions.

No; however, the provisions of column
9 (b) shall be followed.

(10)

IF A DPC IS SET, WHAT
IS ITS COMPOSITION.

(1) Dy. Medical Supdt.

: Chairman

(2) Superintending Engineer/
Executive Engineer(E)

: Member

(3) Laundry Manager

: Member

(4) One Representative of
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.

: Member

(5) One Representative of
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.

: Member

(6) Admin. Officer (Hosp.)

: Member -
Secretary

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(11)

IN CASE OF DEPUTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

Not applicable

(12)

PERIOD OF PROBATION

2 years.

RECRUITMENT RULES

- (1) NAME OF POST : HEAD BEARER
- (2) CLASSIFICATION : Group 'C'
- (3) SCALE OF PAY : Rs. 3050-75-3950-80-4590
- (4) METHOD OF RECRUITMENT : 100% by Promotion
- (5) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (6) EDUCATIONAL AND OTHER QUALIFICATION FOR DIRECT RECRUITS : Not applicable
- (7) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable
- (8) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection' or by merit-cum-seniority, i.e., 'selection' : Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibilty : Masalchi/Bearers Gr. I possessing 8th Standard pass with 5 years of regular service in the grade failing which 10 years of regular combined service as Masalchi/Bearers Gr.I and Gr.II out of which at least 2 years shall be in Gr.I

OR

Masalchi/Bearer Gr.I who studied upto any class below 8th Standard Pass with 7 years of regular service in the grade failing which 14 years of combined regular service as Masalchi/ Bearer Gr.I and Gr.II out of which at least 3 years shall be in Gr.I.

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RECRUITMENT RULES

- (1) NAME OF POST : MASALCHI/ BEARER GR.I
- (2) CLASSIFICATION : Group 'D'
- (3) SCALE OF PAY : Rs. 2610-3540 (Revised)
Rs. 800-1150 (Pre-revised)
- (4) METHOD OF RECRUITMENT : 100% by Promotion
- (5) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (6) EDUCATIONAL AND OTHER QUALIFICATION FOR DIRECT RECRUITS : Not applicable
- (7) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable
- (8) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection' or by merit-cum-seniority, i.e., 'selection' : Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibility : Masalchi/Bearer Gr.II possessing at least 8th Standard pass with 5 years of regular service in the grade;
- OR
- Masalchi/Bearer Gr.II studied who studied upto any class below 8th Standard Pass with 7 years of regular service in the grade.
- (c) Whether age and educational qual. prescribed for direct recruits will apply in the case of promotees. : Not Applicable

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(c) Whether age and educational qual. prescribed for direct recruits will apply in the case of promotees. : Not Applicable

- (9) IF A DPC EXISTS, WHAT IS ITS COMPOSITION : (1) Dy. Medical Supdt. : Chairman
- (2) Chief/ Sr.Dietician : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (3) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) Administrative Officer (Hosp.) : Member-Secretary

(10) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not Applicable

(11) PERIOD OF PROBATION : Nil

(158)

... 2 ...

- (9) IF A DPC EXISTS, WHAT IS ITS COMPOSITION :
- (1) Dy. Medical Supdt. : Chairman
 - (2) Chief/ Sr. Dietician : Member
 - (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) Administrative Officer (Hosp.) : Member-Secretary
- (10) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not Applicable
- (11) PERIOD OF PROBATION : NIL

RECRUITMENT RULES

- (1) NAME OF POST : MASALCHI/BEARER GR.II
- (2) CLASSIFICATION : Group 'D'
- (3) SCALE OF PAY : Rs. 2610-4000
- (4) METHOD OF RECRUITMENT : 100% by Direct Recruitment
- (5) AGE LIMIT FOR DIRECT RECRUITS : Between 18-30 years
- (6) EDUCATIONAL AND OTHER QUALIFICATION FOR DIRECT RECRUITS : Essential
 (i) 8th Standard pass from a recognised School/ Board.
 Desirable
 Experience as Masalchi/Bearer in a large catering establishment, hospital, hotel etc.
- (7) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : No
- (8) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection' or by merit-cum-seniority, i.e., 'selection' : Not applicable
- (b) Grades from which promotion is to be made and eligibilty : Not applicable
- (c) Whether age and educational qual. prescribed for direct recruits will apply in the case of promotees. : Not Applicable

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-2-

- (9) IF A DPC EXISTS, WHAT IS ITS COMPOSITION :
- (1) Dy. Medical Supdt. : Chairman
 - (2) Chief/ Sr. Dietician : Member
 - (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) Administrative Officer (Hosp.) : Member-Secretary
- (10) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not Applicable
- (11) PERIOD OF PROBATION : 2 Years

RECRUITMENT RULES

1. NAME OF POST : CHIEF MEDICAL RECORD OFFICER
2. NO. OF POSTS : 02 (1992)
3. CLASSIFICATION : GROUP "A"
4. SCALE OF PAY : RS. 8000-275-13500
5. METHOD OF RECRUITMENT : 100% BY PROMOTION
6. AGE LIMIT FOR DIRECT RECRUITS : NOT APPLICABLE
7. EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : NOT APPLICABLE
8. WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972 : NOT APPLICABLE

(161)

9. IN CASE OF RECRUITMENT
BY PROMOTION -

- (A) WHETHER BY SENIORITY-
CUM-FITNESS, I.E. 'NON
SELECTION' OR BY MERIT-
CUM-SENIORITY, I.E.
'SELECTION' : MERIT-CUM-SENIORITY
- (B) GRADES FROM WHICH
PROMOTION IS TO BE
MADE AND ELIGIBILITY : SR. MEDICAL RECORD OFFICER WITH
5 YEARS OF REGULAR SERVICE IN
THE GRADE.
- (C) WHETHER AGE AND
EDUCATIONAL QUALIFICATION
PRESCRIBED FOR DIRECT
RECRUITS WILL APPLY IN
THE CASE OF PROMOTEES. : NOT APPLICABLE.

10. IF A DPC EXISTS, WHAT IS
ITS COMPOSITION :

- 1) DIRECTOR : CHAIRMAN
- 2) CHIEF OF A CENTRE : MEMBER
(TO BE NOMINATED BY THE DIRECTOR)
- 3) MEDICAL SUPERINTENDENT : MEMBER
- 4) ONE REPRESENTATIVE OF SC/ST : MEMBER
TO BE NOMINATED BY THE DIRECTOR FROM
PERSONS OF AN APPROPRIATE STATUS
WORKING AT AIIMS OR SOME OTHER
ORGANISATION.
- 5) ONE REPRESENTATIVE OF MINORITY : MEMBER
COMMUNITY TO BE NOMINATED BY THE
DIRECTOR FROM PERSONS OF AN
APPROPRIATE STATUS WORKING AT
AIIMS OR SOME OTHER ORGANISATION.
- 6) DEPUTY DIRECTOR (ADMN.) : MEMBER-SECRETARY
- 11) IN CASE OF DEPUTATION : NOT APPLICABLE
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION.
12. PERIOD OF PROBATION : 2 YEARS (FOR PROMOTEES ONLY)

(182)

9. IN CASE OF RECRUITMENT
BY PROMOTION -
- (A) WHETHER BY SENIORITY- : MERIT-CUM-SENIORITY
CUM-FITNESS, I.E. 'NON
SELECTION' OR BY MERIT-
CUM-SENIORITY. I.E.
'SELECTION'.
- (B) GRADES FROM WHICH : SR. MEDICAL RECORD OFFICER WITH
PROMOTION IS TO BE : 5 YEARS OF REGULAR SERVICE IN
MADE AND ELIGIBILITY : THE GRADE.
- (C) WHETHER AGE AND : NOT APPLICABLE.
EDUCATIONAL QUALIFICATION
PRESCRIBED FOR DIRECT
RECRUITS WILL APPLY IN
THE CASE OF PROMOTEES.
10. IF A DPC EXISTS, WHAT IS
ITS COMPOSITION :
- 1) DIRECTOR : CHAIRMAN
2) CHIEF OF A CENTRE : MEMBER
(TO BE NOMINATED BY THE DIRECTOR)
- 3) MEDICAL SUPERINTENDENT : MEMBER
4) ONE REPRESENTATIVE OF SC/ST : MEMBER
TO BE NOMINATED BY THE DIRECTOR FROM
PERSONS OF AN APPROPRIATE STATUS
WORKING AT AIIMS OR SOME OTHER
ORGANISATION.
- 5) ONE REPRESENTATIVE OF MINORITY : MEMBER
COMMUNITY TO BE NOMINATED BY THE
DIRECTOR FROM PERSONS OF AN
APPROPRIATE STATUS WORKING AT
AIIMS OR SOME OTHER ORGANISATION.
- 6) DEPUTY DIRECTOR (ADMN.) : MEMBER-SECRETARY
- 11) IN CASE OF DEPUTATION : NOT APPLICABLE
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION.
12. PERIOD OF PROBATION : 2 YEARS (FOR PROMOTEES ONLY)

181

RECRUITMENT RULES

- | | | | |
|-----|--|---|-------------------------------------|
| (1) | NAME OF POST | : | SENIOR MEDICAL RECORD OFFICER |
| (2) | NO. OF POSTS | : | 1(1992) |
| (3) | CLASSIFICATION | : | Group 'B' |
| (4) | SCALE OF PAY | : | Rs.2000-60-2300-EB-75-3200-100-3500 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Promotion |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-seniority
- (b) Grades from which promotion is to be made and eligibility Medical Record Officer with 3 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not applicable; however, the promotee should possess a qualification of one year course of Medical Record Officer
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.
- | | |
|---|------------|
| (1) Chief of a Centre | : Chairman |
| (2) Dy. Director (Admn.) | : Member |
| (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. | : Member |
| (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. | : Member |
| (5) Dy. Medical Supdt./ Asstt. Medical Supdt of a Centre | : Member |
| (6) Chief/Sr. Admn. Officer | : Member |

- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : Not applicable

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RECRUITMENT RULES

- (1) NAME OF POST : MEDICAL RECORD OFFICER
- (2) NO. OF POSTS : 5(1972)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs.1640-50-2600-EB-15-paga.
- (5) METHOD OF RECRUITMENT : 100% by Promotion with/in which by Direct Recruitment.
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not exceeding 40 years (Relaxable upto 5 years for employees of AIIBSI)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS
1. Bachelor's Degree, preferably in Science, from a recognised University or equivalent.
 2. Should have undergone a post-graduate course for Medical Record Officer from a recognised Institution.
 3. With less than 3 years of experience in organising and maintenance of medical records in a hospital or medical Institute or similar.

167

(8) WHETHER BENEFIT OF AGED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972.

No

(9) IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

Merit-cum-seniority

(b) Grades from which promotion is to be made and eligibility

Dr. Medical Record Officer with 5 years of regular service in the grade.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promoters.

Age & Edu. Qualification - No.

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Chief of Centre : Chairman
- (2) Dy. Director (Admin) : Member
- (3) Sr. Medical Record Officer : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons or an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons or an appropriate status working at AIIMS or some other organisation. : Member
- (6) Sr. Medical Officer (Asst. Medical Officer) : Member
- (7) Deputy Director : Member

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(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable

(12) PERIOD OF PROBATION : Not applicable

RECRUITMENT RULES

169

- (1) NAME OF POST : JUNIOR MEDICAL RECORD OFFICER
- (2) NO. OF POSTS : 10(1991)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs.1400-40-1800-EB-50-2300
- (5) METHOD OF RECRUITMENT : 100% by Promotion

- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

170

(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.O.S (PENSION) RULES, 1972. Not Applicable

(9) IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Seniority-cum-fitness

(b) Grades from which promotion is to be made and eligibility Medical Record Technician possessing 12th Class pass/ Higher Secondary/ Matriculation or equivalent plus certificate in Medical Records (awarded after not less than 6 months training) with 5 years of regular service in the grade;

OR

Medical Record Technician possessing Matriculation certificate or equivalent with 7 years of regular service in the grade.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not applicable; however, provisions of column 9(b) shall be followed.

- (10) IF A SPC EXISTS, WHAT IS ITS COMPOSITION.
- (1) Medical Superintendent : Chairman
 - (2) Sr. Medical Record Officer : Member
 - (3) Sr. Admin. Officer/Chief Administrative Officer : Member -
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) Admn. Officer (D.O) : Member - Secretary

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169

(11) IN CASE OF DEPUTATION * Not applicable
 GRADES AND SOURCES FROM
 WHICH DEPUTATION TO BE
 MADE AND PERIOD OF
 DEPUTATION

(12) PERIOD OF PROBATION * Nil

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ALL INDIA INSTITUTE OF MEDICAL SCIENCES

No.F. 42-21/92-Estt.I(P.F)

Ansari Nagar, New Delhi-110029

Dated the:

MEMORADUM

102 APR 2016

Subject: Amendment of Recruitment Rules to the post of Medical Record at the AIIMS.

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The undersigned is directed to convey the approval of the Director, AIIMS for amendment of Recruitment Rules for the post of Medical Record Technician at AIIMS. The amended Recruitment rules are as under:-

RECRUITMENT RULES FOR THE POST OF MEDICAL RECORD TECHNICIAN

01.	Name of the post	:	Medical Record Technician
02.	No. of post	:	52
03.	Classification	:	Group 'C'
04.	Pay Band	:	Pay Band-I of Rs. 5200-20200+GP Rs.2400
05.	Method of Recruitment	:	100 % by transfer from Institute employees failing which by Direct recruitment
06.	Age limit for Direct Recruitment	:	Between 18 and 30 years (Relaxable for employees of AIIMS upto 40 Years)
07.	Education and other qualifications for Direct Recruits	:	<u>Essential</u> 1. 12 th class pass, preferably in Science or equivalent form recognized Board/ University; and 2. Certificate in Medical Record (from a recognized Institute or authority issued after not less than 6 months training course) <u>Desirable</u> Experience of having handled Medical records in a Hospital / Medical Institute, or repute.
08.	Whether benefit of added years of service admissible under rule 30 of the CCS (Pension) Rules, 1972	:	No.
09.	In Case of Recruitment by promotion- (A) Whether by seniority-cum-fitness, i.e. non selection or by Merit-cum-seniority i.e. 'Selection'. (B) Grades from which promotion is to be made and eligibility (C) Whether age and educational qualification prescribed for Direct recruits will apply in the case of promotees.	:	Not applicable Not applicable Not applicable

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10.	If a DPC exists, what is its composition: 1) Medical Superintendent 2) Sr. Medical Record Officer 3) Sr. Admn. Officer / Chief Admn. Office 4) One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. 5) One representative of Minority Community to be nominated by the Director from persons of appropriate status working at AIIMS or some other organization. 6) Admn. Officer (D.O)	Chairman Member Member Member Member Member - Secretary
11.	In case of transfer, Grades and sources from which transfer is to be made.	<p><u>Transfer from regular Institute Employees Essential</u></p> <p>All Group 'C' regular Institute's employees, working in the Grade Pay of Rs.1900 having 12th qualification with 2 years of regular service in the grade / having 10th qualification with 5 years of regular service in the grade</p> <p style="text-align: center;">OR</p> <p>All group 'C' [erstwhile Group 'D'] regular Institute 's employees working in the Grade Pay of Rs.1800/- having 12th qualification with 5 years of regular service in the grade/ having 10th qualification with 7 years of regular service in the grade.</p> <p><u>Desirable:</u></p> <p>Preference shall be given to those who have undergone a formal training course in Medical Records.</p> <p>Note: age limit mentioned in column (6) above not applicable for Transfer mode.</p>
12.	Period of Probation	2 years

The amendments mentioned above shall be applicable from the date of issue of this Office Memorandum.

K.K. Giridhari
(K.K. GIRIDHARI)

SR. ADMINISTRATIVE OFFICER

Distributions:-

1. Medical Superintendent, Hospital/Dr. R.P. Centre.
2. PPS to Director,
3. PS to DD(A)/Sr. Financial Advisor.
4. PS to Chief Admn. Officer.
5. All Centers/Departments/Sections/Units/CRHS Project Ballabharh.
6. All Medical Record Sections/All Establishment Section.
7. All Notice Boards.
8. President, Karamchari Union.
9. The Guard File.
10. Professor -In-Charge, Computer Facility -- with the request to kindly arrange to upload this notification Institute website.

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RECRUITMENT RULES

- | | | | |
|-----|--|---|---------------------------------|
| (1) | NAME OF POST | : | MEDICAL RECORD ATTENDANT (GRADE |
| (2) | NO. OF POSTS | : | 2 (1991) |
| (3) | CLASSIFICATION | : | Group 'C' |
| (4) | SCALE OF PAY | : | Rs. 950-20-1150-EB-25-1400 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Promotion |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |

- (8) WHETHER BENEFIT OF ADDITIONAL YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.O.S (PENSION) RULES, 1972. : Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION:
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibility : Medical Record Attendant (Gr.II) with 5 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable
- (10) IF A SPC EXIST, WHAT IS ITS COMPOSITION. : (1) Dy. Medical Supdt./ Adml. Medical Supdt. : Chairman
- (2) Sr. Medical Record Officer : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (7) Admin. Officer (Hospital)/ Adm. Officer of a Centre : Member - Secretary
- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : 2 years

RECRUITMENT RULES

(1)	NAME OF POST	:	MEDICAL RECORD ATTENDANT (GR. II)
(2)	NO. OF POSTS	:	8(1991)
(3)	CLASSIFICATION	:	Group 'D'
(4)	SCALE OF PAY	:	Rs. 300-15-1010-ER-20-1150
(5)	MODE OF RECRUITMENT	:	100% by Transfer failing which by Direct Recruitment
	AGE LIMIT FOR DIRECT RECRUITS	:	Between 18 and 30 years
	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	(1) 8th Standard pass from a recognised school (2) 5 years experience in the filing area of Medical Records.
			Desirables: (i) 10th class pass (ii) Typing speed of 30 w.p.m in English or 25 w.p.m in Hindi.

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

No

IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Not applicable

(b) Grades from which
promotion is to be
made and eligibility

Not applicable

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not Applicable

IF A BPC EXISTS, WHAT
IS ITS COMPOSITION.

(1) Dy. Medical Supdt./ : Chairman
Addl. Medical Supdt.

(2) Sr. Medical Record Officer : Member

(3) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.

(4) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.

(7) Admin. Officer (Hospital)/ : Member -
Adm. Officer of a Centre Secretary

IN CASE OF DEUPTATION
GRADES AND SOURCES FROM
WHICH DEUPTATION TO BE
MADE AND PERIOD OF
DEUPTATION

: Transfer
Any member of Group 'D' establishment
of the AIIMS having the qualifications
and experience prescribed for direct
recruits (col.7)

PERIOD OF PROBATION

: 2 years.

RECRUITMENT RULES

- 1) NAME OF POST : Chief Technical Officer (Ophthalmic)
- 2) NO. OF POSTS : 2(1992)
- 3) CLASSIFICATION : GROUP 'A'
- 4) SCALE OF PAY : Rs.2200-75-2800-EB-100-4000
Rs.8000-13,500
- 5) METHOD OF RECRUITMENT : 100% by Promotion failing which
by Deputation
- 6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- 8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable
- 9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non selection' or by merit-cum-seniority, i.e., 'selection' : Merit-cum-seniority
- (b) Grades from which promotion is to be made and eligibility : Sr. Technical Officer (Ophthalmic) with 5 years of regular service in the grade.
- (c) Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees. : Not applicable;

(10) IF A DPC EXISTS, WHAT IS :
ITS COMPOSITION.

- (1) Director : Chairman
- (2) Chief, Dr. R.P. Centre : Member
- (3) Medical Superintendent : Member
- (4) One Representative of SC/ST : Member
to be nominated by the
Director from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (5) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an appropriate
status working at AIIMS or
some other organisation.
- (6) An expert to be nominated : Member
by the Director
- (7) Deputy Director (Admn.) : Member

11) IN CASE OF DEPUTATION :
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF

Employees of the Central/ State/
Union Territory Govts. or of
Central Statutory/ Autonomous
Bodies/ Public Sector Undertakings,
Holding analogous posts on regular
basis; or with 5 years of regular
service in posts in the pay scale
of Rs. 2000-3500 or 8 years of
service in the grade of 1640-2900
respectively; and Possessing the
following qualification and
experience:

Essential

B.Sc. in Ophthalmic Techniques; and
8 years experience in the line

OR

Desirable

Diploma in Ophthoptics/Optomety

(Period of Deputation shall not
ordinarily exceed 3 years)

- 12) PERIOD OF PROBATION : 2 years (for promotees only).

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RECRUITMENT RULES

- (1) NAME OF POST : SENIOR TECHNICAL OFFICER
(OPHTHALMIC)
- (2) NO. OF POSTS : 02(1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs. 2000-3500 (Pre-revised)
Rs. 6500-10,500 (Revised)
- (5) METHOD OF RECRUITMENT : 100% by Promotion failing which by
Deputation
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable

(9) IN CASE OF RECRUITMENT BY PROMOTION-

- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Merit-cum-Seniority
- (b) Grades from which promotions is to be made and eligibility : Technical Officer (Ophthalmic) with 3 years of regular service in the grade.

NOTE

1. There shall be common seniority for Technical Officer (Ophthalmic) working in any unit of the Institute, based on the date of regular appointment to the grade.

2. Promotion shall be under the system of 'Floating Posts', thereby a Technical Officer (Ophthalmic) may be continued in the same area/Unit in which he has specialised, even after promotion unless the competent authority decides otherwise.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

: Not Applicable; however, the promotees should possess at least a Diploma in Orthoptics or Optometry or equivalent.

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- : (1) Chief, R.P. Centre : Chairman
- (2) Professor Incharge, Investigating Laboratories : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Sr. Admn. Officer (RPC) : Member

(11) IN CASE OF DEPUTATION :
GRADES AND SOURCES
FROM WHICH DEPUTATION TO
BE MADE AND PERIOD OF
DEPUTATION.

DEPUTATION

Officers of the Central/State/U.T.
Governments or Central Autonomous/
Statutory Bodies or Public Sector
Undertakings:-

- (a) (i) holding an analogous post on regular basis; or
- (ii) with 3 years of regular service in the scale of Rs.1640-2900; and
- (b) Possessing the following qualifications and experience;
 - (i) B.Sc. in Ophthalmic Techniques; and
 - (ii) 8 years experience in the line.

DESIRABLE

Diploma in Opto-optics/Optomety
(Period of Deputation shall not
ordinarily exceed 3 years)

(12) PERIOD OF PROBATION : 2 years

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RECRUITMENT RULES

- (1) NAME OF POST : TECHNICAL OFFICER (OPHTHALMIC)
- (2) NO. OF POSTS : 05(1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs. 1640-2900 (Pre-revised)
Rs. 5500-9000 (Revised)
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER : Not applicable
QUALIFICATIONS FOR
DIRECT RECRUITS
- (8) WHETHER BENEFIT OF ADDED : Not applicable
YEARS OF SERVICE
ADMISSIBLE UNDER RULE 30
OF THE C.C.S. (PENSION)
RULES, 1972.

(9) IN CASE OF RECRUITMENT
BY PROMOTION-

- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Merit -cum-Seniority
- (b) Grades from which promotions is to be made and eligibility : Ophthalmic Technician Gr.I with 5 years of regular service in the grade.

NOTE:

1. There shall be common seniority for Ophthalmic Technicians (Gr.I) working in any area of specialisation based on the date of regular appointment to the grade.
 2. Promotion shall be under the system of 'Floating Posts', thereby an Ophthalmic Technician (Gr.I) may be continued in the same area/Unit in which he has specialised, even after promotion unless the competent authority decides otherwise.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable; however, the promotees should possess at least a Diploma in Orthoptics or Optometry or equivalent.

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- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Chief, R.P. Centre : Chairman
 - (2) Professor Incharge, Investigating Laboratories : Member
 - (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) Sr. Admn. Officer (RPC) : Member

(11) IN CASE OF DEPUTATION :
GRADES AND SOURCES
FROM WHICH DEPUTAION TO
BE MADE AND PERIOD OF
DEPUTATION. : Not applicable

(12) PERIOD OF PROBATION : 2 years

RECRUITMENT RULES

- (1) NAME OF POST : Senior Technical Officer (REH. & A.L.)
- (2) NO. OF POSTS : 02
- (3) CLASSIFICATION : Group 'A'
- (4) SCALE OF PAY : Rs. 2375-3500 (Pre-revised)
Rs. 7450-11500 (Revised)
Rs. 8000-13500 With the approval of SFC.
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable

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- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Merit-cum-seniority
- (b) Grades from which promotion is to be made and eligibility : Technical Officer (Reh. & A.L.) with 8 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees : Not applicable;
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Director : Chairman
 - (2) Dean : Member
 - (3) Head of the Deptt. of Reh. & Art. Limbs : Member
 - (4) Head of the Deptt. of Orthopaedics : Member
 - (5) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (7) Dy. Director (Admn.) : Member

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(11) IN CASE OF DEPUTATION : Not applicable.
GRADES AND SOURCES
FROM WHICH DEPUTATION TO
BE MADE AND PERIOD OF
DEPUTATION.

(12) PERIOD OF PROBATION : 2 years

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RECRUITMENT RULES

- (1) NAME OF POST : TECHNICAL OFFICER (REH. & A.L.)
- (2) NO. OF POSTS : 04 + 01 for Orthopadics
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs. 1640-2900 (Pre-revised)
Rs. 5500-9000 (Revised)
- (5) METHOD OF RECRUITMENT : 50% by Promotion
50% by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not exceeding 35 years (Relaxable for the employees of AIIMS upto 5 years)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
Degree in Prosthetic and Orthetic Engineering from a recognized University/ Institution
OR
Diploma in Prosthetic and Orthetic Engineering from a recognised Board/ Institution; with 5 years experience in the line.
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable
- (9) IN CASE OF RECRUITMENT - BY PROMOTION-
- (a) Whether by seniority - cum fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility : Workshop (R & AL) Technician Grade-I with 5 years of regular service in the grade.

- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees : Not applicable
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Medical Supdt. : Chairman
 - (2) Prof. & Head of the Deptt. of Reh. & Art. Limbs : Member
 - (3) Head of the Deptt. of Orthopaedics : Member
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) Chief/Sr. Admn. Officer(DC) : Member
- (11) IN CASE OF DEPUTATION : GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION. : Not applicable
- (12) PERIOD OF PROBATION : 2 years

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RECRUITMENT RULES

- (1) NAME OF POST : WORKSHOP (REH. & A.L.L.) TECHNICIAN GR. I
- (2) NO. OF POSTS : 9 (1992)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 1400-40-1800-ER-50-2300
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibility Workshop (Rech. & A.L.) Technician Gr. II possessing Diploma (not less than 2 years duration) in Prosthetic and Orthetic Engineering or equivalent Diploma in the relevant trade/discipline, with 5 years of regular service in the grade.
- OR
- Workshop (Rech. & A.L.) Technician Gr. II possessing Matriculation plus III Certificate in industrial leather work and moulding/ upholstery/ welding/ turning or any other relevant trade with 7 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not applicable; however, the provisions of column 9(b) shall be followed.

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- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Prof. & Head of the Deptt. of Reh. & Art. Limbs : Chairman
 - (2) Supervisor Workshop (S&A.L.) : Member
 - (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) Admn. Officer (D.O.) : Member - Secretary

(11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEUPTATION TO BE MADE AND PERIOD OF DEUPTATION. : Not applicable

(12) PERIOD OF PROBATION : Nil

RECRUITMENT RULES

- (1) NAME OF POST : WORKSHOP (REN. & A.L.) TECHNICIAN SR. II
- (2) NO. OF POSTS : 5 (1992)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 1200-EO-1560-EB-40-2040
- (5) METHOD OF RECRUITMENT : 100% by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 30 years (Relaxable for employees of AIMS upto 40 years.)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
- A. Diploma (not less than 2 years duration) in Prosthetic and Orthetic Engineering from recognised Institution/Board
- OR
- B.i) Matriculation or its equivalent from a recognised Board/University;
- ii) (a) ITI Certificate in Industrial Leather Work and Moulding, preferably with specialisation in surgical shoes and leather moulding; or
- (b) ITI Certificate in upholstery; or
- (c) ITI Certificate in welding; or
- (d) ITI Certificate in turning; and
- iii) 2 years' experience in the trade, preferably in prosthetic and orthetic workshop.

Note: The appointing Authority shall decide on each occasion a vacancy is filled whether the qualifications at 'A' or 'B' should be prescribed, depending upon the requirements.

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.D.S (PENSION) RULES, 1972. No
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Not applicable
- (b) Grades from which promotion is to be made and eligibility Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not applicable
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.
- (1) Prof. & Head of the Deptt. of Reh. & Art. Limbs : Chairman
- (2) Prof. Workshop (Reh. & A.L.) : Member
- (3) Chief Tech. Officer (CMS) : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (7) Adm. Officer (D.O.) : Member - Secretary

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(11)

CASE OF DEPUTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

Not applicable

(12)

PERIOD OF PROBATION

2 years



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662
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RECRUITMENT RULES

- (1) NAME OF POST : SR. STEWARD
- (2) CLASSIFICATION : Group 'C'
- (3) SCALE OF PAY : Rs.5200-20200 +Grade pay of Rs.2800
- (4) METHOD OF RECRUITMENT : 100% by Promotion
- (5) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (6) EDUCATIONAL AND OTHER QUALIFICATION FOR DIRECT RECRUITS : Not applicable
- (7) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. :
- (8) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection' or by merit-cum-seniority, i.e., 'selection' : Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility : From Steward with 5 years of regular service.
- (c) Whether age and educational qual. prescribed for direct recruits will apply in the case of promotees. : Not Applicable; However the provision of column 9(b) shall be followed.

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1989
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- (9) IF A DPC EXISTS, WHAT IS ITS COMPOSITION :
- (1) Dy. Medical Supdt. : Chairman
 - (2) Head of the Department of Dietitics : Member
 - (3) Representative of one of the Centres. : Member
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) Administrative Officer (Hosp.) : Member-Secretary
- (10) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not Applicable
- (11) PERIOD OF PROBATION : 2 Years

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- (1) NAME OF THE POST : TAILOR GRADE I
- (2) NO. OF POSTS : 1(1992)
- (3) CLASSIFICATION : GROUP 'C'
- (4) PAY SCALE : RS.4000-100-6000
- (5) METHOD OF RECRUITMENT : 100% BY PROMOTION
- (6) AGE LIMIT FOR DIRECT RECRUITS : NOT APPLICABLE
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : NOT APPLICABLE
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : NOT APPLICABLE

- (9) IN CASE OF RECRUITMENT BY PROMOTION-

(A) WHETHER BY SENIORITY- SENIORITY-CUM-FITNESS
CUM-FITNESS, I.E.,
'NON-SELECTION', OR
BY MERIT-CUM-SENIORITY,

I.E., 'SELECTION'

(B) GRADES FROM WHICH

TAILOR GR.II POSSESSING 8TH STANDARD PASS PLUS A CERTIFICATE FROM ITI IN THE TRADE OF TAILORING WITH 5 YEARS OF REGULAR SERVICE IN THE GRADE FAILING WHICH 10 YEARS OF COMBINED REGULAR SERVICE IN GR.III AND GR.II OUT OF WHICH AT LEAST 2 YEARS SHALL BE IN GR.II.

OR

TAILOR GR.II POSSESSING 8TH STANDARD PASS WITH 7 YEARS OF REGULAR SERVICE IN THE GRADE FAILING WHICH 14 YEARS OF COMBINED REGULAR SERVICE IN GR.III AND GR.II OUT OF WHICH AT LEAST 3 YEARS SHALL BE IN GR.II.

OR

TAILOR GR.II WHO HAS STUDIED UPTO ANY CLASS BELOW 8TH STANDARD PASS WITH 9 YEARS OF REGULAR SERVICE IN THE GRADE FAILING WHICH 18 YEARS OF COMBINED REGULAR SERVICE IN GR.II AND GR.III OUT OF WHICH AT LEAST 4 YEARS SHALL BE IN GR.II.

(C) WHETHER AGE & EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES. : NOT APPLICABLE; HOWEVER, THE PROVISIONS OF COLOUMN 9(B) SHALL BE FOLLOWED.

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) DY. MEDICAL SUPDT. : CHAIRMAN
 - (2) LAUNDRY MANAGER : MEMBER
 - (3) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
 - 4) ONE REPRESENTATIVE OF MINORITY COMMUNITY TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION.
 - 5) ADMN. OFFICER (HOSP.) : MEMBER-SECRETARY

11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION. : NOT APPLICABLE

(12) PERIOD OF PROBATION : NIL

202

- (1) NAME OF THE POST : TAILOR GRADE II
- (2) NO. OF POSTS : 1 (1992)
- (3) CLASSIFICATION : GROUP 'C'
- (4) PAY SCALE : RS.3050-75-3950-80-4590
- (5) METHOD OF RECRUITMENT : 100% BY PROMOTION
- (6) AGE LIMIT FOR
DIRECT : NOT APPLICABLE
RECRUITS
- (7) EDUCATIONAL AND OTHER : NOT APPLICABLE
QUALIFICATIONS FOR
DIRECT RECRUITS
- (8) WHETHER BENEFIT OF : NOT APPLICABLE
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER RULE
30 OF THE C.C.S.
(PENSION) RULES, 1972.
- (9) IN CASE OF RECRUITMENT
BY PROMOTION-
- (A) WHETHER BY SENIORITY- SENIORITY-CUM-FITNESS
CUM-FITNESS, I.E.,
'NON-SELECTION', OR
BY MERIT-CUM-SENIORITY,
I.E., 'SELECTION'
- (B) GRADES FROM WHICH PROMOTION IS TO BE
MADE AND ELIGIBILITY
- TAILOR GR.III POSSESSING 8TH STANDARD PASS
PLUS A CERTIFICATE FROM ITI IN THE TRADE OF
TAILORING WITH 5 YRS. OF REGULAR SERVICE IN
THE GRADE.
- OR
- TAILORING GR.III POSSESSING 8TH STANDARD
PASS WITH 7 YEARS OF REGULAR SERVICE IN THE
GRADE;
- OR
- TAILORING GR.III WHO HAS STUDIED UPTO ANY
CLASS BELOW 8TH STANDARD PASS WITH 9 YEARS
OF REGULAR SERVICE IN THE GRADE.
- (C) WHETHER AGE AND EDUCATIONAL
QUALIFICATIONS
PRESCRIBED FOR
DIRECT RECRUITS
WILL APPLY IN
THE CASE OF
PROMOTEES. NOT APPLICABLE

203

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) DY. MEDICAL SUPDT. : CHAIRMAN
 - (2) LAUNDRY MANAGER : MEMBER
 - (3) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
 - 4) ONE REPRESENTATIVE OF MINORITY COMMUNITY TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER-
 - 5) ADMN. OFFICER (HOSP.) : SECRETARY
- 11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION. : NOT APPLICABLE
- (12) PERIOD OF PROBATION : 2 YEARS.

- (1) NAME OF THE POST : TAILOR GR.III
- (2) NO. OF POSTS : 3(1992)
- (3) CLASSIFICATION : GROUP 'D'
- (4) PAY SCALE : RS.2610-60-3150-65-4000
- (5) METHOD OF RECRUITMENT : 100% BY TRANSFER FAILING WHICH BY DIRECT RECRUITMENT
- (6) AGE LIMIT FOR DIRECT RECRUITS : BETWEEN 18 AND 30 YEARS(RELAXABLE FOR THE EMPLOYEES OF AIIMS UPTO 40 YEARS)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : ESSENTIAL
- (I) 8TH STANDARD PASS FROM A RECOGNISED SCHOOL/BOARD
- (II) CERTIFICATE FROM ITI OR ANY OTHER RECOGNISED INSTITUTION IN THE TRADE OF TAILORING.
- DESIRABLE
- EXPERIENCE IN STITCHING OF VARIOUS TYPES OF CLOTHES.

- (8) WHETHER BENEFIT OF ADDED :
YEARS OF SERVICE ADMISSIBLE
UNDER RULE 30 OF THE C.C.S.

(PENSION) RULES, 1972.

(9) IN CASE OF RECRUITMENT
BY PROMOTION-

- (A) WHETHER BY SENIORITY- NOT APPLICABLE
CUM-FITNESS, I.E.,
'NON-SELECTION', OR
BY MERIT-CUM-SENIORITY,
I.E., 'SELECTION'
- (B) GRADES FROM WHICH NOT APPLICABLE
PROMOTION IS TO BE
MADE AND ELIGIBILITY
- (C) WHETHER AGE AND NOT APPLICABLE
EDUCATIONAL
QUALIFICATIONS
PRESCRIBED FOR
DIRECT RECRUITS
WILL APPLY IN
THE CASE OF
PROMOTEES.

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) DY. MEDICAL SUPDT. : CHAIRMAN
- (2) CHIEF ACCOUNTS OFFICER : MEMBER
- (3) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER

VICE

IN

4) ONE REPRESENTATIVE OF MINORITY COMMUNITY TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION.

5) ADMN. OFFICER(HOSP.) : MEMBER-
SECRETARY

11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION. : NOT APPLICABLE

(12) PERIOD OF PROBATION : 2 YEARS.

(206)

- (1) NAME OF THE POST : Postmortum Attendant
- (2) NO. OF POSTS : 07
- (3) CLASSIFICATION : GROUP 'C'
- (4) PAY SCALE : RS.5200-20200+G.P.Rs.1800
- (5) METHOD OF RECRUITMENT : 100% BY DIRECT RECRUITMENT
- (6) AGE LIMIT FOR DIRECT RECRUITS : BETWEEN 18 AND 30 YEARS (RELAXABLE FOR THE EMPLOYEES OF AIIMS UPTO 40 YEARS).
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : ESSENTIAL :
MATRICULATION FROM A RECOGNISED BOARD/
UNIVERSITY.

*Desirable - Experience of working in
mortuary.*

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. NO
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (A) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION' NOT APPLICABLE
- (B) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY NOT APPLICABLE
- (C) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES. NOT APPLICABLE

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) HEAD OF THE DEPTT. OF FORENSIC MEDICINE : CHAIRMAN
 - (2) DY. MEDICAL SUPDT. : MEMBER
 - (3) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
 - 4) ONE REPRESENTATIVE OF MINORITY COMMUNITY TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION.
 - 5) ADMN. OFFICER (HOSP.) : MEMBER-SECRETARY
- 11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION. : NOT APPLICABLE
- (12) PERIOD OF PROBATION : 2 yrs.

(208)

- 1) NAME OF THE POST : MORGUE ATTENDANT Grade-II
- (2) NO. OF POSTS : 5 (1992)
- (3) CLASSIFICATION : GROUP 'C'
- (4) PAY SCALE : RS. 5200-20200+G.P.Rs.1900
- (5) METHOD OF RECRUITMENT : 100% BY PROMOTION
- (6) AGE LIMIT FOR DIRECT RECRUITS : NOT APPLICABLE
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : NOT APPLICABLE
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : NOT APPLICABLE
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (A) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION' : By Seniority-cum-fitness
- (B) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY : Postmortum Attendant with 5 years of regular service in the grade *and passing at least Matriculation or equivalent* *cert. of att*
- (C) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES. : NOT APPLICABLE

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) HEAD OF THE DEPTT. OF FORENSIC MEDICINE : CHAIRMAN
 - (2) DY. MEDICAL SUPDT. : MEMBER
 - (3) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
 - 4) ONE REPRESENTATIVE OF MINORITY COMMUNITY TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION.
 - 5) ADMN. OFFICER (HOSP.) : MEMBER-SECRETARY
- 11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION. : NOT APPLICABLE
- (12) PERIOD OF PROBATION : NIL

2/10

NAME OF THE POST : MORGUE ATTENDANT Grade-I

(2) NO. OF POSTS : 3 (Three)

(3) CLASSIFICATION : GROUP 'C'

(4) PAY SCALE : RS.5200-20200+G.P.Rs.2000

(5) METHOD OF RECRUITMENT : 100% BY PROMOTION

(6) AGE LIMIT FOR DIRECT RECRUITS : NOT APPLICABLE

(7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : NOT APPLICABLE

(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : NOT APPLICABLE

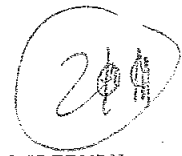
(9) IN CASE OF RECRUITMENT BY PROMOTION-

(A) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION' : By Seniority-cum-fitness

(B) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY

Morgue Attendant Gd.II with 3 years of service in the grade and possessing at least matriculation certificate or equivalent

(C) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES. : NOT APPLICABLE



- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) HEAD OF THE DEPTT. OF FORENSIC MEDICINE : CHAIRMAN
 - (2) DY. MEDICAL SUPDT. : MEMBER
 - (3) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
 - 4) ONE REPRESENTATIVE OF MINORITY COMMUNITY TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION.
 - 5) ADMN. OFFICER(HOSP.) : MEMBER-SECRETARY
- 11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION. : NOT APPLICABLE
- (12) PERIOD OF PROBATION : NIL

RECRUITMENT RULES

Page No 38

- | | | | |
|-----|--|---|---|
| (1) | NAME OF POST | : | CHIEF ADMINISTRATIVE OFFICER |
| (2) | NO. OF POSTS | : | 1(1992) |
| (3) | CLASSIFICATION | : | Group 'A' |
| (4) | SCALE OF PAY | : | Rs.3700-125-4700-150-5000 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Promotion failing which
by Deputation. |
| (6) | AGE LIMIT FOR DIRECT
RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER
QUALIFICATIONS FOR
DIRECT RECRUITS | : | Not applicable |

WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972.

Not Applicable

Page No 39

IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

Merit-cum-Seniority

(b) Grades from which promotion is to be made and eligibility conditions

Sr. Administrative Officer with 5 years of regular service in the grade.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not Applicable

IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Director : Chairman
- (2) Dean : Member
- (3) Chief of a Centre to be nominated by the Director : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Deputy Director (Admn.) : Member

1) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

Officers of Central Government (including Delhi Administration) or Central Statutory/Autonomous Bodies holding analogous posts or with at least 5 years of service in the posts in the pay scale of Rs.3000-4500 or equivalent and having experience in administration establishment and preferably in accounts matters.

Officers with MBA or PG Diploma in Personnel Management or Labour Laws or Degree in Law, shall be given preference.

(Period of deputation shall ordinarily not exceed 3 years)

2) PERIOD OF PROBATION

Nil

RECRUITMENT RULES

NAME OF POST : SR. ADMINISTRATIVE OFFICER
NO. OF POSTS : 2(1992)
CLASSIFICATION : Group 'A'
SCALE OF PAY : Rs. 3000-100-3500-125-4500
METHOD OF RECRUITMENT : 100% by Promotion failing
which by Deputation.
AGE LIMIT FOR DIRECT RECRUITS : Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

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WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.O.S (PENSION) RULES, 1972.

Not applicable

IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority- : Merit-cum-Seniority cum-fitness, i.e., 'non selection', or by merit-cum-seniority, i.e., 'selection'

(b) Grades from which promotion is to be made and eligibility conditions : Administrative Officer with 5 years of regular service in the grade of Rs.2375-3500 or 2 years of regular service in the grade of Rs.2000-3300.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not applicable

IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Director : Chairman
- (2) Chief of a Centre to be appointed by the Director : Member
- (3) Medical Superintendent : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Deputy Director (Adm.) : Member

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(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

Officers under the Central/State Governments /U.T. Administrations of the Central Statutory/ Autonomous Bodies holding analogous posts on regular basis or with at least 5/8 years of regular service in a post in the pay scale of Rs.2200-4000/2000-3500 respectively or equivalent and having a Degree and experience in administration — and establishment matters and also preferably in accounts matters. Officers having MBA or Post Graduate Diploma in Personnel Management shall be given preference. (Period of deputation shall not ordinarily exceed 3 years).

(12) PERIOD OF PROBATION

Nil

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RECRUITMENT RULES

- (1) NAME OF POST : ADMINISTRATIVE OFFICER
- (2) NO. OF POSTS : 10(1992)
- (3) CLASSIFICATION : Group 'A'
- (4) SCALE OF PAY : Rs.2200-75-2800-EB-100-4000
- (5) METHOD OF RECRUITMENT : 100% by Promotion failing which by Deputation.
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

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WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

Not Applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

- (a) Whether by seniority- : Merit-cum-Seniority
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'
- (b) Grades from which : Asstt. Administrative Officer
promotion is to be with 5 years of regular service in the
made and eligibility grade.
conditions
- (c) Whether age and : Not Applicable
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.
- IF A BPC EXISTS, WHAT : (1) Director : Chairman
IS ITS COMPOSITION. : (2) Chief of a Centre to be : Member
appointed by the Director
- (3) Medical Superintendent : Member
- (4) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.
- (5) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (6) Deputy Director (Adm.) : Member

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IN CASE OF DEPUTATION :
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

Officers under the Central Govt.,
U.T. Administrations or of Central
Statutory/Autonomous Bodies holding
analogous posts or with at
least 3/5 of service in posts in the
pay scale of Rs.2000-3500 / Rs.2000-
3200 or equivalent respectively and
having a Degree and experience in
administration and establishment matters
and also preferably in Accounts matters.
Officers possessing MBA or PG Diploma in
Personnel Management shall be given
preference.

(Period of deputation shall not
ordinarily exceed 3 years)

PERIOD OF PROBATION : 2 years (for promotees only)

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Anand Nagar, New Delhi - 29.

No.12-6/2013-Estt.(RCT)

Dated the:

MEMORANDUM

Subject:- Amendment of Recruitment Rules for the post of Administrative Officer in the PB-3 of Rs.15600-39100 + Grade Pay of Rs.5400/- at AIIMS, New Delhi.

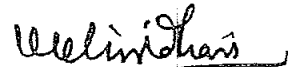
The undersigned is directed to convey the approval / sanction of the Governing Body for amendment of Recruitment Rules under the mode of promotion to the post of Administrative Officer at the AIIMS, as under:-

Existing Recruitment Rules under the mode of Promotion to the post of Administrative Officer.	Amended Recruitment Rules under the mode of promotion to the post of Administrative Officer
Assistant Administrative Officer with 5 years of regular service in the grade.	Assistant Administrative Officer with 3 years of regular service in the grade.

The remaining provision of Recruitment Rules for the post of Administrative Officer will remain unchanged.

The amendments mentioned above shall be applicable from the date of issue of this memorandum.

Authority: Item No.GB/150/9 of Governing Body meeting held on 29.02.2014.



[K.K. GIRIDHARI]
SR. ADMINISTRATIVE OFFICER

Distribution:-

- 1) All Chiefs of the Centres
- 2) Medical Superintendent (Hospital/Dr. R.P. Centre)
- 3) All Senior Administrative Officers/Administrative Officers/Asstt. Administrative Officers
- 4) PS to Director/DDA/SR.F.A.
- 5) Professor I/c (Computer Facility) – with the request to arrange these recruitment rules to be displayed on the Institute website.
- 6) All Notice Boards
- 7) Guard File

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PROPOSED RECRUITMENT RULES

- (1) NAME OF POST : ASSTT. ADMINISTRATIVE OFFICER
- (2) NO. OF POSTS : 8(1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs. ~~2000-60-2300~~-EB-75-3200
- (5) METHOD OF RECRUITMENT : (i) 60 % by Promotion
(ii) 40% by Direct Recruitment.
- (6) AGE LIMIT FOR DIRECT RECRUITS : Upto 40 years
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : 1) Degree of a recognised University or its' equivalent.
2) 5 years of experience as Office Supdt. or in equivalent post; and working knowledge of govt. rules & regulations.

Desirable

1. Post Graduate Diploma in Personnel Management/ Labour Laws/ Administrative Law.

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-seniority
- (b) Grades from which promotion is to be made and eligibility Office Superintendent with 2 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION :
- (1) Dean/Chief of a Centre/ M.S (to be nominated by the Director. : Chairman
- (2) Dy. Director (Admn.) : Member
- (3) One Representative of the Centre/Hospital/Dean's Office (to be nominated by the Director.
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Chief Admn. Officer/ Sr. Administrative Officer : Member

- (11) IN CASE OF DEUPTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION
- (12) PERIOD OF PROBATION : 2 years for Direct Recuits only

PROPOSED RECRUITMENT RULES

- (1) NAME OF POST : OFFICE SUPERINTENDENT
- (2) NO. OF POSTS : 22(1991)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs.1640-60-2600-EB-75-2900
- (5) METHOD OF RECRUITMENT : (i) 60% : by Promotion
(ii) 40% : by Limited Departmental Competitive Exam.
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable.
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable.

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(8) WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S.
(PENSION) RULES, 1972.

Not Applicable

(9) IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Merit-cum-seniority

(b) Grades from which
promotion is to be
made and eligibility

Head Clerks with 5 years of regular
service in the grade.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Age: No
Qualification: As in Col. 9 (b)

Limited Departmental Competitive
Examination

EligibilityHead Clerks with 3 years of
regular service in the grade;Method of Selection:

66 2/3% : For written test
33 1/3% : For ACRs

The Select list equivalent to number
of vacancies shall be prepared in the
order of merit based on total marks
obtained in written test and
evaluation of ACRs.

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION :
- (1) Dy. Director (Admn.) : Chairman
 - (2) F.A./ Chief Accounts Officer : Member
 - (3) One Representative of the Centre/Hospital/Dean's Office (to be nominated by the Director.
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) Chief Admn. Officer/ Sr. Administrative Officer : Member
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : 2 years.

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Ch

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RECRUITMENT RULES

1) NAME OF POST	:	✓ HEAD CLERK Assistant (N.S.)
2) NO. OF POSTS	:	43(1991)
3) CLASSIFICATION	:	Group 'C'
4) SCALE OF PAY	:	Rs. 1400-40-1800-EB-50-2300
5) METHOD OF RECRUITMENT	:	100% by Promotion
6) AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable

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WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

Not Applicable

(9) IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

25% : Seniority-cum-fitness
75% : Merit-cum-seniority

(b) Grades from which
promotion is to be
made and eligibility

UBDs with 5 years of regular service
in the grade.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not Applicable; however, the provisions
of column 9 (b) shall be followed.

(10) IF A DPC EXISTS, WHAT
IS ITS COMPOSITION

- | | |
|---|-------------------------|
| (1) Dy. Director (Admn.) | : Chairman |
| (2) F.A./ Chief Accounts
Officer | : Member |
| (3) One Representative of the
Centre/Hospital/Dean's
Office (to be nominated
by the Director. | |
| (4) One Representative of
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation. | |
| (5) One Representative of
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation. | : Member |
| (6) Chief Admn. Officer/
Sr. Administrative Officer | : Member -
Secretary |

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IN CASE OF DEPUTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

(12) PERIOD OF PROBATION : Nil

RECRUITMENT RULES

- | | | | |
|-----|--|---|--|
| (1) | NAME OF POST | : | UPPER DIVISION CLERK |
| (2) | NO. OF POSTS | : | 100(1991) |
| (3) | CLASSIFICATION | : | Group 'C' |
| (4) | SCALE OF PAY | : | Rs.1200-30-1560-EB-40-2040 |
| (5) | METHOD OF RECRUITMENT | : | 75% by Promotion
25% by Limited Departmental Competitive Examination from amongst LDCs with 2 years of regular service in the grade in the Institute. |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |

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- (3) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.S.S (PENSION) RULES, 1972. : Not Applicable
- (7) IN CASE OF RECRUITMENT BY PROMOTION-
 - (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Seniority-cum-fitness
 - (b) Grades from which promotion is to be made and eligibility : Lower Division Clerks with 5 years of regular service in the grade.
 - (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable; however, the provisions of column 9 (b) shall be followed.

- 10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.
- (1) Dy. Director/ Chief Administrative Officer : Chairman
 - (2) F.A./ Chief Accounts Officer : Member
 - (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) Administrative Officer (DO) : Member - Secretary

IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEUPTATION TO BE MADE AND PERIOD OF DEUPTATION : Not applicable

PERIOD OF PROBATION : Nil

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RECRUITMENT RULES

NAME OF POST : LOWER DIVISION CLERK
 NO. OF POSTS : 155(1991)
 CLASSIFICATION : Group 'C'
 SCALE OF PAY : Rs. 950-20-1150-EB-25-1500
 METHOD OF RECRUITMENT : (i) 90% by Direct Recruitment

(ii) 5% of vacancies shall be filled from amongst the Group 'D' staff of the Institute who possess Matriculation or equivalent qualification and have rendered 5 years of regular service in Group 'D', on the basis of a Departmental qualifying examination. The maximum age limit for eligibility for examination is 50 years (55 years of age for the SC/ST).

NOTE: a) Unfilled vacancies pertaining to a particular year shall not be carried over.

b) If more of such employees than the number of vacancies available under clause (ii) qualify at the said examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.

(iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis, from Group 'D' employees who possess Matriculation or equivalent qualification.

AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 25 years (Relaxable upto 40 years of age for the Institute employees.)

EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : (i) Matriculation or equivalent qualification from a recognised Board or University.

(ii) A typing speed of 30 w.p.m. in English or 25 w.p.m. in Hindi.

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WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S.
(PENSION) RULES, 1972.

No

IN CASE OF RECRUITMENT
BY PROMOTION-

- (a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection' (a) As indicated in col. 5(ii) and (iii)
- (b) Grades from which
promotion is to be
made and eligibility -do-
- (c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees. Not Applicable

IF A DPC EXISTS, WHAT
IS ITS COMPOSITION.

- (1) By Director/ Chief : Chairman
Administrative Officer
- (2) F.A./ Chief Accounts : Member
Officer
- (3) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.
- (4) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (5) Administrative Officer(DO) : Member -
Secretary

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(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable

(12) PERIOD OF PROBATION : 2 years

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Reference DPC-222

5% posts of LDCs are to be filled in from amongst Sr. Office Attendants on the basis of seniority-cum-fitness. The number of posts under this mode have been worked out to be 10. As per seniority list of Sr. Office Attendants placed below at Slip "A", only 2 persons i.e. Sl.No.8 Sh. Dharambir Singh-II and Sl.No.13 Sh. Babu Lal are 10th pass. Sh. Dharambir Singh (age 57 years) and Sh. Babu Lal (age 51 years) are 10th pass. hence, they fulfil the criteria to be promoted as LDC.

The matter was discussed with the DDA. Since, there is no one Matriulate amongst the Sr. Office Attendants except above 2 persons, the posts under this mode will remain vacant. It is, therefore, proposed that 8 posts may be filled in from amongst Office Attendant Gd.I who are Matriulate. If this is approved, then, the DPC may be held to fill up 10 posts of LDC on the basis of seniority-cum-fitness from amongst the Sr. Office Attendants and Office Attendants Gd.I who are Matriulate. In future also, the posts becoming available under this mode may first be filled in from amongst the Sr. Office Attendants who fulfil the basic qualifications and rest of the posts may be filled in from amongst the Office Attendants Gd.I who fulfil the basic qualifications, on the basis of seniority.

Submitted for consideration and orders.

2209
25/5/2001

MS
23/5

DDA/D.O.

25/5/01

CPD

1611
22/5/2001

MS By DPC
30/5
Mr. Nijay

The reservation for the above 10 posts
is as under:-

- 9 - UR
- 1 - SC
- 10

The Liaison Officer may kindly be seen with reservation poster, before the DPC.

15/6/2001

L.O.
MS
12/6
12/6/2001

RECRUITMENT RULES

	Name Of Post	:	LOWER DIVISION CLERK
	No. Of posts	:	245
(3)	Classification	:	Group C
(4)	Scale Of Pay	:	Rs. 5200-20200 + Grade Pay of Rs.1900/-
(5)	Method Of Recruitment	:	<p>(i) 85% by direct recruitment.</p> <p>(ii) 10% of the vacancies shall be filled from amongst the Group 'C' Staff in the Grade Pay of Rs.1800 and who possess 12th Class pass or equivalent qualification and have rendered 3 years regular service in the grade, on the basis of departmental qualifying examination. The maximum age limit for eligibility for examination is 45 years (50 years of age for the SC/ST).</p> <p>(Note: If more of such employees than the number of vacancies available under Clause (ii) qualify at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.)</p> <p>(iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group 'C' employees of Office Attendants Cadre who have 3 years regular service in posts with the Grade Pay of Rs.1800.</p>
(6)	Age Limit For Direct Recruits	:	<p>Between 18 and 27 years of age (relaxable up to 40 years of age for the Institute employees).</p> <p>Note: The crucial date for determining the age limit shall be the last date for receipt of applications.</p>
(7)	Educational Qualifications And Other Recruits For Direct	:	<p>(i) 12th Class or equivalent qualification from a recognized Board or University.</p> <p>or</p> <p>Matriculation or equivalent qualification from a recognized board or university with 5 years service (regular or ad-hoc) as Lower Division Clerk in Govt. Organization/Institution.</p> <p>(iii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi <u>only on computer</u>.</p> <p>(35 w.p.m. and 30 w.p.m. corresponding to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word.)</p>

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ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi-110029.

No.F.1-6/2011-Estt. (RCT)

Dated the :- 18 JUL 2011

MEMORANDUM

Subject :- Amendment of Recruitment Rules for the post of Lower Division Clerk in the pay band of Rs.5200-20200 + Grade Pay of Rs.1900 at the AIIMS, New Delhi.

Upon the recommendations of 6th CPC having been implemented at the Institute, the Recruitment Rules for the post of Lower Division Clerk have been reviewed and it has been decided to amend the Recruitment Rules for the post of Lower Division Clerk as under with immediate effect :-

Recruitment Rules For The Post Of Lower Division Clerk		
	Existing Recruitment Rules for the post of Lower Division Clerk	Amended Recruitment Rules for the post of Lower Division Clerk
1)	Classification : Group 'C'	Classification : Group 'C'
2)	Scale of Pay : Rs. 5200-20200 + Grade Pay of Rs. 1900	Scale of Pay : Rs. 5200-20200 + Grade Pay of Rs. 1900
3)	<p>Method of Recruitment :-</p> <p>(i) 90% by Direct Rectt.</p> <p>(ii) 5% of vacancies shall be filled from amongst the Group D staff of the Institute who possess Matriculation or equivalent qualification and have rendered 5 years of regular service in Group D, on the basis of a Departmental qualifying examination. The maximum age limit for eligibility for examination is 50 years (55 years of age for the SC/ST).</p> <p>Note:- (a) unfilled vacancies pertaining to a particular year shall not be carried over. (b) if more of such employees than the number of vacancies available under clause (ii) qualify at the said examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualified at a later examination.</p> <p>(iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis, from Group D employees (i.e. Sr. Office Attendant / Office Attendant Grade-I) who possess Matriculation or equivalent qualification.</p>	<p>(i) 85% by direct recruitment.</p> <p>(ii) 10% of the vacancies shall be filled from amongst the Group 'C' Staff in the Grade Pay of Rs.1800 and who possess 12th Class pass or equivalent qualification and have rendered 3 years regular service in the grade, on the basis of departmental qualifying examination. The maximum age limit for eligibility for examination is 45 years (50 years of age for the SC/ST).</p> <p>(Note: If more of such employees than the number of vacancies available under Clause (ii) qualify at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.)</p> <p>(iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group 'C' employees of Office Attendants Cadre who have 3 years regular service in posts with the Grade Pay of Rs.1800.</p>
4)	<p>Age limit for Direct Recruits :-</p> <p>Between 18 and 25 years (relaxable up to 40years of age for the Institute employees).</p>	<p>Age limit for Direct Recruits :-</p> <p>Between 18 and 27 years of age (relaxable up to 40years of age for the AIIMS employees).</p> <p>Note: The crucial date for determining the age limit shall be the last date for receipt of applications.)</p>


(8)	Whether Benefit Of Added Years Of Service Admissible Under Rule 30 Of The CCS (Pension) Rules, 1972	: Not applicable. 258 238										
(9)	<p>In case of recruitment by promotion-</p> <p>(a) whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'</p> <p>(b) grades from which promotion is to be made and eligibility conditions</p> <p>(c) whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.</p>	<p>Non-selection</p> <p>As indicated in Col.05.</p> <p>Yes, to the extent indicated in Col.05.</p>										
(10)	If A DPC Exists What Is Its Composition	<table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">1. Dy. Director/Chief Admn. Officer</td> <td style="width: 20%; text-align: right;">Chairman</td> </tr> <tr> <td>2. FA/Chief Accounts Officer</td> <td style="text-align: right;">: Member</td> </tr> <tr> <td>3. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</td> <td style="text-align: right;">: Member</td> </tr> <tr> <td>4. One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</td> <td style="text-align: right;">: Member</td> </tr> <tr> <td>5. Administrative Officer (DO)</td> <td style="text-align: right;">: Member-Secretary</td> </tr> </table>	1. Dy. Director/Chief Admn. Officer	Chairman	2. FA/Chief Accounts Officer	: Member	3. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	: Member	4. One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	: Member	5. Administrative Officer (DO)	: Member-Secretary
1. Dy. Director/Chief Admn. Officer	Chairman											
2. FA/Chief Accounts Officer	: Member											
3. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	: Member											
4. One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	: Member											
5. Administrative Officer (DO)	: Member-Secretary											
(11)	In Case Of Deputation Grades And Sources From Which Deputation To Be Made And Period Of Deputation	: Not applicable										
(12)	Period Of Probation	: 2 years										

Recruitment Rules For The Post of Lower Division Clerk	
Existing Recruitment Rules for the post of Lower Division Clerk	Amended Recruitment Rules for the post of Lower Division Clerk
5) Educational and other Qualification for Direct Recruits :- Essential :- (i) Matriculation or equivalent qualification from a recognised Board or University; (ii) A typing speed of 30 w.p.m. in English or 25 w.p.m. in Hindi.	(i) 12 th Class or equivalent qualification from a recognized Board or University. OR Matriculation or equivalent qualification from a recognized board or university with 5 years service (regular or ad-hoc) as Lower Division Clerk in Govt. Organization/Institution. (iii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi <u>only on computer.</u> (35 w.p.m. and 30 w.p.m. corresponding to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word.)

This issues with the approval of the Director.

Distribution :-

1. PPS to Director
2. PS to Deputy Director Administration/Sr. Financial Advisor
3. PS to Chief Administrative Officer
4. All Centres/Departments/Sections/Units / C.R.H.S. Project, Ballabgarh.
5. Prof. I/c (Computer Facility)- With the request to arrange these recruitment rules to be displayed on the Institute website.
6. All Sr. Admn. Officer/Admn. Officer/Asstt. Admn. Officer
7. All Notice Boards
8. The Guard File.


[RAVI CHAUHAN]
ADMINISTRATIVE OFFICER

c/k

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ANNEXURE-XXIV

RECRUITMENT RULES

- NAME OF POST : SR. STORES OFFICER
- NO. OF POSTS : 1(1992)
- CLASSIFICATION : Group 'A'
- SCALE OF PAY : Rs. ~~3000-100-3500-125-4500~~
- METHOD OF RECRUITMENT : 100% by Promotion failing which by Deputation.
- AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

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242

NET BENEFIT OF
ED YEARS OF SERVICE
SIBLE UNDER 1
D OF THE C.C.S
(SION) RULES, 1972.

Not Applicable

BASE OF RECRUITMENT
PROMOTION-

Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Merit-cum-Seniority

(b) Grades from which
promotion is to be
made and eligibility
conditions.

Stores Officer with 5 years
of regular service in the grade.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not Applicable.

IF A DFC EXISTS, WHAT
IS ITS COMPOSITION.

- | | |
|---|------------|
| (1) Director | : Chairman |
| (2) Chief of a Centre to be
nominated by the Director | : Member |
| (3) Medical Superintendent | : Member |
| (4) One Representative of
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation. | : Member |
| (5) One Representative of
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation. | : Member |
| (6) An expert to be nominated
by the Director | : Member |
| (7) Deputy Director (Admn.) | : Member |

(243)

100

(11) IN CASE OF DEPUTATION :
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

Officers of Central/State/U.T Govts.
failing which Officers of Central
Statutory/Autonomous Bodies
holding analogous posts on
regular basis or with 5/8 years of
regular service in the scale of
Rs. 2200-4000/2000-3500 respectively
and possessing the following:

(i) Degree of a recognised
University or equivalent;

(ii) Post Graduate Degree/ Diploma
in Materials Management of a
recognised University/ Institution
or equivalent; and

(iii) Not less than 5 years'
experience in a supervisory capacity
in handling stores, preferably
medical.
(Period of Deputation shall not
ordinarily exceed 3 years).

(12) PERIOD OF PROBATION : Not applicable

244

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ANNEXURE-XXIIRECRUITMENT RULES

NAME OF POST : STORES OFFICER

NO. OF POSTS : 1 (1992)

CLASSIFICATION : Group 'A'

SCALE OF PAY : Rs. ~~2200-75-2800~~-EB-100-4000

METHOD OF RECRUITMENT : 100% by Promotion failing which by Deputation.

AGE LIMIT FOR DIRECT RECRUITS : Not applicable

EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

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102
 WHETHER BENEFIT OF
 ADDED YEARS OF SERVICE
 ADMISSIBLE UNDER
 RULE 30 OF THE C.C.S
 (PENSION) RULES, 1972.

Not Applicable

IN CASE OF RECRUITMENT
 BY PROMOTION-

(a) Whether by seniority-
 cum-fitness, i.e.,
 'non-selection', or
 by merit-cum-seniority,
 i.e., 'selection'

Merit-cum-Seniority

(b) Grades from which
 promotion is to be
 made and eligibility
 conditions.

Asstt. Stores Officer with 4 years
of regular service in the grade.

(c) Whether age and
 educational
 qualifications
 prescribed for
 direct recruits
 will apply in
 the case of
 promotees.

Not Applicable.

(10)

IF A DPC EXISTS, WHAT
 IS ITS COMPOSITION.

- | | |
|---|------------|
| (1) Director | : Chairman |
| (2) Medical Superintendent | : Member |
| (3) Chief of a Centre to be
nominated by the Director | : Member |
| (4) One Representative of
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation. | : Member |
| (5) One Representative of
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation. | : Member |
| (6) An expert to be nominated
by the Director | : Member |
| (7) Deputy Director (Admn.) | : Member |

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26.

248

(11)

IN CASE OF DEUPTATION :
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

Officers of Central/State/U.T Govts.
failing which Officers of Central
Statutory/Autonomous Bodies
holding analogous posts on
regular basis or with 3/5 years of
regular service in the scale of
Rs.2000-3200 / 1640-2900 and
possessing the following:

(i) Degree of a recognised
University or equivalent;

(ii) Post Graduate Degree/ Diploma
in Materials Management of a
recognised University/ Institution
or equivalent; and

(iii) Not less than 5 years'
experience in a supervisory capacity
in handling stores, preferably
medical.
(Period of Deputation shall not
ordinarily exceed 3 years).

(12)

PERIOD OF PROBATION

: Not applicable

(1)
(2)
(3)
(4)
(5)
(

247
B

100

ANNEXURE-XXIIIRECRUITMENT RULES

- (1) NAME OF POST : ASSISTANT STORES OFFICER
- (2) NO. OF POSTS : 7(1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs. ~~2000-60-2300~~-EB-75-3200
- (5) METHOD OF RECRUITMENT : 33% by Direct Recruitment**
66% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Upto 30 years (relaxable upto 5 years in case of employees of AIIMS).
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : (A) i) Master's Degree in Economics/ Commerce/ Statistics.
ii) Three years' experience in handling stores, preferably medical Stores in Govt., Public or Private Sector.

OR

- (B) i) Bachelor's Degree in Economics/ Commerce/ Statistics.
- ii) Post-graduate Degree/Diploma in Material Management of a recognised University/Institution or equivalent.
- ii) Three years' experience in handling stores, preferably medical Stores in Govt., Public or Private Sector.

** The element of 33% by Direct Recruitment will be applicable only for two additional recommended posts by the Group 'A' Cadre Review Committee and the remaining posts shall be filled in by Promotion.

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility Junior Stores Officer with 2 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Age: No
Qualification: As in Col.9 (b)
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Dean/ Chief of a Centre/ M.S (to be nominated by the Director) : Chairman
- (2) Dy. Director (Admin.) : Member
- (3) F.A./Chief Accounts officer : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Chief/ Sr. Admin. Officer : Member

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~~1005~~

IN CASE OF DEUPTATION : As at column 9 (b)
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

(2) PERIOD OF PROBATION : 2 years
(for Direct Recruits only)

RECRUITMENT RULES

- (1) NAME OF POST : JUNIOR STORES OFFICER
- (2) NO. OF POSTS : 4(1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs. ~~1640-60-2600~~-EB-75-2900
- (5) METHOD OF RECRUITMENT : By Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility : Store Keeper with 5 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not applicable.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Dy. Director (Admin.) : Chairman
- (2) Stores Officer : Member
- (3) F.A./Chief Accounts officer : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Chief/Sr. Admin. Officer : Member
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEUPTATION TO BE MADE AND PERIOD OF DEUPTATION : Not applicable
- (12) PERIOD OF PROBATION : 2 years

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RECRUITMENT RULES

- (1) NAME OF POST : STORE KEEPER
- (2) NO. OF POSTS : 11(1992)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs.1400-40-1800-eb-50-2300
- (5) METHOD OF RECRUITMENT : By Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 25 years
(Relaxable upto 40 years in the case of employees of AIIMS.)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : (I) QUALIFICATIONS FOR STORE KEEPING IN GENERAL
(A) ESSENTIAL
Master's Degree in Economics/Commerce/ Statistics

DESIRABLE

Experience in handling stores and keeping accounts in a store or a concern of repute in public or private sector.

OR

Essential

(B) Bachelor degree in Economics/Commerce/Statistics.

(ii) Post-graduate Degree/Diploma in Material Management of a recognised University/Institution or equivalent.

Desirable

Experience in handling stores and keeping accounts in a store preferably medical, or a concern of repute in public or private sector.

OR

(C) (i) Degree of a recognised University or equivalent;

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(ii) Post-graduate degree/
Diploma in Material
Management of a recognised
University/Institution,
OR

(iii) Three years' experience in
handling, preferably in
medical stores in Govt.
public or private Sector

(II) QUALIFICATIONS FOR STORE
KEEPING IN DRUGS

(A) ESSENTIAL

Degree in Pharmacy from a
recognised University/
Institution

DESIRABLE

Experience in storing and
distribution of drugs in drug
store of a hospital or a well
established pharmaceutical
concern.

OR

(B) ESSENTIAL

i) Diploma in Pharmacy from a
recognised Institution/ Boards;

ii) Three years' experience in
drug store of a hospital or a
well established pharmaceutical
concern.

NOTE:

If the vacancy is that of Store
Keeper (Drugs) the recruitment
shall be on the basis of the
qualifications prescribed under
(II) above. In filling a
vacancy of a Store Keeper in
any other area, the
qualification laid down under
(I) above shall be followed.

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WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

IN CASE OF RECRUITMENT
BY PROMOTION-

- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Not applicable
- (b) Grades from which promotion is to be made and eligibility conditions. : Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable.

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. : (1) Dy. Director (Adm.) : Chairman
: (2) Stores Officer : Member
: (3) F.A./Chief Accounts Officer : Member
: (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
: (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
: (6) Administrative Officer (DO) by the Director : Member
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : Not applicable

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All India Institute of Medical Sciences

No. F. 30-14/93-Estt. I

Ansari Nagar, New Delhi-29

Dated the

29 APR 1997

MEMORANDUM

Subject:- Revised cadre of Computer Facility under Group 'A' Cadre Review Report at the AIIMS, New Delhi.

Based on the recommendation of the Group 'A' Cadre Review Report, the undersigned is directed to convey the approval of the Finance Committee and the Governing Body to the revised cadre of Computer Facility w.e.f. 1.3.92 as under:-

Name of the post & Pay Scale	Mode of Recruitment	FRs for Direct Recruitment	No. of Post.	Remarks
1. Joint Director (Rs. 5100-6300) (New Post)	By Deputation failing which by Direct Recruitment	ME/M.Tech. (Computer Science Computer Engg.), Ph.D. (Computer Sc./Computer Engg.) 12 Yr. relevant experience	One	The Creation of post has been kept in abeyance for the time being
2. Dy. Director (C.F.) (Rs. 4500-5700)	100% by Promotion from System Analyst with 5 years regular service in the grade; failing which by Direct Recruitment	ME/M.Tech. (Computer Sc./Computer Engg.), Ph.D. (Computer Sc./Computer Engg.) 10 Years Exp.	One	NIL
3. System Analyst (Rs. 3700-5000)	50% by Direct Recmt. 50% by Promotion from Sr. Programmers with 5 years of regular service in the grade; failing which by Direct Recruitment	ME/M.Tech. (Comp. Sc./Computer Engg.) Ph.D. (Computer Sc./Computer Engg.) with 5 years relevant expr. or ME/M.Tech. (Comp. Engg.) with 7 years relevant exp. or BE/B.Tech. (Comp. Sc./Comp. Engg.) with 10 years relevant exp.	Three	NIL
4. Sr. Programmer (Rs. 3000-4500)	By Promotion from Programmers with 5 years of regular service in the grade		Six	NIL
5. Programmer (Rs. 2375-3500)	By Direct Recruitment	Direct entry for holder of BE/B.Tech (Comp. Sc./Comp. Engg.) or Post-graduation in Sci/Maths etc. or post-graduation in Computer Application.	Ten	NIL

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97-Entry - of

The expenditure will be met out of the Non-Plan Budget of the Institute

Authority Item No.FC/21(a) of the Standing Finance Committee meeting held on 02.06.85 and ratified by the Governing Body meeting held on 28.12.85 vide item No. 4/8 and duly approved by the Govt. of India vide Ministry of Health & Family Welfare, letter No.V.16020/9/83-MR(P) dt. 10th Oct. 1986.

Nb

(S. KHILNANI)
CHIEF ADMINISTRATIVE OFFICER

DISTRIBUTION

- 1. The Accounts Section-I, P. & J.
- 2. The Financial Advisor
- 3. The Estab. Section-I
- 4. The Guard File

[Handwritten signatures and initials over the distribution list]

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RECRUITMENT RULES FOR-DY. DIRECTOR (COMPUTER FACILITY) IN A.I.M.S., NEW DELHI

Sl. No.	Grade	Pay Band	Whether Selection Post or Non-Selection Post	Whether period of added years of service applicable under rule 30 of the C.C.S. (Pension Rules), 1972	Age Limit for Direct Recruits	Educational And Other Qualifications Required for Direct Recruits	Whether App. And Educational Qualifications Prescribed For Direct Recruits will apply in the case of promotees	Period of Probation, if any	Method of Recruitment or by Promotion or by Depuration / Transfer & percentage of the vacancies to be filled by various methods.	In case of Promotion / Depuration / Transfer to be made	If a DEC exists what is its composition	Circumstances in which U.P.S.C. is to be consulted in making recruitment.	
1	S.C.	132	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
			Non-Selection	Not Applicable	Not Applicable	Not Applicable	MEAM/Tech (Computer Science/ Computer Engg.), Ph.D. (Computer Science/ Computer Engg.) 10 years experience		Not applicable	100% by Promotion from System Analyst with 5 years regular service in the grade, for which by Direct Recruitment	N.A.	1. Director 2. Chan 3. Medical Superintendent 4. One chief of Center Head of the Department concerned to be nominated by the Director 5. One Representative of SC/ST to be nominated by the Director 6. One Representative of Minority Communities to be nominated by the Director. 7. One expert (specialized in the discipline) to be nominated by the Director. 8. By Director (Admin.) Member-Secretary	(14)

Subject to variation dependent on workload. The year in which he indicated number exists should be given within brackets.

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RECRUITMENT RULES FOR SYSTEM ANALYST IN AJIMS, NEW DELHI.

(1) Sr. No. of Posts	(2)	(3) Classification	(4) Scale of Pay	(5) Whether Post or Non-Selection post	(6) Whether benefit of added years of service admissible under rule 30 of the C.C.S. (Pension Rules), 1972.	(7) Age Limit for Direct Recruits	(8) Educational And Other Qualifications Required For Direct Recruits	(9) Whether Age And Educational Qualifications Prescribed For Direct Recruits will apply in the case of promotions	(10) Period of Probation, if any	(11) Method of Recruitment Whether by Direct Recruitment or by Promotion/Transfer & percentage of the vacancies to be filled by various methods.	(12) In case of Recruitment by Promotion / Deputation / Transfer to be made	(13) If a DPC exists what is its composition	(14) Circumstances in which U.P.S.C. is to be consulted in making recruitment.
3	(1)	Group 'A'	R 4 £2000-375-165/00	Non-Selection	Not Applicable	(7)	(8) Not Applicable	(9) MEM, Tech. (Computer Science), Computer Engg., - Ph. D., (Computer Science), Computer Engg.) with 5 years relevant experience; or MEM, Tech. (Computer Engg.) with 7 years relevant experience; or BS/B.Tech. (Computer Science/Computer Engg.) with 10 years relevant experience.	(10) Not applicable	(11) 100% by promotion from Sr. Programmer with 5 years regular service in the grade, failing which by Direct Recruitment	(12) N.A.	(13) 1. Director 2. Dean 3. Medical Superintendent 4. One chief of Centre/Head of the Department concerned to be nominated by the Director 5. One Representative of SC/ST to be nominated by the Director. 6. One Representative of Minority Communities to be nominated by the Director. 7. One expert (specialized in the discipline) to be nominated by the Director. 8. Dy. Director (Admin). Member-Secretary	(14) (14)

Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

REGULATIONS FOR SENIOR PROGRAMMER IN AIIMS, NEW DELHI.

Sl. No.	Pay Band	Whether Selection Post or Non-Selection Post	Whether there is any serviceable period under C.S. (Pension Rule), 1972	Age Limit for Direct Recruit	Educational Qualifications for Direct Recruit	Whether Age Educational Qualifications Prescribed for Direct Recruit will apply in the case of promotions	Period of Probation, if any	Method of Recruitment, Whether by Direct Recruitment or by Promotion or by Deposition / Transfer & percentage of the vacancies to be filled by various methods.	In case of Promotion / Deposition / Transfer to be made	If a DPC exists what is its composition	Circumstances in which U.P.S.C. is to be consulted in recruitment	
(1)	Rs. 10000-15200	Non-Selection	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not applicable	Promotion from Programmers with 5 years of regular service in the grade.	N.A.	1. Director 2. Deput 3. Medical Superintendent 4. One Chief of Centre/ Head of the Department concerned to be nominated by the Director 5. One Representative of SCST to be nominated by the Director 6. One Representative of Minority Communities to be nominated by the Director 7. One expert (specialized in the discipline) to be nominated by the Director 8. Dy. Director (Admin)	Chairman Member Member Member Member Member Member Member-Secretary	(14)

Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

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RECRUITMENT RULES FOR SCIENTIST-V IN AIIMS, NEW DELHI.

Sr. No.	Number of Posts	Classification	Scale of Pay	Whether Select or Non-Select post	Whether benefit added of years service admissible under rule 30 of the C.C.S. (Pension Rules), 1972.	Age Limit for Direct Recruits	Education and Other Qualifications Required For Direct Recruits	Whether Age and Educational Qualifications Prescribed For Direct Recruits will apply in the case of promotees	Period of Probation, if any.	Method of Recruitment Whether Direct Recruitment or Promotion by Deputation / Transfer & percentage of the vacancies to be filled by various methods.	In case of Recruitment by Promotion / Deputation or transfer to be made	If a DPC exists what is its composition	Circumstances in which U.P.S.C. is to be consulted in making recruitment.
(1)	(2)*	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
01		Group 'A'	Rs.18 400-22400	Non-Select ion	Not Applicable	Not Applicable	Not Applicable	Not Applicable.	Not applicable	100 % by Absorption			

* Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

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RECRUITMENT RULES FOR SCIENTIST-IV IN AILMS, NEW DELHI.

Sl No	Number of Posts	Classification	Scale of Pay	Whether Selection Post or Non-Selection post	Whether benefit of adhoc years of service admissible under rule 30 of the C.C.S. (Pension Rules), 1972.	Age Limit for Direct Recruits	Educational And Other Qualifications Required For Direct Recruits	Whether Age And Educational Qualifications Prescribed For Direct Recruits will apply in the case of promotees	Period of Probation, if any	Method of Recruitment whether by Direct Recruitment or by Promotion or by Deposition / Transfer & percentage of the vacancies to be filled by various methods.	In case of Recruitment by Promotion / Deposition / Transfer to be made	If a DPC exists what is its composition	Circumstances in which U.P.S.C is to be consulted in making recruitment.
(1)	(1)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
02.	01	Group A	Rs. 14300-18300	Non-Selection	Not Applicable	Not Applicable	Not Applicable	Not Applicable.	Not applicable	100% by Absorption			

* Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

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RECRUITMENT RULES FOR SCIENTIST-III IN AIIMS, NEW DELHI.

Sr. No.	Number of Posts	Classification	Scale of Pay	Whether Selection of Post Non-Selection post	Whether benefit of adhoc years of service admissible under rule 30 of the C.P.S. (Pension Rules), 1972.	Age Limit for Direct Recruits	Educational And Other Qualifications Required for Direct Recruits	Whether Age And Educational Qualifications Prescribed for Direct Recruits will apply in the case of promotees	Period of Probation, if any	Method of Recruitment Whether by Direct Recruitment or by Promotion or by Deposition / Transfer & percentage of the vacancies to be filled by various methods	In case of Recruitment by Promotion / Deposition / Transfer to be made	If a DPC exists what is its composition	Circumstances in which U.P.S.C. is to be consulted in making recruitment.
(1)	(2) *	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
01	07	Group 'A'	Rs. 12000-375-16500	Non-Selection	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not applicable	100 % by Absorption			

* Subject to variation dependent on workload. The year in which he indicated number exists should be given within brackets.

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RECRUITMENT RULES FOR SCIENTIST-II IN AIIMS, NEW DELHI

No.	Number of posts	Classification	Scale of Pay	Whether Selection Post or Non-Selection post	Whether length of service under rule 30 of the C.S. (Friction Rules), 1972	Age Limit by Date of Issue	Educational and Other Qualifications required	Whether Age and educational Qualification specified for Direct Recruitment will apply to the cases of promotion	Period of Probation, if any	Method of Recruitment whether by Direct Recruitment or by Promotion / Discharge / Transfer & Percentage of the vacancies to be filled by various methods.	In case of Recruitment by Discharge / Transfer to be made	If APC posts what is its composition	Comments on such posts to be curative in nature
01	01	SI	6	SI	6	45	(8) B.Sc. in any of the Sciences	Yes	(10) 1 year	(11) 100%	(12) 100%	030	100
				SI									

Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets

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RECRUITMENT RULES FOR SCIENTIST-I IN AIMS, NEW DELHI.

Sl No	Number of Posts	Classification	Scale of Pay	Whether Selection of Post Non-Selection Post	Whether benefit of adst years of service admissible under rule 30 of the C.C.S. (Pension Rules), 1972	Age Limit for Direct Recruits	Educational And Other Qualifications Required for Direct Recruits	Whether Age And Educational Qualifications Prescribed For Direct Recruits will apply in the case of promotions	Period of Probation if any	Method of Recruitment Whether by Direct Recruitment or by Promotion or by Deposition / Transfer & percentage of the vacancies to be filled by various methods.	In case of Recruitment by Promotion / Deposition / Transfer to be made	If a DPC exists what is its composition	Circumstances in which U.P.S.C. is to be consulted in making recruitment
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
05	16	Group A	RS 1000-275-11500	Non Selection	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not applicable	100% by Allotment			

• Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

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RECRUITMENT RULES

- (1) NAME OF POST : DATA ENTRY OPERATOR (GRADE D)
- (2) NO. OF POSTS : 1 (1991)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 1600-50-2300-EB-60-2640
- (5) METHOD OF RECRUITMENT : 100% by Promotion
-
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

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IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Merit-cum-seniority

(b) Grades from which
promotion is to be
made and eligibility

Data Entry Operator Grade C with 4
years of regular service in the grade,
failing which Data Entry Operator
Grade C with 7 years of combined regular
service as Data Entry Operator Grade C
and Grade B.

9) IN CASE OF DEUPTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

10) PERIOD OF PROBATION : Nil

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RECRUITMENT RULES

- (1) NAME OF POST : DATA ENTRY OPERATOR (GRADE C)
- (2) NO. OF POSTS : 1 (1991)
- (3) CLASSIFICATION : GROUP 'C'
- (4) SCALE OF PAY : Rs.1400-40-1800-3B-50-2300
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATION FOR DIRECT RECRUITS : Not applicable
-

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8)

IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

Seniority-cum-fitness

(b) Grades from which promotion is to be made and eligibility

Data Entry Operators Grade B with three years of regular service in the grade.

9)

IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

: Not applicable

10)

PERIOD OF PROBATION

: Nil

RECRUITMENT RULES

- (1) NAME OF POST : DATA ENTRY OPERATOR (GRADE B)
- (2) NO. OF POSTS : 5 (1991)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 1350-30-1440-40-1800-EB-50-2200
- (5) METHOD OF RECRUITMENT : 100% by Promotion failing which by Direct Recruitment
-
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not exceeding 30 years (Relaxable upto 40 years in the case of employees of AIIMS)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : (i) Degree of a recognised University or equivalent;
(ii) Should possess a speed of not less than 8000 Key Depressions per hour for data entry work.
- Note: The speed of 8000 Key Depressions per hour for Data Entry Work is to be judged by conducting a speed test on the EDP Machine(s); by the Competent Authority.

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IN CASE OF PROMOTION

(a) Whether by seniority-cum-fitness, i.e., non-selection, or by merit-cum-seniority, i.e., selection

Seniority-cum-fitness

(b) Grades from which promotion is to be made and eligibility

Data Entry Operator Grade A with six years of regular service in the grade.

7) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION ; Not applicable

8) PERIOD OF PROBATION ; 2 years (for direct recruits only)

RECRUITMENT RULES

- 1) NAME OF POST : DATA ENTRY OPERATOR (GRADE A)
- 2) NO. OF POSTS : 5 (1991)
- 3) CLASSIFICATION : Group 'C'
- 4) SCALE OF PAY : Rs. 1150-25-1500
- 5) METHOD OF RECRUITMENT : 100% by Direct Recruitment
- 6) AGE LIMIT FOR DIRECT RECRUITS : Upto 30 years (Relaxable upto 40 years in the case of employees of AIIMS)
- 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : (i) 12th Standard pass or equivalent;
(ii) Should possess a speed of not less than 8000 Key Depressions per hour for Data Entry Work

Note: The speed of 8000 Key Depressions per hour for Data Entry Work is to be judged by conducting a speed test on the EDP Machine(s) by the Competent Authority.

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IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection' Not applicable

(b) Grades from which
promotion is to be
made and eligibility Not applicable

(c) Not applicable

(a) etc

1) IN CASE OF DEUPTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION Not applicable

12
16) PERIOD OF PROBATION 2 years

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Ansari Nagar, New Delhi-29.

No. F.A. 91-Esu.1 (P/F)

Dated the: 11 MAY 2001

MEMORANDUMSubject: Restructuring of the Statistical Cadre at the AIIMS.

The undersigned is directed to convey the approval/sanction of the Standing Finance Committee/Governing Body/President, AIIMS to the restructuring of the Statistical Cadre at the AIIMS as under:-

Existing Cadre			Approved Cadre		
Sr. No.	Name of the Post & Pay Scale	Sanctioned Strength	Name of the Post & Pay Scale	Sanctioned Strength	Recruitment Rules
1.	Tech. Assistant (Stat.) (Rs. 1400-2300)	1	Statistical Assistant (Rs. 5000-8000)	5	Mode of Recruitment 100% by direct recruitment with the following qualifications: M.Sc. (Statistics) / M.A. (Stat./Maths/Economics/Sociology) with Statistics as a paper.
2.	Statistical Assistant (Rs. 1400-2300)	4			
3.	Junior Investigator (Rs. 1400-2300)	2			
4.	Statistician (Rs. 1640-2900)	2	Junior Statistician (Rs. 5500-9000)	3	100% by Promotion, Statistical Assistant with 7 years of regular service in the grade.
5.	Senior Investigator (Rs. 2070-3500)	1	Statistician (Rs. 6500-10500)	2	100% by promotion, Junior Statistician with 3 years of regular service in the grade.
Total		10	10		

The expenditure for the same shall be within the sanctioned budget of the Institute. Necessary change amendment in the existing cadre may also be carried out.

Authority: Item No. FC/8 of the Standing Finance Committee Meeting held on 26.08.2000 ratified by the Governing Body at the Meeting Held on 05.03.2001/ approval of the President, AIIMS.

(S. KHILNANI)
CHIEF ADMINISTRATIVE OFFICER

Distribution:

1. The Head of the Department of Biostatistics
2. The Sr. Finance Advisor
3. The Finance Advisor
4. P.A. to Chief Administrative Officer
5. The Accounts Section I, II & III
6. The Establishment Section
7. The Guard File
8. The Prof. & Head, Centre for Community Medicine
9. The Officer Incharge, CRHS Project, Ballabgarh
10. The Sr. Administrative Officer (H)
11. The Chief, R.F. Centre

ISSUED

RECRUITMENT RULES FOR ASSISTANT BLOOD TRANSFUSION OFFICER IN AIIMS, NEW DELHI.

Sr. No.	Number of Posts	Classification	Scale of Pay	Whether Selection Post or Non-Selection Post	Whether benefit of adhoc years of service admissible under rule 30 of the C.C.S. (Pension Rules), 1972.	Age Limit for Direct Recruits	Educational And Other Qualifications Required For Direct Recruits	Whether Age And Educational Qualification Prescribed For Direct Recruits will apply in the case of promotions	Period of Probation, if any	Method of Recruitment Whether by Direct Recruitment or by Promotion or by Deputation / Transfer & percentage of the vacancies to be filled by various methods.	In case of Recruitment by Promotion / Transfer be made	Chances of posts which are subject to be non-advancing making vacancies.	
(1)	2*	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(14)	
06	05	Group A Rs. 8000-1775-13500		Selection Post	Not Applicable	30 years	1. A recognized medical qualification included in I or II Schedule or Part II of the 3 rd Schedule (other than the Benarasi qualifications) to the Indian Medical Council Act, 1956. Holders of educational qualifications included in Part-II of the 3 rd Schedule should fulfil the conditions stipulated in sub-section (3) of the Section-13 of the Indian Medical Council Act, 1956. 2. Two years experience in Blood Bank work after registration as a Medical graduate. 3. The candidate must be registered with a State Medical Council.	Not Applicable.	Not applicable	100 % by Direct	N.A.	1. Director 2. Dean 3. Medical Superintendent 4. One chief of Centre/ Head of the Department concerned to be nominated by the Director 5. One Representative of SC/ST to be nominated by the Director. 6. One Representative of Minority Communities to be nominated by the Director. 7. One expert (specialized in the discipline) to be nominated by the Director. 8. Dy. Director (Admin.)	

* Subject to variation dependent on workload. The year in which he indicated number exists should be given within brackets.

RECRUITMENT RULES

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- | | | | |
|-----|--|---|----------------------------------|
| (1) | NAME OF POST | : | ASST. CONTROLLER OF EXAMINATIONS |
| (2) | NO. OF POSTS | : | 1(1792) |
| (3) | CLASSIFICATION | : | Group 'A' |
| (4) | SCALE OF PAY | : | Rs. 3000-100-3500-125-4500 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Deputation |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |

(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972.

Not Applicable

(9) IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

Not applicable

(b) Grades from which promotion is to be made and eligibility conditions

Not applicable

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not Applicable

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. : Not Applicable

(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION.

Officers of AIIMS, holding analogous posts or having 5/8 years of regular service in the posts carrying pay scale or Rs.2200-4000/ 2000-3500 respectively and possessing the followings

Essential

(a) Degree of a recognised University or equivalent;

b) Track record of absolute integrity and proved ability to maintain strict confidentiality of official matters.

Desirable

Experience in organising examinations / competitive tests.

In the event of a suitable officer not being available from among the Institute's employees, selection shall be made from the officers of Central Government including Delhi Administration or Central Statutory / Autonomous bodies holding posts and having qualifications and experience and ability as specified above. (Period of deputation in all cases shall not ordinarily exceed 3 years).

(12) PERIOD OF PROBATION : Nil.

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RECRUITMENT RULES FOR BLOOD TRANSFUSION OFFICER IN A.I.M.S, NEW DELHI.

Sr No	Number of Posts	Classification	Scale of Pay	Whether Selection Post or Non-Selection Post	Whether service of added years of admissible under rule 30 of the C.C.S. (Pension Rules) 1977	Age Limit for Direct Recruit	Educational And Other Qualifications Required For Direct Recruit	Whether Applicable For Direct Recruits who apply in this case	Period of Practice if any	Method of Recruitment or by Promotion or by Population / Transfer & percentages of the vacancies to be filled by various methods.	In case of Recruitment by Population / Transfer & percentages of the vacancies to be filled by various methods.	If any, details with its composition	Computation in which it is to be made
(1)	(7)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
08	03	Group A	Rs. 10000-12500-15200	Selection	Not Applicable	30 years	1. A recognised medical qualification of the level of the post. 2. Five years' service before the post. 3. Candidates should be holders of medical qualifications indicated in Part I of the JAG Schedule about the post. 4. Five years' experience in Board Bank work after registration as a Bank at the post. 5. The candidate must be registered with a State Medical Council.	Not Applicable	Not Applicable	100% by Direct	N/A	1. Director 2. Deputy Director 3. Medical Officer 4. Chief of Centre 5. Head of the Department 6. Deputy Director 7. One Representative of SC/ST to be nominated by the Director 8. One Representative of Backward Community to be nominated by the Director 9. One elected (Specialized) Member 10. One elected (to be nominated by the Director) 11. One Member Secretary	(14)

* Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets

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RECRUITMENT RULES FOR CHEMIST IN AIIMS, NEW DELHI.

Sr No	Number of Posts	Classification	Scale of Pay	Whether Selection Post or Non-Selection Post	Whether benefit of adhoc posts is admissible under para 30 of the C.O.S. (Personnel Rules), 1972	Age Limit for Direct Recruits	Educational And Other Qualifications Required for Direct Recruits	Whether Age And Educational Qualifications Prescribed For Direct Recruits will apply in the case of promotees	Period of Probation, if any	Method of Recruitment Whether by Direct Recruitment or by Promotion or by Deposition / Transfer & percentage of the vacancies to be filled by various methods	In case of Recruitment by Promotion / Deposition / Transfer to be made	If a DPC exists what is its composition	Circumstances in which U.P.S.C. is to be consulted in making recruitment
13	(2)*	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
14		30.1.4	Rs. 8200-13500	Selection Post	Not admissible	35 years	1. B.Sc. Chemistry / Biochemistry or Pharmacology from a recognized University Institution 2. Three years teaching &/or research experience	Not applicable	12 months	1. Direct Recruitment 2. Promotions 3. Medical Superintendents 4. One Chief of Center Head of the Department concerned to be nominated by the Director 5. One Representative of SC/ST to be nominated by the Director 6. One Representative of Minority Communities to be nominated by the Director 7. One expert (specialist in the discipline) to be nominated by the Director 8. Dy. Director (Admin), Member, Secretary	1. Director 2. Dean 3. Medical Superintendent 4. One Chief of Center Head of the Department concerned to be nominated by the Director 5. One Representative of SC/ST to be nominated by the Director 6. One Representative of Minority Communities to be nominated by the Director 7. One expert (specialist in the discipline) to be nominated by the Director 8. Dy. Director (Admin), Member, Secretary	1. Director 2. Dean 3. Medical Superintendent 4. One Chief of Center Head of the Department concerned to be nominated by the Director 5. One Representative of SC/ST to be nominated by the Director 6. One Representative of Minority Communities to be nominated by the Director 7. One expert (specialist in the discipline) to be nominated by the Director 8. Dy. Director (Admin), Member, Secretary	1. Director 2. Dean 3. Medical Superintendent 4. One Chief of Center Head of the Department concerned to be nominated by the Director 5. One Representative of SC/ST to be nominated by the Director 6. One Representative of Minority Communities to be nominated by the Director 7. One expert (specialist in the discipline) to be nominated by the Director 8. Dy. Director (Admin), Member, Secretary

* Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

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	2	3	4	5	6	7	8
Chemist		'B' Rs. 650-30-740-35-810-EB-35-880-40-1000-EB-40-1200.		By Direct Recruitment	30 yrs.	<u>Essential:</u> 1. M.Sc. degree in Organic Chemistry/Biochemistry or Pharmacology from a recognised University/Institutions. 2. Three years teaching and/or research experience.	

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RECRUITMENT RULE FOR THE POST OF CHILD PSYCHOLOGY

ESSENTIAL QUALIFICATION:

M.A. with specialized training/Ph.D. in psychology/ or any other equivalent qualification.

PAY SCALE: Rs. 8000-275-13500 (Pre-revised)/ Revised to Rs.15600-39100 + Grade Pay of Rs.5400/-

MODE OF RECRUITMENT: 100% BY DIRECT

AGE LIMIT: 35 years. The relaxable upto 5 years for Government Servants, Scheduled Caste & Scheduled Tribe Candidates, 3 years for OBC candidates and 10 years for the Physically Handicapped candidates.

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES
(RECRUITMENT CELL)**

No. F.1-19/2013-Estt.(RCT)

Ansari Nagar, New Delhi-29.

Dated the :-

27 JUL 2018**MEMORANDUM**

Subject:- Amendment of Recruitment Rules for the post of Clinical Psychologist in the Level 10 in the pay matrix of Rs. 56100-177500 (Pre-revised PB-3 of Rs. 15600-39100 +GP Rs. 5400/-) at the AIIMS, New Delhi.

The undersigned is directed to convey the approval/sanction of the President AIIMS, for Amendment of Recruitment Rules for the post of Clinical Psychologist in the Level 10 in the pay matrix of Rs. 56100-177500 (Pre-revised PB-3 of Rs. 15600-39100 +GP Rs. 5400/-) at the AIIMS.

RECRUITMENT RULES FOR THE POST OF CLINICAL PSYCHOLOGIST

Sr. No	Existing Recruitment Rules	Amended Recruitment Rules
1.	<p>Essential: Master's Degree in Psychology with Experimental Psychology as one of the subjects with a Diploma in Medical (Clinical) Psychology of recognized Institution/University. OR A Ph.D. degree in Clinical Psychology of any recognized University.</p> <p>Desirable: Experience of teaching Psychology in recognized teaching institution for atleast one year.</p>	<p>Essential: M. Phil (Clinical Psychologist) or its equivalent from a recognized University. OR Master's Degree in Psychology with Experimental Psychology as one of the subjects with a Diploma in Medical (Clinical) Psychology of recognized Institution/University. OR A Ph.D. degree in Clinical Psychology of any recognized University.</p> <p>Desirable: Experience of teaching Psychology in recognized teaching institution for atleast one year.</p>
2.	Age Limit of Direct Recruitment 30Years	Age Limit of Direct Recruitment 35 Years

The Recruitment Rules shall be applicable from the date of issue of this Memorandum.

o/c

SMA

(PROF. SANJAY KUMAR ARYA)
CHIEF ADMINISTRATIVE OFFICER

27.7.18

Distribution:-

1. Prof. & Head, Department of Psychiatry.
2. PPS to Director
3. PS to DD(A)/Sr. F.A./CAO
4. Medical Superintendent, Hospital/Dr. R.P. Centre
5. All Centers/Departments/Sections/Units/CRHS Project, Ballabgarh
6. Prof. I/c (Computer Facility)- with a request to arrange these recruitment rules to be displayed on the Institute website.
7. All Sr. Administrative Officer/ Administrative Officer/ Asstt. Administrative Officer
8. The Guard File

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RECRUITMENT RULES FOR CYTOSCREENER IN AIIMS, NEW DELHI.

Sl No	Number of Posts	Classification	Scale of Pay	Whether Selection or Post Selection	Whether benefit of added years of service admissible under rule 30 of the C.C.S. (Pension) Rules, 1972	Age limit for Direct Recruits	Educational Qualifications Required for Direct Recruits	Whether And educational Qualification Required for Direct Recruits	Period of Probation, if any	Method of Recruitment or by Promotion or by Transfer & percentage of the vacancies to be filled by various methods	In case of Recruitment by Promotion / Transfer / Incision to be filled	In a particular case, when its comparison	Comments to be entered in the column
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
21		Group A	Rs. 10,000/-	Selection	Not Applicable	35 years	B.Sc. in Medical Science or B.Sc. in Special Cytology OR M.L.T. with M.L.T. and 7 years experience of working in Cytology OR B.S. in Histology with M.L.T. and 12 years experience of working in Cytology	Direct Recruits	Not applicable	By Direct Recruitment	N/A	1. Director 2. Asst. Director 3. Medical Superintendent 4. One Chief of General Ward of the Department concerned to be nominated by the Director 5. One Representative of Staff to be nominated by the Director 6. One Representative of Medical Staff to be nominated by the Director 7. One expert (specialized) to be nominated by the Director 8. U.P. Director (Admin) Secretary	

* Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

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RECRUITMENT RULES FOR GENERAL DUTY MEDICAL OFFICE IN AIIMS, NEW DELHI.

Sl. No. of Post	Number of Posts	Classification	Scale of Pay	Whether Selection of Post Non-Selection post	Whether benefit of added years of service admissible under rule 30 of the C.C.S. (Pension Rules), 1972	Age Limit for Direct Recruits	Educational And Other Qualifications Required For Direct Recruits	Whether Age And Educational Qualifications Prescribed For Direct Recruits will apply in the case of promotions	Period of Probation, if any	Method of Recruitment by Direct Recruitment or by Promotion / Transfer & percentage of the vacancies to be filled by various methods	In case of Promotion / Deposition / Transfer to be made	If a DPC exists what is its composition	Circumstances in which U.P.S.C. is to be consulted in making recruitment
(1)	(2)*	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
10	03	Group 'A'	Rs. 8000-275-13500	Selection	Not Applicable	30 years	1. A recognised qualification included in the First or Second Schedule of Part II of the Third Schedule (other than Ikonitate qualifications) to the Indian Medical Council Act, 1956. Holders of educational qualifications included in Part II of the Third Schedule should also fulfil the condition stipulated in sub-section (3) of Section 13 of the Indian Medical Council Act, 1956. Completion of compulsory rotating internship	Not Applicable	Not applicable	100 % by Direct	N.A.	1. Director 2. Dean 3. Medical Superintendent 4. One chief of Centre/Head of the Department concerned to be nominated by the Director 5. One Representative of SC/ST to be nominated by the Director 6. One Representative of Minority Communities to be nominated by the Director 7. One expert (specialized in the discipline) to be nominated by the Director 8. Dy. Director (Admin)	Chairman Member Member Member Member Member Member Secretary

* Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

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RECRUITMENT RULES FOR LABOUR OFFICER IN AIMS, NEW DELHI.

Sr. No	Number of Posts	Classification	Scale of Pay	Whether Selection of Post or Non-Selection post	Whether benefit of reduced years of service applicable under rule 30 of the C.C.S. (Pension Rules), 1972.	Age Limit for Direct Recruits	Educational And Other Qualifications Required For Direct Recruits	Whether Age And Professional Qualifications Prescribed For Direct Recruits will apply in the case of appointees	Period of Probation, if any	Method of Recruitment, Whether by Direct Recruitment or by Promotion or by Deposition / Transfer & percentage of the vacancies to be filled by various methods	In case of Recruitment by Promotion / Deposition / Transfer to be made	If a DPO exists, what is its composition	Circumstances in which U.P.S.C. is to be considered for recruitment
(1)	(2) *	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
11.	01	Group 'A'	Rs. B.M.O. 275-13500	Selection	Not Applicable	Not Applicable	Deposition from Central Post of Government	Not Applicable	Not applicable	100% by depuration from Central Pool, State Govt. Pool & Labour Pools	Deposition from Central Pool Govt. Pool of Labour Officer	1. Convener 2. Chair 3. Medical Superintendent 4. Dy Director (Admin) 5. Sr Administrative Officer	Chairman Member Member Member

* Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

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ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Ansari Nagar, New Delhi-29

Dated the:

5 OCT 2005

No.F.35-10/2004-Estt.I

MEMORANDUM

Subject- Creation of posts for the Establishment of Human Resource Development Cell at AIIMS, New Delhi.

The undersigned is directed to convey the approval/sanction of the Standing Finance Committee/Governing Body for the creation of the following posts for the Establishment of Human Resource Development Cell at AIIMS in the pay scales mentioned against each post plus usual allowances as admissible to Institute Employees of similar category posted in Delhi/New Delhi :-

Sr.No:	Name of post & Pay scale	No. of posts	Recruitment Rules
01.	Manager (HRD) Rs.8000-13500	01	<p><u>Essential Qualification :-</u> MBA in HRD Discipline from Recognized University / Institute</p> <p><u>Experience:</u> At least 3 years experience in respective field at some recognized Institute/office of repute after obtaining the degree in MBA (HRD).</p>
02.	Assistant Manager (HRD) Rs.6500-10500	02	<p><u>Essential Qualification :-</u> 2 years Diploma in HRD Discipline from some recognized Institute/University / Board.</p> <p><u>Experience:-</u> At least 1 year practical experience in respective field at some recognized Institute/office of repute after obtaining the Diploma in HRD.</p>

The expenditure on these posts will be met out of the sanctioned budget of the Institute.

Authority: Item No.FC/25 of the Standing Finance Committee meeting held on 20.06.2005 and ratified by the Governing Body in its meeting held on 5th July, 2005.

(ATTAR SINGH)
CHIEF ADMINISTRATIVE OFFICER

Distribution:-

1. P.S. to Dy. Director (Admn.)
2. Accounts Section-I, II & III
3. The Financial Adviser
4. Dealing Assistant (Recruitment Cell)

(1)	NAME OF POST	: REGISTRAR
(2)	NO. OF POSTS	: 1 FOR Academic Section
(3)	CLASSIFICATION	: Group 'A'
(4)	SCALE OF PAY	: Rs.12000-375-18000
(5)	METHOD OF RECRUITMENT	: Direct
(6)	AGE LIMIT FOR DIRECT RECRUITS	: 35 years. Relaxable upto 45 years
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	<p>Essential:-</p> <ol style="list-style-type: none"> 1. A graduate of a recognized University. 2. Seven years experience of administration in a supervisory capacity or as a teacher in a University/teaching institution including conduct or examination and admission and assignment of teaching programmes for under graduate and postgraduate etc. <p>Desirable:-</p> <ol style="list-style-type: none"> 1. A postgraduate degree in Science.
(8)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	: Not applicable
(9)	IN CASE OF RECRUITMENT BY PROMOTION-	
	(a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION'	: Not applicable
	(b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY	: Not applicable

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	CONDITIONS (c) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES.	Not applicable
(10)	IF A DPC EXISTS WHAT IS ITS COMPOSITION	1. Director : Chairman 2. Dean : Member 3. Medical Superintendent : Member 4. One Chief of Centre to be nominated by the Director : Member 5. One representative of SC/ST to be nominated by the Director : Member 6. One representative of Minority community to be nominated by the Director : Member 7. One expert (specialized in the discipline) to be nominated by the Director : Member 8. Dy. Director (Admn.) : Member-Secretary
(11)	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	Not applicable
(12)	PERIOD OF PROBATION	2 years.

Authority: 1981 Recruitment Rules

1	2	3	4	5	6	7	8
21. Registrar (Academic)	'A'	Rs. 1100-50-1600.	Direct Recett.	35 yrs. relaxable up to 45 years.	<p><u>ESSENTIAL:</u></p> <ol style="list-style-type: none"> 1. A graduate of a recognised University. 2. Seven years experience of administration in a supervisory capacity or as a teacher in a University/teaching institution including conduct of examination and admission and assignment of teaching programmes for undergraduate and postgraduate etc. <p><u>DESIRABLE:</u></p> <ol style="list-style-type: none"> 1. A postgraduate degree in Science. 		
22. Asstt. Registrar (Acad.)	'B'	Rs. 650-30-740-35-880-40-1000-45-1200	Selection from Instt. employees/ Direct Recett.	30 yrs.	<p><u>Essential:</u></p> <ol style="list-style-type: none"> 1. A graduate from/recognised University. 2. 5 years experience as Office Supdt. or in an equivalent post. <p><u>DESIRABLE:</u></p> <ol style="list-style-type: none"> 1. Experience of conduct of examinations and admissions. 2. A post graduate degree. 		

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THE CANDIDATES

Registrar

One (Unreserved)

12000-375-16500

Must be graduate preferably Postgraduate with Science. At least seven years experience in University/Teaching Institution, administration including conduct of examinations and admissions arrangement of teaching programme for undergraduates and postgraduate medical course.

Desirable

A postgraduate degree in science.

UPPER AGE LIMIT:-

30 years, relaxable for the Government servants, Scheduled Caste and Scheduled Tribe Candidates or otherwise exceptionally qualified candidates. Upper age limit upto 5 years is relaxable in the case of Scheduled Castes and Scheduled Tribe Candidates.

Post carry usual allowances as admissible to Central Government servants of similar status stationed at Delhi/New Delhi.

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RECRUITMENT RULES FOR SCIENTIST-I IN AITMS, NEW DELHI.

Sl No	Number of posts	Classification	Scale of Pay	Whether Selection Post Men Selection S.C.A	Whether benefit of bonus years of service admissible under C.C.S. (Pension Rules) 1972	Age Limit for Direct Recruits	Educational Qualification	Whether Age Relaxation For Direct Recruits as apply in the case of employees	Period of Probation (Year)	Method of Recruitment (Whether by Direct Recruitment or by Promotion or by Deposition / Transfer & percentage of the vacancies to be left vacant to be left by various methods)	In case of Recruitment by Deposition / Transfer / Promotion the ratio to be made	Authority
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
		Group A	Rs. 3000/-	Selection	Not Applicable	45 year	M.Sc. Ist Class of the relevant subject. Preference will be given to those possessing Ph.D	Not Applicable	Not applicable	100% by Direct	N/A	1. Director 2. Joint Secy 3. Dy. Secy (Administrative) 4. Dy. Secy (Finance) 5. Dy. Secy (Personnel) 6. Dy. Secy (Stores) 7. Dy. Secy (Transport) 8. Dy. Secy (Public Relations) 9. Dy. Secy (General)

Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

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**ALL INDIA INSTITUTE OF MEDICAL SCIENCES
(RECRUITMENT CELL)**

No. F.1-14/2012-Estt. (RCT) PF-3

Ansari Nagar, New Delhi-29.

Dated the: 27 JUL 2012

MEMORANDUM

Subject:- Amendment of Recruitment Rules for the post of Scientist-I, in the Department of Biostatistics in the Level 10 in the pay matrix of Rs. 56100-177500 (Pre-revised PB-3 of Rs. 15600-39100 +GP Rs. 5400/-) at the AIIMS, New Delhi.

The undersigned is directed to convey the approval/sanction of the President AIIMS, for Amendment of Recruitment Rules for the post of Scientist-I, in the Department of Biostatistics in the Level 10 in the pay matrix of Rs. 56100-177500 (Pre-revised PB-3 of Rs. 15600-39100+GP Rs.5400/-) at the AIIMS:-

RECRUITMENT RULES FOR THE POST OF SCIENTIST-I(BIOSTATISTICS)

Sr. No.	Existing Recruitment Rules	Amended Recruitment Rules
1)	Essential: M.Sc. 1 st Class in Biostatistics/Statistics Desirable: Preference will be given to those possessing Ph.D.	Essential: 1 st Class Masters Degree in Biostatistics/ Statistics Desirable: Preference will be given to those possessing Ph.D.

The Recruitment Rules shall be applicable from the date of issue of this Memorandum.

Sanj
(PROF. SANJAY KUMAR ARYA)
CHIEF ADMINISTRATIVE OFFICER

o/c (13)
27/07/12 | CA/RYA/K | 101

Distribution:-

1. Prof. & Head, Department of Biostatistics
2. PPS to Director
3. PS to DD(A)/Sr. F.A/CAO
4. Medical Superintendent, Hospital/Dr. R.P. Centre
5. All Centers/Departments/Sections/Units/CRHS Project, Ballabgarh
6. Prof. I/c (Computer Facility)- with a request to arrange these recruitment rules to be displayed on the Institute website.
7. All Sr. Administrative Officer/Administrative Officer/ Asstt. Administrative Officer
8. The Guard File

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RECRUITMENT RULES FOR SCIENTIST-II IN AIIMS, NEW DELHI.

Sr No	Number of Posts	Classification	Scale of Pay	Whether Selection of Post or Non-Selection post	Whether benefit of added years of service admissible under rule 30 of the C.C.S. (Pension Rules), 1972	Age Limit for Direct Recruits	Educational And Other Qualifications Required For Direct Recruits	Whether Age and Educational Qualifications Prescribed For Direct Recruits will apply in the case of promotions	Period of Probation, if any	Method of Recruitment: Whether by Direct Recruitment or by Promotion or by Deposition / Transfer & percentage of the vacancies to be filled by various methods	In case of Recruitment by Deposition / Transfer % to be filled	If DPC exist, what is its composition	Circumstances in which U.P.S.C. may be considered for recruitment
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
06	30	Group A	Rs. 10000-12100-15200	Selection	Not Applicable	45 years	Ph.D. Preference will be given to those possessing some experience in the line.	Not Applicable	Not Applicable	100 % by Direct	N.A	1. Director 2. Chief 3. Medical Superintendent 4. Director of Convoy Head of the Department concerned to be nominated by the Director 5. One Representative of Member SCST to be nominated by the Director. 6. One Representative of Minority Communities to be nominated by the Director 7. One expert (specialized in the discipline) to be nominated by the Director 8. By Director (Advt) Member Secretary	Yes

* Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

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RECRUITMENT RULES FOR SENIOR BIOCHEMIST IN AIIMS, NEW DELHI.

Sr No	Number of Posts	Classification	Scale of Pay	Whether Selection of Post Non Selection post	Whether benefit of added years of service admissible under rule 30 of the C.C.S (Pension Rules), 1972	Age Limit for Direct Recruits	Educational And Other Qualifications Required For Direct Recruits	Whether Age And Educational Qualifications Prescribed For Direct Recruits will apply in the case of promotions	Period of Probation, if any	Method of Recruitment Whether by Direct Recruitment or by Promotion or by Deputation / Transfer & percentage of the vacancies to be filled by various methods	In case of Recruitment by Promotion / Deputation / Transfer to be made	If a DFC exists what is its composition	Circumstances in which I.P.S.C. is to be consulted in making recruitment	
(1)	(2)*	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	
10	2	Group 4	Rx 10000-11150-12300	Selection	Not Applicable	50 years	1. A good Master's degree in Biochemistry or B.A. recognized University/Institution 2. Seven years research or practical experience in Biochemical or clinical Pathology Laboratory or a medical college or teaching hospital 3. Technical competence to handle sophisticated instruments like autoanalyser, spectrophotometer, flame photometer etc	Not applicable	Not applicable	100% by direct	N.A	1. Director 2. Chair 3. Medical Superintendent 4. One of the Head of the Department concerned to be nominated by the Director 5. One Representative of SCST to be nominated by the Director 6. One Representative of Minority Communities to be nominated by the Director 7. One expert (specialized in the scope) to be nominated by the Director 8. Dy. Director (Admin) Member-Secretary	Chairman Member Member Member Member Member Member	

* Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

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Sl. No.	Designation of the post.	Classification of the post (Group)	Scale of pay	Mode of Rectt. (Selection, Direct Rectt., deputation, & promotion) & percentage fixed for each mode, if so fixed.	Upper age limit for direct rectt.	Qualifications	Remarks
1		3	4	5	6	7	8

SECTION-II (TECHNICAL POSTS):

1. Biochemist(Senior) 'A' Rs.1100-50-1600

By Direct Recruitment

30 yrs

Essential:

1. A good Master's degree in Biochemistry of a recognised University/Institution.
2. Seven years research or practical experience in Biochemical or clinical pathology laboratory or a medical college or teaching hospital.
3. Technical competence to handle sophisticated instruments like autoanalysers, spectrophotometres, flame photometre etc.

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RECRUITMENT RULES FOR SENIOR CHEMIST IN ALIMS, NEW DELHI.

Sr No.	Number of Posts	Classification	Scale of Pay	Whether Selection Post or Non Selection post	Whether benefit of adhoc years of service admissible under rule 30 of the C.C.S (Pension Rules), 1972	Age Limit for Direct Recruits	Educational and Other Qualifications Required For Direct Recruits	Whether Age Qualifications Prescribed For Direct Recruits will apply in the case of promotions	Period of Probation, if any	Method of Recruitment (Whether by Direct Recruitment or by Promotion or by Duplication / Transfer & percentage of the vacancies to be filled by various methods)	In case of Recruitment by Promotion / Duplication / Transfer to be made	If a DFC exists what is its composition	Circumstances in which U.P.S.C is to be considered in ordinary recruitment	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	
			Pay Band Rs. 15200				<p>1. Graduate in chemistry with Organic chemistry as a special subject/ Biochemistry or Pharmacology from a recognized University/ Institution</p> <p>2. Seven years teaching & 100 research experience</p> <p>3. Technical competence in research apparatus/instruments used in chemical laboratories</p>						<p>1. Director</p> <p>2. Deputy Director</p> <p>3. Medical Superintendent</p> <p>4. One Chief of Centre/Head of the Department concerned to be nominated by the Director</p> <p>5. One Representative of SC&ST to be nominated by the Director</p> <p>6. One Representative of Minority Communities to be nominated by the Director</p> <p>7. One expert (specialized) in the discipline to be nominated by the Director</p> <p>8. Dy Director (Admin)</p>	

* Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

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RECRUITMENT RULES FOR SENIOR SCIENTIFIC OFFICER IN AIIMS, NEW DELHI.

Sl. No.	Number of Posts	Classification	Scale of Pay	Whether Selection Post or Non Selection post	Whether benefit of accrued years of service admissible under rule 30 of the C.C.S. (Pension Rules), 1972	Age Limit for Direct Recruits	Educational And Other Qualifications Required For Direct Recruits	Whether App. Educational Qualifications Prescribed For Direct Recruits will apply in the case of promotion	Period of Probation, if any	Method of Recruitment or by Direct Recruitment or by Promotion or by Deputation / Transfer	In case of Recruitment by Deputation / Transfer to be made	If a DFC exists what is its composition	Officers in which D.F.C. to be constituted in respect of
1)	2*	Group A	Rs. 10800-15200	Selection	No. Application	30 years	1. A Medical qualification included in the 1 st or 2 nd Schedule of Part I of the B.A. Act, 1947.	Not Applicable	Not applicable	100% by Direct	N.A.	1. Director 2. Dean 3. Member Sub-committee 4. One or more members of the Department concerned to be nominated by the Director 5. One Representative of SCST to be nominated by the Director. 6. One Representative of Minority Communities to be nominated by the Director 7. One expert (specialized in the discipline) to be nominated by the Director 8. By Director (Admin)	N/A

* Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

RECRUITMENT RULES FOR SENIOR TECHNICAL EDITOR IN AIMS, NEW DELHI.

Sr No	Number of Posts	Classification	Scale of Pay	Whether Selection of Post Non-Selection post	Whether benefit of added years of service permissible under rule 30 of the C.C.S (Pension Rules), 1972	Age Limit for Direct Recruits	Educational And Other Qualifications Required For Direct Recruits	Whether Age And Educational Qualifications Prescribed For Direct Recruits will apply in the case of promotions	Period of Probation if any	Method of Recruitment Whether by Direct Recruitment or by Promotion or by Deputation / Transfer & percentage of the vacancies to be filled by various methods	In case of Recruitment by Promotion / Deputation / Transfer to be made	If a DPC exists what is its composition	Circumstances in which U.P.S.C is to be consulted in making recruitment	
(1)	(2)*	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	
24	1	Group A	Rs. 10000-1375-15200	Selection	Not Applicable			Not Applicable	Not applicable	100% by Direct	N.A	1. Director 2. Ex-officio 3. Medical Superintendent 4. One Chief of Control Head of the Department concerned to be nominated by the Director 5. One Representative of the Director 6. One Representative of Minority Communities to be nominated by the Director 7. One expert (Specialized in the discipline) to be nominated by the Director 8. By Director (Admin)	Chairman Member Member Member Member Member Member Secretary	

* Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

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RECRUITMENT RULES FOR SENIOR TECHNICAL OFFICER (SEM) IN AIIMS, NEW DELHI.

Sl No	Number of Posts	Classification	Scale of Pay	Whether Selection Post or Non-Selection Post	Whether service admissible under rule 30 of the C.S. (Pension Rules), 1972	Age Limit for Direct Recruits	Educational And Other Qualifications Required for Direct Recruits	Whether Age And Educational Qualifications Prescribed For Direct Recruits will apply in the case of promotions	Period of Probation, if any	Method of Recruitment, Whether by Direct Recruitment or by Promotion or by Deputation / Transfer / Disputation / Percentage of the vacancies to be filled by various methods	In case of Recruitment by Promotion / Deputation transfer to be made	if DFC exists what is its composition	Circumstances in which U.P.S.C. is to be resorted to for making recruitment
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
23	1	Group A	Rs 8000-275-11500	Selection	Not Applicable		1 B.E. Electronics OR 2 B.Sc. (W) atleast 1 years experience in Electronics in general with experience of maintenance of equipment such as Microscope, X-ray spectrometer, Centrifuges etc Or Inter Science with diploma in Electronics with atleast three years experience in Electronics Equipment in general	Not Applicable	Not applicable	100% by Direct	N.A	1. Director 2. Chairman 3. Medical Superintendent 4. One chief of Center/ Head of the Department concerned to be nominated by the Director 5. One Representative of SC/ST to be nominated by the Director 6. One Representative of Minority Communities to be nominated by the Director 7. One expert (specialized in the discipline) to be nominated by the Director 8. Dy Director (Admin)	

* Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

RECRUITMENT RULES FOR SENIOR TECHNICAL OFFICER (HISTO.) IN RIFMS, NEW DELHI.

No.	Number of posts	Category	Scale of Pay	Whether based on merit or seniority	Whether based on merit or seniority	Age limit for direct recruits	Whether any special conditions apply	Whether any special conditions apply	Whether any special conditions apply	Whether any special conditions apply	Whether any special conditions apply	Whether any special conditions apply	Whether any special conditions apply
1	1	Group 1	BS 1820	Separation	Non-Application	35 years	None	None	None	None	None	None	None
2	1	Group 1	BS 1820	Separation	Non-Application	35 years	None	None	None	None	None	None	None

Subject to variation dependent on workload. The year in which the indicated number exists should be given within brackets.

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Annexure

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-110 029

Advertisement No.6/90-Estt.1

Date of Publication:20.07.90

Last date of receipt of
application:-25.08.1990.

SPECIAL RECRUITMENT DRIVE FOR SCHEDULED CASTES/SCHEDULED
TRIBE CANDIDATES:

Applications will be received by the Director, All-
India Institute of Medical Sciences, Ansari Nagar, New Delhi-
110029 from Indian citizens upto the 25th August, 1990 on the
prescribed form available on request for the following
temporary posts:-

GROUP 'B' POSTS

SR. NURSING TUTOR : ONE (Reserved for S/Caste)

Essential Qualification

1. A Master's degree in Nursing from a recognised
University/Institution.
2. Should be registered as 'A' grade Nurse and
Midwife with a State Nursing Council.
3. Two years experience in Nursing, teaching or
research.

Pay-scale : Rs. 2000-3200

TUTOR IN NURSING : ONE (Reserved for S/Caste)

Essential Qualification

1. B.Sc. Nursing Degree from a recognised
Institution/University.

OR
Registered Nurse and Midwife, with sister
Tutors Diploma
2. Three years experience in teaching Institution.

Pay scale : Rs.2000-3200

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RECRUITMENT RULES FOR WELFARE OFFICER IN AIMS, NEW DELHI.

Sr No	Number of Posts	Classification	Scale of Pay	Whether Selection Post or Non-Selection post	Whether benefit of added years of service admissibly under rule 30 of the C.C.S. (Pension Rules), 1972.	Age Limit for Direct Recruits	Educational and Other Qualifications Required for Direct Recruits	Whether Age and Educational Qualifications Prescribed for Direct Recruits will apply in the case of promotions	Period of Probation, if any	Method of Recruitment by Direct Recruitment or by Promotions or by Deposition / Transfer & percentage of the vacancies to be filled by various methods	In case of Recruitment by Deposition / Transfer, in what manner to be made	If a CPC exists what is its composition	Circumstances in which BPSC may be considered as a recruitment source	
(1)	01	(B)	(4)	(B)	(B)	(7)	(B)	(B)	(10)	(11)	(12)	(13)	(14)	
22		Grade A	Rs 8600-11500	Selection	Not Applicable	30 years	1. Graduate from a recognised university 2. Well conversant with the Welfare activities of the employees of large Establishment	Not Applicable	Not applicable	100% by Direct	N/A	1. Director 2. Secy 3. Section In-charge/Asst. Secy 4. One Chief of Centre/Head of the Department concerned to be nominated by the Director 5. One Representative of SC/ST to be nominated by the Director 6. One Representative of Minority Communities to be nominated by the Director 7. One expert (specialized in the discipline) to be nominated by the Director 8. Dy Director (Admin)	Member Member Member Member Member Member Secretary	

• Subject to variation dependent on workload. The year in which the indicator number exists should be given within brackets.

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ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Ansari Nagar, New Delhi-29

4-4/91-Ext. I

Dated the : 15 JUN 1989

MEMORANDUM

Subject : Advertisement of Group 'A' and 'B' posts at the AIIMS, New Delhi.

Please find enclosed herewith an advertisement for the following posts to be filled in on Temporary Basis. The advertisement is required to be published in Employment News and various National News Papers (Delhi Editions).

1. Physical Training Instructor
2. Programmer
3. ATBA Educator-cum Counsellor
4. Donor Organizer
5. Social Psychologist

In view of the above, it is requested that necessary arrangements be taken to advertise the above posts in the press at earliest.

(S. KHILNANI)
CHIEF ADMINISTRATIVE OFFICER

OK
9/6/89

The Administrative Officer (G),
AIIMS,
New Delhi

Encl. as above.

15/6/89
at 3:30
PG

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-110 029.
ADVERTISEMENT

Applications are invited by the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-110 029 from Indian Citizens within a period of one month from the date of publication of the Advertisement on the prescribed forms available on request for the following temporary posts:-

GROUP 'A' POST

1. PHYSICAL TRAINING INSTRUCTOR :- ONE (Unreserved)

Essential Qualification:-

Master of Physical Education or M.A. with
Diploma in Physical Education.

PAY SCALE : Rs. 8000-13500

GROUP 'B' POSTS

1. PROGRAMMER:- FOUR (UR-3 & OBC-1)

ESSENTIAL QUALIFICATION:

B.E./B.Tech (Computer Science/ Computer Engineering)
or Post-graduation in Science/ Maths etc. or post-
graduation in Computer Application.

PAY SCALE. Rs. 7450-11500

1. AIDE EDUCATOR-CUM-COUNSELLOR ONE (UNRESERVED)

ESSENTIAL QUALIFICATION:-

1. B.Sc. Nursing Degree from a recognised Institution/University.
2. Experience and training in counselling related to communicable diseases.

DESIRABLE

Preference will be given to the candidates who possess Practical experience in handling patients health workers and relations.

PAY SCALE Rs. 6500-10500

(1) NAME OF POST	: SR. FINANCIAL ADVISOR
(2) NO. OF POSTS	: 1 - Finance Division
(3) CLASSIFICATION	: GROUP 'A'
(4) SCALE OF PAY	: RS. 14300-400-18300
(5) METHOD OF RECRUITMENT	: 100% by deputation from Central Group 'A' Accounts Services.
(6) AGE LIMIT FOR DIRECT RECRUITS	: Not applicable
(7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	: Not applicable
(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	: Not applicable
(9) IN CASE OF RECRUITMENT BY PROMOTION-	
(a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION'	: Not applicable
(b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS	: Not applicable
(c) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF	: Not applicable

PROMOTEES.	325 309
(10) IF A DPC EXISTS WHAT IS ITS COMPOSITION	: Not applicable
(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	: From the Central Group 'A' Accounts Services
(12) PERIOD OF PROBATION	: Not applicable

Authority:-Approved by Ministry of Health & Health Family Welfare vide their letter No.16020/64-92(ME(PG) dated 15th June. 9 and also approved by the Governing Body vide item No.GB/14 in its meeting held on 4.4.97.

(15)

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Ansari Nagar, New Delhi-28

No.F.12-12/92-Estt.1

Dated the:

12 8 MAY 1997

MEMORANDUM

Subject:- Retention of the post of Sr. Financial Advisor in the pay scale of Rs. 4500-5700 and also creation of a post of Financial Adviser in the pay scale of Rs. 3700-5000 at the AIIMS, New Delhi.

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The undersigned is directed to convey the approval of the Governing Body to the retention of the post of Sr. Financial Advisor in the pay scale of Rs. 4500-5700 creation of a post of Financial Adviser in the pay scale of 3700-5000 plus usual allowances as admissible to Central Government servants of similar category posted in Delhi/New Delhi as under:-

S.No.	Name of post & pay scale.	S/Strength	Mode of Recruitment
1.	Sr. Financial Advisor (Rs.4500-5700)	01	100% by Deputation from Central Govt's Accounts Services.
2.	Financial Adviser (Rs.3700-5000)	01	100% by Promotion failing which by Deputation.

The expenditure on additional post will be met out of the Non-Plan budget of the Institute.

Authority: Item No.53/14 of the Governing Body at its meeting held on 4th April, 1997.

ATTAR SINGH ADMINISTRATIVE OFFICER

Handwritten signature and date: 24/5/97

Copy to:

- 1. The Chief Administrative Officer
- 2. The Financial Adviser
- 3. The Administrative Section I, II & III
- 4. The Director of IIT
- 5. The Registrar

RECRUITMENT RULES

- (1) NAME OF POST : FINANCIAL ADVISER
- (2) NO. OF POSTS : 1
- (3) CLASSIFICATION : Group 'A'
- (4) SCALE OF PAY : Rs. 3700-125-4700-150-5000
- (5) METHOD OF RECRUITMENT : 100% by Promotion failing which by Deputation.
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not Applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : Not applicable

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BASE OF RECRUITMENT
PROMOTION-

Whether by seniority- Merit-cum-seniority
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Grades from which Promotion is to be : Finance & Chief Accounts
made and eligibility : Officer with 5 years of
conditions regular service in the grade,

Whether age and Not Applicable
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

- UGC EXISTS, WHAT : (1) Director : Chairman
COMPOSITION.
-
- (2) Medical Superintendent : Member
- (3) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.
- (4) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (5) Deputy Director (Admn.) : Member

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- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Officers from any of the Central Organised Accounts Services holding analogous posts or posts in the pay scale of Rs.3000-4500 with 5 years of regular service in the grade;

In the event of not finding suitable officers from the Organised Accounts Services, officers in the Finance and Accounts Departments of Central Statutory / Autonomous Bodies or Public Sector Undertakings holding the posts of the level specified above shall be considered.

(Period of Deputation shall not exceed 3 years).

- (12) PERIOD OF PROBATION : Not applicable

RECRUITMENT RULES

- (1) NAME OF POST : FINANCE & CHIEF ACCOUNTS OFFICER
- (2) NO. OF POSTS : 1(1972)
- (3) CLASSIFICATION : Group 'A'
- (4) SCALE OF PAY : Rs.3000-100-3500-125-4500
- (5) METHOD OF RECRUITMENT : 100% by Promotion failing which by Deputation. (Till the Institute is in a position to hold an examination similar to SAG and the Jr. Accounts Officers so selected become eligible to be promoted as Accounts Officers, the post of Finance & Chief Accounts Officer shall be filled by deputation.)
-
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.O.S (PENSION) RULES, 1972. Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility conditions Accounts Officers with 5 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable. However the promotees should have passed the SAS or equivalent examination or should possess a Degree in Commerce or Economics with Advance Accounting and Audit or be a Chartered Accountant.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- | | |
|---|------------|
| (1) Director | : Chairman |
| (2) Dean | : Member |
| (3) Chief of a Centre to be nominated by the Director | : Member |
| (4) Medical Supdt. | : Member |
| (5) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. | : Member |
| (6) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. | : Member |
| (7) An expert (specialised in the discipline) to be nominated by the Director/
Financial Adviser | : Member |
| (8) Deputy Director (Admn.) | : Member |

(9) IN CASE OF DEUPTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

i) Officers from any of the Central
Organised Accounts Services
holding an analogous post or
a post in the pay scale of Rs.
2200-4300 with 5 years of
regular service in the grade; or

ii) Audit/Accounts Officers from any
of the Central Organised Accounts
Departments with 7 years' regular
service in the scale of Rs.2375-3500 or
equivalent.

In the event of suitable Officers
from the Central Government being not
available, similar officers in the
Finance /Accounts Departments of the
Central Statutory/ Autonomous Bodies or
Public Sector Undertakings shall be
considered.

{Period of Deputation shall not
ordinarily exceed 3 years}.

(12) PERIOD OF PROBATION

: Not applicable

RECRUITMENT RULES

- (1) NAME OF POST : ACCOUNTS OFFICER
- (2) NO. OF POSTS : 7(1992)
- (3) CLASSIFICATION : Group 'A'
- (4) SCALE OF PAY : Rs. 2200-75-2800-EB-100-4000
- (5) METHOD OF RECRUITMENT : 100% by Promotion failing which by Deputation
(Till the Institute is in a position to hold an examination similar to SAS and Junior Accounts Officers appointed on the results of such an examination become eligible for promotion, the post of Accounts Officer shall continue to be filled on deputation as at present.)

NOTE: AIIMS may, however, for a period of 5 years from the date of promulgation of these revised rules, absorb as Accounts Officer any of the deputationists, if they are willing and considered fit for such absorption. In considering such proposals, AIIMS shall also keep in mind the effect of such absorption on the promotion chances of departmental officers, if any, in the grades of Jr. Accounts Officer/ Asstt. Accounts Officer.

- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility conditions Assst. Accounts Officers with 7 years of regular service (including the service rendered in the pay scale of Rs.1640-2900 as Jr. Accounts Officer)
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable.
-
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Director : Chairman
- (2) Chief of a Centre to be nominated by the Director : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIINS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIINS or some other organisation. : Member
- (5) Financial Adviser : Member
- (6) Chief Accounts Officer : Member
- (7) Deputy Director (Admn.) : Member

(11) IN CASE OF DEUPTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

(i) Officers under the Central Government or Central Statutory/ Autonomous bodies holding analogous posts on regular basis and handling Accounts and Finance matters or holding posts of Accounts/ Audit Officer or equivalent in the pay scale of Rs.2375-3500 /Rs.2200-4000.

ii) Assistant Accounts Officers in the pay scale of Rs. 2000-3200 with 7 years of regular service in the grade(including the service in the grade of Junior Accounts Officer/ SAS accountants/ Accountant in the scale of Rs.1640-2900).

(Period of deputation shall not ordinarily exceed 3 years).

(12) PERIOD OF PROBATION

2 years (for promtees only)

ANNEXURE-IIIRECRUITMENT RULES

- (1) NAME OF POST : ASSTT. ACCOUNTS OFFICER
- (2) NO. OF POSTS : *
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs.2000-60-2300-EB-75-3200
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND ORTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable

Not more than 80% of the posts sanctioned in the scale of pay of Rs.1640-2900 will be treated to have been placed in the pay scale of Rs.2000-3200 (functional).

9) IN CASE OF RECRUITMENT
BY PROMOTION-

- (a) Whether by seniority- : Merit-cum-seniority
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'
- (b) Grades from which : Jr. Accounts Officer with
promotion is to be : 2 years of regular
made and eligibility : service in the grade.
- (c) Whether age and : Not applicable
educational qualifications
prescribed for direct
recruits will apply in
the case of promotees.

10) IF A DPC EXISTS, WHAT : (1) Dy. Director (Admin.) : Chairman
IS ITS COMPOSITION.

(2) Financial Adviser : Member

(3) One Representative of : Member
SC/ST to be nominated
by the Director from
persons of an appropriate
status working at AIIMS
or some other organisation.

(4) One Representative of : Member
Minority Communities
to be nominated by the
Director from persons
of an appropriate status
working at AIIMS or some
other organisation.

(5) Finance & Chief Accounts : Member
Officer

(6) Chief Admin. Officer/ : Member
Sr. Administrative Officer

11) IN CASE OF DEPUTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION.

12) PERIOD OF PROBATION : Nil

ANNEXURE-1VRECRUITMENT RULES

- (1) NAME OF POST : JUNIOR ACCOUNTS OFFICER
- (2) NO. OF POSTS : 10 (1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs.1640-60-2600-EB-75-2900
- (5) METHOD OF RECRUITMENT : By Promotion from amongst the Head Clerks/UDCs who have undergone Cash & Accounts training conducted by ISTM:

Note

(i) The Head Clerks/UDCs who opt for the Accounts Cadre will be imparted Cash & Accounts training from ISTM as per their seniority-cum-suitability to be adjudged by the Financial Adviser with the approval of the D.D.A/Director.

(ii) The Office Supdts. who have been deployed and already in-position against the posts of JAOs will be imparted the "Cash & Accounts" training prescribed above in the initial batches deputed for such training prior to other opting for training.

- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND ORTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C. C. S. : Not applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

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- (a) Whether by seniority- : Merit-cum-seniority
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'
- (b) Grades from which : Head Clerks/UDCs who have
promotion is to be : successfully undergone "Cash &
made and eligibility : Accounts training course
conducted by ISTM, New Delhi.
- (c) Whether age and : Not applicable
educational qualifications
prescribed for direct
recruits will apply in
the case of promotees.

IF A DPC EXISTS, WHAT IS ITS COMPOSITION. : (1) Dy. Director (Admin.) : Chairman

(2) Financial Adviser/
F & CAO : Member

(3) One Representative of : Member
SC/ST to be nominated
by the Director from
persons of an appropriate
status working at AIIMS
or some other organisation.

(4) One Representative of : Member
Minority Communities
to be nominated by the
Director from persons
of an appropriate status
working at AIIMS or some
other organisation.

(5) Finance & Chief Accounts : Member
Officer

(6) Chief Admin. Officer/ : Member
Sr. Administrative Officer

IN CASE OF DEPUTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION.

PERIOD OF PROBATION : 2 years (for promotees only)

RECRUITMENT RULES

- (1) NAME OF POST : CHIEF PHARMACIST
- (2) NO. OF POSTS : 1(1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs.2000-60-2300-EB-75-3200-100-3500
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

(8) ✓ WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : Not Applicable

(9) IN CASE OF RECRUITMENT BY PROMOTION-

✓ (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Merit-cum-seniority

✓ (b) Grades from which promotion is to be made and eligibility : Manufacturing Pharmacist/ Sr. Pharmacist with 3 years of regular service in the grade.

✓ (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : No.

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. : (1) Dean : Chairman

(2) Chief of a Centre /N.S. to be nominated by the Director : Member

(3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member

(4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member

(5) Dy. Director (Adm.) : Member

(11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable

(12) PERIOD OF PROBATION : Nil

RECRUITMENT RULES

- | | | | |
|-----|--|---|--|
| (1) | NAME OF POST | : | MANUFACTURING PHARMACIST/
SR. PHARMACIST |
| (2) | NO. OF POSTS | : | 3(1992) |
| (3) | CLASSIFICATION | : | Group 'B' |
| (4) | SCALE OF PAY | : | Rs. 1640-60-2600-EB-75-2900 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Promotion failing which
by Direct Recruitment. |
| (6) | AGE LIMIT FOR DIRECT
RECRUITS | : | Upto 35 years (Relaxable for
employees of AIIMS upto 5 years) |
| (7) | EDUCATIONAL AND OTHER
QUALIFICATIONS FOR
DIRECT RECRUITS | : | Essential
(i) Degree in Pharmacy from a
recognised University/
Institution.
(ii) 3 years' experience in manu-
facturing, testing, storage
or distribution of transfusion
fluids in a reputed hospital or
industry. |

WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. No

IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

Merit-cum-seniority

(b) Grades from which promotion is to be made and eligibility

Pharmacist Gr.I with 5 years of regular service in the grade.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Age : No.
Qualifications : No; however, one post of Manufacturing Pharmacist shall be held only by a person possessing a degree in Pharmacy.

IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Medical Supdt. : Chairman
- (2) Head of the Deptt./ Prof. of Pharmacology : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIINS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIINS or some other organisation. : Member
- (5) Chief./Sr. Admn. Officer : Member

IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

: Not applicable

PERIOD OF PROBATION

: 2 years.

RECRUITMENT RULES

NAME OF POST : PHARMACIST, GRADE I

NO. OF POSTS : 10(1992)

CLASSIFICATION : Group 'C'

SCALE OF PAY : Rs.1400-40-1600-50-2300-EB-60-2600

METHOD OF RECRUITMENT : 100% by Promotion, failing which
by Direct Recruitment.

AGE LIMIT FOR DIRECT RECRUITS : Not exceeding 30 years (Relaxable
for employees of AIIMS upto 40
years).

EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential:
Degree in Pharmacy from a recognised
University/ Institution.

Desirable
Experience in manufacture/ storing/
testing of transfusion fluids in a
reputed hospital or industry.

WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972.

Not Applicable

IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

Seniority-cum-fitness

(b) Grades from which promotion is to be made and eligibility

(i) 40% : Pharmacist Gr.II possessing a Degree in Pharmacy and successfully completed probation.

(ii) 60% : Pharmacist Gr.II with a Diploma in Pharmacy and having 3 years regular service in the grade.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

No, except to the extent indicated in column 9(b).

IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Medical Supdt. : Chairman
- (2) Addl./Assoc. Prof. of Pharmacology (Main Deptt. or from one of the Centre) : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Admn. Officer (Hosp.) : Member Secretary

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IN CASE OF DEPUTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

PERIOD OF PROBATION : Nil

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RECRUITMENT RULES

- (1) NAME OF POST : PHARMACIST GRADE II
- (2) NO. OF POSTS : 21(1992)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs.1350-30-1440-40-1800-EB-50-2200
- (5) METHOD OF RECRUITMENT : 100% by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 30 years(Relaxable for the employees of AIIMS upto 40 years).
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
- (i) Diploma in Pharmacy from a recognised Institution/Board
- (ii) Should be a registered Pharmacist under the Pharmacy Act, 1948.
- Desirable
- (i) Degree in Pharmacy from a recognised Institution/University
- (ii) Experience in dispensing and/ or storage and dispensing of drugs in a reputed hospital or institution or in a drug store or a pharmaceutical concern.

(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972.

No

(9) IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

Not applicable

(b) Grades from which promotion is to be made and eligibility

Not applicable

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not Applicable

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Medical Supdt. : Chairman
- (2) Officer-Incharge, Pharmacy : Member
- (3) Chief Pharmacist nominated by the Director : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Admn. Officer (Hosp.) : Member Secretary

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi - 29.

No.F.12-16/2010-Estt.(RCT)

Dated the: 2 FEB 2011

OFFICE MEMORANDUM


Subject: Revised pay structure of the common category posts of Pharmacists Cadre
Implementation of Fast Track Committee's recommendations - reg.

In terms of the O.M. F.No.1/1/2008-IC, dated 18th November, 2009 of the Department of Expenditure (Implementation Cell), Ministry of Finance, Government of India and with the approval of the Competent Authority, the following pay structure is approved for the common category posts of Pharmacists cadre w.e.f. 01-01-2006:-

RECOMMENDATION OF MINISTRY			Designation & Pre-Revised Pay Scales at AIIMS
Designation and Pre-revised Pay Scale	Pay Structure approved on the recommendation of Fast Track Committee	Remarks	
Pharmacist (Entry Level) Rs.4500-7000	Grade Pay of Rs.2800 in PB-1	Entry grade for Pharmacist Cadre : Essential minimum educational qualifications of 10+2 plus 2 years Diploma in Pharmacy and Registration with State Pharmacy Council.	Pharmacist Grade-II (Entry Grade) (₹4500-7000) Essential Minimum Qualification: (i) Diploma in Pharmacy from recognised Institution / Board and (ii) Should be a registered Pharmacist under the Pharmacy Act, 1948.
Pharmacist-II Rs.5000-8000	Grade Pay of Rs.4200 in PB-2	Pharmacist Grade II and I will be merged and designated as Pharmacist (non-functional grade). This grade to be granted to Pharmacist (Entry Grade) on non-functional basis after 2 years of service in the grade pay of Rs.2800.	Pharmacist Grade-I Rs.5000-8000
Pharmacist-I Rs.5500-9000			Senior Pharmacist / Manufacturing Pharmacist Rs.5500-9000

Accordingly, the Pharmacist Grade-II (entry grade), who have completed 2 years of service in the grade pay of ₹2800/- and possess minimum qualification of 10+2 plus 2 years Diploma in Pharmacy and registered with State Pharmacy Council under the Pharmacy Act, 1948 are granted higher grade of Pharmacist (non-functional grade) having grade pay of ₹4200/- which is delinked from vacancies and will become non-functional and time-bound.

This issues with the concurrence of the Finance Division.


[RAVI CHAUHAN]
ADMINISTRATIVE OFFICER

Distribution:-

- 1) The Administrative Officer - D.O./ CDER/Hospital / General Section
- 2) The Asstt. Administrative Officer - JNC/Dr. BRAIRCH/NDDTC
- 3) The Recruitment Cell
- 4) The Guard File

Copy for information to:-

- 1) PPS to Director
- 2) PPS to Chief of the Institute/Medical Director
- 3) PPS in DDA/SP, F.A./D.A.O./P.A.

RECRUITMENT RULES

- | | | | |
|-----|--|---|---------------------------|
| (1) | NAME OF POST | : | PRINCIPAL PRIVATE SECY. |
| (2) | NO. OF POSTS | : | 4(1972) |
| (3) | CLASSIFICATION | : | Group 'A' |
| (4) | SCALE OF PAY | : | Rs.3000-100-3500-125-4500 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Promotion |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |

BENEFIT OF YEARS OF SERVICE UNDER THE C.C.S. RULES, 1972.	Not Applicable
METHOD OF RECRUITMENT	Merit-cum-Seniority
Method by seniority, fitness, i.e., 'selection', or merit-cum-seniority, 'selection'	
Grades from which promotion is to be made and eligibility conditions	Private Secretaries with 8 years of regular service in the grade (including service in the erstwhile grade of Sr. P.A.)
(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
IF A DPC EXISTS, WHAT IS ITS COMPOSITION.	<ul style="list-style-type: none"> (1) Director : Chairman (2) Dean : Member (3) Chief of a Centre to be nominated by the Director : Member (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member (6) Deputy Director (Admn.) : Member
IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	: Not applicable
PERIOD OF PROBATION	: 2 years

RECRUITMENT RULES

- | | | | |
|-----|--|---|--|
| (1) | NAME OF POST | : | PRIVATE SECRETARY |
| (2) | NO. OF POSTS | : | 40(1992) |
| (3) | CLASSIFICATION | : | Group 'B' |
| (4) | SCALE OF PAY | : | Rs.2000-60-2300-EB-75-3200-100-3500 |
| (5) | METHOD OF RECRUITMENT | : | 50% by Promotion
50% by Departmental Competitive Examination. |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE D.C.S (PENSION) RULES, 1972. Not Applicable
- (7) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibility Personal Assistants with 8 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable

Departmental Competitive Examination

Eligibility

All P.As. with 5 years of regular service in the grade.

Examination

Part I(1). A qualifying shorthand test in Hindi or in English at 100 w.p.m..

Part II. Evaluation of ACRs of candidates who obtain such minimum qualifying marks in the written examination as may be fixed, for 20% of total marks.

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Dean/Chief of a Centre/ M.S. (to be nominated by the Director. : Chairman
 - (2) Dy. Director (Admn.) : Member
 - (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) Chief Admn. Officer/ Sr. Administrative Officer : Member
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : 2 years

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RECRUITMENT RULES

NAME OF POST	PERSONAL ASSISTANT
NO. OF POSTS	51(1991)
CLASSIFICATION	Group 'C'
SCALE OF PAY	Rs.1400-40-1600-2300-EB-60-2600
METHOD OF RECRUITMENT	50% : By a Limited Departmental Competitive Examination, failing which by Promotion 50% : By Promotion
AGE LIMIT FOR DIRECT RECRUITS	Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	Not applicable

BENEFIT OF
OF SERVICE
UNDER
THE C.O.S
RULES, 1972.

Not Applicable

RECRUITMENT

by seniority-
ness, i.e.,
selection, or
-cum-seniority,
selection

Promotion for 50% of vacancies

Seniority - cum - fitness

from which
is to be
eligibility

Stenographers with 5 years of regular
service in the grade, and qualifying
a Departmental Test for a speed of
100 w.p.m. in Stenography (English/
Hindi)

Limited Departmental Competitive
Examination for 50% of vacancies. All

Stenographers of AIMS with 3 years of
regular service in the grade.

Method of Selection

1. The select list of the eligible
candidates shall be prepared by
holding a stenographic test and
evaluation of ACRs with the
following weightages:

75% : For Stenographic test.

5% : For higher
qualification (5
marks to those posse-
ssing a Degree and
above. 2 marks for
those possessing 12th
class or equivalent or
a Diploma in
Secretarial Practice
or equivalent.)

20% : For ACRs.

2. The test in shorthand @ 120 w.p.m.
for 7 minutes with a
transcription time of 45 minutes /
60 minutes for English / Hindi
respectively shall be held by or
under the supervision of an expert
agency such as I.S.T.M.

3. A select list containing names of successful candidates, equivalent to the number of vacancies, shall be prepared in the order of merit based on the total marks obtained in the test, for the qualifications and for ACRs as above.

Note

The merit list once drawn up is valid only for that occasion. In other words for vacancies arising for subsequent years a separate examination will be held.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not Applicable; however, the provisions of column 9 (b) shall be followed.

IF EXISTS, WHAT IS ITS COMPOSITION. : (1) Dy. Director (Admn)/ : Chairman
: Chief Admin. Officer

(2) F.A./Chief Accounts Officer : Member

(3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member

(4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member

(5) Admin: Officer (D.O.) : Member - Secretary

IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

: Not applicable

PERIOD OF PROBATION

: Nil

RECRUITMENT RULES

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Name Of Post	: <u>STENOGRAPHER</u>
No. Of posts	: 127
Classification	: Group C
Scale Of Pay	: Rs. 5200-20200 + Grade Pay of Rs.2400/-
Method Of Recruitment	: 33 1/3% - by Limited Departmental Competitive Examination 66 2/3% - by Direct Recruitment
Age Limit For Direct Recruits	: Between 18 and 27 years of age (relaxable up to 40 years of age for the AIIMS employees). Note: The crucial date for determining the age limit shall be as advertised).
Educational And Other Qualifications For Direct Recruits	: (i) 12th Class pass or equivalent qualification from a recognized Board or University. or Matriculation or equivalent qualification from a recognized board or university with 5 years service (regular or ad-hoc) as Stenographer in Govt. Organization/Institution. (iii) Skill Test Norms <u>Dictation</u> : 10 mts @ 80 w.p.m. <u>Transcription</u> : 50 mts (English) & 65 mts (Hindi) [only on computers]
Whether Benefit Of Added Years Of Service Admissible Under Rule 30 Of The CCS (Pension) Rules, 1972	: Not applicable.
In case of recruitment by promotion- (a) whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' (b) grades from which promotion is to be made and eligibility conditions	: Not Applicable Limited Departmental Competitive Examination (LDCE) for 33, 1/3% of vacancies I. Eligibility All Group 'C' employees of AIIMS possessing the following: (i) 12th Class pass or equivalent qualification from a recognized Board or University.

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(ii) Skill Test Norms

Dictation: 10 mts @ 80 w.p.m.

Transcription:

50 mts (English)

65 mts (Hindi)

[only on computers]

II. Method of Selection

Selection of eligible candidates shall be made by a test in Stenography in the following manner:-

(i) A stenographic test (English/Hindi) for 10 mts @80 w.p.m. will be conducted by an expert agency such as Institute of Secretariat & Training & Management. A transcription time of 50 mts (English) and 65 mts (Hindi) on computer may be given.

(ii) The candidate (s) placed on the merit list should also be cleared by the DPC concerned before he/she is appointed to the post.

Is DPC Exists What Is Its Composition :

1. Dy. Director/Chief Admn. Officer : Chairman

2. FA/Chief Accounts Officer : Member

3. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member

4. One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member

5. Administrative Officer (DO) : Member-Secretary

In Case Of Deputation Grades And Sources From Which Deputation To Be Made And Period Of Deputation :

Not applicable

Period Of Probation :

2 years

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi-110029

(RGT)

Dated the:-

18 JUL 2011

MEMORANDUM

Amendment of Recruitment Rules for the post of Stenographer in the pay band 5200-20200 + Grade Pay of Rs.2400 at the AIIMS, New Delhi.

The recommendations of 6th CPC having been implemented at the Institute, the recruitment rules for the post of Stenographer have been reviewed and it has been decided to amend the educational qualification prescribed for the post of Stenographer as under to take effect:-

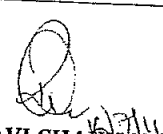
<u>Recruitment Rules For The Post Of Stenographer</u>	
<u>Recruitment Rules for the post of Stenographer</u>	<u>Amended Recruitment Rules for the post of Stenographer</u>
Classification: Group 'C'	Classification: Group 'C'
Pay: Rs. 5200-20200 + Grade Pay of Rs.2400	Scale of Pay: Rs. 5200-20200 + Grade Pay of Rs.2400
Method of Recruitment :- 66% - by Direct Recruitment 34% - by Limited Departmental Competitive Examination	Method of Recruitment :- 66 2/3% - by Direct Recruitment 33 1/3% - by Limited Departmental Competitive Examination
Age limit for Direct Recruits :- Between 18 and 30 years (relaxable up to 30 years of age for the AIIMS employees).	Age limit for Direct Recruits :- Between 18 and 27 years of age (relaxable up to 40 years of age for the AIIMS employees). Note: The crucial date for determining the age limit shall be as advertised).
Educational and other Qualification for Direct Recruits :- Essential :- Matriculation or equivalent; Speed of 80 w.p.m in Stenography (English or Hindi)	(i) 12th Class pass or equivalent qualification from a recognized Board or University. OR Matriculation or equivalent qualification from a recognized board or university with 5 years service (regular or ad-hoc) as Stenographer in Govt. Organization/Institution. (iii) Skill Test Norms Dictation: 10 mts @ 80 w.p.m. Transcription: 50 mts (English) & 65 mts (Hindi) [only on computers]

Recruitment Rules For The Post Of Stenographer	
Existing Recruitment Rules for the post of Stenographer	Amended Recruitment Rules for the post of Stenographer
<p>6) Grades from which promotion is to be made and eligibility conditions:-</p> <p>Limited Departmental Competitive Examination for 33 1/3% of vacancies:-</p> <p>I. Eligibility:-</p> <p>All Group 'C' & 'D' employees of AIIMS possessing the following:-</p> <p>(a) Matriculation or equivalent; (a) Speed of 80 w.p.m. in Shorthand (English/Hindi)</p> <p>II. Method of Selection:-</p> <p>Selection of eligible candidates shall be made by a test in Stenography in the following manner:</p> <p>(i) A stenographic test (English/Hindi) with 80 w.p.m. for 10 minutes will be conducted by an expert agency such as Institute of Secretariat & Training & Management. A transcription time of 65 minutes for English and 75 minutes for Hindi may be given.</p> <p>(ii) The candidate(s) placed on the merit list should also be cleared by the DPC concerned before he/she is appointed to the post.</p>	<p>Grades from which promotion is to be made and eligibility conditions:-</p> <p>Limited Departmental Competitive Examination (LDCE) for 33 1/3% of vacancies</p> <p>I. Eligibility</p> <p>All Group 'C' employees of AIIMS possessing the following:-</p> <p>(i) 12th Class pass or equivalent qualification from a recognized Board or University.</p> <p>(ii) Skill Test Norms</p> <p>Dictation: 10 mts @ 80 w.p.m.</p> <p>Transcription: 50 mts (English) 65 mts (Hindi) -[only on computers]</p> <p>II. Method of Selection</p> <p>Selection of eligible candidates shall be made by a test in Stenography in the following manner:-</p> <p>(i) A stenographic test (English/Hindi) for 10 mts @80 w.p.m. will be conducted by an expert agency such as Institute of Secretariat & Training & Management. A transcription time of 50 mts (English) and 65 mts (Hindi) on computer may be given.</p> <p>(ii) The candidate (s) placed on the merit list should also be cleared by the DPC concerned before he/she is appointed to the post.</p>

This issues with the approval of the Director.

Distribution :-

1. PPS to Director
2. PS to Deputy Director Administration/Sr. Financial Adviser
3. PS to Chief Administrative Officer
4. All Centres/Departments/Sections/Units / C.R.H.S. Project, Ballabgarh.
5. Prof. I/c (Computer Facility)- With the request to arrange these recruitment rules to be displayed on the Institute website.
6. All Sr. Admn. Officer/Admn. Officer/Asstt. Admn. Officer
7. All Notice Boards
8. The Guard File.


[RAVI CHAUHAN]
ADMINISTRATIVE OFFICER

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RECRUITMENT RULES

- | | | | |
|-----|--|---|--|
| (1) | NAME OF POST | : | CHIEF NURSING OFFICER |
| (2) | NO. OF POSTS | : | 1(1992) |
| (3) | CLASSIFICATION | : | Group 'A' |
| (4) | SCALE OF PAY | : | Rs.3000-100-3500-125-4500 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Promotion failing which by Deputation. |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |
-

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE D.C.S (PENSION) RULES, 1972. Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility conditions Nursing Superintendent with 5 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable
-
- (10) IF A BPC EXISTS, WHAT IS ITS COMPOSITION.
- (1) Director : Chairman
- (2) Medical Superintendent : Member
- (3) Chief of a Centre to be nominated by the Director : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minorities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Principal, College of Nursing : Member
- (7) Deputy Director (Admin.) : Member

(11) IN CASE OF DEPUTATION GRACES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

Officers of the Central/State Government/Territory Adminis-
trative or of Autonomous/Statu-
tory bodies holding analogous posts
on regular basis or with 5 years of
regular service in a post in the
scale of Rs.2200-4000 and possessing
the following qualifications and
experience:

(i) B.Sc. Nursing and

(ii) Not less than 15 years experience
in the profession out of which 5 years
should be as Nursing Superintendent or
in similar capacity in Nursing
Administration. Preference shall be
given to those possessing B.Sc. in
Nursing.

(Period of deputation shall
not normally exceed 3 years)

(12) PERIOD OF REGISTRATION

Nil.

RECRUITMENT RULES

(1)	NAME OF POST	:	NURSING SUPERINTENDENT
(2)	NO. OF POSTS	:	4(1792)
(3)	CLASSIFICATION	:	Group 'A'
(4)	SCALE OF PAY	:	Rs.2200-75-2600-EB-100-4000
(5)	METHOD OF RECRUITMENT	:	100% by Promotion
(6)	AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not applicable

- (9) IN CASE OF RECRUITMENT BY PROMOTION-
 - (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-Seniority

 - (b) Grades from which promotion is to be made and eligibility conditions Deputy Nursing Supdt. with 3 years of regular service in the grade.

 - (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not applicable.

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.
- (1) Director : Chairman
 - (2) Medical Superintendent : Member
 - (3) Chief of a Centre to be nominated by the Director : Member
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) Chief Nursing Officer : Member
 - (7) Deputy Director (Admin.) : Member

- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION Not applicable

RECRUITMENT RULES

- (1) NAME OF POST : DY. NURSING SUPERINTENDANT
 - (2) NO. OF POSTS : 14(1992)
 - (3) CLASSIFICATION : Group B
 - (4) SCALE OF PAY : Rs.2000-60-2300-EB-75-3200-100-3500
 - (5) METHOD OF RECRUITMENT : 100% by Promotion
 - (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
 - (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
-

(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not applicable

(9) IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., non-selection, or by merit-cum-seniority, i.e., 'selection' Merit-cum-seniority

(b) Grades from which promotion is to be made and eligibility Asstt. Nursing Supdt. with 2 years of regular service in the grade.

Note:-

The Nursing Cadre shall be decentralised. Accordingly, there shall be separate seniority lists of Assistant Nursing Superintendants working in each Centre/Unit for purpose of promotion to vacancies of Dy. Nursing Superintendant arising in those Centres/Units.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of - promotees. Not applicable.

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Dy. Medical Supdt./ Addl. Medical Supdt. (to be nominated by the Director) : Chairman
 - (2) Chief Nursing Officer : Member
 - (3) Nursing Supdt. : Member
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) Dy. Director (Admin.) : Member

~~(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable~~

(12) PERIOD OF PROBATION : Nil



RECRUITMENT RULES

- (1) NAME OF POST : ASSTY. NURSING SUPERINTENDANT
 - (2) NO. OF POSTS : 116(1992)
 - (3) CLASSIFICATION : Group 'B'
 - (4) SCALE OF PAY : Rs.2000-60-2300-EB-75-3200
 - (5) METHOD OF RECRUITMENT : 100% by Promotion
 - (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
 - (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
-

37.

- (6) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.D.S (PENSION) RULES, 1972. Not applicable

- (7) IN CASE OF RECRUITMENT BY PROMOTION-
 - (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-seniority

 - (b) Grades from which promotion is to be made and eligibility Sister, Gr. I with 2 years of regular service in the grade.

 - ~~Notes-~~
The Nursing Cadre shall be decentralized. Accordingly, there shall be separate seniority lists of Sisters, Grade I working in each Centre/Unit for purpose of promotion to vacancies of Asst. Nursing Superintendent arising in those Centres/Units.

 - (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not applicable

37.

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Dy. Medical Supdt./ Adsl. Medical Supdt. (to be nominated by the Director) : Chairman
 - (2) Chief Nursing Officer : Member
 - (3) Nursing Supdt. : Member
 - (4) One Representative — of SDC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) B. Director (Admin.) : Member
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEUPTATION TO BE MADE AND PERIOD OF DEUPTATION : Not applicable
-
- (12) PERIOD OF PROBATION : Not applicable

RECRUITMENT RULES

- (1) NAME OF POST : SISTER, GR.I
 - (2) NO. OF POSTS : 432(1992)
 - (3) CLASSIFICATION : Group 'B'
 - (4) SCALE OF PAY : Rs.1640-60-2600-EB-75-2900
 - (5) METHOD OF RECRUITMENT : 100% by Promotion
 - (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
 - (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
-

(6) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.O.S (PENSION) RULES, 1972.

Not applicable

(7) IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'senior-selection', or by merit-cum-seniority, i.e., 'selection'

Seniority-cum-fitness

(b) Grades from which promotion is to be made and eligibility

Sister, Gr.II with 5 years of regular service in the grade

Note

Sister, Gr.I, so also the higher levels in the Nursing Cadre shall function on decentralised basis. Accordingly there shall be a separate seniority lists of Sister, Gr.II for each Centre and Hospital for the purpose of promotion to Sister, Gr.I.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not applicable

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- (10) IF A MPC EXISTS, WHAT IS ITS COMPOSITION :
- (1) Dy. Medical Supdt./ Addl. Medical Supdt. (to be nominated by the Director) : Chairman
 - (2) Chief Nursing Officer : Member
 - (3) Nursing Supdt. : Member
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) A.O.(H)/A.O.(CNC)/A.O.(A.P.D)/A.A.O.(IRCH) : Member

(11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable

(12) PERIOD OF PROBATION : 2 years-

RECRUITMENT RULES

- NAME OF POST : SISTER, GR. II
- NO. OF POSTS : 867(1992)
- CLASSIFICATION : Group 'C'
- SCALE OF PAY : Rs.1400-40-1600-50-2300-ES-60-2600
- METHOD OF RECRUITMENT : 100% by Direct Recruitment
- AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 30 years
- EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : **Essential**
 - (i) Matriculation or its equivalent from a recognised university/Board.
 - (ii) ~~Certificate in General Nursing and Midwifery from a recognised Institution or equivalent qualification for male nurses.~~
 - (iii) Should be a registered 'A' grade Nurse and Midwife with a State Nursing Council or equivalent qualification for male nurses.

Notes:-

The cadre of Sister, Gr. II, as also the higher levels in the Nursing cadre, shall function on a decentralised basis.

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE S.O.S (PENSION) RULES, 1972. No
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'sen-selection', or by merit-cum-seniority, i.e., 'selection' Not applicable
 - (b) Grades from which promotion is to be made and eligibility Not applicable
 - (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not applicable
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Dy. Medical Supdt. : Chairman
Addl. Medical Supdt. :
(to be nominated by the Director)
 - (2) Chief Nursing Officer : Member
 - (3) Nursing Supdt. : Member
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) A.S.G.(A.)/A.S.G.(CND)/Sd. A.C.S. F.C./A.A.G.(IRCH) : Member Secretary

(1) IN CASE OF DEPUTATION GRADIES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable

(2) PERIOD OF PROBATION : 2 years.

C.F

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES
RECRUITMENT CELL**

No.F.1-21/2016-Estt.(RCT)P.F.

Dated the:-

02 NOV 2017

MEMORANDUM

Subject: Amendment of Recruitment Rules for the post of Nursing Officer in the pay Band-2 Rs. 9300-34800+ 4600 at the AIIMS, New Delhi-29.

The undersigned is directed to convey the approval/sanction of the President, AIIMS for amendment of Recruitment Rules for the post of Nursing Officer, at the AIIMS, New Delhi as under:-

Existing Recruitment Rules of Sister Grade-II AIIMS, New Delhi	Amended Recruitment Rules for the post of Nursing Officer, in AIIMS, New Delhi at par with six other AIIMS at per MoHFW letter F.No. Z-28016/164/2015-SSH dated 09th August, 2017, PMSSY Division-IV
<p>Educational Qualifications:</p> <p>I. (i) B.Sc. (Hons.) in Nursing from a recognised University or Institute; Or Regular course in B.Sc. Nursing from a recognised University or Institute; Or Post Basic B.Sc Nursing from a recognised University or Institute; (ii) registered as Nurse or Nurse and Midwife (RN or RN and RM) with State Nursing Council; (iii) Six months experience in minimum fifty bedded hospital after acquiring the educational qualification mentioned above.</p> <p>OR</p> <p>II (i) Diploma in General Nursing Mid-wifery from a recognised Board or Council; (ii) Registered as a Nurse or Nurse and Mid-wife (RN Or RN and RM) with State Nursing Council; and (iii) Two and half years experience in minimum fifty bedded Hospital after acquiring the educational qualification mentioned at II. (i) above.</p>	<p>Educational Qualifications:</p> <p>I. (i) B.Sc. (Hons.) Nursing/ B.Sc Nursing from an Indian Nursing Council recognized Institute or University; Or B.Sc (Post-certificate)/Post Basic B. Sc. Nursing from an Indian Nursing Council recognized Institute or University; (ii) Registered as Nurses & Midwife in State/Indian Nursing Council</p> <p>OR</p> <p>II (i) Diploma in General Nursing Midwifery from an Indian Nursing Council; (ii) Registered as Nurses & Midwife in State/Indian Nursing Council; (iii) Two years' experience in minimum 50 bedded Hospital after acquiring the educational qualification mentioned above.</p>

The amendments mentioned above shall be applicable from the date of this memorandum.

(Signature)
02/11/17
(Pallav Kumar Chitrej)
ADMINISTRATIVE OFFICER

Distribution:-

1. Chief of all Centres
2. Medical Superintendents, Hospital/Dr. R.P.C.
3. PPS/PS to Director/DDA/Sr. Financial Advisor
4. PS to Chief Administrative Officer
5. Chief Nursing Officer, (Actg.)
6. The Principle, College of Nursing (AIIMS, N.D.)
7. NS/DNS Office-Dr. R.P.C./NSC/IPNATC/CTC/Dr. BRAIRCH
8. All Centres/Departments/Sections/Units/ CRHSP, Ballabhgarh

Mr. Sanjeev Kumar
for M.A. plz
07/11/17

STATEMENT SHOWING THE PRESCRIBED QUALIFICATION AND PARTICULARS OF THE CANDIDATES FOR THE POST OF EDUCATIONAL MEDIA GENERALIST AT THE AIMS, NEW DELHI.

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PRESCRIBED QUALIFICATIONS

- ESSENTIAL :- 1. Masters degree in any of the disciplines i.e. Psychology/Behavioural Sciences/Social Sciences/ Education/Health Education/Communication.
- DESIRABLE :- 1. Doctorate Degree (Ph.D.) of a recognised University preferably in Communication.
- EXPERIENCE :- 6 years experience in media production after obtaining the postgraduate degree.

PAY SCALE :- Rs. 3500-125-4500

NO. OF POST :- ONE

UPPER AGE LIMIT :-

30 Years relaxable for Government Servants, Scheduled Caste and Scheduled Tribe candidates or otherwise exceptionally qualified candidates. Upper age limit upto 5 years is relaxable in the case of Scheduled Castes and Scheduled Tribes candidates.

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STATEMENT SHOWING THE PRESCRIBED QUALIFICATIONS AND PARTICULARS OF THE CANDIDATES FOR THE POST OF EDUCATIONALIST (CENTRE FOR MEDICAL EDUCATIONAL TECHNOLOGY) AT THE AIIMS, NEW DELHI.

REBID QUALIFICATIONS

TIAL

Post Graduate degree in Medical Sciences/Life Sciences/Psychology/Behavioural Sciences/ Education, of recognised University.

EABLE: Doctorate Degree (Ph.D.) of a recognised University.

TENCE: 10 years experience in higher education preferably in Medical allied health sciences education. Experience in any branch of communication/health & extension education/ behavioural sciences.

SCALE: Rs. 5100-150-6300

R OF : One

: The essential qualifications are relaxable at the discretion of the Selecting Authority.

AGE

: 30 Years relaxable for Government Servants, Scheduled Caste and Scheduled Tribe Candidates or otherwise exceptionally qualified candidates. Upper age limit upto 5 years is relaxable in the case of Scheduled Castes and Scheduled Tribe Candidates.

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ANNEXURE-IIIDRAFT RECRUITMENT RULES

- | | | | |
|-----|---|---|---|
| (1) | NAME OF POST | : | Senior Veterinary Officer
(Surgeons) |
| (2) | NO. OF POSTS | : | 1 (one) |
| (3) | CLASSIFICATION | : | Group 'A' |
| (4) | SCALE OF PAY | : | RS. 10000-325-15200 (Revised) |
| (5) | METHOD OF RECRUITMENT
RECRUITMENT | : | 100% By Direct |
| (6) | AGE LIMIT FOR DIRECT
RECRUITS. | : | Upto 35 Years |
| (7) | EDUCATIONAL & OTHER
QUALIFICATIONS FOR
DIRECT RECRUITS. | : | ESSENTIAL

Post Graduate Degree In
Surgery from a Recognised
University Or Equivalent. |
| (8) | WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER RULE
30 OF THE C.C.S.
(PENSION) RULES 1972. | : | NO |
| (9) | IN CASE OF RECRUITMENT
BY PROMOTION- | | |
| | (a) whether by seniority-cum-
fitness, i.e., 'non-selection',
or by merit-cum-seniority,
i.e. 'selection'. | : | Not Applicable |
| | (b) Grades from which promotion
is to be made and eligibility | : | Not Applicable |
| | (c) Whether age and educational
qualifications prescribed for
direct recruits will apply in the
case of promotees. | : | Not Applicable |

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- (10) IF A DPC EXISTS, WHAT : (1) Director : Chairman
Is Its Composition (2) Dean : Member
(3) Prof. In Charge, :
Eaf & Prf : Member
(4) One Representative of :
SC/ST to be nominated :
by the director from :
persons of an :
appropriate status :
working at AIIMS :
or some other organi- :
sation. : Member
(5) One Representative :
of Minority Communi- :
ties to be nominated :
by the Director from :
persons of an approp- :
riate status working :
at AIIMS or some :
other organisation : Member
(6) Dy. Director :
(Admn.) : Member
- (11) IN CASE OF DEPUTATION : Not Applicable
GRADES AND SOURCES
FROM WHICH DEPUTATION
TO BE MADE AND PERIOD
OF DEPUTATION.
- (12) PERIOD OF PROBATION : 2 Years



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RECRUITMENT RULES

- NAME OF POST : PRINTING MACHINE OPERATOR
 - NO. OF POSTS : 1(1992)
 - CLASSIFICATION : Group 'C'
 - SCALE OF PAY : Rs.1200-30-1440-ES-30-1800
 - METHOD OF RECRUITMENT : 100% by Promotion failing which by Direct Recruitment
 - AGE LIMIT FOR DIRECT RECRUITS : Between 18-30 years (Relaxable for Employees of AIIMS upto 40 years)
 - ~~EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS~~ : ~~Essential~~
- 1) ITI Certificate in the Operation of Printing and Office Machines from a recognised Institution.
 - 2) 3 years' experience in operation of Printing and Office Machines.

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BENEFIT OF
YEARS OF SERVICE
ABLE UNDER
OF THE C.C.S
D) RULES, 1972.

Not applicable

OF RECRUITMENT
METHOD-

Seniority-cum-fitness,
-fitness, i.e.,
-selection, or
merit-cum-seniority,
, 'selection'

Seniority-cum-fitness

Age from which
seniority is to be
and eligibility,

From 15 years with 5 years of regular
service in the grade and after passing
a Trial Test to be conducted by NIMS.

Other age and
educational
qualifications
prescribed for
recruitment
shall apply in
case of
vacancies.

Not applicable

EXISTS, DHA

(1) Officer incharge, C.N.E.T : Chairman

(2) Sr. Technical Officer (Photo) : Member

(3) One Representative of : Member

SC/ST to be nominated by
the Director from persons
of an appropriate status
working at NIMS or some
other organisation.

(4) One representative of : Member

of the Communities to be
nominated by the Director
from persons of an
appropriate status working
at NIMS or some other
organisation.

Signature of the Director

Signature of
the Director

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LOSS OF DEPUTATION : Not applicable
AGES AND SOURCES FROM
WHICH DEPUTATION TO BE
BE TAKEN PERIOD OF
DEPUTATION

PERIOD OF PROBATION : 2 years

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
RECRUITMENT CELL

No. F. 2-I/2006-Estt.I

Ansari Nagar, New Delhi

Dated the:-

30 APR 2015

MEMORANDUM

Subject: Amendment of Recruitment Rules for the posts of Chief Artist and Senior Artist at the AIIMS, New Delhi.

The undersigned is directed to convey the approval of President, AIIMS for amendment of Recruitment Rules for the post of Chief Artist in the pay scale of PB-3 Rs. 15600-39100+GP Rs. 5400 and Senior Artist in the pay scale of PB-2 Rs. 9300-34800+GP Rs. 4200 at AIIMS is as under:-

Post		Existing Recruitment Rules		Post	Proposed Recruitment Rules
1.	Sr. Artist	B	100% by Promotion	Artist with 5 year of regular service in the grade and possessing a Diploma / Certificate in Fine Arts / Modelling/ Draftsmanship.	Sr. Artist Artist with 5 year of regular service in the grade.
2.	Chief Artist	A	By Promotion / Transfer on deputation.	Sr. Artist with 07 years of regular service in the grade. However, a promote should possess at least a Diploma in Commercial Art / Modelling (3 years) from a recognized Politechnic / Institute.	Chief Artist *Sr. Artist with 07 years of regular service in the grade. *(applicable only for promotion)

Other terms and conditions will remain unchanged.

The amended Recruitment Rules shall be applicable from the date of issue of this Office memorandum.

Umesh Chandra
(K.K. GIRIDHARI)

SR. ADMINISTRATIVE OFFICER

Distribution:-

1. The Chief, Dr. R.P. Centre
2. The Prof. & Head, Centre for Community Medicine
3. The Head, CMET
4. PPS to Director
5. PS to Dy. Director (Admn.)/ Sr. FA
6. PS to DS/SE/CAO
7. The All Notice Board
8. The Guard File

30/4/15
ISSUED
30/4/15

(59)

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RECRUITMENT RULES

- 1) NAME OF POST : CHIEF ARTIST
- 2) NO. OF POSTS : 1(1972)
- 3) CLASSIFICATION : Group 'A'
- 4) SCALE OF PAY : Rs.2200-75-2800-EB-100-4000 -
- 5) METHOD OF RECRUITMENT : By Promotion/Transfer on deputation*
- 6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

*The Departmental candidates will be considered alongwith others who apply on deputation basis and in case of selection of departmental candidates, it will be treated as promotion.

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

Not applicable

(9) IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Merit-cum-Seniority

(b) Grades from which
promotion is to be
made and eligibility

Sr. Artist with 7 years of regular
service in the grade.

NOTE: Since the Artists get
specialised in the work of a particular
department/unit, they may be continued
in the same department/unit even after
promotion under the system of 'Floating
Fests'.

(c) Whether age and educa-
tional qualifications
prescribed for direct
recruits will apply in
the case of promotees.

Not Applicable; however, a promotee
should possess at least a Diploma in
Commercial Art/ Modelling (3 years)
from a recognised Polytechnic/Insti-
tute.

(10)

IF A BPC EXISTS, WHAT
IS ITS COMPOSITION.

- | | |
|---|------------|
| (1) Director | : Chairman |
| (2) Dean | : Member |
| (3) Professor Incharge of
CNET. | : Member |
| (4) One Representative of
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation. | : Member |
| (5) One Representative of
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation. | : Member |
| (6) Deputy Director (Adm.) | : Member |

IN CASE OF DEPUTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

: Officers of the Central/ State/
U.T. Governments or of Statutory/
Autonomous Bodies holding ana-
logous posts on regular basis or with 5
years of regular service in posts in
the pay scale of Rs.1640-2900 or
equivalent and possessing the following
qualifications and experience:

(i) Diploma / Certificate in Fine Arts
or Commercial Art or Modelling from a
recognised Institution; and

(ii) About 10 years experience in
illustration and modelling preferably
in a teaching Institution.

(Period of deputation shall not
ordinarily exceed 3 years)

PERIOD OF PROBATION

: 2 years (for promotees only)

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RECRUITMENT RULES

- (1) NAME OF POST : SR. ARTIST
 - (2) NO. OF POSTS : 1(1993)
 - (3) CLASSIFICATION : Group 'B'
 - (4) SCALE OF PAY : Rs.1540-60-2600-EB-75-2900
 - (5) METHOD OF RECRUITMENT : 100% by Promotion
 - (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
 - (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
-

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(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972.

Not Applicable

(9) IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

Merit-cum-seniority

(b) Grades from which promotion is to be made and eligibility

Artist with 5 years of regular service in the grade and possessing a Diploma Certificate in Fine Arts/Modelling/Draftsmanship.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not applicable.

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

(1) Chair

: Chairman

(2) H.O.D., Community Medicine

: Member

(3) Dy. Director (Adm.)

: Member

(4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.

: Member

(5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.

: Member

(6) Superintending Engineer

: Member

(7) Deputy Director (Adm.)

: Member

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(11) IN CASE OF DEPUTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

(12) PERIOD OF PROBATION : 2 years.

38.

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RECRUITMENT RULESARTIST

1.	Name of Post	:	ARTIST
2.	No. of Posts	:	02
3.	Classification	:	Group 'C'
4.	Scale of Pay	:	Rs.4500-125-7000
5.	Method of Recruitment	:	100% by Direct Recruitment
6.	Age limit for direct recruits	:	Between 18 and 30 years (Relaxable for the employees of AIIMS up to 40 years)
7.	Education and other qualifications for direct recruits	:	<p><u>Essential</u></p> <p>i) Diploma / Certificate in Fine Arts / Commercial Arts / Modelling from a recognized Institution / University.</p> <p>ii) 03 years experience in Illustration and modeling, preferably in a teaching Institution.</p> <p><u>Desirable:-</u></p> <p><u>Qualification:</u> Degree in Graphic Design, preferably qualification in education, media and communication.</p> <p><u>Job Description:</u> The Principal duties of the Artist are to work in close co-ordination with the Educational Medical Generalist and be responsible for providing computer graphic services based on existing methods (manual/computer) or new emerging technologies to the faculty to meet teaching, learning, research and dissemination need of the Institute: There are:-</p> <p>i) Designing and production of slides, on screen presentations and printing materials/posters for scientific presentations, keeping in mind the principle of design.</p> <p>ii) Provide graphic inputs for the production of video/CD and multimedia presentations and new emerging techniques of presentations.</p> <p>iii) In addition, the current demands would mean a person who is capable of handling graphic data on computer and use graphic software including animation</p>
8.	Whether benefit of added years of service admissible under rules 30 of the C.C.S. (Pension) Rules, 1972	:	Not applicable



<p>In case of recruitment by promotion-</p> <p>a. Whether by seniority-cum-fitness, i.e., 'non selection'. Or by merit-cum-seniority, i.e., 'selection'</p> <p>b. Grades from which promotion is to be made of eligibility</p> <p>c. Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.</p>	<p>Not applicable</p> <p>Not applicable</p> <p>Not applicable</p>
<p>If a DPC exists, what is its Composition:-</p> <p>1. H.O.D / Prof.-in-Charge CMET</p> <p>2. Sr. Technical Officer (Art)</p>	<p>Chairman</p> <p>Member</p>
<p>3. One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</p> <p>4. One Representative of Minority Communities to be nominated by the Director from person of an appropriate status working at AIIMS or some other organization.</p> <p>5. Administrative Officer (DO)</p>	<p>Member</p> <p>Member</p> <p>Member-Secretary</p>
<p>In case of deputation grades and sources from which deputation to be made and period of deputation</p>	<p>Not applicable</p>
<p>Period of probation</p>	<p>02 years</p>

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RECRUITMENT RULES

NAME OF POST : TECHNICAL OFFICER (ENT)

NO. OF POSTS : 1 (1992)

CLASSIFICATION : Group B

SCALE OF PAY : Rs. 1440-60-2000-EB-7E-2900

METHOD OF RECRUITMENT : 100% by Promotion

AGE LIMIT FOR DIRECT RECRUITS : Not applicable

EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

Not applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., selection'

Merit-cum-seniority

(b) Grades from which
promotion is to be
made and eligibility

ENT Technician with 5 years of
regular service in the grade and
possessing a recognised Diploma,
Certificate in Audiology/ Speech/
Hearing.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not applicable.

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Head of the Deptt. (ENT) : Chairman
 - (2) Speech Pathologist-cum-Linguist OR Audiologist : Member
 - (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) Administrative Officer (AO) : Member
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEUPTATION TO BE MADE AND PERIOD OF DEUPTATION : Not applicable
- (12) PERIOD OF PROBATION : 2 years

388

90

376

27

417

322

RECRUITMENT RULES

NAME OF POST	:	TECHNICAL ASSISTANT (E.N.T.)
NO. OF POSTS	:	5 (1992)
CLASSIFICATION	:	Group 'C'
SCALE OF PAY	:	Rs. 1400-40-1800-EB-50-2300
METHOD OF RECRUITMENT	:	100% by Direct Recruitment
AGE LIMIT FOR DIRECT RECRUITS	:	B. between 18 and 30 years (Relaxable for employees of AIIMS upto 40 years)
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Essential B.Sc. Degree in Speech and Hearing from a recognised Institution/University. Desirable (i) B.Sc. (Honrs) in Speech and Hearing (ii) Clinical experience in a hospital (ENT).

323

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
WHISSIBLE UNDER
RULE 30 OF THE D.C.S
(PENSION) RULES, 1972.

No

IN CASE OF RECRUITMENT
BY PROMOTION-

- (a) Whether by seniority-
cum-fitness, i.e.,
'non-selection' or
by merit-cum-seniority,
i.e., 'selection' : Not applicable
- (b) Grades from which
promotion is to be
made and eligibility : Not applicable
- (c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees. : Not applicable

- IF A DPC EXISTS, WHAT
IS ITS COMPOSITION. :
- (1) Head of the Deptt.(ENT) : Chairman
- (2) Speech Pathologist-cum-
Linguist OR Audiologist : Member
- (3) One Representative of
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation. : Member
- (4) One Representative of
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation. : Member
- (5) Administrative Officer(DO) : Member -
Secretary

IN CASE OF DEPUTATION : Not applicable

GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

PERIOD OF PROBATION : 2 years

400

86

378

479

RECRUITMENT RULES

1. NAME OF THE POST : HEALTH EDUCATOR
2. NO. OF POSTS : 6
3. CLASSIFICATION : Group 'B'
4. SCALE OF PAY : Rs.5500-175-9000
5. METHOD OF RECRUITMENT : 100% By Promotion
6. AGE LIMIT FOR DIRECT RECRUITS : Not Applicable
7. EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not Applicable
8. WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972 : Not Applicable
9. IN CASE OF RECRUITMENT BY PROMOTION:-
 - a. Whether by Seniority-Cum-Fitness, i.e. 'Non-Selection', or by Merit-Cum-Seniority, i.e. 'Selection' : Merit-Cum-Seniority
 - b. Grades from which promotion is to be made and eligibility : Health Assistant with 10 years of regular service in the grade.
 - c. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees : Not Applicable; however a promotee should be at least a Matriculate having one year certificate course in Health Education.

402

379
420

IF A DPC EXISTS, WHAT IS ITS COMPOSITION

1. Deputy Director (Admn.) : Chairman
2. Officer Incharge, CRHS : Member
3. One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AllMS or some other organization. : Member
4. One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AllMS or some other organization : Member
5. Senior Administrative Officer (D.O.) : Member-Secretary

11. IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

: Not applicable

12. PERIOD OF PROBATION

: NIL

RECRUITMENT RULES

- 1. NAME OF THE POST : HEALTH ASSISTANT
- 2. NO. OF POSTS : 13
- 3. CLASSIFICATION : Group 'C'
- 4. SCALE OF PAY : Rs.4500-125-7000
- 5. METHOD OF RECRUITMENT : 100% By Promotion
- 6. AGE LIMIT FOR DIRECT RECRUITS : Not Applicable
- 7. EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not Applicable
- 8. WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972 : Not Applicable
- 9. IN CASE OF RECRUITMENT BY PROMOTION:-

- a. Whether by Seniority-Cum-Fitness, i.e. 'Non-Selection', or by Merit-Cum-Seniority', i.e. 'Selection' : Seniority-Cum-Fitness
- b. Grades from which promotion is to be made and eligibility : Multipurpose Worker with 5 years of regular service in the grade.
- c. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees : Not Applicable; however, the provisions of column 9(b) shall be followed.

10. IF A DPC EXISTS, WHAT IS ITS COMPOSITION

- 1. Professor Incharge, Community Medicine : Chairman
- 2. Officer Incharge, CRHS : Member
- 3. One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member
- 4. One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization : Member
- 5. Administrative Officer (D.O.) : Member

11. IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

Not applicable

12. PERIOD OF PROBATION

NIL

RECRUITMENT RULES

1. NAME OF THE POST : MULTIPURPOSE WORKER
2. NO. OF POSTS : 25
3. CLASSIFICATION : Group 'C'
4. SCALE OF PAY : Rs.4000-100-6000
5. METHOD OF RECRUITMENT : 100% By Direct Recruitment
6. AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 30 years (Relaxable for employees of AIIMS upto 40 years).
7. EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
1. Matriculation or its equivalent from a recognized Board/School.
 2. Multipurpose Health Worker course from a recognized Institution/School.
- OR
- Vocational Higher Secondary with Multipurpose Health Worker course from a recognized School/Board.
- OR
- Matric or its equivalent from a recognized Board/School. Certificate of Auxiliary Nurse Midwife from a recognized State Nursing Council.
- Must have been registered as Auxiliary Nurse Midwife with recognized State Nursing Council.
- OR
- Matric or its equivalent from a recognized School/Board. Female Multipurpose Worker Course from a recognized Institution.
- OR
- ANM course under 10+2 vocational scheme from a recognized Board as per syllabus prescribed by the Central Board of Secondary Education or its equivalent and Indian Nursing Council.

401

988

432
383

WD

WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972

: Not Applicable

IN CASE OF RECRUITMENT BY PROMOTION:-

a. Whether by Seniority-Cum-Fitness, i.e. 'Non-Selection', or by Merit-Cum-Seniority', i.e. 'Selection'

: Not Applicable

b. Grades from which promotion is to be made and eligibility

: Not applicable

c. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees

: Not Applicable; however, the provisions of column 9(b) shall be followed.

10. IF A DPC EXISTS, WHAT IS ITS COMPOSITION

- 1. Professor Incharge, Community Medicine : Chairman
- 2. Officer Incharge, CRHS : Member
- 3. One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AllMS or some other organization. : Member
- 4. One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AllMS or some other organization : Member
- 5. Administrative Officer (D.O.) : Member-Secretary

11. IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

: Not applicable

12. PERIOD OF PROBATION

: 2 years

384
423
72
90RECRUITMENT RULES

- (1) NAME OF POST : SR. TECHNICAL OFFICER (PERFUSION)
- (2) NO. OF POSTS : 1 (1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs. 2000-50-2300-EB-75-3200-100-3500
- (5) METHOD OF RECRUITMENT : 100% by Promotion failing which
by Deputation
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
-

385

40

427

73
91

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

Not applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
non-selection, or
by merit-cum-seniority,
i.e., selection

Merit-cum-seniority

(b) Grades from which
promotion is to be
made and eligibility

Senior Perfusionist with 3 years of
regular service in the grade.

Note:

- 1) The service rendered as Technical Assistant in CTGS attending to Perfusion duties shall also be counted for service as Sr. Perfusionist referred to above.

Initial Constitution

In filling the vacancy in the grade of Sr. Technical Officer (Perfusion) as on the date of issue of these rules, the provision as to the minimum incumbency of 1 year/ 3 years (in the combined service of 3 years / 12 years in the grade of Sr. Perfusionist laid down in Column 2(b), shall not apply.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not applicable, however, a promotee
should have at least a Diploma in
Perfusion Technology.

386
 92
 425
 74

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION :
- (1) Chief, C.T. Centre : Chairman
 - (2) Ex. Director (Admin) : Member
 - (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) Admin. Officer (C.M.O.) : Member Secretary

- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION :
- Officers of the Central/ State/ Union Territory Governments or Officers of Central Statutory/Autonomous Bodies or Public Sector Undertakings:-

(a) Holding an analogous post on regular basis or a post in the scale of Rs.1640-2900 with 3 years of regular service in the grade and possessing the following:

(i) B.Sc. Degree from a recognised University

(ii) Certificate in Perfusion Technology;

(iii) Experience for not less than 10 years in the line.

(Period of Deputation shall not ordinarily exceed 3 years).

- (12) PERIOD OF PROBATION : Nil

420
 (A) 387

RECRUITMENT RULES

- (1) NAME OF POST : SENIOR PERFUSIONIST
- (2) NO. OF POSTS : 3(1977)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs.1690-20-2600-EB-75-2900
- (5) METHOD OF RECRUITMENT : 100% By Promotion

Initial Constitution

However, the fitness of the incumbents of the post of Tech. Assistant (Rs.1400-2300) in CTWS attending to perfusion work, for holding post of Perfusionist shall be considered by the DFC and in case they are considered fit they shall be adjusted against the posts of Senior Perfusionist

- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

94

388

427

70

(2) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1973.

Not applicable

(3) IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'?

Merit-cum-seniority

(b) Grades from which promotion is to be made and eligibility

Perfusionist with 5 years of regular service in the grade.

Note:

1) The service rendered as Lab. Technician (DTVS) attending to perfusion work shall also be counted for determining the eligibility service referred to above.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not applicable; however, a promotee should possess at least a Certificate in Perfusion Technology.

95 389
 51 428

- (10) IF A DPC EXISTS, WHAT : (1) Chief, C.T. Centre : Chairman
- (2) Dy. Director (Admin) : Member
- (3) One Representative of : Member
 SD/SI to be nominated by
 the Director from persons
 of an appropriate status
 working at AIIMS or some
 other organisation.
- (4) One Representative of : Member
 Minority Communities to be
 nominated by the Director
 from persons of an
 appropriate status working
 at AIIMS or some other
 organisation.
- (5) Admin. Officer (C.N.C.) : Member
- (11) IN CASE OF DEUPTATION : Not applicable
 GRADES AND SOURCES FROM
 WHICH DEPUTATION TO BE
 MADE AND PERIOD OF
 DEPUTATION
-
- (12) PERIOD OF PROBATION : 2 Years.

412

96 390
24 429

386

RECRUITMENT RULES

NAME OF POST : PERFUSIONIST
NO. OF POSTS : 5(1992)
CLASSIFICATION : Group 'C'
SCALE OF PAY : Rs.1900-40-1800-EB-50-2300
METHOD OF RECRUITMENT : 100% By Direct Recruitment

Initial Constitution:

The fitness of the incumbents of the post of Lab. Technician in CPVS (Rs.1320-2040) as on the date of issue of these rules, attending to the perfusion work shall be considered by the DPC and in case they are considered fit they shall be adjusted as Perfusionist.

AGE LIMIT FOR DIRECT RECRUITS : Between 18-30 years (Relaxable upto 40 years for employees of AIIMS)

EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential

- (i) B.Sc. Degree from a recognised University
- (ii) Certificate in Perfusion Technology awarded by a recognised Institution/ Association/ Authority (such as Association of Thoracic and Cardio Vascular Surgeons of India) after a training in a Centre with at least one year experience in Clinical Perfusion.

Desirable

Working experience in Clinical Perfusion.

41:

77

391

730

28

3887

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION RULES, 1972).

No

IN CASE OF PROMOTION
BY MERIT

- (a) Whether by seniority, cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Not applicable
- (b) Grades from which promotion is to be made and eligibility Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not applicable

IF A DFC EXISTS, WHAT IS ITS COMPOSITION. : (1) A Professor from C.T.C. to be nominated by the Chief : Chairman

(2) Dy. Director (Admin) : Member

(3) Sr. Technical Officer (Persusion) : Member

(4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member

(5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member

(6) Admin. Officer (C.N.C.) : Member - Secretary

41

3

392

26

431

300

- 1) IN CASE OF DEPUTATION : Not applicable
GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

- 2) PERIOD OF PROBATION : 2 Years.

432
5

RECRUITMENT RULES

- 34 NAME OF POST : SR. TECHNICAL OFFICER (PHOTOGRAPHY)
- 35 NO. OF POSTS : 1 (1992)
- 36 CLASSIFICATION : Group 'B'
- 37 SCALE OF PAY : Rs. 2000-60-2300-ER-75-1200-10-1500
- 38 METHOD OF RECRUITMENT : By Promotion / Transfer on Deputation
- 39 AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- 40 EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

The Departmental candidates will be considered alongwith officers who apply on deputation basis and on call basis in terms of departmental candidates will be treated as promotion.

100
54
394

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
IS ADMISSIBLE UNDER
RULES OF THE C.O.S.
PENSION RULES, 1972,
IN CASE OF RECRUITMENT
BY PROMOTION.

Not applicable

Whether by seniority,
merit-cum-fitness, i.e.,
merit-cum-selection, or
merit-cum-seniority,
merit-cum-selection.

Merit-cum-seniority

(b) Grades from which
promotion is to be
made and eligibility.

Sr. Photographer with 3 years of
regular service in the grade and
possessing at least a Diploma/
Certificate in Photography from a
recognised institution.

Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not Applicable

IF A DPC EXISTS, WHAT
IS ITS COMPOSITION.

- (1) Dean : Chairman
- (2) Head of the Deptt./ Officer : Member
Officer incharge, CHET
- (3) Dy. Director (Admn) : Member
- (4) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.
- (5) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (6) Admin. Officer : Member

- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Deputatin
- Officers of the Central, State/ U.T. Governments or Officers of Public Sector Undertakings or Statutory/ autonomous Bodies:
- (a) Holding on regular basis:
- (i) An analogous posts; or
- (ii) A post in the scale of Rs.1440-2900 with 3 years of regular service in the grade; or
- (iii) A post in the pay scale of Rs.1480-2300 with 8 years of regular service; and
- b) Possessing the following qualifications and experience:
- (i) Diploma in Photography from recognised Institution;
- (ii) 5 years' experience, preferably in Medical Photography in a teaching Institution/Hospital.
- (Period of Deputation shall not ordinarily exceed 3 years.)
- (10) PERIOD OF PROBATION : Nil

Revised

411

102

398
435

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

No.F.2-8/93-Estt.I

Ansari Nagar, New Delhi-29
Dated the: **16 FEB 2001**

MEMORANDUM

Subject:- Amendment of Recruitment Rules for the post of Sr. Photographer in the pay scale of Rs.5500-9000 at the AIIMS, New Delhi.

The President, AIIMS has been pleased to approve the following amendment in the Recruitment Rules for the post of Sr. Photographer in the pay scale of Rs.5500-9000 at the AIIMS:-

Existing Recruitment Rules for the post of Sr. Photographer

Grades from which promotion is to be made & eligibility.

Jr. Photographer with 5 years of regular service in the grade and possessing Diploma/Certificate in photography from a recognised Institution.

Amended Recruitment Rules of Sr. Photographer

Grades from which promotion is to be made & eligibility

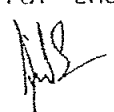
Jr. Photographer with 5 years of regular service in the grade and possessing Diploma/Certificate in Photography from a recognised Institution.

OR

Jr. Photographer with 8 years of regular service in the grade if the candidate does not possess Diploma in Photography.

Accordingly it is notified that the Recruitment Rules for the post of Sr. Photographer may be read as amended henceforth with.

Necessary amendment in the Recruitment Rules for the post may also be carried out.


(S. KHILNANI)
CHIEF ADMINISTRATIVE OFFICER

Distribution:-

The Professor-in-charge,
CMET
The Accounts Section II & III
The Establishment Section II
The Dealing Asstt. (Recd. Cell.)

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RECRUITMENT RULES

1. NAME OF POST	:	SR. PHOTOGRAPHER
2. DATE OF POSTS	:	1(1992)
3. GRADE CATEGORY	:	Group 'B'
4. PAY BAND	:	Rs.1640-60-2600-EB-75-2900
5. METHOD OF RECRUITMENT	:	100% by Promotion
6. AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
7. EDUCATIONAL AND OTHER QUALIFICATIONS FOR	:	Not applicable

104
398
52 43

WHETHER BENEFIT OF 10 YEARS OF SERVICE UNDER RULES OF THE C.C.S. (PROVISION RULES, 1972) IN CASE OF RECRUITMENT BY PROMOTION:-
Whether by seniority-
Fitness, i.e.,
non-selection, or
Merit-cum-seniority,
or selection.
Grades from which
promotion is to be
made and eligibility.

Not applicable

Merit-cum-seniority

Jr. Photographer with 5 years of regular service in the grade and possessing Diploa/Certificate in photography from a recognised Institution.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not applicable.

OR
Junior Photographer with 8 years of regular service in the grade if the candidate does not possess Diploma in photography.

IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Dean : Chairman
- (2) Head of the Dept./ Officer : Member
Officer Incharge, CMET
- (3) Dy. Director (Admn) : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Admin. Officer (DU) : Member

IN CASE OF DEPUTATION

Not applicable

IN WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

PERIOD OF PROBATION

2 years.

MEMORANDUM

Subject: Amendment of Recruitment Rules for the post of Junior Photographer at AIIMS, New Delhi.

The undersigned is directed to convey the approval of the Director, AIIMS for amendment of Recruitment Rules for the post of Junior Photographer at the AIIMS. The amendment of Recruitment Rules to the post of Junior Photographer as approved by the Competent Authority, AIIMS as under:-

Name of Post	: JUNIOR PHOTOGRAPHER
No. of Post	: 06
Classification	: Group 'C'
Scale of Pay	: Level 05 in pay matrix (Pre-revised PB-01 of Rs. 5200-20200 + G.P. Rs. 2800/-)
Mode of Recruitment	: 100% by Direct Recruitment
Age limit	: Between 18 and 30 years (Relaxable for the employee of AIIMS upto 40 years)
Educational and other Qualification for direct recruits	: Essential Qualification:- (i) 10+2 from a recognized Board (ii) Diploma / Certificate course (of minimum 01 year duration) in Photography from a recognized Institution. (iii) 2 years experience in Photography preferably in Medical Photography in a Hospital.
Whether benefit of added years of service admissible under rule 30 of the C.C.S. (pension) rules, 1972	: Not applicable
In case of Recruitment by Promotion	
(i) Whether by seniority-cum-fitness, i.e., non-selection, or by merit-cum-seniority, i.e. selection.	: Not applicable
(ii) Grade from which promotion is to be made and eligibility.	: Not applicable
(iii) Whether age and educational qualifications prescribed for direct recruits will apply in the case of Promotion.	: Not applicable
If a DPC exists, what is its composition.	: (1) Officer Incharge, CMET (2) Sr. Technical Officer (Photography) (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. (4) One Representative of Minority to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. (5) Admn. Officer (Rectt.)
	: Chairman Member Member Member Member-Secretary
In case of Deputation grades and sources from which deputation to be made and period of deputation	: Not applicable
Period of probation	: 02 years

The amended Recruitment Rules shall be applicable from the date of issue of this Office Memorandum.

(PALLAV KUMAR CHITTEJ)
ADMINISTRATIVE OFFICER

Distribution

1. PPS to Director
2. PS to Dy. Director (Admn.)
3. The Prof. Incharge, CMET
4. The Department of Computer facility- with request to upload in Institute website.
5. The All notice board
6. The Guard File

422



440

401

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Ansari Nagar, New Delhi-29

No.F.2-8/93-Estt.I

Dated the:

MEMORANDUM

30 OCT 2000

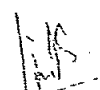
Subject:- Partial amendment of Recruitment Rules for the post of Photographic Assistant in the pay scale of Rs.3050-4590 at the AIIMS, New Delhi

PART I

The Director has been pleased to approve the following partial amendment in the Recruitment Rules for the post of Photographic Assistant in the pay scale of Rs 3050-4590 at the AIIMS:-

Existing Recruitment Rules of Photographic Assistant	Amended Recruitment Rules of Photographic Assistant
Essential	Essential
i) Matriculation or its equivalent from a recognised university/Board:	i) Matriculation or its equivalent from a recognised University/Board.
ii) III Certificate in the trade OR One year experience of Dark Room work including processing and printing of black & white and colour films.	ii) III certificate in Trade
Desirable:	Desirable:
Experience of still and movie photography and preparation of projection slides.	Experience of still and movie photography and preparation of projection slides.

Necessary amendment in the recruitment rules for the post may also be carried out.


 (S. KHI LNANI)
 CHIEF ADMINISTRATIVE OFFICER

Dr. Kusum Verma,
 Professor-in-charge, CMFI
 AIIMS.

PERIOD OF PROBATION : 2 years

(9)
462

351

RECRUITMENT RULES

NAME OF POST : PHOTOGRAPHIC ASSISTANT
 NO. OF POSTS : 2(1992)
 CLASSIFICATION : Group 'C'
 SCALE OF PAY : Rs.950-20-1150-EB-25-1500
 METHOD OF RECRUITMENT : 100% by Direct Recruitment

AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 30 years (Relaxable for employees of AIIMS upto 40 years)

EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential

- i) Matriculation or its equivalent from a recognised University/ Board;
- ii) ITI Certificate in the trade or One year experience of Dark Room work including processing and printing of black and white and colour films.

Desirable

Experience of still and movie photography and preparation of projection slides.

Deleted as per orders of Director
 27/1/00

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

No

IN CASE OF RECRUITMENT
BY PROMOTION-

- a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection' Not applicable
- b) Grades from which
promotion is to be
made and eligibility Not applicable
- c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees. Not Applicable

A DPC EXISTS, WHAT : (1) Officer Incharge, C.M.E.T : Chairman
ITS COMPOSITION.

(2) Sr. Technical Officer (Photo) : Member

(3) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.

(4) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.

(7) Admin. Officer (DO) : Member -
Secretary

IN CASE OF DEUPTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

PERIOD OF PROBATION : 2 years

420

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Page No.107

RECRUITMENT RULES

NAME OF POST : SR. MEDICAL PHYSICIST
NO. OF POSTS : 1(1992)
CLASSIFICATION : Group 'A'
SCALE OF PAY : Rs.3000-100-3500-125-4500
METHOD OF RECRUITMENT : 100% by Promotion failing which
by Deputation.
AGE LIMIT FOR DIRECT
RECRUITS : Not applicable
EDUCATIONAL AND OTHER
QUALIFICATIONS FOR
DIRECT RECRUITS : Not applicable

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

Not Applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

- (a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection' Merit-cum-seniority.
- (b) Grades from which
promotion is to be
made and eligibility Medical Physicist with 5 years
of regular service in the
grade.
- (c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees. Not Applicable. However the promotees
should possess Master's Degree in
in Physics/ Medical Physics.

IF A DFC EXISTS, WHAT IS ITS COMPOSITION.	(1) Director	: Chairman
	(2) Medical Superintendent	: Member
	(3) Chief, I.R.C.F.	: Member
	(4) Prof. & Head of the Deptt. of Radio-therapy	
	(5) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.	: Member
	(6) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working	: Member
	(7) Deputy Director (Adm.)	: Member

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(11) IN CASE OF DEUPTATION : Officers of the Central/State-
GRADES AND SOURCES FROM : Government/ Union Territory,
WHICH DEPUTATION TO BE : Administrations or of Autono-
MADE AND PERIOD OF : mous / Statutory Bodies holding
DEPUTATION : analogous posts on regular basis or
with 5 years of regular service in a
post in the scale of Rs.2200- 4000 and
possessing the following qualifications
and experience:

(i) M.Sc. in Medical Physics or
equivalent;

OR

1) M.Sc. in Physics and a Post
Graduate diploma/ degree in
radiological/ medical physics from a
recognised University/ Institution;
and

(ii) Not less than 5 years of
experience in Medical Physics.

(Period of Deputation shall not
ordinarily exceed 3 years)

(12) PERIOD OF PROBATION : Nil

407

No. F. 1-6/2009-Estt. (RCT) (PF)

06 DEC 2010

RECRUITMENT CELL, AIIMS

22 NOV 2010



शरीरस्य चतुर्मुखस्य च

अभ्यासोऽस्य

A.I.I.-MMS

स्थापना शतुसा...
Estt. Section
न. सं.स. No. 6976
दि.पि./Date 3/12/10

-2 DEC 2010

OFFICE OF THE...
By No. 194
Date 22/11/10

निदेशक सचिवालय अणुचिकित्सा
Director, Secretariate A.I.I.M.S.
डा.परी सहाय, Diary No. 91-406
दिनांक/Date 3/12/10

सच-निदेशक (सहायक)/सच-अणुचिकित्सा
DY-DIRECTOR (AD-AM), A.I.I.M.S.
डा.परी सहाय/Date No. 92-...
दिनांक/Date 11/12/10

Subject:- To consider the proposal for amendment of recruitment Rules for the post of Medical Physicist at AIIMS.

It is submitted that 5 posts of Medical Physicist along with various other posts were created for 2nd PET CT Scanner in the Department of Nuclear Medicine with the approval of the Standing Finance Committee / Governing Body of this Institute. The posts were accordingly advertised with the existing Recruitment Rules. Subsequently, the Prof. & Head, Department of Nuclear Medicine requested to amend the Recruitment Rules stating that the existing Recruitment Rules for the post of Medical Physicist do not meet the requirement of the Department of Nuclear Medicine. Keeping in view the urgent need for filling up the post of Medical Physicist for the Department of Nuclear Medicine, a corrigendum was published in the employment News as well as other daily leading newspapers by incorporating the required amendment with the approval of the Director. The existing Recruitment Rules for the post of Medical Physicist vis-a-vis proposed Recruitment Rules for the post of Medical Physicist are given below:-

Existing Recruitment Rules for the post of Medical Physicist	Proposed Recruitment Rules for the post of Medical Physicist
<p>Essential M.Sc. in Medical Physics or equivalent from a recognized University / Institution.</p> <p>OR</p> <p>i) M.Sc. in Physics from a recognized University; ii) A Post-Graduate diploma / degree in Radiological / Medical Physics from a recognized University / Institute.</p>	<p>Essential M.Sc. in Medical Physics / Nuclear Medicine or equivalent from a recognised University/ Institution.</p> <p>Or</p> <p>i) M. Sc. Physics from a recognised University; ii) A post-Graduate diploma/degree in Radiological / Medical Physics from a recognised University / Institute.</p>

There are 15 posts of Medical Physicist in the pay scale of Rs. 8000-275-13500 (pre-revised) revised to Rs. 15600-39100 + GP Rs.5400 sanctioned at this Institute in the various areas of the Hospital viz., Department of Radiotherapy, Dr. BRAIRCH/ Main Hospital and C.N.C. at AIIMS.

The post of Medical Physicist in the pay scale of Rs. 8000-275-13500 (pre-revised) revised to Rs. 15600-39100 + GP Rs.5400 is Group 'A' post and the President, AIIMS is the Competent Authority to amend the Recruitment Rules in respect of Group 'A' posts at this Institute.

The above proposal is placed before the President, AIIMS for his kind consideration and approval.

Handwritten signature and date 6/12/10

The President, AIIMS

Handwritten signature and date 30/11

R.C. DEKA
DIRECTOR

Handwritten signature and date 4.12

Handwritten signature and date 03/12/10

Handwritten signature and date

RECRUITMENT RULES

- (1) NAME OF POST : MEDICAL PHYSICIST
- (2) NO. OF POSTS : 3(1992)
- (3) CLASSIFICATION : Group 'A'
- (4) SCALE OF PAY : Rs. 2700-75-7000-EP-100-4000
- (5) METHOD OF RECRUITMENT : 100% by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : 35 years
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
M.Sc. in Medical Physics
or equivalent from a recognised
University/Institution.

OR

i) B.Sc. in Physics from a
recognised University;

ii) A Post-graduate diploma/
degree in Radiological/ Medical
Physics from a recognised
University/ Institute

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972.
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Not applicable
- (b) Grades from which promotion is to be made and eligibility : Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable
- (10) IF A DFC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Director : Chairman
- (2) Dean : Member
- (3) Chief, I.R.C.H. : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Deputy Director (Admin.) : Member
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- PERIOD OF PROBATION : 2 years

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ANNEXURE-III

RECRUITMENT RULES

NAME OF POST : Chief. Physiotherapist/Occupational Therapist

NO. OF POSTS : 02 (1992)

CLASSIFICATION : GROUP 'A'

SCALE OF PAY : Rs.3700-125-4700-150-5000

METHOD OF RECRUITMENT : 100% by Promotion failing which by Deputation.

AGE LIMIT FOR DIRECT RECRUITS : Not applicable

EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable

IN CASE OF RECRUITMENT BY PROMOTION-

Whether by seniority- fitness, i.e., 'non-selection' or by merit-seniority, i.e., 'selection' : Merit-cum-Seniority

Grades from which promotion is to be made and eligibility : Supdt.physiotherapist/ Occupational Therapist with 5 years of regular service in the grade

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees. : Not applicable

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(10) IF A OPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Director : Chairman
- (2) Chief of a Centre to be nominated by the Director : Member
- (3) Dean : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member

(6) By Director (Admn.) : Member

(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION.

Officers of the Central/State/ Union Territory Govts. failing which Officers of Central Statutory Autonomous Bodies holding analogous posts on regular basis; or with 5 years of regular service in th posts on the pay scale of Rs.3000-4500 or equivalent and Possessing the following qualification and experience:

Essential

- 1. I.Sc. or its equivalent.
- 2. Degree/Diploma in Physiotherapy/Occupational therapy from a recognised Institution/Hospital (3 years course).

Period of deputation shall not exceed 3 years

(12) ...

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ANNEXURE-XXVIII

RECRUITMENT RULES

- 1) NAME OF POST : Supdt. Physiotherapist/Occupational Therapist
- 2) NO. OF POSTS : 04 (1992)
- 3) CLASSIFICATION : GROUP 'A'
- 4) SCALE OF PAY : Rs.3000-100-3500-125-4500
- 5) METHOD OF RECRUITMENT : 100% by Promotion failing which by Deputation.
- 6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

- 8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.D.S. PENSION RULES, 1972. : Not applicable

- 9) THE CASE OF RECRUITMENT BY PROMOTION-
 - (a) Whether seniority- fitness, i.e., 'non-selection' or by merit-seniority, i.e., 'direct' : Meritum-Seniority
 - (b) Grades from which candidates are to be selected on eligibility : Sr. Physiotherapist/Occupational Therapist with 5 years of regular service in the grade
 - (c) Whether age and educational qualification specified for direct recruits will apply in the case of appointees : Not applicable

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(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- 1) Director : Chairman
- 2) Chief of a Centre to be nominated by the Director : Member
- 3) Medical Superintendent : Member
- 4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- 5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- 6) J. Director (Admin.) : Member ~~Secretary~~

(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION.

Officers of the Central/State/ Union Territory Govts. failing which Officers of Central Statutory Autonomous Bodies holding analogous posts on regular basis; or with 5/8 years of regular service in the scale of Rs.2200-4000/2000-3500 respectively; and Possessing the following qualification and experience:

Essential

- 1. I.Sc. or its equivalent.
- 2. Degree/Diploma in Physiotherapy/Occupational therapy from a recognised Institution/Hospital (3 years course).

Period of deputation shall not ordinarily exceed 3 years.

22/10/10 4 SUN-10A

Nil

ANNEXURE-XXVIIRECRUITMENT RULES

- 1) NAME OF POST : Sr. Physiotherapist/ Sr. Occupational Therapist
- 2) NO. OF POSTS : 08 (1992)
- 3) CLASSIFICATION : GROUP 'A'
- 4) SCALE OF PAY : Rs. 2200-75-2800-EB-100-4000
K. 5000-13500 (Revised)
- 5) METHOD OF RECRUITMENT : 100% by Promotion
- 6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
-
- 8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable
- 9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non selection' or by merit-cum-seniority, i.e., 'selection' : Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility : Physiotherapist/Occupational Therapist with 5 years of regular service in the grade
- (c) Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees. : Not applicable

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(13) IF A DPC EXISTS, WHAT IS :
ITS COMPOSITION.

- (1) Director : Chairman
- (2) Chief of a Centre to be nominated : Member
by the Director
- (3) Medical Superintendent : Member
- (4) One Representative of SC/ST : Member
to be nominated by the
Director from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (5) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an appropriate
status working at AIIMS or
some other organisation.
- (6) Dy. Director (Admn.) : Member

11) IN CASE OF DEPUTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

12) PERIOD OF PROBATION : 2 years (for promotees only)

ANNEXURE-XXVIRECRUITMENT RULES

1)	NAME OF POST	:	Physiotherapist/Occupational Therapist
2)	NO. OF POSTS	:	08 (1992)
3)	CLASSIFICATION	:	GROUP 'B'
4)	SCALE OF PAY	:	Rs.1640-60-2600-EB-75-2900
5)	METHOD OF RECRUITMENT	:	100% by Promotion
6)	AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable
8)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION RULES, 1972).	:	Not applicable
9)	METHOD OF RECRUITMENT BY PROMOTION-		
(a)	Method of selection-	:	Merit-cum-Seniority
	by seniority, i.e., 'non-competitive' or by merit-cum-seniority, i.e., 'seniority'		
(b)	Grade from which candidates are to be eligible	:	Jr. Physiotherapist/ Occupational Therapist with 4 years of regular service in the grade.
(c)	Age and educational qualification required for direct recruits will apply in case of promotees.	:	Not applicable

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(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (a) Head of the Department of Ortho : Chairman
- (b) Chief/Supdt. Physiotherapist/
Occupational Therapist : Member
- (c) One Representative of the Centres/
Head of the Department where the
DPC is to be nominated by
the Director. : Member
- (d) One Representative of SC/ST
to be nominated by the
Director from persons of an
appropriate status working
at AIIMS or some other
organisation. : Member
- (e) Representative of
Minority-Communities to be
nominated by the Director
from persons of an appropriate
status working at AIIMS or
other organisation. : Member
- (f) Administrative Officer (DO) : Member Secretary

11) PERIOD OF DEPUTATION : Not applicable
AND SOURCES FROM
WHICH DEPUTATION TO BE
NOMINATED :
PERIOD OF
DEPUTATION :

12) PERIOD OF PROBATION : 2 years.

ANNEXURE-XXVRECRUITMENT RULES

- 1) NAME OF POST : Jr. Physiotherapist/ Jr. Occupational Therapist
- 2) NO. OF POSTS : 10 (1992)
- 3) CLASSIFICATION : GROUP 'C' — 'B'
- 4) SCHEME OF PAY : Rs. 1400-40-1800-EB-50-2300
Rs. 5500 - 9000 (Revised)
- 5) METHOD OF RECRUITMENT : 100% by direct
- 6) AGE LIMIT FOR DIRECT RECRUITMENT : Between 18 and 30 years (Relaxable for employees of AIIMS upto 40 years)
-
- 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : 1. Inter (Science)
2. Degree in Physiotherapy/ Occupational Therapy
- 8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (P. & M. RULES, 1972. : Not applicable
- 9) IN WHICH RECRUITMENT BY : MERIT-
(a) Whether by seniority- : Not applicable
class, i.e., 'non-
seniority' or by merit-
class, i.e.,
'seniority'
- (b) From which : Not applicable
category is to be
recruited
(eligibility)
- (c) Whether age and : Not applicable
educational qualification
relaxable for direct
recruits
will apply in
case of promotees.

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6) IF ... EXISTS, WHAT IS ... COMPOSITION.

- (1) ... of the Department of Ortho : Chairman
- (2) ... Supot. Physiotherapist/ Occupational Therapist : Member
- (3) ... representative of the Centres/ ... of the Department where the ... pertaining to be nominated by ... Director. : Member
- (4) ... representative of SC/ST ... e nominated by the ... tor from persons of an ... priate status working ... IIMS or some other ... isation : Member
- (5) ... Representative of ... ity Communities to be ... ated by the Director ... persons of an appropriate ... s working at AIIMS or ... other organisation. : Member

- (6) ... istrative Officer (DO) : Member Secretary
- 11) IN ... DEPUTATION : Not applicable
GR... SOURCES FROM
WH... UTATION TO BE
MA... PERIOD OF
DE... N
- 12) PE ... PROBATION : 2 years.

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Recruitment Rules

Name of post	Projectionist Gr.I
No. of posts	2 (Two)
Classification	Group 'C'
Scale of pay	Rs.1400-2600
Method of recruitment	100% by Promotion
Age limit for Direct Recruitment	Not applicable
Educational and Other qualifications for direct recruitment.	Not applicable
Whether advertisement of service under rules 1972 (Pensions)	No

IN CASE OF RECRUITMENT BY PROMOTION

Whether cumulative or Non-cumulative by Merit i.e.	Seniority-cum-fitness or Merit-Seniority cum-fitness.	Seniority-cum-fitness
--	---	-----------------------

Grade from which promotion made on condition	Projectionist Gr.II with 5 years of Regular service in the grade.
--	---

IN ITS PLACE, WHAT IS THE COMPOSITION.	1) HOD, CCM - Chairman 2) Chief of the Centre or his Representative. 3) Rep. of SC/ST - Member 4) Rep. Minority - Member 5) Chief AdmO/ Sr.AdmO. - Member
--	--

In what grade will be absorbed on deputation sources from other departments to be considered for promotion.	Not applicable
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Period of Probation	2 years.
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Recruitment Rules

- 1) Name of the post Projectionist, Gr. II
- 2) Number of posts 2 (Two)
- 3) Classification — Group 'C'
- 4) Scale of Pay Rs. 1350-2200
- 5) Method of Recruitment Direct Recruitment
- 6) Age limit for Direct Recruitment 18-30 years
- 7) Educational and other qualifications for direct recruit.
- Essential
- 1) Matriculation or equivalent from a recognised Board/ University.
 - 2) Certificate of Cinematography from a recognised Institution.
 - 3) Four years experience of handling all makes of projectors and battery and electric Cinematography.
-
- Desirable
Ability to ~~add~~ under-take minor repairs to the Projection equipment.
- 8) Whether advertisement is required for recruitment. No
- 9) Intention of Recruitment. OF RECRUITMENT. Not applicable
- 10) Selection Committee
- 1) HOD, CCM - Chairman
 - 2) Chief, of the Centre or his representative - Member
 - 3) Rep. of SC/ST - Member
 - 4) Rep. Minority - Member
 - 5) Chief AdmO/ Sr. AdmO. - Member-Secy
- 11) Intention of deputation and sources from which deputation to be made. Not applicable
- 12) Period of deputation. 2 years.

44.

RECRUITMENT RULES

- (1) NAME OF POST : PHN SUPERVISOR
- (2) NO. OF POSTS : 3(1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs. 2000-60-2300-EB-75-3200
- (5) METHOD OF RECRUITMENT : By Promotion/Transfer on deputation*
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

* The departmental PH Nurse shall be considered alongwith other candidates and in case of their selection, it shall be treated as having been filled by promotion.

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibility Public Health Nurse with 3 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not applicable; however a promotee should possess at least Diploma in Public Health Nursing.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.
- (1) Medical Supdt. : Chairman
- (2) Officer Incharge, CRHS : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (7) Chief Sr. Adm. Officer(OA) : Member
- (11) IN CASE OF DEMOTION GRADER AND SOURCES FROM WHICH DEMOTION TO BE MADE AND PERIOD OF DEPUTATION Not applicable

RECRUITMENT RULES

- (1) NAME OF POST : PUBLIC HEALTH NURSE
- (2) NO. OF POSTS : 4(1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs.1640-60-2600-EB-75-2900
- (5) METHOD OF RECRUITMENT : 100% by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not exceeding 35 years (Relaxable upto 5 years in the case of employees of AIIMS)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
- 1) B.Sc. Nursing from a recognised Institution;
- OR
- (i) Senior Nursing & Midwifery Certificate; and
- (ii) Diploma in Public Health Nursing.
- Desirable
- Experience in family care programmes and working experience in urban/ rural areas.

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 53 OF THE C.C.S. (PENSION) RULES, 1972.
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Not applicable
- (b) Grades from which promotion is to be made and eligibility Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not applicable.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.
- (1) Medical Supdt. : Chairman
- (2) Officer Incharge, CRHS : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Chief Sr. Adm. Officer (D) : Member
- (11) IN CASE OF RECRUITMENT GRABES AND SLOTS FOR WHICH DEMERITS TO BE GAVE AND SLOTS OF RECRUITION : Not applicable

RECRUITMENT RULES

Name of post : General Manager (Deptt. Canteen)
 No. of posts : 1 (1995)
 Classification : Group 'C'
 Scale of pay : Rs. 1350-30-1440-40-1800-EB-50-2200
 Method of recruitment : 100% by promotion failing which by Direct Recruitment.
 Age limit for recruitment : 18-30 years
 Educational qualification for direct recruitment : Matriculate with one year Diploma in Book-Keeping/Store-keeping with a minimum experience of 7 years.

Desirable:

Preference shall be given to those possessing Diploma in Hotel Management.

Whether benefit of added years service admissible for 30 of the (Pension) Rules 1972. : Not applicable

In case of recruitment by promotion

(a) Whether seniority-cum-fitness, i.e., 'non-seniority', or by merit and seniority, i.e., 'seniority-cum-fitness'. : Seniority-cum-fitness.

(b) Grades which are to be made eligible for promotion : Dy. General Manager (Deptt. Canteen) with 5 years of regular service in the grade.

(c) Whether educational qualification prescribed for recruits will be the case of promotion. : Not applicable.

444

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RECRUITMENT RULES

- 1) NAME OF THE POST : Dark Room Assistant Gr.III
- 2) NUMBER OF POSTS : 24
- 3) CLASSIFICATION : GROUP 'C'
- 4) SCALE OF PAY : Rs. 950-1500 (Pre-Revised)
Rs. 3050-4590 (Revised)
- 5) METHOD OF RECRUITMENT : 100% by Direct Recruitment
- 6) AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 30 years (Relaxable for the employees of AIIMS upto 40 years).
- 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential :
 - (i) Matriculation or its equivalent from a recognised Board/School;
 - (ii) Diploma or Certificate in Radiography (or minimum one year duration) from a recognised institution.

Desirable :

One year experience as Dark Room Assistant in a Hospital.
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : No

- (9) IN CASE OF RECRUITMENT BY PROMOTION-
 - (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Not applicable

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.
- (1) Head of the Department of Radio-diagnosis : CHAIRMAN
 - (2) Sr. Technician Officer, Radiology : MEMBER
 - (3) Addl./ Assoc. Professor from any centre or from the Main Institute. : MEMBER
 - (4) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
 - (5) ONE REPRESENTATIVE OF MINORITY COMMUNITITES TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
 - (6) A.O.(H.)/A.O. (CNC)/Sr. A.O.(RPC) : MEMBER-Secretary
- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTAION TO BE MADE AND PERIOD OF DEPUTATION. : NOT APPLICABLE
- (12) PERIOD OF PROBATION : Nil.

RECRUITMENT RULES

- 1) NAME OF THE POST : Dark Room Assistant Gr.II
- 2) NUMBER OF POSTS : 04 (1992)
- 3) CLASSIFICATION : GROUP 'C'
- 4) SCALE OF PAY : Rs. 1200-2040. (Pre-Revised)
Rs. 4000-6000 (Revised)
- 5) METHOD OF RECRUITMENT : 100% by Promotion
- 6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Seniority-cum-fitness
- (b) Grades from which promotions is to be made and eligibility : Dark Room Asstt. Gr.III possessing Matriculation plus Diploma or Certification in Radiography (minimum one year duration) with 5 years of regular service in the grade.
- OR
- Dark Room Assistant Gr.III possessing Matriculation with 7 years of regular service in the grade.
- OR
- Dark Room Assisnat Gr.III possessing 8th Standard Pass with 9 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable; however, provision of column 9 (b) shall be followed.

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- | | |
|--|------------------|
| (1) Head of the Department of Radio-diagnosis | CHAIRMAN |
| (2) Sr. Technician Officer, Radiology Radiology | MEMBER |
| (3) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. | MEMBER |
| (4) ONE REPRESENTATIVE OF MINORITY COMMUNITITES TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. | MEMBER |
| (6) Sr. Administrative Officer/ Administrative Officer | Member-Secretary |
| (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTAION TO BE MADE AND PERIOD OF DEPUTATION. | NOT APPLICABLE |
| (12) PERIOD OF PROBATION | Nil. |

RECRUITMENT RULES

- 1) NAME OF THE POST : Dark Room Assistant Gr.I
- 2) NUMBER OF POSTS : 01 (1992)
- 3) CLASSIFICATION : GROUP 'C'
- 4) SCALE OF PAY : Rs. 1400-2300 (Pre-Revised)
Rs. 4500-7000 (Revised)
- 5) METHOD OF RECRUITMENT : 100% by Promotion
- 6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972. : Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Seniority-cum-fitness
- (b) Grades from which promotions is to be made and eligibility : Dark Room Asstt. Gr.II possessing Matriculation Certificate + Diploma/Certificate in Radiography (one year duration) with 5 years or regular service in the grade failing which 10 years of combined regular service in Gr.II & Gr.III out of which at least 2 years shall be in Gr.II
- OR
- Dark Room Asstt. Gr.II possessing Matriculation Certificate with 7 years of regular service in the grade failing which 14 years of combined regular service in Gr.II & Gr.III out of which at least 3 years shall be in Gr.II.
- OR
- Dark Room Asstt. Gr.II possessing 8th Standard pass with 9 years of regular service in the grade failing which 18 years of combined regular service in the Gr.II and Gr.III out of which at least 4 years shall be in Gr.II.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable; however, provision of column 9 (b) shall be followed.

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Chairman, Research Advisory Committee : Chairman
 - (2) Representation of one of the Centre/ Hospital : Member
 - (3) HOD Nuclear Medicine or his nominee : Member
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) Chief Admn. Officer/ Sr. Admn. Officer : Member-Secretary
- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION. : Not applicable
- (12) PERIOD OF PROBATION : 2 years

RECRUITMENT RULES

- (1) NAME OF POST : NUCLEAR MEDICINE TECHNOLOGIST
- (2) NO. OF POSTS : 02 (Two)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 4500-7000
- (5) METHOD OF RECRUITMENT : 100 % by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 30 years (Relaxable upto 40 years in the case of employees of AIIMS).
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : ESSENTIAL:
B.Sc. in Life Science and other Science plus one year Diploma in Medical Radiation and isotope Techniques (DMRIT) or equivalent approved by AERB.

DESIRABLE:
One year post Diploma (DMRIT) in recognized Nuclear Medicine Laboratory.
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : No
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Not applicable
- (b) Grades from which promotions is to be made and eligiblity : Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not applicable

09.	IN CASE OF RECRUITMENT BY PROMOTION- A) WHETHER BY SENIORITY-CUM-FITNESS, I.E. 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E. 'SELECTION'. B) GRADES FROM WHICH PROMOTIONS IS TO BE MADE AND ELIGIBILITY. C) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTES.	:	Not Applicable Not Applicable Not Applicable;
10.	IF A DPC EXISTS, WHAT IS ITS COMPOSITION.	:	i) Dean/Chief of a Centre/ Chairman Research Advisory Committee : Chairman ii) Medical Superintendent : Member iii) Professor & Head, Department of Nephrology. : Member iv) One Head of the Department to be nominated by the Director. : Member
			v) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member vi) One Representative of Minority Member Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member vii) Deputy Director (Admn.) Chief Admn. Officer : Member-Secretary
11.	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION.	:	Not Applicable
12.	PERIOD OF PROBATION	:	2 years

RECRUITMENT RULES

01.	Name of the post	:	Transplant Coordinator
02.	NUMBER OF POSTS	:	01 - Nephrology
03.	CLASSIFICATION	:	Group 'B'
04.	SCALE OF PAY	:	Rs.6500-10,500/-
05.	METHOD OF RECRUITMENT	:	100 % by Direct Recruitment
06.	AGE LIMIT FOR DIRECT RECRUITS	:	40 years
07.	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	<p>Essential :-</p> <p>i) B.Sc. with 15 years of experience in Dialysis and Transplantation management</p> <p style="text-align: center;">OR</p> <p>10+2 with Science Subjects + Diploma in Medical Laboratory Technology & 20 years of experience in Dialysis and Transplantation management.</p> <p>ii) Experience Certificate in Cadaver Organ Transplantation Coordination from a advanced centre in India or abroad.</p> <p>iii) Practical experience with all types of dialysis and blood purification systems and should be able to perform emergency dialysis. He should have knowledge of blood sampling for emergency HLA and Cross match tests and other necessary biochemical, hematological and microbiological tests in transplantation.</p> <p>DESIRABLE</p> <p>Candidate must have ICU experience. He/she should be a dynamic person with experience in a hospital who can understand psychology and mental state of relations of renal failure patients. He should also be acquainted with mental condition of relations of a road accident dying patients, who need prompt treatment in emergency on top priority. The candidate has to be a highly sympathetic person to the patients and their relations should have patience and courage and be able to co-ordinate the treatment management.</p>
08.	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972.	:	Not Applicable

43

Quality Control Manager :**Sanctioned : Nil (Required : 01)**

The post of Quality Control Manager is a new post at AIIMS. This post is required for checking the Quality of Blood Bank reagents, kits, equipments etc. This post may be created with the following Recruitment Rules:-

Method of Recruitment : Direct Recruitment

Essential Qualification : M.Sc., MLT with five years experience in Blood Bank.

Pay Scale : Rs.6500-200-10500

47
4770
4861
138

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

No

IN CASE OF RECRUITMENT
BY PROMOTION-

- (a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'
- (b) Grades from which
promotion is to be
made and eligibility
- (c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not applicable

Not applicable

Not applicable

IF A DPG EXISTS, WHAT
IS ITS COMPOSITION.

- (1) Director
- (2) Dean
- (3) Prof. Incharge, IIM
- (4) One Representative
SC/ST to be nominated by
the Director from persons
of an appropriate status,
working at AIIMS or some
other organisation.
- (5) One Representative of
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (6) Deputy Director (Admin.)

IN CASE OF DEPUTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION IS TO BE
MADE AND PERIOD OF
DEPUTATION

Not applicable

PERIOD OF PROBATION

2 years

468
469

46

RECRUITMENT RULES

NAME OF POST : VETERINARY OFFICER
 NOS OF POSTS : (1/992)
 CLASSIFICATION : Group B
 (B. 8000 - 275 - 13500 w.e. 8-1-96)
 SCALE OF PAY : 25,700-30,100
 METHOD OF RECRUITMENT : 100% by Direct Recruitment

AGE LIMIT FOR DIRECT RECRUITS : Upto 35 years (Relaxable for employees of AIBS upto 3 years)

EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
 (i) Degree in Veterinary Science from a recognised University or equivalent.

(ii) 2 years of practical experience in scientific research or maintenance and operation of laboratory animal.

Desirable

A post-graduate Degree or Diploma in genetics, or a recognised institution or Institute of equivalent

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Officers of the Central/State Governments/ Union Territory Administrations or of Autonomous/Statutory Bodies holding analogous posts or with 5/8 years of regular service in a post in the pay scale of Rs.2200-4000 /2000 - 3500 respectively and possessing the following qualifications and experience:

Essential

(i) Degree in Veterinary Science or Animal Husbandary from a recognised University; and

(ii) Eight years' practical experience in scientific breeding, maintenance and care of laboratory animals.

Desirable

A post-graduate degree or diploma in Genetics from a recognised University or an Institute.

(Period of Deputation shall not ordinarily exceed 3 years).

PERI

ATION

2 years (for promotees only).

135
431

WHETHER
ADDED BY
ADMISSION
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INCREASE
BY...

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SERVICE
1972
DITHEM

Not Applicable

Seniority
or
seniority

Seniority -
Seniority
or
seniority

Merit-cum-seniority

(B) Bro

which
to be
ability

Veterinary Officer with 8 years
of regular service in the grade

NOTE: The service, if any, in the earlier post of Technical Supervisor (Vet.) shall also be counted.

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or

Not Applicable. The promisees should, however, possess a Degree in Veterinary Science or Animal Husbandry.

IF A DE
IS ITS

- (1) Director : Chairman
- (2) Dean : Member
- (3) Prof. Incharge, EAF : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- Deputy Director (Admin.) : Member

466 U20
(48)RECRUITING RULES

1	POST	SR. VETERINARY OFFICER
2	POSTS	1(1992)
3	LOCATION	Group 'A'
4	PAY	Rs. 3000-100-3500-125-4500
5	MODE OF RECRUITING	By Promotion/Transfer or deputation
6	LETTER FOR DIRECT	Not applicable
7	PROVISIONS FOR RECRUITS	Not applicable

*The Departmental candidates will be considered alongwith others who apply on deputation basis and in case of short list of departmental candidates, it will be treated as promotion.

40

132

429

465

(76)

- 2 -

- (10) If a exists what is: 1. Dy. Director (Admn.) : Chair
 its position 2. Hony. Secretary (Caf) : Member
 3. One Representative : Member of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.
 4. One Representative of Minority Communities : Member to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.
-
5. Sr. Admn. Officer (DO) : Member - Secretary
- (11) In case of deputation : Not applicable
 and sources from
 while deputation to be
 made period of
 deputation.
- Period of probation : 2 years.

(13)

(75) 46

ANNEXURE-1RECRUITMENT RULES

NAME OF POST : DY. GENERAL MANAGER (DEPTT. CANTEEN)
 NUMBER OF POSTS : 1 (1995)
 CLASSIFICATION : Group 'C'
 SCALE OF PAY : Rs. 1200-30-1440-EB-30-1800
 MODE OF RECRUITMENT : 100% by Direct Recruitment
 AGE LIMIT FOR DIRECT RECRUITMENT : 18-30 years.
 ESSENTIAL AND OTHER QUALIFICATIONS FOR RECRUITS : Essential
 Matriculate with one year
 Diploma in Book-Keeping
 Store-Keeping.

Desirable.

Preference shall be given
 to those possessing
 Diploma in Hotel
 Management.

130

427/63

78

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- 2 -

(10) If a D. exists what is: 1. Dy. Director (Admn.) : Chairman
its con tion

2. Hony. Secretary (Cafe) : Member

3. One Representative : Member
of SC/ST to be nomin-
ated by the Director
from persons of an
appropriate status
working at AIMS or
some other organisat-
ion.

4. One Representative of : Member
Minority Communities
to be nominated by the
Director from persons
of an appropriate status
working at AIMS or some
other organisation.

5. Sr. Admn. Officer (DO) : Member -
Secretary

1) In case of deputation : Not applicable
grade sources from
which deputation to be
made period of
deputation

2) Period of probation : 2 years.

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
[RECRUITMENT CELL]

No.F. 9-34/2008-Estt.(RCT) PF

Ansari Nagar, New Delhi-110029

Dated the :-

01 AUG 2018

MEMORANDUM

Subject:- Revised Recruitment Rules of the cadre of Laboratory at the AIIMS, New Delhi.

The undersigned is directed to convey the approval/sanction of the President, AIIMS for revision of Recruitment Rules of following posts in the cadre of Laboratory at the AIIMS, New Delhi.

S.No.	Name of the Post
01	Chief Technical Officer (MLT) (Annexure-I)
02	Senior Technical Officer (MLT) (Annexure-II)
03	Technical Officer (MLT) (Annexure-III)
04	Medical Lab. Technologist (Annexure-IV)
05	Junior Medical Lab. Technologist (Annexure-V)

The revised Recruitment Rules shall be applicable from the date of issue of this memorandum.

Enclosures:-

As mentioned above

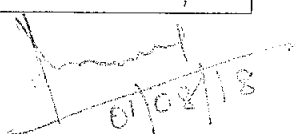
[PALLAV KUMAR CHITTEJ]
ADMINISTRATIVE OFFICER

Distributions:-


1. All Chiefs/ HoDs of the Centres/Departments
2. PPS to Director
3. PS to Deputy Director Administrator/Medical Superintendent
4. PS to Sr. Financial advisor /Chief Administrative Officer
5. All Centres/Departments/Sections/Units/C.R.H.S. Projects, Ballabgarh
6. Prof. In Charge (Computer facility)-with the request to arrange these Recruitment Rules to be displayed on the Institute website.
7. All Sr. Administrative Officer/ Administrative Officer/ Asstt. Administrative Officer
8. All notice Boards
9. The Guard File

01/08/18
11/8/18
[Stamp: 01/08/18]

S. No.	Revised Recruitment Rules for the post of Chief Technical Officer (MLT) at AIIMS, New Delhi																			
1.	Name of post	Chief Technical Officer (MLT)																		
2.	No. of Post	15 (2018)																		
3.	Classification	Group 'A'																		
4.	Pay Band	Level-10 in Pay Matrix (Pre-revised Pay Band-3 of Rs. 15600-39100 + Grade Pay Rs. 5400/-)																		
5.	Mode of Recruitment	100% Promotion																		
6.	Age limit for Direct Recruitment	Not Applicable																		
7.	Education and other Qualification for Direct Recruits	Not Applicable																		
8.	Whether benefit of added years of service admissible under rule 30 of the C.C.S (pension) rules, 1972	Not applicable																		
9.	In case of Recruitment by promotion a) Whether by seniority-cum-fitness, i.e., non-selection, or by merit-cum-seniority, i.e. selection. b) Grades from which promotion is to be made and eligibility. c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion.	Non-Selection Senior Technical Officer (MLT) with two years regular service in the grade Not applicable; however the promotee should possess at least 12 th Science with Diploma in MLT OR degree of B.Sc. from a recognized Institution/University.																		
10.	If a DPC exists, what is its composition? (Note:- Composition of committee will remain same for the case of confirmation)	<table border="1"> <tr> <td>1</td> <td>Dean, AIIMS</td> <td>Chairman</td> </tr> <tr> <td>2</td> <td>Officer-in-charge, Laboratory Medicine</td> <td>Member</td> </tr> <tr> <td>3</td> <td>One Head of the Department (to be nominated by the Director)</td> <td>Member</td> </tr> <tr> <td>4</td> <td>One representative of SC / ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</td> <td>Member.</td> </tr> <tr> <td>5</td> <td>One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</td> <td>Member</td> </tr> <tr> <td>6</td> <td>Chief Administrative Officer / Senior Administrative Officer</td> <td>Member-Secretary</td> </tr> </table>	1	Dean, AIIMS	Chairman	2	Officer-in-charge, Laboratory Medicine	Member	3	One Head of the Department (to be nominated by the Director)	Member	4	One representative of SC / ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member.	5	One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member	6	Chief Administrative Officer / Senior Administrative Officer	Member-Secretary
1	Dean, AIIMS	Chairman																		
2	Officer-in-charge, Laboratory Medicine	Member																		
3	One Head of the Department (to be nominated by the Director)	Member																		
4	One representative of SC / ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member.																		
5	One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member																		
6	Chief Administrative Officer / Senior Administrative Officer	Member-Secretary																		
11.	In case of deputation Grades and sources from which deputation to be made and period of deputation	Not applicable																		
12.	Period of probation	2 years																		
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable																		


 [PALLAV KUMAR CHITTE]
 ADMINISTRATIVE OFFICER

S.No.	Revised Recruitment Rules for the post of Senior Technical Officer (MLT) at AIIMS, New Delhi													
1.	Name of post	Senior Technical Officer (MLT)												
2.	No. of Post	62 (2018)												
3.	Classification	Group 'B'												
4.	Pay Band	Level-8 in Pay Matrix (Pre-revised Pay Band-2 of Rs. 9300-34800 + Grade Pay Rs. 4800/-)												
5.	Mode of Recruitment	100% Promotion												
6.	Age limit for Direct Recruitment	Not Applicable												
7.	Education and other Qualification for Direct Recruits	Not Applicable												
8.	Whether benefit of added years of service admissible under rule 30 of the C.C.S (pension) rules, 1972	Not applicable												
9.	In case of Recruitment by promotion a) Whether by seniority-cum-fitness, i.e., non-selection, or by merit-cum-seniority, i.e. selection. b) Grades from which promotion is to be made and eligibility. c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion.	Non-Selection Technical Officer (MLT) having 02 years of regular service in the grade Not applicable; however the promotee should possess at least 12 th Science with Diploma in MLT OR degree of B.Sc. from a recognized Institution/University.												
10.	If a DPC exists, what is its composition?	<table border="1"> <tr> <td>1. Dean, AIIMS</td> <td>Chairman</td> </tr> <tr> <td>2. Officer-in-charge, Laboratory Medicine</td> <td>Member</td> </tr> <tr> <td>3. One Head of the Department (to be nominated by the Director)</td> <td>Member</td> </tr> <tr> <td>4. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</td> <td>Member.</td> </tr> <tr> <td>5. One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</td> <td>Member.</td> </tr> <tr> <td>6. Chief Administrative Officer/Sr. Admn. Officer</td> <td>Member-Secretary</td> </tr> </table>	1. Dean, AIIMS	Chairman	2. Officer-in-charge, Laboratory Medicine	Member	3. One Head of the Department (to be nominated by the Director)	Member	4. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member.	5. One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member.	6. Chief Administrative Officer/Sr. Admn. Officer	Member-Secretary
1. Dean, AIIMS	Chairman													
2. Officer-in-charge, Laboratory Medicine	Member													
3. One Head of the Department (to be nominated by the Director)	Member													
4. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member.													
5. One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member.													
6. Chief Administrative Officer/Sr. Admn. Officer	Member-Secretary													
11.	In case of deputation Grades and sources from which deputation to be made and period of deputation	Not applicable												
12.	Period of probation	Nil												
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable												


 [PALLAV KUMAR CHITJE]
 ADMINISTRATIVE OFFICER

Annexure-III


S.No.	Revised Recruitment Rules for the post of Technical Officer (MLT) at AIIMS, New Delhi											
1.	Name of post	Technical Officer (MLT)										
2	No. of Post	119 (2018)										
3	Classification	Group 'B'										
4	Pay Band	Level-7 in Pay Matrix (Pre-revised Pay Band-2 of Rs. 9300-34800 + Grade Pay Rs. 4600/-)										
5	Mode of Recruitment	100% Promotion										
6	Age limit for Direct Recruitment	Not Applicable										
7	Education and other Qualification for Direct Recruits	Not Applicable										
8	Whether benefit of added years of service admissible under rule 30 of the C.C.S (pension) rules, 1972	Not applicable										
9	In case of Recruitment by promotion a) Whether by seniority-cum-fitness, i.e., non-selection, or by merit-cum-seniority, i.e. selection. b) Grades from which promotion is to be made and eligibility. c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion.	Non-Selection Medical Laboratory Technologist with five years regular service in the grade. Not applicable; however the promotee should possess at least 12 th Science with Diploma in MLT OR degree of B.Sc. from a recognized Institution/University. <i>Note:- Those possessing 10th/12th Science qualification who were redesignated as Junior Medical Laboratory Technologist/Medical lab. Technologist at the time of restructuring of this cadre i.e. on 17.7.2015 will also be eligible to be considered for promotion provided they possess required experience for promotion to the next level.</i>										
10	If a DPC exists, what is its composition?	<table border="1"> <tr> <td>1. Dean, AIIMS</td> <td>Chairman</td> </tr> <tr> <td>2. Representative of Chief of Centre/ Medical Superintendent (Hosp.)</td> <td>Member</td> </tr> <tr> <td>3. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</td> <td>Member.</td> </tr> <tr> <td>4. One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</td> <td>Member.</td> </tr> <tr> <td>5. Chief Administrative Officer/Sr. Admu. Officer</td> <td>Member-Secretary</td> </tr> </table>	1. Dean, AIIMS	Chairman	2. Representative of Chief of Centre/ Medical Superintendent (Hosp.)	Member	3. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member.	4. One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member.	5. Chief Administrative Officer/Sr. Admu. Officer	Member-Secretary
1. Dean, AIIMS	Chairman											
2. Representative of Chief of Centre/ Medical Superintendent (Hosp.)	Member											
3. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member.											
4. One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member.											
5. Chief Administrative Officer/Sr. Admu. Officer	Member-Secretary											
11	In case of deputation Grades and sources from which deputation to be made and period of deputation	Not applicable										
12	Period of probation	Nil										
13	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable										


 [PALLAV KUMAR CHITTE]
 ADMINISTRATIVE OFFICER

S. No.	Revised Recruitment Rules for the post of Medical Lab. Technologist at AIIMS, New Delhi							
1.	Name of post	Medical Lab. Technologist						
2.	No. of Post	559 (2018)						
3.	Classification	Group 'B'						
4.	Pay Band	Level-6 in Pay Matrix (Pre-revised Pay Band-2 of Rs. 9300-34800 + Grade Pay Rs. 4200/-)						
5.	Mode of Recruitment	70% by Direct Recruitment and 30% by Promotion						
6.	Age limit for Direct Recruitment	30 years (Relaxable upto 40 years in the case of employees of AIIMS, New Delhi)						
7.	Education and other Qualification for Direct Recruits	Bachelors Degree in Medical Laboratory Technology/ Medical Laboratory Science from a Govt. recognized university/institution with two Years relevant experience in a Laboratory attached with a hospital having minimum 100 beds.						
8.	Whether benefit of added years of service admissible under rule 30 of the C.C.S (pension) rules, 1972	Not applicable						
9.	In case of Recruitment by promotion a) Whether by seniority-cum-fitness, i.e., non-selection, or by merit-cum-seniority, i.e. selection. b) Grades from which promotion is to be made and eligibility. c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Non Selection Junior Medical Laboratory Technologist with six years regular service in the grade Not applicable; however, the promotee should possess at least 12 th Science with Diploma in MLT OR degree of B.Sc. from a recognized Institution/University. <i>Note:- Those possessing 10th/12th Science qualification who were redesignated as Junior Medical Laboratory Technologist/Medical lab. Technologist at the time of restructuring of this cadre i.e. on 17.7.2015 will also be eligible to be considered for promotion provided they possess required experience for promotion to the next level.</i>						
10.	If a DPC exists, what is its composition? (Note:- Composition of committee will remain same for the case of confirmation)	<table border="1"> <tr> <td>1. Dean, AIIMS</td> <td>Chairman</td> </tr> <tr> <td>2. Representative of Chief a Centre/ Medical Superintendent (Hosp.)</td> <td>Member</td> </tr> <tr> <td>3. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</td> <td>Member</td> </tr> </table>	1. Dean, AIIMS	Chairman	2. Representative of Chief a Centre/ Medical Superintendent (Hosp.)	Member	3. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member
1. Dean, AIIMS	Chairman							
2. Representative of Chief a Centre/ Medical Superintendent (Hosp.)	Member							
3. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member							

Contd....

		4. One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member.
		5. Chief Administrative Officer/Sr. Adm. Officer	Member-Secretary
11	In case of deputation Grades and sources from which deputation to be made and period of deputation	Not applicable	
12	Period of probation	2 years	
13	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable	


 [PALLAV KUMAR CHITTE]
 ADMINISTRATIVE OFFICER

Annexure-V

S. No.	Revised Recruitment Rules for the post of Junior Medical Laboratory Technologist at AIIMS, New Delhi	
1.	Name of post	Junior Medical Laboratory Technologist
2.	No. of Post	93 (2018)
3.	Classification	Group 'C'
4.	Pay Band	Level-5 in Pay Matrix (Pre-revised Pay Band-1 of Rs. 5200-20200 + Grade Pay Rs. 2800/-)
5.	Mode of Recruitment	100% Direct Recruitment
6.	Age limit for Direct Recruitment	Between 18 to 27 years (Relaxable upto 40 years in the case of employees of AIIMS, New Delhi)
7.	Education and other Qualification for Direct Recruits	10+2 with Science Subjects (Physics, Chemistry and Biology/ Biotechnology) and 2 years regular Diploma in Medical Laboratory Technology from any Govt. recognized university/institution with One year relevant experience in a Laboratory attached with a hospital having minimum 100 beds.
8.	Whether benefit of added years of service admissible under rule 30 of the C.C.S (pension) rules, 1972	Not applicable
9.	In case of Recruitment by promotion a) Whether by seniority-cum-fitness, i.e., non-selection, or by merit-cum-seniority, i.e. selection. b) Grades from which promotion is to be made and eligibility. c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion.	Not applicable Not applicable Not applicable
10.	In case of deputation Grades and sources from which deputation to be made and period of deputation	Not applicable
11.	Period of probation	2 years
12.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

[PALLAV KUMAR CHITTEJ]
ADMINISTRATIVE OFFICER

RECRUITMENT RULES

(450) 461

- (1) NAME OF POST : LABORATORY ATTENDANT GR.II
- (2) NO. OF POSTS : 50
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 950-1400 (Pre-revised)
Rs. 3050-4590 (Revised)
- (5) METHOD OF RECRUITMENT : 100% by Direct Recruitment

Note:

However, all persons holding the post of Laboratory Attendant in the pay scale of Rs. 950-1400 as on the date of publication of these rules, shall be treated to have been appointed to the post of Lab. Attd. Gr. II under these rules and the service rendered in that scale shall be counted for seniority.

- (6) AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 30 years
(Relaxable upto 40 years for the employees of AIIMS.)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential :-
10th Class pass (with Science as one of the subjects) from a recognised Board

Desirable:-

Experience in a Medical Laboratory

4) WHETHER BENEFIT OF ADDED : No
YEARS OF SERVICE
ADMISSIBLE UNDER RULE 30
OF THE C.C.S. (PENSION)
RULES, 1972.

(9) IN CASE OF RECRUITMENT BY PROMOTION-

- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Not applicable
- (b) Grades from which promotions is to be made and eligibility : Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable

(10) IF A DPG EXISTS, WHAT IS ITS COMPOSITION.

- (1) Chief Admin. Officer/ Sr. Admin Officer : Chairman
- (2) Sr. Admin. Officer/ Admin. Officer of a Centre : Member
- (3) One Representative of SC/ ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
-
- (4) One Representative of : Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Admn. Officer (DO) : Member-Secretary

(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION. : Not applicable

(12) PERIOD OF PROBATION : 2 years

42 (463)

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RECRUITMENT RULES

- 1) NAME OF THE POST : CHIEF TECH. OFFICER (RADIOLOGY)
 - 2) NUMBER OF POSTS : 02 (1992)
 - 3) CLASSIFICATION : GROUP 'A'
 - 4) SCALE OF PAY : Rs. 2200-75-2800-EB-100-4000
Rs. 8000-13500
 - 5) METHOD OF RECRUITMENT : 100% BY PROMOTION FAILING WHICH BY
DEPUTATION.
 - 6) AGE LIMIT FOR DIRECT RECRUITS : NOT APPLICABLE
 - 7) EDUCATIONAL AND OTHER : Not applicable
QUALIFICATIONS FOR
DIRECT RECRUITS
 - (8) WHETHER BENEFIT OF ADDED : Not applicable
YEARS OF SERVICE
ADMISSIBLE UNDER RULE 30
OF THE C.C.S. (PENSION)
RULES, 1972.
-

(9) IN CASE OF RECRUITMENT BY PROMOTION-

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(464)3

MERIT-CUM-SENIORITY

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

(b) Grades from which promotions is to be made and eligibility

SR. TECHNICAL OFFICER (RADIOLOGY) WITH 5 YEARS OF REGULAR SERVICE IN THE GRADE.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not Applicable;

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

(1) DIRECTOR is its Composition. : CHAIRMAN

(2) CHIEF OF A CENTRE TO BE NOMINATED BY THE DIRECTOR : MEMBER

(3) MEDICAL SUPERINTENDENT : MEMBER

(4) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER

(5) ONE REPRESENTATIVE OF MINORITY COMMUNITITES TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER

(6) AN EXPERT TO BE NOMINATED BY THE DIRECTOR : MEMBER

(7) DEPUTY DIRECTOR (ADMN.) : MEMBER

(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTAION TO BE MADE AND PERIOD OF DEPUTATION. REGULAR

EMPLOYEES OF THE CENTRAL/STATE/ UNION TERRITORY GOVTS. OR OF CENTRAL STATUINORY/ AUTONOMOUS BODIES/PUBLIC SECTOR UNDERTAKINGS, HOLDING ANALOGOUS POSTS ON

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BASIS: OR WITH 3/7 YEARS REGULAR SERVICE IN POSTS IN THE PAY SCALE OF RS. 2000-3500/1640-2900 RESPECTIVELY; AND POSSESSING THE FOLLOWING QUALIFICATION AND EXPERIENCE:

ESSENTIAL

B.Sc. (HONS.) (3 YEARS COURSE) IN RADIOGRAPHY FROM A RECOGNISED UNIVERSITY/INSTITUTION;

OR

DIPLOMA (2 YEARS COURSE) IN RADIOGRAPHY TECHNIQUES FROM A

RECOGNISED

INSTITUTION WITH 5 YEARS OF EXP. IN THE LINE.

- (I) PERIOD OF DEPUTATION SHALL NOT ORDINARILY EXCEED 3 YEARS.

(12) PERIOD OF PROBATION

2 YEARS (FOR PROMOTEEES ONLY).

(466)
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RECRUITMENT RULES

- 1) NAME OF THE POST : SENIOR TECHNICAL OFFICER (RADIOLOGY)
 - 2) NUMBER OF POSTS : 07
 - 3) CLASSIFICATION : GROUP 'B'
 - 4) SCALE OF PAY : Rs. 2000-3500 (Pre-Revised)
Rs. 6500-10500 (Revised)
Rs. 7450-11500 (Revised)
 - 5) METHOD OF RECRUITMENT : 100% BY PROMOTION
 - 6) AGE LIMIT FOR DIRECT RECRUITS : NOT APPLICABLE
 - 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
 - (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable
-

(9) IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

MERIT-CUM-SENIORITY

(b) Grades from which promotions is to be made and eligibility

TECHNICAL OFFICER (RADIOLOGY) WITH 3 YEARS OF REGULAR SERVICE IN THE GRADE.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not Applicable; however the promotee should possess at least a recognised Diploma/Certificate in Radiology/Radiography.

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(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) MEDICAL SUPDT. : CHAIRMAN
- (2) HEAD OF THE DEPARTMENT OF RADIO-DIAGNOSIS : MEMBER
- (3) ADDL. PROF./ASSOC. PROFESSOR OF RADIOTHERAPY. : MEMBER
- (4) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
- (5) ONE REPRESENTATIVE OF MINORITY COMMUNITITES TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
- (6) DY. DIRECTOR (ADMN.) BY THE DIRECTOR : MEMBER

(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTAION TO BE MADE AND PERIOD OF DEPUTATION. : NOT APPLICABLE

(12) PERIOD OF PROBATION : NIL

RECRUITMENT RULES

- 1) NAME OF THE POST : TECHNICAL OFFICER (RADIOLOGY)
- 2) NUMBER OF POSTS : 11
- 3) CLASSIFICATION : GROUP 'B'
- 4) SCALE OF PAY : Rs. 1640-2900 (Pre-Revised)
Rs. 5500-9000 (Revised)
Rs. 6500-10500 (Revised)
- 5) METHOD OF RECRUITMENT : 100% BY PROMOTION
- 6) AGE LIMIT FOR DIRECT RECRUITS : NOT APPLICABLE
- 7) EDUCATIONAL AND OTHER : Not applicable
QUALIFICATIONS FOR
DIRECT RECRUITS
- (8) WHETHER BENEFIT OF ADDED : Not applicable
YEARS OF SERVICE
ADMISSIBLE UNDER RULE 30
OF THE C.C.S. (PENSION)
RULES, 1972.

(9) IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

MERIT-CUM-SENIORITY

(b) Grades from which promotions is to be made and eligibility

TECHNICIAN (RADIOLOGY) GR.I WITH 5 YEARS OF REGULAR SERVICE IN THE GRADE.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not Applicable; however the promotee should possess at least a recognised Diploma/Certificate in Radiology/Radiography.

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

(1) MEDICAL SUPDT.

CHAIRMAN

(2) HEAD OF THE DEPARTMENT OF RADIO-DIAGNOSIS

MEMBER

(3) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION.

MEMBER

(4) ONE REPRESENTATIVE OF MINORITY COMMUNITITES TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION.

MEMBER

(5) CHIEF/SR. ADMINISTRATIVE OFFICER :

MEMBER

(11) IN CASE OF DEPUTATION : NOT APPLICABLE
GRADES AND SOURCES
FROM WHICH DEPUTAION TO
BE MADE AND PERIOD OF
DEPUTATION.

(12) PERIOD OF PROBATION : 2 YEARS.

RECRUITMENT RULES

- | | | |
|---|---|--|
| 1) NAME OF THE POST | : | Technician (Radiology) Gr.I |
| 2) NUMBER OF POSTS | : | 25 |
| 3) CLASSIFICATION | : | GROUP 'C' |
| 4) SCALE OF PAY | : | Rs. 1400-2600 (Pre-Revised)
Rs. 5000-8000 (Revised)
Rs.5500-9000 (Again revised) |
| 5) METHOD OF RECRUITMENT | : | 100% by Promotion |
| 6) AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| 7) EDUCATIONAL AND OTHER
QUALIFICATIONS FOR
DIRECT RECRUITS | : | Not applicable |
| (8) WHETHER BENEFIT OF ADDED
YEARS OF SERVICE
ADMISSIBLE UNDER RULE 30
OF THE C.C.S. (PENSION)
RULES, 1972. | : | Not applicable |

(9) IN CASE OF RECRUITMENT BY PROMOTION-

- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Seniority-cum-fitness
- (b) Grades from which promotions is to be made and eligibility : Technician (Radiology) Gr.II possessing B.Sc. (H) (3 years course) in Radiography or Intermediate/10+2 plus Diploma (2 years course) in Radiography techniques/ Radiology or equivalent with 5 years of regular service in the grade;
- OR
- Technician (Radiology) Gr.II possessing Matriculation or equivalent plus Diploma/ Certificate in Radiology/ Radiography or equivalent with 7 years of regular service in the grade;
- OR
- Technician (Radiology) Gr.II possessing Matriculation or equivalent with 9 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable; however, provision of column 9 (b) shall be followed.

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Head of the Department of Radio-diagnosis : CHAIRMAN
- (2) Sr. Technician Officer, Radiology : MEMBER
- (3) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
- (4) ONE REPRESENTATIVE OF MINORITY COMMUNITITES TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
- (5) CHIEF/SR. ADMINISTRATIVE OFFICER : MEMBER-Secretary
- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTAION TO BE MADE AND PERIOD OF DEPUTATION. : NOT APPLICABLE
- (12) PERIOD OF PROBATION : 2 YEARS.

RECRUITMENT RULES

- 1) NAME OF THE POST : TECHNICIAN (RADIOLOGY) GR.II
- 2) NUMBER OF POSTS : 69
- 3) CLASSIFICATION : GROUP 'C'
- 4) SCALE OF PAY : Rs. 1350-2200 (Pre-Revised)
Rs. 4500-7000 (Revised)
Rs. 5000-8000(Under Part 'B') of Vth C.P.C.
- 5) METHOD OF RECRUITMENT : 100% by Direct Recruitment
- 6) AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 30 years
- 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
- A (i) 10+2 with Science Subjects or equivalent from a recognised Board/ University.
- (ii) Diploma (2 years course) in Radiography Techniques from a recognised Institution.
- (iii) 1 year experience as Radiographer

OR

- B. B.Sc. (Hons.) (3 years course) in Radiography from a recognised University/Institution.

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Not applicable
- (b) Grades from which promotions is to be made and eligibility : Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable

(475/33)

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- | | | |
|--|---|------------------|
| (1) Head of the Department of Radio-diagnosis | : | CHAIRMAN |
| (2) Addl./Assoc. Professor of Radio-therapy | : | MEMBER |
| (3) Sr. Technical Officer, (Radiology) | : | MEMBER |
| (4) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. | : | MEMBER |
| (5) ONE REPRESENTATIVE OF MINORITY COMMUNITITES TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. | : | MEMBER |
| (6) CHIEF/SR. ADMINISTRATIVE OFFICER | : | MEMBER-Secretary |
| (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTAION TO BE MADE AND PERIOD OF DEPUTATION. | : | NOT APPLICABLE |
| (12) PERIOD OF PROBATION | : | 2 YEARS. |

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Ansari Nagar, New Delhi-110029

No. F. 1-8/2010.Estt. (RCT)

Dated the :- 10 FEB 2011

MEMORANDUM

Subject :- Amendment of Recruitment Rules for the post of Technician Radiology Grade-I in the pay scale of Rs. 5000-150-8000 (pre-revised) revised to Rs. 9300-34800 + Grade Pay of Rs. 4200/- at the AIIMS, New Delhi.

The undersigned is directed to convey the approval/sanction of the President AIIMS for amendment of Recruitment Rules for the post of Technician Radiology Grade-II in the pay scale of Rs. 5000-150-8000 (pre-revised) revised to Rs. 9300-34800 + Grade Pay of Rs. 4200/- at AIIMS. The amended Recruitment Rules as approved by the President AIIMS for the post of Technician Radiology Grade-II are as under:-

AMENDED RECRUITMENT RULES FOR THE POST OF TECHNICIAN RADIOLOGY GRADE-II		
1)	Name of the post	: <u>TECHNICIAN (RADIOLOGY) GRADE-II.</u>
2)	Classification	: Group 'B'
3)	Scale of Pay*	: Rs. 9300-34800+Grade Pay of Rs. 4200/- (Under 6 th C.P.C)
4)	Method of Recruitment	: 100% by Direct Recruitment
5)	Age limit for direct recruits	: Between 18 and 30 years
6)	Educational and other qualifications for direct recruits	: B.Sc. (Hons.) in Radiography or B.Sc. Radiography 3 years course from a recognized University/Institution.

The Recruitment Rules shall be applicable from the date of issue of this Memorandum.



[RAVI CHAUHAN]
ADMINISTRATIVE OFFICER

Distribution:-

1. Prof. & Head, Department of Radiodiagnosis/Prof. & Head, Deptt. of Radiotherapy
2. PPS to Director
3. PS to DD (A)/Sr. FA.
4. PS to CAO
5. All Centres/Departments/Sections/Units.
6. C.E.H.S. Project, Ballabgarh
7. DD (CF)-to display it on the Institute website.

11/2011

RECRUITMENT RULES

- 1) NAME OF THE POST : CHIEF TECH. OFFICER (RADIOTHERAPY)
- 2) NUMBER OF POSTS : 01 (1992)
- 3) CLASSIFICATION : GROUP 'A'
- 4) SCALE OF PAY : Rs. 2200-75-2800-EB-100-4000
Rs. 8000-13500
- 5) METHOD OF RECRUITMENT : 100% BY PROMOTION FAILING WHICH
BY DEPUTATION.
- 6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
 - (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : MERIT-CUM-SENIORITY
 - (b) Grades from which promotions is to be made and eligibility : Sr. Technical Officer (Radio-Therapy) with 5 years of regular service in the grade.
 - (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes. : Not Applicable;

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) DIRECTOR is its Composition. : CHAIRMAN
- (2) CHIEF OF A CENTRE TO BE NOMINATED BY THE DIRECTOR : MEMBER
- (3) MEDICAL SUPERINTENDENT : MEMBER
- (4) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
- (5) ONE REPRESENTATIVE OF MINORITY COMMUNITITES TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
- (6) AN EXPERT TO BE NOMINATED BY THE DIRECTOR : MEMBER
- (7) DEPUTY DIRECTOR (ADMN.) : MEMBER

(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTAION TO BE MADE AND PERIOD OF DEPUTATION.

EMPLOYEES OF THE CENTRAL/STATE/ UNION TERRITORY GOVTS. OR OF CENTRAL STATUINORY/ AUTONOMOUS BODIES/PUBLIC SECTOR UNDERTAKINGS, HOLDING ANALOGOUS POSTS ON REGULAR BASIS; OR WITH 3/7 YEARS RUGULAR SERVICE IN POSTS IN THE PAY SCALE OF RS. 2000-3500/1640-2900 RESPECTIVELY; AND POSSESSING THE FOLLOWING QUALIFICATION AND EXPERIENCE:

ESSENTIAL

B.Sc. (HONS.) (3 YEARS COURSE) IN RADIOGRAPHY FROM A RECOGNISED UNIVERSITY/INSTITUTION;

OR

DIPLOMA (2 YEARS COURSE) IN RADIOGRAPHY TECHNIQUES FROM A RECOGNISED INSTITUTION WITH 5 YEARS OF EXP. IN THE LINE.

(I) PERIOD OF DEPUTATION SHALL NOT ORDINARILY EXCEED 3 YEARS.

(12) PERIOD OF PROBATION : 2 YEARS (FOR PROMOTEES ONLY).

RECRUITMENT RULES

- 1) NAME OF THE POST : SENIOR TECHNICAL OFFICER (RADIOTHERAPY)
- 2) NUMBER OF POSTS : 03
- 3) CLASSIFICATION : GROUP 'B'
- 4) SCALE OF PAY : Rs. 2000-3500 (Pre-Revised)
Rs. 6500-10500 (Revised)
- 5) METHOD OF RECRUITMENT : 100% BY PROMOTION
- 6) AGE LIMIT FOR DIRECT RECRUITS : NOT APPLICABLE
- 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable

(9) IN CASE OF RECRUITMENT BY PROMOTION-

- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : MERIT-CUM-SENIORITY
- (b) Grades from which promotions is to be made and eligibility : TECHNICAL OFFICER (RADIOTHERAPY) WITH 3 YEARS OF REGULAR SERVICE IN THE GRADE.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable; however the promotee should possess at least a recognised Diploma/Certificate in Radiology/Radiotherapy.



(479)

(10) IF A DPC EXISTS, WHAT IS
ITS COMPOSITION.

- (1) MEDICAL SUPDT. : CHAIRMAN
- (2) HEAD OF THE DEPARTMENT OF
RADIO-DIAGNOSIS : MEMBER
- (3) ONE REPRESENTATIVE OF SC/ST : MEMBER
TO BE NOMINATED BY THE
DIRECTOR FROM PERSONS OF AN
APPROPRIATE STATUS WORKING
AT AIIMS OR SOME OTHER
ORGANISATION.
- (4) ONE REPRESENTATIVE OF : MEMBER
MINORITY COMMUNITITES TO BE
NOMINATED BY THE DIRECTOR
FROM PERSONS OF AN APPROPRIATE
STATUS WORKING AT AIIMS OR
SOME OTHER ORGANISATION.
- (5) CHIEF/SR. ADMINISTRATIVE OFFICER : MEMBER
-
- (1) IN CASE OF DEPUTATION : NOT APPLICABLE
GRADES AND SOURCES
FROM WHICH DEPUTAION TO
BE MADE AND PERIOD OF
DEPUTATION.
-
- (12) PERIOD OF PROBATION : 2 YEARS.

RECRUITMENT RULES

- 1) NAME OF THE POST : TECHNICAL OFFICER (RADIOTHERAPY)
- 2) NUMBER OF POSTS : 06
- 3) CLASSIFICATION : GROUP 'B'
- 4) SCALE OF PAY : Rs. 1640-2900 (Pre-Revised)
Rs. 5500-9000 (Revised)
- 5) METHOD OF RECRUITMENT : 100% BY PROMOTION
- 6) AGE LIMIT FOR DIRECT RECRUITS : NOT APPLICABLE
- 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
 - (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : MERIT-CUM-SENIORITY
 - (b) Grades from which promotions is to be made and eligibility : TECHNICIAN (RADIOTHERAPY) GR.I WITH 5 YEARS OF REGULAR SERVICE IN THE GRADE.
 - (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable; however the promotee should possess at least a recognised Diploma/Certificate in Radiology/ Radiotherapy.

(10) IF A DPC EXISTS, WHAT IS
ITS COMPOSITION.

- | | | |
|---|---|----------------|
| (1) MEDICAL SUPDT. | : | CHAIRMAN |
| (2) HEAD OF THE DEPARTMENT OF
RADIO-DIAGNOSIS | : | MEMBER |
| (3) ONE REPRESENTATIVE OF SC/ST
TO BE NOMINATED BY THE
DIRECTOR FROM PERSONS OF AN
APPROPRIATE STATUS WORKING
AT AIIMS OR SOME OTHER
ORGANISATION. | : | MEMBER |
| (4) ONE REPRESENTATIVE OF
MINORITY COMMUNITITES TO BE
NOMINATED BY THE DIRECTOR
FROM PERSONS OF AN APPROPRIATE
STATUS WORKING AT AIIMS OR
SOME OTHER ORGANISATION. | : | MEMBER |
| (5) CHIEF/SR. ADMINISTRATIVE OFFICER : | : | MEMBER |
| (11) IN CASE OF DEPUTATION
GRADES AND SOURCES
FROM WHICH DEPUTAION TO
BE MADE AND PERIOD OF
DEPUTATION. | : | NOT APPLICABLE |
| (12) PERIOD OF PROBATION | : | 2 YEARS. |

4182

RECRUITMENT RULES

- 1) NAME OF THE POST : Technician (Radiotherapy) Gr.I
- 2) NUMBER OF POSTS : 07
- 3) CLASSIFICATION : GROUP 'C'
- 4) SCALE OF PAY : Rs. 1400-2600 (Pre-Revised)
Rs. 5000-8000 (Revised)
- 5) METHOD OF RECRUITMENT : 100% by Promotion
- 6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness : Seniority-cum-fitness
i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'
- (b) Grades from which promotions is to be made and eligibility : Technician (Radiotherapy) Gr.II possessing B.Sc. (H) (3 years course) in Radiography/Radiotherapy or Intermediate/10+2 plus Diploma (2 years course) in Radiography/Radiotherapy Techniques or equivalent with 5 years of regular service in the grade;
- OR
- Technician (Radiotherapy) Gr.II possessing Matriculation or equivalent plus Diploma/ Cert. in Radiology/Radio-therapy or equivalent with 7 years of regular service in the grade;
- OR
- Technician (Radiotherapy) Gr.II possessing Matriculation or equivalent with 9 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable; however, provision of column 9 (b) shall be followed.

(483)
25

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Head of the Department of , Radio-Therapy : CHAIRMAN
- (2) Sr. Technician Officer, Radiotherapy : MEMBER
- (3) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
- (4) ONE REPRESENTATIVE OF MINORITY COMMUNITITES TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
- (5) CHIEF/SR. ADMINISTRATIVE OFFICER : MEMBER-Secretary
- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTAION TO BE MADE AND PERIOD OF DEPUTATION. : NOT APPLICABLE
- (12) PERIOD OF PROBATION : 2 YEARS.

RECRUITMENT RULES

- 1) NAME OF THE POST : TECHNICIAN (RADIOTHERAPY) GR.II
- 2) NUMBER OF POSTS : 08
- 3) CLASSIFICATION : GROUP 'C'
- 4) SCALE OF PAY — : Rs. 1350-2200 (Pre-Revised)
Rs. 5000-8000 (Revised)
- 5) METHOD OF RECRUITMENT : 100% by Direct Recruitment
- 6) AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 30 years
- 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
- A (i) 10+2 with Science Subjects or equivalent from a recognised Board/ University.
- (ii) Diploma (2 years course) in Radiology/Radiotherapy Techniques from a recognized Institution.
- (iii) 1 year experience as Radiographer/Radiotherapy Technician

OR

- B. B.Sc. (Hons.) (3 years course) in Radiography/
Radiotherapy from a recognized University/Institution.

(8) WHETHER BENEFIT OF ADDED : Not applicable
YEARS OF SERVICE
ADMISSIBLE UNDER RULE 30
OF THE C.C.S. (PENSION)
RULES, 1972.

(9) IN CASE OF RECRUITMENT
BY PROMOTION-

- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Not applicable
- (b) Grades from which promotions is to be made and eligibility : Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable

(10) IF A DPC EXISTS, WHAT IS
ITS COMPOSITION.

- (1) Head of the Department of Radio-Therapy : CHAIRMAN
- (2) Addl./Assoc. Professor of Radio-therapy : MEMBER
- (3) Sr. Technical Officer, (Radio-Therapy) : MEMBER
- (4) ONE REPRESENTATIVE OF SC/ST TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
- (5) ONE REPRESENTATIVE OF MINORITY COMMUNITITES TO BE NOMINATED BY THE DIRECTOR FROM PERSONS OF AN APPROPRIATE STATUS WORKING AT AIIMS OR SOME OTHER ORGANISATION. : MEMBER
- (6) CHIEF/SR. ADMINISTRATIVE OFFICER : MEMBER-Secretary.

(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTAION TO BE MADE AND PERIOD OF DEPUTATION. : NOT APPLICABLE

(12) PERIOD OF PROBATION : 2 YEARS.

312

617

486

RECRUITMENT RULES

- (1) NAME OF POST : ASSTT. ENGINEER(TELE.)
- (2) NO. OF POSTS : 1(1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs.2000-60-2300-EB-75-3200-100-3500
- (5) METHOD OF RECRUITMENT : 100% by Deputation
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
-

1. WHETHER BENEFIT OF
OFFERED YEARS OF SERVICE
ADMISSIBLE UNDER
R.A. NO. 19 OF THE CIVIL
PENSION RULES, 1972.

Not Applicable

2. IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority
and fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Not applicable

(b) Service from which
promotion is to be
made and eligibility

Not applicable

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotions.

Not Applicable

3. IF A SPO EXISTS, WHAT
IS ITS COMPOSITION.

Not Applicable

4. IN CASE OF DEPUTATION
CODES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

Deputation

Officers of the Maha Nagar Telephone
Nigam Limited or any other Public Sector
Undertaking or Officers of the
Department of Telecommunication
holding analogous posts on regular
basis or 8 years of regular service
in the grade of Rs.1400-2300 or
equivalent and possessing at least 5
years of experience in installation/
maintenance of a telephone system.
(Period of Deputation shall not
exceed 4 years)

PERIOD OF DEPUTATION

Not applicable

(1)	NAME OF POST	: SEWERMAN
(2)	SCALE OF PAY	: Rs.3050-75-3950-80-4590
(3)	METHOD OF RECRUITMENT	: By Promotion failing which by Direct Recruitment
(4)	AGE LIMIT FOR DIRECT RECRUITS	: 18-25 years (Relaxable upto 5 yrs in case of SC/ST)
(5)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	: Nil
(6)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	: Not applicable
(7)	<p>IN CASE OF RECRUITMENT BY PROMOTION-</p> <p>(a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION'</p> <p>(b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS</p> <p>(c) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES.</p>	<p>Seniority - cum- fitness</p> <p>Sweepers (on the basis of Seniority-cum-fitness)</p> <p>No.</p>

(8)	IF A DPC EXISTS WHAT IS ITS COMPOSITION	<p>(1) Superintending Engineer : Chairman</p> <p>(2) Executive Engineer (C) : Member</p> <p>(3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member</p> <p>(4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member</p> <p>(5) Chief Admn. Officer/ Sr. Administrative Officer : Member- Secretary</p>
(9)	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	Not applicable
(10)	PERIOD OF PROBATION	6 months

50.

304

649

490

99

RECRUITMENT RULES

NAME OF POST : BELDAR
NO. OF POSTS : 75 (1991)
CLASSIFICATION : Group 'D.'
SCALE OF PAY : Rs.750-12-870-EB-14-940
METHOD OF RECRUITMENT : Direct Recruitment
AGE LIMIT FOR DIRECT RECRUITS : Between 18-30 years
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
(i) Ability to read and write English and/or Hindi.
(ii) Physical fitness for unskilled work

Desirable

8th Standard Pass.

- 3) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. No
- 4) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Not applicable
- (b) Grades from which promotion is to be made and eligibility conditions Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not applicable
-
- 5) IF A DFC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Executive Engineer (C) : Chairman
- (2) One Asstt. Engineer (C) : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Administrative Officer (DO) : Member Secretary
- IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- PERIOD OF PROBATION : 2 years.

Job 657 (492)

RECRUITMENT RULES

- (1) NAME OF POST : KHALLASI
- (2) NO. OF POSTS : 61 (1991)
- (3) CLASSIFICATION : Group 'D'
- (4) SCALE OF PAY : Rs. 750-12-870-EB-14-940
- (5) METHOD OF RECRUITMENT : 100% by Direct Recruitment
-
- (6) AGE LIMIT FOR DIRECT RECRUITS : Between 18 - 30 years
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
Physical fitness for unskilled work.
~~Desirable~~
8th Standard pass

- 3) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. No
- 7) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Not applicable
- (b) Grades from which promotion is to be made and eligibility conditions Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable
- 10) IF A DEC EXISTS, WHAT IS ITS COMPOSITION. : (1) Executive Engineer (E) : Chairman
(2) One Asstt. Engineer (E) : Member
(3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
(4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
(5) Administrative Officer (AO) : Member
Secret
- (11) IN CASE OF DEUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : 2 years

506

77

538 (494)
305

RECRUITMENT RULES

- (1) NAME OF POST : SR. CARPENTER
- (2) NO. OF POSTS : 2(1991)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs.1200-30-1440-EB-30-1800
- (5) METHOD OF RECRUITMENT : 100% by Promotion

- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

539 495

206

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION- : Seniority-cum-fitness
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' :
- (b) Grades from which promotion is to be made and eligibility : Carpenters with 5 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : No.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. : (1) Superintending Engineer : Chairman
 (2) Executive Engineer (C) : Member
 (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 (5) Sr. Administrative Officer / Chief Administrative Officer : Member - Secretary
- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : Nil

(1)	NAME OF POST	CARPENTER
(2)	NO. OF POSTS	13
(3)	CLASSIFICATION	Group C
(4)	SCALE OF PAY	Rs.3050-75-3950-80-4590
(5)	METHOD OF RECRUITMENT	25% By Direct Recruitment & 75% By Promotion on the basis of Seniority-cum-fitness
(6)	AGE LIMIT FOR DIRECT RECRUITS	21 to 30 Years
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS (IT MAY PLEASE BE NOTED THAT THE ESSENTIAL QUALIFICATIONS PERSCRIBED ARE RELAXABLE AS COMMISSION'S DISCRETION IN CASE OF CANDIDATES OTHERWISE WILL QUALIFIED)	<p>Academic Qualification</p> <p>Should posses ITI Trade certificate course or equivalent in the trade with at least 5 years experience in the trade.</p> <p>Professional Qualification</p> <ol style="list-style-type: none"> Should have a faire knowledge of the various kinds of timber & other materials used as woods substitutes & should be able to select timber & all other materials used as wood substitutes to suit different jobs Should also be able to detect defects in timber & all others materials used as wood substitutes. Should be capable of preparing approx estimates of materials required for different jobs Must be able to make in a workman like manne: any kind of joint satisfactorily such as mortice and tennon, dove tailing, grooving, dowelling, mitred or screwed joints Should be able to prepare articles of furniture to accurate dimension and as also to repair them and be able to turning of all type of materials. Should be able to prepare and assemble timber and joint timber pieces in tension and compressing members thereof (i/e other materials used or wood substitutes) Should be able to work on body building (or repair thereof) the body of motor vehicles preferably. Prepare simple pattern for foundry. Should be able to work on particle boards (Commercials, laminated) ply boards for making/repairs of cup-board racks etc Should be able to use & operate Mechanical/Electrical/battery operated machines & tools required for performing duties of carpenter.
(8)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	Not Applicable
(9)	IN CASE OF RECRUITMENT BY PROMOTION-	
	(a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION'	Seniority-cum- Fitness

<p>(b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS</p> <p>(c) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES</p>	<p>Beldar with 10 Years of qualifying service in the grade and qualifying the Departmental test</p> <p>DEPARTMENTAL TEST</p> <ol style="list-style-type: none"> Should be shown pieces of defective timber and other materials used as wood substitutes and asked to name the defects and show them. To make small king/queen post truss of timber and other substitute material making of necessary joint. He must be asked to estimate requirement and demand his requirements. Make a dovetailed joint for a wooden box and boxes of material used as wood substitutes. Make a specified piece of small furniture from pieces of all type of materials planned and supplied. Make a turned leg for a stool about 18" high. Make a paneled frame for the side of a table of make a drawer with its outer frame for a secretariat table. To cut a given size of venerated Particle Board with the help of Electrically operated hand saw and drill hole with electrically operated drill <p>WRITTEN TEST</p> <p>Oral & Departmental Tests suitable for the trade to be conducted by the Superintending Engineering</p> <p>No</p>															
<p>(10) IF A DPC EXISTS WHAT IS ITS COMPOSITION</p>	<table border="1"> <tr> <td>1.</td> <td>Superintending Engineer</td> <td>Chairman</td> </tr> <tr> <td>2.</td> <td>Executive Engineer (Civil)</td> <td>Member</td> </tr> <tr> <td>3.</td> <td>One Representative of SC/ST to be by the Director from persons of an appropriate status working at AIIMS or some other organization</td> <td>Member</td> </tr> <tr> <td>4.</td> <td>One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.</td> <td>Member</td> </tr> <tr> <td>5.</td> <td>Sr. Administrative Officer / Chief Administrative Officer</td> <td>Member - Secretary</td> </tr> </table>	1.	Superintending Engineer	Chairman	2.	Executive Engineer (Civil)	Member	3.	One Representative of SC/ST to be by the Director from persons of an appropriate status working at AIIMS or some other organization	Member	4.	One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.	Member	5.	Sr. Administrative Officer / Chief Administrative Officer	Member - Secretary
1.	Superintending Engineer	Chairman														
2.	Executive Engineer (Civil)	Member														
3.	One Representative of SC/ST to be by the Director from persons of an appropriate status working at AIIMS or some other organization	Member														
4.	One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.	Member														
5.	Sr. Administrative Officer / Chief Administrative Officer	Member - Secretary														
<p>(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION</p>	<p>Not Applicable</p>															
<p>(12) PERIOD OF PROBATION</p>	<p>2 Years</p>															

200

- (1) NAME OF POST : ASSTT. ARCHITECT
 - (2) NO. OF POSTS : 1(1992)
 - (3) CLASSIFICATION : Group 'B'
 - (4) SCALE OF PAY : Rs. 2000-60-2300-ER-75-3200-100-3500
 - (5) METHOD OF RECRUITMENT : By promotion failing which by Deputation

 - (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
 - (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
-

543 (499)
270

- (3) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility Architectural Asstt. with 9 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Chief of a Centre to be nominated by the Director : Chairman
- (2) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (3) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) Superintending Engineer : Member
- (5) Deputy Director (Adm.) : Member - Secretary

SUM 500

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

Not Applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., selection

Merit-cum-Seniority

(b) Grades from which
promotion is to be
made and eligibility

Architectural Asstt. with 8 years of
regular service in the grade.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not Applicable

IF A OPC EXISTS, WHAT
IS ITS COMPOSITION.

(1) Chief of a Centre to be : Chairman
nominated by the Director

(2) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.

(3) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.

(4) Superintending Engineer : Member

(5) Deputy Director (Adm.) : Member -
Secretary

212 (500)
FUS

11. IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Asstt. Architects or officers in equivalent grade in CPWD possessing a Degree in Architecture and having not less than 5 years' experience in the line.
In the event of suitable officers not being available from CPWD, similar officers from other Central Government departments or Central Autonomous/ Statutory Bodies or Public Sector Undertakings may be considered.
(Period of deputation shall not ordinarily exceed 3 years)
12. PERIOD OF PROBATION : 2 years (for a promisee only)

5

546

501
23

RECRUITMENT RULES

- | | | | |
|-----|--|---|---|
| (1) | NAME OF POST | : | DRAUGHTSMAN GRADE -II/
ARCHITECTURAL ASSISTANT |
| (2) | NO. OF POSTS | : | 2(1991) |
| (3) | CLASSIFICATION | : | Group 'C' |
| (4) | SCALE OF PAY | : | Rs.1400-40-1600-EB-50-2300 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Promotion |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |
-

(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE S.C.S.E (PENSION) RULES, 1972. : Not Applicable

(9) IN CASE OF PROMOTION BY PROMOTION

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Seniority-cum-fitness

(b) Grades from which promotion is to be made and eligibility conditions : Draftsman G-III with 5 years regular service in the grade.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Promotees should possess a 2-year Diploma/ Certificate from ITI or equivalent qualification.

- (10) IF A-B-C-D-E IS/ARE, WHAT IS ITS COMPOSITION.
- (1) Superintending Engineer : Chairman
 - (2) Asstt. Architect : Member
 - (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) Sr. Administrative Officer/ Chief Administrative Officer : Member - Secretary

(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable

(12) PERIOD OF PROBATION : Nil

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503
215RECRUITMENT RULES

(1)	NAME OF POST	:	DRAFTSMAN GRADE-III
(2)	NO. OF POSTS	:	3 (1991)
(3)	CLASSIFICATION	:	Group 'C'
(4)	SCALE OF PAY	:	Rs. 1200-30-1560-EB-40-2040
(5)	METHOD OF RECRUITMENT	:	66 2/3% by Direct Recruitment 33 1/3% by Promotion
(6)	AGE LIMIT FOR DIRECT RECRUITS	:	Between 18-30 years (Relaxable upto 40 years for employees of AIIMS)
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Essential

i) Matriculation or equivalent from a recognised Board/University; and

ii) 2 years' Diploma/Certificate in Civil Draughtsmanship from III or equivalent from a recognised Institute.

Desirable

One year experience in the line.

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. No
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibility conditions Ferroprinter with 8 years of regular service in the grade and passing a Departmental qualifying test to be prescribed for the purpose.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. No
-
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Superintending Engineer : Chairman
- (2) Asstt. Architect : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Sr. Administrative Officer/ Chief Administrative Officer : Member
 Secretary
- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : 2 years for direct recruits only

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217

RECRUITMENT RULES

- (1) NAME OF POST : FERRRO PRINTER
- (2) NO. OF POSTS : 1(1991)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs.925-15-900-EB-20-1200
- (5) METHOD OF RECRUITMENT : 100% by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : Between 18-30 years
(Relaxable upto 40 years for employees of ALLMS)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
(i) 8th Standard pass from a recognised School/Board
(ii) Experience in Ferroprinting
- Desirable
(i) Matriculation or equivalent

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. No
- (9) IN CASE OF REDCRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Not applicable
- (b) Grades from which promotion is to be made and eligibility conditions Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable.
- IF A DFC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Superintending Engineer : Chairman
- (2) Asstt. Architect : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Sr. Administrative Officer/ Chief Administrative Officer : Member - Secretary
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : 2 years

RECRUITMENT RULES

- (1) NAME OF POST : ELECTRICIAN
- (2) NO. OF POSTS : 10 (1991)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 1200-30-1440-EB-30-1800
- (5) METHOD OF RECRUITMENT : 100% by Promotion failing which by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : Upto 35 years (Relaxable upto 40 years for employees of AIIMS)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS :
- (1) 10th Class/Standard or equivalent;
 - (2) I.T.I Diploma Certificate in Electrician's Trade;
 - (3) Electrical supervisory certificate of competency; and
 - (4) Practical experience of 3 years in erection and running/maintenance of different types of both H.T. & L.T. electrical installations including U.G. Cable systems.

TRADE TEST

- (1) Practical Test on equipments like switchgear, transformer etc. connection of different motors and starters; location and rectification of faults in a complicated installation; testing of electrical installations and equipments.
- (2) Oral test on different H.T. & L.T. electrical appliances; cable jointing; safety regulations as per I.E. Rules and shock treatment etc.
- (3) He should be able to read wiring diagrams associated with different electrical appliances.

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. No
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibility conditions Wireman and Lineman possessing Electrical Supervisory Certificate of Competency.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. No.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Superintending Engineer : Chairman
- (2) Executive Engineer (E) : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (3) Chief Adm. Officer / Sr. Administrative Officer : Member - Secretary
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : Nil

RECRUITMENT RULES

(1)	NAME OF POST	:	WIREMAN
(2)	NO. OF POSTS	:	62
(3)	CLASSIFICATION	:	Group C
(4)	SCALE OF PAY	—	Rs.3050-75-3950-30-4590
(5)	METHOD OF RECRUITMENT	:	25% By Direct Recruitment & 75% By Promotion on the basis of Seniority-cum-fitness
(6)	AGE LIMIT FOR DIRECT RECRUITS	:	18 to 30 Years
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS (IT MAY PLEASE BE NOTED THAT THE ESSENTIAL QUALIFICATIONS PERSCRIBED ARE RELAXABLE AS COMMISSION'S DISCRETION IN CASE OF CANDIDATES OTHERWISE WILL QUALIFIED)	:	<p>Academic Qualification Should have passed ITI Diploma or equivalent qualification in the trade.</p> <p>Professional Knowledge Electrical workman permit/workman's competency certificate electrical workman's/lineman licence (Certificate of competency Class - II) or any other equivalent certificate with atleast 5 years experience in the line. Trade Test.</p>
(8)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	:	Not Applicable
(9)	IN CASE OF RECRUITMENT BY PROMOTION- (A)WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION' (B) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS	:	<p>Seniority-cum- Fitness</p> <p>Khalasi with 10 Years of qualifying service in the grade and qualifying the Departmental test</p> <p>DEPARTMENTAL TEST</p> <p>ORAL : Simple questions on the various safety regulations laid down in case of internal & external electrical installations i/c overhead lines should be asked. The general knowledge of some of the more important clauses of the CPWD specifications for internal electrical installations work should be tested a test as to the ability of the person to read wiring diagram should be conducted any other questions which the DPC may like to put in this connections</p>

	(C) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES.		should be asked questions on safety precautions to be taken should be asked. PRACTICAL : Wiring of motors with starters. Sample wiring of different types of wiring to be made. Faults should be deliberately put in installation and candidate asked to locate and rectify. No, except for workman's permit/Licence Class-II
(10)	IF A DPC EXISTS WHAT IS ITS COMPOSITION	:	(1) Superintending Engineer : Chairman (2) Executive Engineer (Elect) : Member (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member
			(4) One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization. : Member (5) Sr. Administrative Officer/Chief Administrative Officer : Member - Secretary
(11)	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	:	Not Applicable
(12)	PERIOD OF PROBATION	:	2 Years

RECRUITMENT RULES FOR THE POST OF LINEMAN (ELECT.)

(1)	NAME OF POST	:	Lineman (Elect.)
(2)	NO. OF POSTS	:	02
(3)	CLASSIFICATION	:	Group 'C'
(4)	SCALE OF PAY	:	Rs. 3050-4590
(5)	METHOD OF RECRUITMENT	:	100% by promotion, failing which by direct recruitment.
(6)	AGE LIMIT FOR DIRECT RECRUITS	:	18-30 years. (relaxable up to 40 years for employees of AIIMS)
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	a. 8 th b. Class-II Licence of Lineman (Elect.) from Delhi Admn. Or any other competent authority. c. Five Years experience as Lineman (Elect.)
(8)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	:	No
(9)	IN CASE OF RECRUITMENT BY PROMOTION- (a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION' (b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS (c) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES.	:	Seniority-cum-fitness Khalasis with 5 years of regular services in the grade and having a Class-II Licence of Lineman (Elect.) from Delhi Administration or any other competent authority on the basis of Seniority-cum-fitness. No
(10)	IF A DPC EXISTS WHAT IS ITS COMPOSITION	:	1. Superintending Engineer : Chairman 2. Executive Engineer (E) : Member 3. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member 4. One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member 5. Sr. Admn. Officer/Chief Admn. Officer : Member-Sec. Officer
(11)	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	:	Not applicable
(12)	PERIOD OF PROBATION	:	Nil

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. No
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibility conditions Mechanics(E&M) with 5 years of regular service in the grade
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. No.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Superintending Engineer : Chairman
- (2) Executive Engineer (E) : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Administrative Officer (AO) : Member Secretary
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : 2 years (for Direct Recruits only)

RECRUITMENT RULES

NATURE OF POST	:	EXECUTIVE ENGINEER (A/C & GENERAL)
NO. OF POSTS	:	1 (LEPPI)
CATEGORY	:	Group 'A'
SCALE OF PAY	:	Rs. 3000-100-3500-175-4500
MODE OF RECRUITMENT	:	50% of Promotions tailing which by Deputation 50% by Deputation
AGE LIMIT FOR DIRECT APPLICANTS	:	Not applicable
PROVISIONAL AND OTHER PROVISIONS FOR PROMOTED CANDIDATES	:	Not applicable

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9) WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972. Not Applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

- (a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection' Merit-cum-seniority
- (b) Grades from which
promotion is to be
made and eligibility
conditions Asstt. Engineers(A/c & Refgn.)
with 8 years of regular service
in the grade.
- (c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees. Not Applicable

- 10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Director : Chairman
 - (2) Dean : Member
 - (3) Chief of a Centre to be nominated by the Director : Member
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) Superintending Engineer : Member
 - (7) Deputy Director (Admin.) : Member

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11)

IN CASE OF DEUPTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

:

Officers of CPWD-

(a) holding an analogous post on regular basis or with 8 years of regular service in the post of Asstt. Engineer (Elect);

b) possessing a Degree in Mechanical Engineering/Electrical Engineering; and

c) having at least 5 years of experience in A/c. & Refgn.

In the event of a suitable officer not being available from CPWD, officers holding the post and having the service and qualifications & experience specified above, in other Central Govt. Departments or Central Statutory/Autonomous Bodies shall be considered.

(Period of deputation shall not ordinarily exceed 3 years)

12)

PERIOD OF PROBATION

:

2 years (for promotees only)

RECRUITMENT RULES

- 1) NAME OF POST : ASSTT. ENGINEER(A/C & REFGN)
 - 2) NO. OF POSTS : 2 (1992)
 - 3) CLASSIFICATION : Group 'B'
 - 4) SCALE OF PAY : Rs.2000-60-2300-EB-75-3200-100-3500
 - 5) METHOD OF RECRUITMENT : 50% by Promotion, failing which by
Deputation
50% by Deputation
 - 6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
 - 7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
-

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WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.G.S
(PENSION) RULES, 1972.

Not Applicable

IN CASE OF RECRUITMENT
& PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'.

Merit-cum-Seniority

(b) Grades from which
promotion is to be
made and eligibility
conditions

Jr. Engineer (A/C& Refgn.) with 8 years
of regular service in the grade.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not Applicable

IF A DPC EXISTS, WHAT
IS ITS COMPOSITION.

- (1) Chief of a Centre to be : Chairman
nominated by the Director
- (2) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.
- (3) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (4) Superintending Engineer : Member
- (5) Deputy Director (Adm.) : Member

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IN CASE OF DEPUTATION,
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

Officers of the CPWD holding the post of Assistant Engineer(Electrical) or with 8 years of service as Jr. Engineer (Electrical) and possessing at least 3 years of experience in A/c. & Refgn.

In the event of a suitable candidate not being available from CPWD, officers in the pay scale of Rs.2000-3500 or equivalent or with 8 years service in the pay scale of Rs. 1400-2300 or equivalent from other Central Govt. departments or Statutory/ Autonomous bodies and possessing the following qualifications shall be considered:

i) A Degree in Mechanical Engineering; or at least a Diploma in Mechanical Engineering with specialised course in Refrigeration and Airconditioning or equivalent, and

ii) Experience of not less 5 years in airconditioning and refrigeration.

(Period of deputation shall not ordinarily exceed 3 years)

PERIOD OF PROBATION : 2 years (for promotees only)

RECRUITMENT RULES

(1)	NAME OF POST	:	JR. ENGINEER(A/C & REFRN)
(2)	NO. OF POSTS	:	2 (1991)
(3)	CLASSIFICATION	:	Group 'C'
(4)	SCALE OF PAY	:	Rs.1400-40-1800-EB-25-2300
(5)	METHOD OF RECRUITMENT	:	100% by Direct Recruitment
(6)	AGE LIMIT FOR DIRECT RECRUITS	:	Between 18-30 years (Relaxable upto 40 years for employees of AIIMS)
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Essential 3-year Diploma in Mechanical Engineering plus a specialised course in Refrigeration and Airconditioning from a recognised Polytechnic/Institute.
			Desirable Experience in airconditioning and refrigeration work.

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. No
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Not applicable
- (b) Grades from which promotion is to be made and eligibility conditions Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Superintending Engineer : Chairman
- (2) Executive Engineer (A/C) or Executive Engineer (E) : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Chief Admn. Officer / Sr. Administrative Officer : Member - Secretary
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEUPTATION TO BE MADE AND PERIOD OF DEUPTATION Not applicable
- (12) PERIOD OF PROBATION Two years

RECRUITMENT RULES

NAME OF POST	:	SUPERINTENDING ENGINEER
NO. OF POSTS	:	— 1 (1992)
CLASSIFICATION	:	Group 'A'
SCALE OF PAY	:	Rs. 3700-125-4700-150-5000
METHOD OF RECRUITMENT	:	By Deputation/ Promotion (Composite method)*
AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable

* In cases where the field of promotion consists of only one post, the method of recruitment by 'Deputation/Promotion' is prescribed so that the departmental officer is considered along with outsiders. If the departmental candidate is selected for appointment to the post, it is to be treated as having been filled by promotion; otherwise, the post is to be filled by deputation for the prescribed period of deputation at the end of which the departmental officer will again be afforded an opportunity to be considered for appointment to the post in the same manner.

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ANOTHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972.

Not Applicable

IN CASE OF RECRUITMENT BY PROMOTION-

Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

Not applicable

(b) Grades from which promotion is to be made and eligibility conditions

Not applicable

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not Applicable

IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

Not applicable

IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

Deputation/ Promotion

Superintending Engineer(Civil) or Executive Engineer(Civil) with 5 years of regular service in that grade from CPWD failing which similar officers from other Central Engineering Departments or Engineering Departments of Central Statutory/ Autonomous bodies. An officer taken on deputation shall possess a Degree in Civil Engineering.

Executive Engineers of AIIMS with 5 years of regular service in the grade shall also be considered and in case one of them is selected (on consideration of all including those who have applied for deputation) the appointment shall be treated as promotion.

(Period of deputation shall not exceed 3 years).

PERIOD OF PROBATION

Nil

RECRUITMENT RULES

NAME OF POST	:	EXECUTIVE ENGINEER(CIVIL)
NO. OF POSTS	:	2 (1992)
CLASSIFICATION	:	Group 'A'
SCALE OF PAY	:	Rs.3000-100-3500-125-4500
METHOD OF RECRUITMENT	:	100% by Promotion failing which by Deputation
AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable

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2. NET BENEFIT OF 5-10 YEARS OF SERVICE AVAILABLE UNDER P.F. OF THE C.C.S (PENSION) RULES, 1972.

Not Applicable

3. CASE OF RECRUITMENT / PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

Merit-cum-seniority

(b) Grades from which promotion is to be made and eligibility conditions

Assit. Engineers(Civil) with 8 years of regular service in the grade.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not Applicable

4. A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Director : Chairman
- (2) Dean : Member
- (3) Chief of a Centre to be nominated by the Director : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Superintending Engineer : Member
- (7) Deputy Director (Admn.) : Member

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CASE OF DEPUTATION
ORDER AND SOURCE FROM
DEPUTATION TO BE
AND PERIOD OF
DEPUTATION

Executive Engineers (Civil) or
Asst. Engineers (Civil) with 8
years of regular service in
CPWD, from CPWD.

In the event of suitable
officers not being available
from CPWD similar officers from
other Engineering Departments of the
Central Government or Central
Statutory/ Autonomous Bodies shall
be considered.

An officer taken on deputation
shall possess a Degree in Civil
Engineering.

(Period of deputation shall not
ordinarily exceed 3 years).

PERIOD OF DEPUTATION

2 years.

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506RECRUITMENT RULES

- (1) NAME OF POST : ASSTY. ENGINEER (Civil)
- (2) NO. OF POSTS : 3 (1992)
- (3) CLASSIFICATION : Group 'E'
- (4) SCALE OF PAY : Rs.2000-60-2300-EB-75-3200-100-3500
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
-

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
 - (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Merit-cum-Seniority
 - (b) Grades from which 'promotion' is to be made and eligibility conditions : Jr. Engineer with 8 years of regular service in the grade.
 - (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. : (1) Chief of a Centre to be nominated by the Director : Chairman
- (2) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (3) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) Superintending Engineer : Member
- (5) Deputy Director (Admn.) : Member -
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : 2 years.

RECRUITMENT RULES

- (1) NAME OF POST : JR. ENGINEER(Civil)
- (2) NO. OF POSTS : 22(1991)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs.1400-40-1800-EB-25-2300
- (5) METHOD OF RECRUITMENT : 100% by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : Between 18-30 years
(Relaxable upto 40 years for employees of AIIMS)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
Three year Diploma in Civil Engineering from a recognised Polytechnic/ Institute.
-
- Desirable
Experience in Civil Engineering work.

574
241
529

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. No
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Not applicable
- (b) Grades from which promotion is to be made and eligibility conditions Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of proteges. Not Applicable
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.
- | | |
|---|--------------------|
| (1) Superintending Engineer | : Chairman |
| (2) Executive Engineer (C) | : Member |
| (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. | : Member |
| (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. | : Member |
| (5) Sr. Administrative Officer/ Chief Administrative Officer | : Member Secretary |
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION Not applicable
- (12) PERIOD OF PROBATION : 2 years

575
242
530RECRUITMENT RULES

NAME OF POST	:	EXECUTIVE ENGINEER (ELEC.)
N. OF POSTS	:	1 (1792)
CLASSIFICATION	:	Group 'A'
SCALE OF PAY	:	Rs.3000-100-3500-125-4500
METHOD OF RECRUITMENT	:	100% by Promotion failing which by Deputation
AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable

576
243
531

ADDITIONAL YEARS OF SERVICE
ACQUISIBLE UNDER
RULE 30 OF THE CIVIL
SERVICES RULES, 1954.

Not applicable

IN CASE OF OPEN COMPETITION

(a) Shorter by seniority,
experience, etc.,
(b) Shorter by seniority,
experience, etc.,
(c) Shorter by seniority,
experience, etc.,
(d) Shorter by seniority,
experience, etc.,

Seniority-Seniority

(i) Those from which
a selection is to be
made are eligible
candidates

Asst. Engineer (Elec.) with 3 years
of regular service in the grade.

Officers of the IPED

(i) holding the post of Executive
Engineer (Elec.) on regular basis or
Asst. Engineer (Elec.) with 6 years
of regular service in the grade of
Asst. Engineer (Elec.) and

(ii) Possessing a Degree in
Electric./ Mechanical Engineering.

In the event of a suitable
officer not being available from
IPED, similar officers working in
other Central Govt. Departments or
District/Secretary/ Autonomous Bodies
may be considered.

(Officers of Government with not
less than 3 years).

...

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244 577 532

- IF A DFC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Director : Chairman
 - (2) Dean : Member
 - (3) Chief of a Centre to be nominated by the Director : Member
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) Superintending Engineer : Member
 - (7) Deputy Director (Admn.) : Member

IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEUPTATION TO BE MADE AND PERIOD OF DEUPTATION :

Executive Engineers(Elec.) or Assit. Engineers(Elec.) with 8 years of regular service in that grade, from CPWD.

In the event of suitable candidate's not being available from CPWD similar officers from other Engineering Departments of the Central Government or Central Statutory/ Autonomous Bodies shall be considered.

An officer taken on deputation shall possess a Degree in Electrical Engineering.

(Period of deputation shall not ordinarily exceed 3 years).

PERIOD OF PROBATION : 2 years (for probationers only).

S78
S33
205RECRUITMENT RULES

- (1) NAME OF POST : ASST. ENGINEER (ELECT.)
- (2) NO. OF POSTS : 4 (1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs.2000-60-2300-EB-75-3200-100-3500
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
-

579
 206
 534

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility conditions. : Jr.Engineer(E)/Jr.Engineer(N) with 8 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. : (1) Chief of a Centre to be nominated by the Director : Chairman
- (2) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (3) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) Superintending Engineer : Member
- (5) Deputy Director (Adm.) : Member
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : 2 years

RECRUITMENT RULES

- (1) NAME OF POST : JR. ENGINEER (ELECT.)
- (2) NO. OF POSTS : 12 (1991)
- (3) CLASSIFICATION — : Group 'C'
- (4) SCALE OF PAY : Rs. 1400-40-1800-EB-25-2300
- (5) METHOD OF RECRUITMENT : Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : Between 18-30 years
(Relaxable upto 40 years for employees of AIIMS)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
Three year Diploma in Electrical Engineering from a recognised Polytechnic/Institute.
- Desirable
Experience in Electrical Engineering work.

587
596
248

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Not applicable
- (b) Grades from which promotion is to be made and eligibility conditions : Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable
- (10) IF A DFC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Superintending Engineer : Chairman
- (2) Executive Engineer (E) : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Sr. Administrative Officer/ Chief Administrative Officer : Member - Secretary
- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) - PERIOD OF PROBATION : 2 years

58
249
537

(1)	NAME OF POST	: GAS STEWARD
(2)	NO. OF POSTS	: 02
(3)	CLASSIFICATION	: GROUP 'C'
(4)	SCALE OF PAY	: RS.4500-125-7000
(5)	METHOD OF RECRUITMENT	: 100% by promotion, failing which by Direct Recruitment
(6)	AGE LIMIT FOR DIRECT RECRUITS	: Upto 35yrs. (Relaxable upto 40 yrs. For employees of AIIMS)
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	: For Direct Recruitment:- 1. Trade Certificate or ITI Diploma in Mech. Engg. 2. Seven years practical experience in skilled capacity in a workshop or a mechanical construction equipment out of which at least 4 years should be in a big oil gas generator plant.
(8)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	: No
(9)	IN CASE OF RECRUITMENT BY PROMOTION- (a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION' (b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS (c) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES.	: Merit-Cum-Seniority Gas Mechanic with 5 years of regular service in the grade. Not applicable

(10)	IF A DPC EXISTS WHAT IS ITS COMPOSITION	: 1. Superintending Engineer : Chairman 2. Executive Engineer (E) : Member 3. One representative of SC/ST to be : Member nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. 4. One representative of Minority : Member Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other Organization 5. Chief Administrative Officer (DO) : Member- Sr. Administrative Officer Secretary
(11)	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	: Not applicable
(12)	PERIOD OF PROBATION	: Nil

(1)	NAME OF POST	:	GAS MECHANIC	
(2)	NO. OF POSTS	:	06	
(3)	CLASSIFICATION	:	GROUP 'C'	
(4)	SCALE OF PAY	:	RS.3200-85-4900	
(5)	METHOD OF RECRUITMENT	:	Seniority-cum-Fitness	
(6)	AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable	
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable	
(8)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	:	No	
(9)	IN CASE OF RECRUITMENT BY PROMOTION-	:		
	(a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION'	:	Seniority-cum-Fitness	
	(b) — GRADES — FROM — WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS	:	Gasman with 10 years of regular service in the grade.	
	(c) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES.	:	Not applicable	
(10)	IF A DPC EXISTS WHAT IS ITS COMPOSITION	:	1. Superintending Engineer	: Chairman
		:	2. Executive Engineer (E)	: Member
		:	3. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	: Member
		:	4. One representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other Organization	: Member

			5. Chief Administrative Officer (DO)/ Sr. Administrative Officer	: Member- Secretary
(11)	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	:	Not applicable	
(12)	PERIOD OF PROBATION	:	NIL	

RECRUITMENT RULES

- | | | | |
|----|--|---|--|
| 1. | NAME OF THE POST | : | GASMAN |
| 2. | NO. OF POSTS | : | 06 (1991) |
| 3. | CLASSIFICATION | : | Group 'C' |
| 4. | SCALE OF PAY | : | Rs.3050-75-3950-80-4590 |
| 5. | METHOD OF RECRUITMENT | : | 100% by Direct Recruitment |
| 6. | AGE LIMIT FOR DIRECT RECRUITS | : | Between 18-30 years (Relaxable upto 40 years for employees of AIMS) |
| 7. | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Matric with Science with 5 years experience in preparation of Gas
OR
Middle with 7 years experience in preparation of Gas in Gas Plant |
| 8. | WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972 | : | Not applicable |
| 9. | IN CASE OF RECRUITMENT BY PROMOTION:- | | |
| | a. Whether by Seniority-Cum-Fitness, i.e. 'Non-Selection', or by Merit-Cum-Seniority, i.e. 'Selection' | : | Not applicable |
| | b. Grades from which promotion is to be made and eligibility | : | Not applicable |
| | c. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | : | No. |

10. IF A DPC EXISTS, WHAT IS ITS COMPOSITION :
1. Superintending Engineer : Chairman
 2. Executive Engineer (Civil) : Member
 3. One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member
 4. One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member
 5. Sr. Administrative Officer/Chief Administrative Officer : Member-Secretary
11. IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
12. PERIOD OF PROBATION : 2 years
-

RECRUITMENT RULES

(1)	NAME OF POST	:	CHOUDHARY															
(2)	CLASSIFICATION	:	Group C															
(3)	SCALE OF PAY	:	Rs.3050-75-3950-80-4590															
(4)	METHOD OF RECRUITMENT	:	75% by promotion on the basis of Seniority-cum-fitness after a qualifying test. 25% by promotion on the basis of merit out of the qualifying test.(DOES NOT EXIST IN THE INSTITUTE)															
(5)	AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable															
(6)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS (IT MAY PLEASE BE NOTED THAT THE ESSENTIAL QUALIFICATIONS PERSCRIBED ARE RELAXABLE AS COMMISSION'S DISCRETION IN CASE OF CANDIDATES OTHERWISE WILL QUALIFIED)	:	Not applicable															
(7)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	:	No															
(8)	IN CASE OF RECRUITMENT BY PROMOTION- (a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION' (b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS (c) WHETHER AGE AND EDUCATIONAL QUALIFI-CATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES.	:	(1) Sr. Malis with 10 years service Sr. Mali or a total 20 years service out of which at least 5 years service should be as Sr. Mali (2) Floral Decorator with 2 years of experience in the grade. (Does not exists in the Institute.) No															
(9)	IF A DPC EXISTS WHAT IS ITS COMPOSITION	:	<table border="1"> <tr> <td>1.</td> <td>Superintending Engineer</td> <td>Chairman</td> </tr> <tr> <td>2.</td> <td>Executive Engineer (Civil)</td> <td>Member</td> </tr> <tr> <td>3.</td> <td>One Representative of SC/ST to be by the Director from persons of an appropriate status working at AIIMS or some other organization.</td> <td>Member</td> </tr> <tr> <td>4.</td> <td>One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.</td> <td>Member</td> </tr> <tr> <td>5.</td> <td>Sr. Administrative Officer / Chief Administrative Officer</td> <td>Member - Secretary</td> </tr> </table>	1.	Superintending Engineer	Chairman	2.	Executive Engineer (Civil)	Member	3.	One Representative of SC/ST to be by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member	4.	One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.	Member	5.	Sr. Administrative Officer / Chief Administrative Officer	Member - Secretary
1.	Superintending Engineer	Chairman																
2.	Executive Engineer (Civil)	Member																
3.	One Representative of SC/ST to be by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member																
4.	One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.	Member																
5.	Sr. Administrative Officer / Chief Administrative Officer	Member - Secretary																
(10)	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	:	Not Applicable															
(11)	PERIOD OF PROBATION	:	2 Years															

RECRUITMENT RULES

1.	Name of the Post	:	SENIOR MALI																				
2.	Classification	:	Group 'C'																				
3.	Scale of Pay	:	Rs. .3050-75-3950-80-4590																				
4.	Method of Recruitment	:	75 % by Promotion & 25% BY Direct																				
5.	Age Limit for Direct Recruits	:	Between 18-30 years (Relaxable upto 40 years for employees of AIIMS)																				
6.	Educational and other Qualifications for Direct Recruits	:	<ol style="list-style-type: none"> 1. He could be able to read and write. 2. He should have put in atleast 5 years services as Mali. 3. He should be conversant with the work of trimming and pruning of plants and should be able to handle moving machine hedge shears and other garden tools. 4. He should know the cultivation of common plants and seed and also correct method of garden operations such as trenching, manuring and dressing. 5. The candidates should qualify in a Trade Test. 																				
7.	Whether benefit of added years of service admissible under rule 30 of the c.c.s. (pension) rules, 1972	:	Not applicable																				
8.	In case of Recruitment by Promotion:-																						
	a. Whether by Seniority-Cum-Fitness, i.e. 'Non-Selection', or by Merit-Cum-Seniority, i.e. 'Selection'	:	Seniority-cum-fitness																				
	b. Grades from which promotion is to be made and eligibility	:	Mali and Bulkman should have completed 5 years of service, after qualifying the departmental test.																				
	c. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	:	No.																				
9.	If a DPC exists, what is its Composition	:	<table border="1"> <tr> <td>1.</td> <td>Superintending Engineer</td> <td>:</td> <td>Chairman</td> </tr> <tr> <td>2.</td> <td>Horticulturist</td> <td>:</td> <td>Member</td> </tr> <tr> <td>3.</td> <td>One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</td> <td>:</td> <td>Member</td> </tr> <tr> <td>4.</td> <td>One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</td> <td>:</td> <td>Member</td> </tr> <tr> <td>5.</td> <td>Administrative Officer (D.O.)</td> <td>:</td> <td>Member - Secretary</td> </tr> </table>	1.	Superintending Engineer	:	Chairman	2.	Horticulturist	:	Member	3.	One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	:	Member	4.	One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	:	Member	5.	Administrative Officer (D.O.)	:	Member - Secretary
1.	Superintending Engineer	:	Chairman																				
2.	Horticulturist	:	Member																				
3.	One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	:	Member																				
4.	One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	:	Member																				
5.	Administrative Officer (D.O.)	:	Member - Secretary																				
10.	In case of Deputation Grades and sources from which Deputation to be made and period of Deputation	:	Not applicable																				
11.	Period of Probation	:	2 years																				

RECRUITMENT RULES

1. Name of the Post : MALI
2. Classification : Group 'D'
3. Scale of Pay : Rs. 2610-60-3150-65-4000
4. Method of Recruitment : 100% BY Direct
5. Age Limit for Direct Recruits : Between 18-30 years
6. Educational and other Qualifications for Direct Recruits : Should have elementary knowledge of gardening with agricultural background. Must be conversant with gardening operations.

NOTE :-

A Candidate should qualify in a departmental test in digging, trenching and preparation of beds

7. Whether benefit of added years of service admissible under rule 30 of the c.c.s. (pension) rules, 1972 : Not applicable
8. In case of Recruitment by Promotion:-
 - a. Whether by Seniority-Cum-Fitness, i.e. 'Non-Selection', or by Merit-Cum-Seniority, i.e. 'Selection' : Not applicable
 - b. Grades from which promotion is to be made and eligibility : Not applicable
 - c. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees : No.

(546)

591
958

9. If a DPC exists, what is its Composition :
1. Superintending Engineer : Chairman
 2. Horticulturist : Member
 3. One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member
 4. One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member
 5. Administrative Officer (D.O.) : Member - Secretary
10. In case of Deputation Grades and sources from which Deputation to be made and period of Deputation : Not applicable
11. Period of Probation : 2 years

586

106

592
259

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RECRUITMENT RULES

NAME OF POST	:	SR. MASON
NO. OF POSTS	:	4(1991)
CLASSIFICATION	:	Group 'C'
SCALE OF PAY	:	Rs.1200-30-1440-EB-30-1800
METHOD OF RECRUITMENT	:	100% by Promotion
AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable

549

593

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.E.S (PENSION) RULES, 1972. : Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION:
- (a) Whether by seniority-cum-fitness, i.e., non-selection, or by merit-cum-seniority, i.e., selection : Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibility : Masons with 5 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : No.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Superintending Engineer : Chairman
- (2) Executive Engineer (C) : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Sr. Administrative Officer/ Chief Administrative Officer : Member Secret
- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : Nil

(1)	NAME OF POST	:	MASON
(2)	NO. OF POSTS	:	14
(3)	CLASSIFICATION	:	Group C
(4)	SCALE OF PAY	:	Rs.3050-75-3950-80-4590
(5)	METHOD OF RECRUITMENT	:	25% By Direct Recruitment & 75% By Promotion on the basis of Seniority-cum-fitness
(6)	AGE LIMIT FOR DIRECT RECRUITS	:	21 to 30 Years
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS (IT MAY PLEASE BE NOTED THAT THE ESSENTIAL QUALIFICATIONS PERSCRIBED ARE RELAXABLE AS COMMISSION'S DISCRETION IN CASE OF CANDIDATES OTHERWISE WILL QUALIFIED)	:	<p>Academic Qualification</p> <p>Should have passed ITI Trade certificate course or equivalent in the trade with at least 5 years practical experience in the trade.</p> <p>Professional Qualification</p> <p>a. Should be able to use tools in common use in the trade and in skilled manner. b. To mark foundations and set out work with tape and rule as also to prepare foundations for pumps and other machinery. c. Must be able to work at height over scaffolding. d. Must be able to read more advanced drawings. e. Should be able to dress stones/bricks well and set them in first class work. f. Must be able to carry out all kinds of masonry i.e. masonry with various types of bonds and arch work in case of brick work and cutting face stones properly, breaking bond in case of stone masonry including proper setting of bond stones whenever called for. g. Should be able to carry out all kinds of RCC works. h. Should be able to make cement floors (including mosa floor in panels) and be able to lay precast cement tiles and all types of glazed /ceramic tiles in floor and dado in a workman like manner with close joints. i. Should have good working knowledge of various lime and cement mortars for joint plastering and pointing work and be able to prepare mortar for the various jobs and carry out plastering and pointing work. j. Should be able to use Mechanically/electrically/operated machines/tools connected with above type of works.</p>
(8)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	:	Not Applicable
(9)	IN CASE OF RECRUITMENT BY PROMOTION-	:	
	(a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION'	:	Seniority-cum- Fitness
	(b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS	:	<p>Beldar with 10 Years of qualifying service in the grade and qualifying the Departmental test</p> <p>DEPARTMENTAL TEST</p> <p>a) Make out foundations for an additional bath room to an existing house Size of room 4' x 5' and plinth 1 ft. high and structure in single storey.</p>

	(c) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES.	<p>b) Build a flat arch over a window or an arch 13-1/2x18 deep over a culvert span 4 ft. after putting up necessary centering. The face of the arch should show key stone projecting 2-3/4" to a side and the entire face to be cement pointed with colour to match the structure. The mortar proportions to be supplied to by the candidate.</p> <p>c) Cut and dress a piece of flag stone to a neat surface finish and set in the floor in replacement of broken one.</p> <p>d) Lay cement tiles cream coloured for a corner in a room 4'x4'-6" and set wall dado 1-6" in height with similar tiles. The work should be neatly finished including finishing of joints and to true level and plumb.</p> <p>e) An oral test regarding proportions and constituents of various mortars for various purposes.</p> <p>f) Fix a bracket for wash hand basin in replacement of an existing one.</p> <p>g) Set Bidge tiles over a mangalore tiles roof or on a hip for a length of 10ft OR Make there steps 2-1/6" long 8" size and 9" tread and finish it up with diagonal crisscross for the tread. The Steps should be true to level and plumb.</p> <p>h) Operation of Mechanically/electrically/battery operated machines/tools i/e drills and floor grinding machines.</p> <p>WRITTEN TEST</p> <p>Oral & Departmental Tests suitable for the trade to be conducted by the Superintending Engineering.</p> <p>No</p>															
(10)	IF A DPC EXISTS WHAT IS ITS COMPOSITION	<table border="1"> <tr> <td>1</td> <td>Superintending Engineer</td> <td>: Chairman</td> </tr> <tr> <td>2</td> <td>Executive Engineer (Civil)</td> <td>: Member</td> </tr> <tr> <td>3</td> <td>One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</td> <td>: Member</td> </tr> <tr> <td>4</td> <td>One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.</td> <td>: Member</td> </tr> <tr> <td>5</td> <td>Sr. Administrative Officer/Chief Administrative Officer</td> <td>: Member - Secretary</td> </tr> </table>	1	Superintending Engineer	: Chairman	2	Executive Engineer (Civil)	: Member	3	One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	: Member	4	One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.	: Member	5	Sr. Administrative Officer/Chief Administrative Officer	: Member - Secretary
1	Superintending Engineer	: Chairman															
2	Executive Engineer (Civil)	: Member															
3	One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	: Member															
4	One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.	: Member															
5	Sr. Administrative Officer/Chief Administrative Officer	: Member - Secretary															
(11)	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	: Not Applicable															
(12)	PERIOD OF PROBATION	: 2 Years															

RECRUITMENT RULES

	NAME OF POST	:	FOREMAN(A/C & REFGN)
	NO. OF POSTS	:	4 (1991)
	CLASSIFICATION	:	Group 'C'
(1)	SCALE OF PAY	:	Rs.1350-30-1440-40-1800-EB- 50-2200
(2)	METHOD OF RECRUITMENT	:	100% by Promotion
(3)	AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Seniority-cum-fitness
 - (b) Grades from which promotion is to be made and eligibility conditions : Sr. Mechanics(A/C & REFGN) with 5 years of regular service in the grade.
 - (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : No.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Superintending Engineer : Chairman
 - (2) Executive Engineer (A/C) or Executive Engineer (E) : Member
 - (3) One Representative of GC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) Chief Admn. Officer / Sr. Administrative Officer : Member - Secretary
- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : Nil

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RECRUITMENT RULES

(1)	NAME OF POST	:	SR. MECHANIC(A/C & REFRGN.)
(2)	NO. OF POSTS	:	6 (1991)
(3)	CLASSIFICATION	:	Group 'C'
(4)	SCALE OF PAY	:	Rs. 1200-30-1440-EB-30-1800
(5)	METHOD OF RECRUITMENT	:	100% by Promotion failing which by Direct Recruitment
(6)	AGE LIMIT FOR DIRECT RECRUITS	:	Up to 35 years (Relaxable for employees of AIMS upto 40 years)
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	(a) Matriculation or equivalent; (b) Must have undergone a minimum of 12 months' Refrigeration Mechanic or equivalent course in recognised Tech. Instt. and must have served one year's apprenticeship in a reputed firm or organisation of Airconditioning and Refrigeration Engineers.

OR

Two years' apprenticeship in a reputed firm or organisation of Air Conditioning and Refrigeration Engineers; and

(c) A minimum of 4 years experience as an Airconditioning or Refrigeration Serviceman or a Mechanic or in any other skilled capacity or in the maintenance and installation of various types of Airconditioning and Refrigeration appliances.

Notes:- Para(b) is relaxable in the case of persons having 6 years experience in the airconditioning and refrigeration side.

Trade Test as in the Annexure

WHETHER BENEFIT OF
 ADDED YEARS OF SERVICE
 ADMISSIBLE UNDER
 RULE 30 OF THE C.C.S
 (PENSION) RULES, 1972.

No

(8) IN CASE OF RECRUITMENT
 IN PROMOTION-

a) Whether by seniority-
 cum-fitness, i.e.,
 'non-selection', or
 by merit-cum-seniority,
 i.e., 'selection'

Seniority-cum-fitness

b) Grades from which
 promotion is to be
 made and eligibility
 conditions.

Mechanics (AC & REFGN)
 with 5 years of regular service
 in the grade.

(c) Whether age and
 educational
 qualifications
 prescribed for
 direct recruits
 will apply in
 the case of
 promotees.

No.

IF A DPC EXISTS, WHAT
 IS ITS COMPOSITION.

(1) Superintending Engineer : Chairman

(2) Executive Engineer (A/C) : Member

(3) One Representative of : Member
 SC/ST to be nominated by
 the Director from persons
 of an appropriate status
 working at AIIMS or some
 other organisation.

(4) One Representative of : Member
 Minority Communities to be
 nominated by the Director
 from persons of an
 appropriate status working
 at AIIMS or some other
 organisation.

(5) Chief Adm. Officer / : Member -
 Sr. Administrative Officer ; Secretary

(11) IN CASE OF DEPUTATION :
 GRADES AND SOURCES FROM
 WHICH DEPUTATION TO BE
 MADE AND PERIOD OF
 DEPUTATION

Not applicable

(12) PERIOD OF PROBATION :

2 years (for Direct Recruits
 only)

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ANNEXURE

TRADE TEST FOR THE GRADE OF SENIOR MECHANIC (AC & REFRIG.)

- (a) Use of lead detector for detecting leaks on any type of refrigeration system.
- (b) Perform hard soldering.
- (c) Use threads with taps, and dies.
- (d) Flaring and fitting
- (e) Repair a compressor or a pump.
- (f) Disassemble and assemble a reciprocating compressor.
- (g) Pack the gaskets for any compressor of any size.
- (h) Grind and polish compressor valves and a seal.
- (i) Charging oil and gas in an air-conditioning or cold storage unit with reciprocating compressor
- (j) Adjust refrigerant controls on direct expansion/plant
- (k) Shut down a system
- (l) Connect a voltmeter and ammeter in a circuit.
- (m) Adjust over-loads in a starter.
- (n) Connect an electric motor and a starter.

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RECRUITMENT RULES

- (1) NAME OF POST : MECHANIC(A/C & REFRGN.)
- (2) NO. OF POSTS : 12*(1991)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs.950-20-1150-EB-25-1400
- (5) METHOD OF RECRUITMENT : 100% by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS : Between 18-30 years (Relaxable upto 40 years for employees of AIIMS)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS :
1. Pass in Matriculation or equivalent;
 2. Must have undergone a minimum of 12 months' Refrigeration Mechanic or equivalent course in a recognised Technical Institute and must have served one year's apprenticeship in reputed firm or organisation of Air-Conditioning and Refrigeration Engineers.
OR
Two years' apprenticeship in a reputed firm or organization of Air Conditioning and Refrigeration Engineers.
 3. A minimum of one year's experience as an Air Conditioning or refrigeration serviceman, or as a Junior Mechanic or in any other skilled capacity on the maintenance and installation of water coolers, refrigerators, room air conditioners and small air conditioning and cold storage plants.

Note:- In case of candidates with years experience clause 2 may relaxed.

Trade Test:

- (a) Use of leak detector in testing leak
- (b) Soft soldering
- (c) Simple filling and fitting
- (d) Dismantle and assemble a water pump
- (e) Pump down a system upto 15 H.P
- (f) Oiling and greasing
- (g) Charge oil and gas in a system upto H.P
- (h) Dismantle and assemble a compressor upto 5 H.P
- (i) Cut a compressor gasket of any type and size.

* Including the posts of Operator/Service man redesignated as Mechanic(A/C & Refgn)

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(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972.

No

IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

Not applicable

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(d) Grades from which promotion is to be made and eligibility conditions

Not applicable

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not applicable

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(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Superintending Engineer : Chairman
- (2) Executive Engineer (A/C) or Executive Engineer (E) : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Chief Adm. Officer or Sr. Administrative Officer : Member - Secretary

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(11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

Not applicable

(12) PERIOD OF PROBATION

2 years

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RECRUITMENT RULES

- (1) NAME OF POST * SR. MECHANIC (E&M)
- (2) NO. OF POSTS * 2(1991)
- (3) CLASSIFICATION * Group 'C'
- (4) SCALE OF PAY * Rs.1200-30-1440-EB-30-1800
- (5) METHOD OF RECRUITMENT * 100% by Promotion failing which by Direct Recruitment
- (6) AGE LIMIT FOR DIRECT RECRUITS * Upto 35 years (Relaxable upto 40 years for employees of AIMS)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS *
1. Trade Certificate or ITI Diploma in Mechanical Engineering, from a recognised Institution.
 2. 8 years practical experience in skilled capacity in workshops or on mechanical construction equipment

Trade Test

As in Annexure

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ANNEXURE**TRADE TEST FOR THE GRADE OF SENIOR MECHANIC (E&M)****Oral**

A. Must be literate

B. Knowledge of the principles of the working of various types of workshop machinery and mechanical equipments.

Knowledge of right type of tools, instruments, jigs and fixtures used in workshops.

D. In the case of Senior Mechanics specially being tested for Heavy Construction Equipment, Generating sets, Heavy Duty Pumps, knowledge of the actual working of the particular class of equipment for which Trade Test is being conducted.

Practical

A. To establish ability to dismantle and refit any major assembly or sub-assembly of mechanical equipment.

Ability to programme the maintenance or overhaul of mechanical equipment.

C. In the case of Senior Mechanics intended for any special equipment, a practical test to establish ability to handle repair and maintenance works on the particular class of equipment.

Recruitment Rules

(1)	NAME OF POST	: MECHANIC (E&M)
(2)	NO. OF POSTS	: 05
(3)	CLASSIFICATION	: Group C
(4)	SCALE OF PAY	: Rs.3050-75-3950-80-4590
(5)	METHOD OF RECRUITMENT	: 25% By Direct Recruitment & 75% By Promotion on the basis of Seniority-cum-fitness
(6)	AGE LIMIT FOR DIRECT RECRUITS	: 21 to 30 Years
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS (IT MAY PLEASE BE NOTED THAT THE ESSENTIAL QUALIFICATIONS PERSCRIBED ARE RELAXABLE AS COMMISSION'S DISCRETION IN CASE OF CANDIDATES OTHERWISE WILL QUALIFIED)	: Academic Qualification :- Should have passed ITI diploma certificate in the trade. Professional Knowledge :- a) Trade certificate from a recognized vocation training Institute. Three years practical experience in a workshop/department dealing with operation and maintenance of mechanical plants.
(8)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	: Not Applicable
(9)	IN CASE OF RECRUITMENT BY PROMOTION- (a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 134-135 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION' (b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS	: Seniority-cum- Fitness Khalasi with 10 years of qualifying services in the grade and qualifying the Departmental Test. DEPARTMENTAL TEST ORAL a) Knowledge of principles and operation of engine/ machines. b) Knowledge of permissible tolerance on engine plant & machinery. c) Knowledge of workshop tools and instrument used for overhaul of engine plant. PRACTICE :- Ability to carry on a complete overhaul of any particular system of an engine fuel system brake system and lubrication system.

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	(C) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES.	No
(10)	IF A DPC EXISTS WHAT IS ITS COMPOSITION	<p>(1) Superintending Engineer : Chairman</p> <p>(2) Executive Engineer (Elect) : Member</p> <p>(3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member</p> <p>(4) One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization. : Member</p> <p>(5) Sr. Administrative Officer/Chief Administrative Officer : Member - Secretary</p>
(11)	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	Not Applicable
(12)	PERIOD OF PROBATION	2 Years

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RECRUITMENT RULES

- (1) NAME OF POST : SENIOR OPERATOR (E&M)
- (2) NO. OF POSTS : 7 (1991)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 1200-30-1440-EB-30-1800
- (5) METHOD OF RECRUITMENT : 100% by Promotion

- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable

- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

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- (6) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. No
- (8) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibility conditions Operator (E&M) with 5 years of regular service in that grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. No.
-
- (9) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.
- (1) Superintending Engineer : Chairman
- (2) Executive Engineer (E) : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- 5) Chief Adm. Officer / Sr. Administrative Officer : Member Secretary
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION Not applicable
- (12) PERIOD OF PROBATION : Nil

Recruitment Rules

(1)	NAME OF POST	: OPERATOR (E&M)
(2)	NO. OF POSTS	: 97
(3)	CLASSIFICATION	: Group C
(4)	SCALE OF PAY	: Rs.3050-75-3950-80-4590
(5)	METHOD OF RECRUITMENT	: 25% By Direct Recruitment & 75% By Promotion on the basis of Seniority-cum-fitness
(6)	AGE LIMIT FOR DIRECT RECRUITS	: 21 to 35 Years
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS (IT MAY PLEASE BE NOTED THAT THE ESSENTIAL QUALIFICATIONS PERSCRIBED ARE RELAXABLE AS COMMISSION'S DISCRETION IN CASE OF CANDIDATES OTHERWISE WILL QUALIFIED)	: Academic Qualification Should have posses ITI Diploma or equivalent qualification in the trade. Professional Qualification Electrical workman permit/workman's competency certificate electrical workman's licence (certificate of competency Class-II) or any other equivalent certificate with practical experience of 5 years in handling E & M plants i/e running, maintenance, knowledge of I.C. engines, electric wiring, motors, pumps, generating sets.
(8)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	: Not Applicable
(9)	IN CASE OF RECRUITMENT BY PROMOTION. (a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION' (b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS	: Seniority-cum- Fitness Khalasi with 10 Years of qualifying service in the grade and qualifying the Departmental test (A) DEPARTMENTAL TEST Practical & Oral test. ORAL TEST : a) Knowledge of the working of a Diesel Engine of Petrol Engine. b) Knowledge of the working of pump or other machinery. c) Knowledge of operation and maintenance practice on such plants including preventive maintenance. d) Knowledge of safety requirements in the operation & maintenance of such equipments. PRACTICAL TEST a) Ability to start, stop and operate and Engine Driven pump or other machinery with requisite skill and speed. b) Ability to trace and rectify simple electrical and mechanical faults on such equipments. c) Ability to carry out a typical preventive maintenance work.

			<p style="text-align: center;">OR</p> <p>(B) Operating Electric Motor Driven pump, Generator or other machinery.</p> <p>ORAL TEST</p> <p>a) Knowledge of the working of electric motor, starter and controls. b) Knowledge of the working of a pump to other machinery. c) Knowledge of operation and maintenance practice on such plant including preventive maintenance. d) Knowledge of safety requirement in the operation maintenance of such equipments.</p> <p>PRACTICAL TEST</p> <p>a) Test to establish ability to start, stop and operate an electric motor driven pump or other machinery with requisite skill and speed. b) Ability to trace and rectify simple electrical and mechanical faults in such equipment. c) Ability to carry out a typical preventive maintenance work.</p> <p>No</p>
	(C) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES.		
(10)	IF A DPC EXISTS WHAT IS ITS COMPOSITION	:	<p>(1) Superintending Engineer : Chairman</p> <p>(2) Executive Engineer (Elect) : Member</p> <p>(3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member</p> <p>(4) One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization. : Member</p> <p>(5) Sr. Administrative Officer/Chief Administrative Officer : Member - Secretary</p>
(11)	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	:	Not Applicable
(12)	PERIOD OF PROBATION	:	2 Years

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611RECRUITMENT RULES

- (1) NAME OF POST : SENIOR PLUMBER
- (2) NO. OF POSTS : 4(1991)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs.1200-30-1440-EB-30-1800
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
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- WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibility Plumbers with 5 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. No.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.
- (1) Superintending Engineer : Chairman
- (2) Executive Engineer (C) : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Sr. Administrative Officer/ Chief Administrative Officer : Member
Secretary
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEUPTATION TO BE MADE AND PERIOD OF DEUPTATION : Not applicable
- (12) PERIOD OF PROBATION Nil

Recruitment Rule

(1)	NAME OF POST	: PLUMBER
(2)	CLASSIFICATION	: Group C
(3)	SCALE OF PAY	: Rs.3050-75-3950-80-4590
(4)	METHOD OF RECRUITMENT	: 25% By Direct Recruitment & 75% By Promotion on the basis of Seniority-cum-fitness
(5)	AGE LIMIT FOR DIRECT RECRUITS	: 21 to 30 Years
(6)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS (IT MAY PLEASE BE NOTED THAT THE ESSENTIAL QUALIFICATIONS PERSCRIBED ARE RELAXABLE AS COMMISSION'S DISCRETION IN CASE OF CANDIDATES OTHERWISE WILL QUALIFIED)	<p>Academic Qualification Should have passed ITI Trade certificate course or equivalent in the trade with atleast 5 years practical experience in the trade.</p> <p>Professional Qualification Should have atleast 5 years experience as under:</p> <ol style="list-style-type: none"> Should have a working knowledge of the various types of specials used in the plumbing trade of all types of pipes of different materials and be able to estimate requirements for any job entrusted to him. Should have a thorough knowledge of working with various tools used in the trade such as wrenches, spanners, caulking tools, stocks and dies etc. Should be able to make leak-proof joints for all types of pipes (of different materials). Should have a good knowledge of materials that go to form joints and be able to estimate requirement thereof. Should be able to follow drawing and sketches and execute work according to lay out. Should possess plumbing licences in localities where such licences are issued by local authorities. Must be able to carry out overhaul of bibcocks, ball valves, sluice valves, including grinding and seating.
(7)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	: Not Applicable
(8)	IN CASE OF RECRUITMENT BY PROMOTION-	
	(a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION'	Seniority-cum- Fitness
	(b) GRADES FROM WHICH	Beldar with 10 Years of qualifying service in the grade and qualifying

(SCA) 614

<p>PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS</p>	<p>the Departmental test</p> <p>DEPARTMENTAL TEST</p> <p>ORAL – Sample trade test questions are stated below. The question and selection of job may be framed accordingly.</p> <ul style="list-style-type: none"> a) What is the function of gully trap? Why are waste pipe dischargesw to gully and not connected direct to manholes? b) What an interception trap and where is it used and why ? c) What is the advantage of providing A/S pipe for W.C. and where is it usually taken ? d) Name the traps commonly used in connection with sanitary fittings. Where are they used ? e) Why is it necessary to use lead/plastic connection pipe under basin and near W.C.? f) What is C.L. pipe and where it is used ? How would you compare C.I. Pipe with S.C.I. pipe ? g) Why do we use soil door fittings and where ? h) On what principle does the flushing cistem work ? i) Why do we use soil door fitting and where ? j) Why is it necessary to use trap under W.C. ? k) What are the advantage of an automatic flushing cistern. Where it is used and why ? <p>PRACTICAL :</p> <ul style="list-style-type: none"> a) make out soil connections for range of there European Pattern W.Cs 'S' tap. The center to center of W.C. should be 3'-0. Connect the outlet of W.C. to 4" soil vertical pipe with Door branch. Take out the antisysphonage of all the W.Cs. in one pipe and fix the 4" soil and 2" A/S about 6'-0 high. b) Prepare 1-1/2" load or wast pipe 2'-6" long for sink wast with solder joint and coupling union. <ul style="list-style-type: none"> b-1) Prepare one lead connection 1/2" size 12" long with 1/2" coupling unions. b-2) Prepare one lead connection 1/2" size 12" long with 1/2" coupling unions. b-3) Prepare one 3/4" lead 1/2" lead connection for bath tub with 3/4" coupling unions. c) Fixing of Washbasin alogwith angle iron supports. Water supply connections, fixing of sanitary fittings i/c waste trap etc.
<p>(c) WHETHER AGE AND EDUCATIONAL QUALIFI-</p>	<p>WRITTEN TEST</p> <p>Oral & Departmental Tests suitable for the trade to be conducted by the Superintending Engineer.</p> <p>No</p>

586
Draft Proposed Recruitment Rules for the post of Technician (Telephone) Gd.-I

(1)	NAME OF POST	: Technician (Telephone) Gd.-I															
(2)	CLASSIFICATION	: Group "C"															
(3)	SCALE OF PAY	: Level 4 in the Pay Matrix (PB-2 of Rs.5200-20200 + GP Rs.2400/-)															
(4)	METHOD OF RECRUITMENT	: 100% by Promotion															
(5)	AGE LIMIT FOR DIRECT RECRUITS	: Not Applicable															
(6)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS (IT MAY PLEASE BE NOTED THAT THE ESSENTIAL QUALIFICATIONS PERSCRIBED ARE RELAXABLE AS COMMISSION'S DISCRETION IN CASE OF CANDIDATES OTHERWISE WILL QUALIFIED)	: Not Applicable															
(7)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	: Not Applicable															
(8)	IN CASE OF RECRUITMENT BY PROMOTION- (a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION' (b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS (c) WHETHER AGE AND EDUCATIONAL QUALIFI-CATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES.	: Seniority-cum- Fitness Technician (Telephone) Gd.-II with 5 years of regular service in the grade. NO															
(10)	IF A DPC EXISTS WHAT IS ITS COMPOSITION	: <table border="1" style="width: 100%;"> <tr> <td>1</td> <td>Superintending Engineer</td> <td>Chairman</td> </tr> <tr> <td>2</td> <td>Assistant Engineer (Tel.)</td> <td>Member</td> </tr> <tr> <td>3</td> <td>One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</td> <td>Member</td> </tr> <tr> <td>4</td> <td>One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.</td> <td>Member</td> </tr> <tr> <td>5</td> <td>Administrative Officer (Rectt.)/Sr. Administrative Officer (Rectt.)</td> <td>Member - Secretary</td> </tr> </table>	1	Superintending Engineer	Chairman	2	Assistant Engineer (Tel.)	Member	3	One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member	4	One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.	Member	5	Administrative Officer (Rectt.)/Sr. Administrative Officer (Rectt.)	Member - Secretary
1	Superintending Engineer	Chairman															
2	Assistant Engineer (Tel.)	Member															
3	One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member															
4	One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.	Member															
5	Administrative Officer (Rectt.)/Sr. Administrative Officer (Rectt.)	Member - Secretary															
(11)	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	: Not Applicable															
(12)	PERIOD OF PROBATION	: Nil															

Draft Proposed Recruitment Rules for the post of Technician (Telephone) Gd.-II

(1)	NAME OF POST	:	Technician (Telephone) Gd.-II	
(2)	CLASSIFICATION	:	Group "C"	
(3)	SCALE OF PAY	:	Level 3 in the Pay Matrix (PB-2 of Rs.5200-20200 + GP Rs.2000/-)	
(4)	METHOD OF RECRUITMENT	:	100% by Promotion	
(5)	AGE LIMIT FOR DIRECT RECRUITS	:	Not Applicable	
(6)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS (IT MAY PLEASE BE NOTED THAT THE ESSENTIAL QUALIFICATIONS PERSCRIBED ARE RELAXABLE AS COMMISSION'S DISCRETION IN CASE OF CANDIDATES OTHERWISE WILL QUALIFIED)	:	Not Applicable	
(7)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	:	Not Applicable	
(8)	IN CASE OF RECRUITMENT BY PROMOTION- (a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION' (b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS (c) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES.	:	Seniority-cum- Fitness Technician (Telephone) Gd.-III with 5 years of regular service in the grade. NO	
(10)	IF A DPC EXISTS WHAT IS ITS COMPOSITION	:	1	Superintending Engineer Chairman
			2	Assistant Engineer (Tel.) Member
			3	One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. Member
			4	One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization. Member
			5	Administrative Officer (Rectt.)/Sr. Administrative Officer (Rectt.) Member - Secretary
(11)	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	:	Not Applicable	
(12)	PERIOD OF PROBATION	:	Nil	

Draft Proposed Recruitment Rules for the post of Technician (Telephone) Gd.-III

(1)	NAME OF POST	:	Technician (Telephone) Gd.-III		
(2)	CLASSIFICATION	:	Group "C"		
(3)	SCALE OF PAY	:	Level 2 in the Pay Matrix (PB-2 of Rs.5200-20200 + GP Rs.1900/-)		
(4)	METHOD OF RECRUITMENT	:	100% by Promotion failing which by Direct Recruitment		
(5)	AGE LIMIT FOR DIRECT RECRUITS	:	Between 18-30 years (Relaxable upto 40 years for employees of AIIMS)		
(6)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	For Direct :- 1. 12 th pass or equivalent from a recognized Board/School. 2. Certificate in the concerned trade from the ITI. 3. Two years practical experience in repair and maintenance of PABX/PBX Exchange, including telephone lines and instruments.		
(7)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	:	Not Applicable		
(8)	IN CASE OF RECRUITMENT BY PROMOTION- (a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION' (b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS (c) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES.	:	Seniority-cum- Fitness Technician (Telephone) Gd.-IV with 8 years of regular service in the grade. NO		
(10)	IF A DPC EXISTS WHAT IS ITS COMPOSITION	:	1	Superintending Engineer	Chairman
			2	Assistant Engineer (Tel.)	Member
			3	One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member
			4	One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.	Member
			5	Administrative Officer (Rectt.)/Sr. Administrative Officer (Rectt.)	Member - Secretary
(11)	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	:	Not Applicable		
(12)	PERIOD OF PROBATION	:	02 years (for Direct Recruits only).		

Draft Proposed Recruitment Rules for the post of Technician (Telephone) Gd.-IV

(1)	NAME OF POST	:	Technician (Telephone) Gd.-IV		
(2)	CLASSIFICATION	:	Group "C"		
(3)	SCALE OF PAY	:	Level 1 in the Pay Matrix (PB-2 of Rs.5200-20200 + GP Rs.1800/-)		
(4)	METHOD OF RECRUITMENT	:	100% by Direct Recruitment		
(5)	AGE LIMIT FOR DIRECT RECRUITS	:	Between 18-30 years (Relaxable upto 40 years for employees of AIIMS)		
(6)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	1. 10 th pass or equivalent from a recognized Board/School. 2. Two years practical experience in repair and maintenance of PABX/PBX Exchange, including telephone lines and instruments.		
(7)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	:	Not Applicable		
(8)	IN CASE OF RECRUITMENT BY PROMOTION-	:			
	(a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION'	:	Not Applicable		
	(b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS	:	Not Applicable		
	(c) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES.	:	Not Applicable		
(10)	IF A DPC EXISTS WHAT IS ITS COMPOSITION	:	1	Superintending Engineer	Chairman
			2	Assistant Engineer (Tel.)	Member
			3	One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	Member
			4	One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.	Member
			5	Administrative Officer (Rectt.)/Sr. Administrative Officer (Rectt.)	Member - Secretary
(11)	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	:	Not Applicable		
(12)	PERIOD OF PROBATION	:	02 years		

RECRUITMENT RULES

- | | | | |
|-----|--|---|----------------------------|
| (1) | NAME OF POST | : | SENIOR PAINTER |
| (2) | NO. OF POSTS | : | 1(1971) |
| (3) | CLASSIFICATION | : | Group 'C' |
| (4) | SCALE OF PAY | : | Rs.1200-30-1440-ER-30-1800 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Promotion |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |

575
238
672

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.O.S (PENSION) RULES, 1972. : Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., non-selection, or by merit, cum-seniority, i.e., selection : Seniority-cum-fitness
- (b) Grades from which promotion is to be made and eligibility : Painters with 5 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : No.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Superintending Engineer : Chairman
- (2) Executive Engineer (C) : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Sr. Administrative Officer/ Chief Administrative Officer : Member - Secretary
- (11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : Nil

(1)	NAME OF POST	:	PAINTER
(2)	NO. OF POSTS	:	08
(3)	CLASSIFICATION	:	Group C
(4)	SCALE OF PAY	:	Rs.3050-75-3950-80-4590
(5)	METHOD OF RECRUITMENT	:	25% By Direct Recruitment & 75% By Promotion on the basis of Seniority-cum-fitness
(6)	AGE LIMIT FOR DIRECT RECRUITS	:	20 to 30 Years
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS (IT MAY PLEASE BE NOTED THAT THE ESSENTIAL QUALIFICATIONS PERSCRIBED ARE RELAXABLE AS COMMISSION'S DISCRETION IN CASE OF CANDIDATES OTHERWISE WILL QUALIFIED)	:	<p>Academic Qualification</p> <p>Should have passed ITI Diploma course or equivalent in the trade.</p> <p>Professional Qualification</p> <p>a) Must have knowledge of cleaning old painted surface by use of blow lamps paint removers etc.</p> <p>b) Must know the cause and cure of cracking, blistering and bleeding of paint.</p> <p>c) Must have the knowledge of covering capacities of various grades and mixtures of paint.</p> <p>d) Must be able to mix paint and varnishes to required shades or match paints to any given shade.</p> <p>e) Must be to apply enamels and laquer paints with a high degree of workmanship.</p> <p>f) Must be able to do both brush painting and spray painting to a high degree of finish.</p> <p>g) Must be able to cut simple stencils and to carry out block lettering or painting of badges in multi-colour.</p>
(8)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	:	Not Applicable
(9)	IN CASE OF RECRUITMENT BY PROMOTION- (a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION' (b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS	:	<p>Seniority-cum- Fitness</p> <p>Beldar with 10 Years of qualifying service in the grade and qualifying the Departmental test & Written Test.</p> <p>WRITTEN TEST :- Oral departmental test, suitable for the trade to be conducted by Superintending Engineering.</p> <p>DEPARTMENTAL TEST</p> <p>a) Paint a wall face 8' x 8' with a given shade of paint. He should ask for the requirement of all materials for the job including these for cleaning etc.</p> <p>b) Given a tint on a piece to mix paint to match.</p> <p>c) Varnish a piece of wood or top of furniture piece and apply enamel/or French polish for another.</p> <p>d) Spray paint (enamel superior) on a sheet of M. S. Sheet.</p> <p>e) Cut a stencil for painting number on walls or rooms.</p>

	(c) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES.		No															
(10)	IF A DPC EXISTS WHAT IS ITS COMPOSITION		<table border="1"> <tr> <td>1</td> <td>Superintending Engineer</td> <td>: Chairman</td> </tr> <tr> <td>2</td> <td>Executive Engineer (Civil)</td> <td>: Member</td> </tr> <tr> <td>3</td> <td>One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.</td> <td>: Member</td> </tr> <tr> <td>4</td> <td>One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.</td> <td>: Member</td> </tr> <tr> <td>5</td> <td>Sr. Administrative Officer/Chief Administrative Officer</td> <td>: Member - Secretary</td> </tr> </table>	1	Superintending Engineer	: Chairman	2	Executive Engineer (Civil)	: Member	3	One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	: Member	4	One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.	: Member	5	Sr. Administrative Officer/Chief Administrative Officer	: Member - Secretary
1	Superintending Engineer	: Chairman																
2	Executive Engineer (Civil)	: Member																
3	One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization.	: Member																
4	One Representative of Minority Communities to be nominated by The Director from persons of an Appropriate status working at AIIMS or some other organization.	: Member																
5	Sr. Administrative Officer/Chief Administrative Officer	: Member - Secretary																
(11)	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	:	Not Applicable															
(12)	PERIOD OF PROBATION	:	2 Years															

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RECRUITMENT RULES

NAME OF POST : SENIOR OFFICE ATTENDANT
NO. OF POSTS : 14(1991)
CLASSIFICATION : Group 'C'
SCALE OF PAY : 950-20-1150-ES-25-1400
METHOD OF RECRUITMENT : 100% by Promotion
AGE LIMIT FOR DIRECT RECRUITS : Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

302
647
390

(11) IN CASE OF DEUPTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

(12) PERIOD OF PROBATION : 2 years

592

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

Not Applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Seniority-cum-fitness

b) Grades from which
promotion is to be
made and eligibility

Office Attendant Gr.I who has 8th
Standard pass with 3 years of regular
service in the grade failing which 10
years of combined regular service as
Office Attendant Gr.I and Gr.II of
which at least 2 years shall be as
Office Attendant Gr.I.

OR

Office Attendant Gr.I who has studied
any class below 8th Standard pass with
7 years of regular service in the grade
failing which 14 years of combined
regular service as Office Attendant
Gr.I and Gr.II of which at least 3
years shall be as Office Attendant
Gr.I.

Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not Applicable

640
0725

618
0725

640
0725

640
0725

640
0725

640
0725

(5412A)

IF A DPC EXISTS, WHAT
IS ITS COMPOSITION.

- (1) Chief Adm. Officer/
Sr. Admin. Officer : Chairman
- (2) Chief Accounts Officer : Member
- (3) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.
- (4) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (5) Administrative Officer(DO) : Member -
Secretary

IN CASE OF DEUPTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

: Not applicable

PERIOD OF PROBATION

: 2 years

599

596

dy

RECRUITMENT RULES

NAME OF POST	:	OFFICE ATTENDANT, GRADE I
NO. OF POSTS	:	40(1991)
CLASSIFICATION	:	Group 'B'
SCALE OF PAY	:	REL800-15-1010-EB-20-1150
METHOD OF RECRUITMENT	:	100% by Promotion.
AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

Not Applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Seniority-cum-merit

(b) Grades from which
promotion is to be
made and eligibility

Office Attendant Gr.II with 8th
Standard pass and having 3 years of
regular service in the grade;

OR

Office Attendant Gr.II who has studied
upto any class below 8th Standard pass
with 7 years of regular service in the
grade.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not Applicable; however, provisions of
column 9 (b) shall be followed.

IF A DPC EXISTS, WHAT
IS ITS COMPOSITION.

- (1) Chief Adm. Officer/
Sr. Admin. Officer : Chairman
- (2) Chief Accounts Officer : Member
- (3) One Representative of
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation. : Member
- (4) One Representative of
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation. : Member
- (5) Administrative Officer(DO) : Member -
Secretary

595

596

IN CASE OF DEPUTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

Not applicable

PERIOD OF PROBATION

Nil

RECRUITMENT RULES

NAME OF POST : OFFICE ATTENDANT, GRADE II

NO. OF POSTS : 86 (1991)

CLASSIFICATION : Group 'D'

SCALE OF PAY : Rs.750-12-870-EB-14-940

METHOD OF RECRUITMENT : 100% by Direct Recruitment

AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 25 years (Relaxable for AIINS employees upto 40 years)

EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Essential
Middle School standard pass
Desirable
Training in 'Basic' and 'Refresher' Course in Home Guards and Civil Defence

WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972.

No

IN CASE OF RECRUITMENT BY PROMOTION-

- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Not applicable
- (b) Grades from which promotion is to be made and eligibility : Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable

IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Chief Admn. Officer/ Sr. Admin. Officer : Chairman
- (2) Chief Accounts Officer : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Administrative Officer(DO) : Member - Secretary

IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

: Not applicable

PERIOD OF PROBATION

: 2 years.

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RECRUITMENT RULES

NAME OF POST	:	ANIMAL HOUSE ATTENDANT (GR. I)
NO. OF POSTS	:	4 (1992)
CLASSIFICATION	:	Group - 'C'
SCALE OF PAY	:	Rs. 950-20-1150-ER-25-1400
METHOD OF RECRUITMENT	:	100% by Promotion
AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable

195
600

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.O.G
(PENSION) RULES, 1972.

Not applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

(a) whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Merit-cum-seniority

(b) Grades from which
promotion is to be
made and eligibility

Animal House Attendant (Gr. II) with
3 years of regular service in the
grade failing which Animal House
Attendant (Gr. II) with 10 years of
combined regular service in Gr. II and
Gr. III out of which at least 2 years
shall be as in Gr. II.

Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in the
case of promotees.

Not applicable

IF DPC EXISTS, WHAT
IS COMPOSITION.

- (1) Officer-Incharge, EAF : Chairman
- (2) Sr. Veterinary Officer : Member
- (3) Representative of the : Member
to which vacancy exists
- (4) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.
- (5) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (6) Administrative Officer (DO) : Member -
Secretary

600

60

IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable

PERIOD OF PROBATION : 2 years.

601

601

RECRUITMENT RULES

NAME OF POST	*	ANIMAL HOUSE ATTENDANT (GR. II)
NO. OF POSTS	*	10 (1992)
CLASSIFICATION	*	Group 'D'
SCALE OF PAY	*	Rs. 600-15-1010-EB-20-1150
METHOD OF RECRUITMENT	*	100% by Promotion
AGE LIMIT FOR DIRECT RECRUITS	*	Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	*	Not applicable

662

WHETHER BENEFIT OF
 UNDETAILED YEARS OF SERVICE
 IS CONCESSIONABLE UNDER
 RULE 30 OF THE C.C.S.
 (PENSION) RULES, 1972. : Not applicable

CASE OF RECRUITMENT
 PROMOTION-

Whether by seniority-
 cum-fitness, i.e.,
 'non-selection', or
 by merit-cum-seniority,
 i.e., 'selection' : Seniority-cum-fitness

Grades from which
 promotion is to be
 made and eligibility : Animal House Attendant (Gr. III) with
 5 years of regular service in the
 grade.

Whether age and
 educational
 qualifications
 prescribed for
 direct recruits
 will apply in
 the case of
 promotees. : Not applicable

- A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Officer-Incharge, EAF : Chairman
 - (2) Sr. Veterinary Officer : Member
 - (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) Administrative Officer (DO) : Member - Secretary

CASE OF DEPUTATION :
 MODES AND SOURCES FROM
 WHICH DEPUTATION TO BE : Not applicable
 MADE AND PERIOD OF
 DEPUTATION

PERIOD OF PROBATION : Nil

603

100
604

RECRUITMENT RULES

NAME OF POST	:	ANIMAL HOUSE ATTENDANT (GR. III)
NO. OF POSTS	:	05 (1992)
CLASSIFICATION	:	Group 'D'
SCALE OF PAY	:	Rs. 750-12-870-EB-14-940
METHOD OF RECRUITMENT	:	100% by Direct Recruitment
AGE LIMIT FOR DIRECT RECRUITS	:	Between 18 and 30 years
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	<u>ESSENTIAL</u> 8th Standard Pass <u>DESIRABLE</u> Experience of handling, feeding and care of animals normally used for medical research.

(604)

190
601

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.S.S
(PENSION) RULES, 1972.

No

IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-firres, i.e.,
non-selection, or
by merit-cum-seniority,
i.e., 'selection' Not applicable

(b) Grades from which
promotion is to be
made and eligibility Not applicable

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotion. Not applicable

IF A DEC EXISTS, WHAT
IS ITS COMPOSITION.

- (1) Officer-Incharge, EAF : Chairman
- (2) Sr. Veterinary Officer : Member
- (3) Representative of the : Member
in which vacancy exists
- (4) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.
- (5) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (6) Administrative Officer (DO) : Member -
Secretary

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191
606

IN CASE OF DEUPTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

PERIOD OF PROBATION : 2 years

607 230

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RECRUITMENT RULES

- (1) NAME OF POST : HOSPITAL ATTENDANT, GR.I
- (2) NO. OF POSTS : 52 (1992)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 950-20-1150-EB-E5-1400
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

Not applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Seniority-cum-fitness

(b) Grades from which
promotion is to be
made and eligibility

Hospital Attendant, Gr. II possessing
8th Standard pass with 5 years of
regular service in the grade.

OR

Hospital Attendant, Gr. II studied upto
any class below 8th standard with 7
years of regular service in the grade.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in the
case of promotees.

Not applicable; however, provisions of
column 7 (b) shall be followed.

IF A DPC EXISTS, WHAT
IS ITS COMPOSITION.

- | | |
|---|-------------------------|
| (1) Dy. Medical Supdt. | : Chairman |
| (2) Nursing Supdt. | : Member |
| (3) One Representative of
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation. | : Member |
| (4) One Representative of
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation. | : Member |
| (5) Adm. Officer (Hosp.) | : Member -
Secretary |

IN CASE OF DEPUTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

Not applicable

PERIOD OF PROBATION

2 years

RECRUITMENT RULES

- (1) NAME OF POST : HOSPITAL ATTENDANT, GR.II
- (2) NO. OF POSTS : 100(1992)
- (3) CLASSIFICATION : Group 'D'
- (4) SCALE OF PAY : Rs.800-15-1010-EB-20-1150
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

(609)

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(8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER R.F. 30 OF THE C.C.S (PENSION) RULES, 1972. Not applicable

(9) IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Seniority-cum-fitness

(b) Grades from which promotion is to be made and eligibility Hospital Attendant, Gr.III possessing 8th Standard pass with 5 years of regular service in the grade.

OR

Hospital Attendant, Gr.III studied upto any class below 8th standard with 7 years of regular service in the grade.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not applicable; however the provisions of column 9 (b) shall be followed.

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Dy. Medical Supdt. : Chairman
- (2) Nursing Supdt. : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Adm. Officer (Hoep.) : Member - Secretary

(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION Not applicable

(12) PERIOD OF PROBATION Nil

(610)

RECRUITMENT RULES

- (1) NAME OF POST : HOSPITAL ATTENDANT, GR.III
 (2) NO. OF POSTS : 385(1792)
 (3) CLASSIFICATION : Group 'B'
 (4) SCALE OF PAY : Rs. 750-12-970-EN-14-940
 (5) METHOD OF RECRUITMENT : 100% by Direct Recruitment

(6) AGE LIMIT FOR DIRECT RECRUITS : Between 18 and 30 years

(7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : ESSENTIAL
 8th Standard Pass

DESIRABLE

- (i). Experience of having worked in a Civil or Military Hospital, or in a Nursing Home or with a Medical Practitioner.
 (ii) Matriculation

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- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.O.S (PENSION) RULES, 1972. Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Not applicable
- (b) Grades from which promotion is to be made and eligibility Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not applicable
- (10) IF A OPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Dy. Medical Supdt. : Chairman
- (2) Nursing Supdt. : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Adm. Officer (Hosp.) : Member - Secretary
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEUPTATION TO BE MADE AND PERIOD OF DEUPTATION : Not applicable
- (12) PERIOD OF PROBATION : 2 years

RECRUITMENT RULES

- (1) NAME OF POST : CHIEF MEDICAL SOCIAL SERVICE OFFICER
- (2) NO. OF POSTS : 4(1992)
- (3) CLASSIFICATION : Group 'A'
- (4) SCALE OF PAY REVISED : Rs.3000-100-3500-125-4500
: Rs.10000-325-15200
- (5) METHOD OF RECRUITMENT : 100% by Promotion failing which by Deputation.
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility conditions : Supervising Medical Social Service Officer with 5 yrs of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable. The promotees should however, possess Master's Degree in Social Work.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. : (1) Director : Chairman
(2) Chief of a Centre to be nominated by the Director. : Member
(3) Medical Superintendent : Member
(4) One Representative of : Member

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SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.

- (5) One Representative of : Member Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.
- (6) An expert to be nominated : Member by the Director.
- (7) Deputy Director (Admn.) : Member

(11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

: Officers of the Central/State Govts./Union Territory Administrations or of Autonomous/Statutory bodies holding analogous posts on regular basis or with 5 years of regular service in a post in the scale of Rs.2200-4000 and possessing the following qualifications and experience:

- (i) Bachelor's Degree from a recognized University.
- (ii) Master's Degree in Professional Social Work from a recognized University /Institution or equivalent; and
- (iii) Twelve years of teaching/research/professional experience in a Medical Institution/Organisation in The of Medical social Work preferably Rehabilitation of Orthopaedically handicapped persons.
(Period of deputation shall not ordinarily exceed 3 years).
in the profession out of which

(12) PERIOD OF PROBATION

: 2 years (for promotees only).

RECRUITMENT RULES

- (1) NAME OF POST : SUPERVISING MEDICAL SOCIAL SERVICE OFFICER
- (2) NO. OF POSTS : 8 (1992)
- (3) CLASSIFICATION : Group 'A'
- (4) SCALE OF PAY : Rs.2200-75-2800-EB-100-4000
REVISED : Rs.8000-275-13500
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility conditions : Medical Social Service Officer Gr. I with 3 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable. The promotees should however, possess Master's Degree in Social Work.
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. : (1) Director : Chairman
(2) Dean : Member

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- (3) Medical Superintendent : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Chief Medical Social Service Officer. : Member
- (7) Deputy Director (Admn.) : Member
- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable.
- (12) PERIOD OF PROBATION : 2 years

RECRUITMENT RULES

- (1) NAME OF POST : MEDICAL SOCIAL SERVICE OFFICER, GR. I
- (2) NO. OF POSTS : 12 (1992)
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs. 2000-60-2300-EB-75-3200
REVISED : Rs. 6500-200-10500
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. : Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Merit-cum-seniority
- (b) Grades from which promotion is to be made and eligibility : Medical Social Service Officer, Gr. I with 2 yrs. regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not applicable; however, a promotee should possess at least a Master's Degree in Social Work.
- (10) IF A DPC EXISTS, WHAT : (1) Medical Supdt./ : Chairman
- (2) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some : Member

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other organisation.

- (3) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) Dy. Director (Admin.) : Membe
- (5) Chief Medical Social Service Officer. : Membe
- (6) Chief/Sr-Admn. Officer : Membe

- (11) IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Not applicable
- (12) PERIOD OF PROBATION : Nil

(1)	NAME OF POST	: MEDICAL SOCIAL SERVICE OFFICER GR.II
(2)	NO. OF POSTS	: 18(1992)
(3)	CLASSIFICATION	: GROUP 'B'
(4)	SCALE OF PAY	: RS.5500-9000
(5)	METHOD OF RECRUITMENT	: 100% by direct recruitment
(6)	AGE LIMIT FOR DIRECT RECRUITS	: Not exceeding 35 years (Relaxable for employees of AIIMS upto 5 years)
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	<p>ESSENTIAL:-</p> <p>(i) Master's Degree in Social Work from a recognized University/Institution.</p> <p>(ii) Experience in the line with a Welfare or Health Agency, preferably dealing with Medical/Public Health Service .</p> <p>DESIRABLE:-</p> <p>Specialization, by experience or qualification or training in Medical Social Work including psychiatric services.</p>
(8)	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS (PENSION) RULES, 1972	: Not applicable
(9)	<p>IN CASE OF RECRUITMENT BY PROMOTION-</p> <p>(a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION'</p> <p>(b) GRADES FROM WHICH PROMOTION IS TO BE MADE AND ELIGIBILITY CONDITIONS</p> <p>(c) WHETHER AGE AND</p>	<p>Not applicable</p> <p>Not applicable</p>

EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES.	Not applicable
(10) IF A DPC EXISTS WHAT IS ITS COMPOSITION	<p>1. Medical Supdt. : Chairman</p> <p>2. One representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organization. : Member</p> <p>3. One representative of Minority Communities to be Nominated by the Director From persons of an Appropriate status working at AIIMS or some other organization. : Member</p> <p>4. Deputy Director (Admn.) : Member</p> <p>5. Chief Medical Social Service Officer : Member</p> <p>6. Chief/Sr. Admn. Officer : Member-Secretary</p>
(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION	Not applicable
(12) PERIOD OF PROBATION	2 YEARS

Authority:- Approved by Governing Body/Institute Body on 30.12.91 and also approved by Ministry of Health & Family Welfare vide their note dated 24.1.93. Cadre restructured vide SFC Item No.FC/10 dated 26.8.2000 and ratified by Governing body in its meeting held on 5.3.2000

RECRUITMENT RULES

- (1) NAME OF POST : TECHNICAL OFFICER (O.T.)
- (2) NO. OF POSTS : 06
- (3) CLASSIFICATION : Group 'B'
- (4) SCALE OF PAY : Rs. 1640-2900 (Pre Revised)
Rs. 5500-9000 (Revised)
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not Applicable
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION—
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Merit-cum-Seniority
- (b) Grades from which promotions is to be made and eligibility : Technical Assistant (O.T.) with 5 years of regular service in the grade;
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable;

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(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

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- (1) Medical Supdt. : Chairman
 - (2) Officer-in-charge (O.T.) : Member
 - (3) Dy. Medical Supdt. : Member
 - (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (6) Chief Admin. Officer/ Admn. Officer (Hosp.) : Member-Secretary

(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTAION TO BE MADE AND PERIOD OF DEPUTATION.

: Not Applicable

(12) PERIOD OF PROBATION

: NIL.

RECRUITMENT RULES

- (1) NAME OF POST : TECHNICAL ASSISTANT(OT)
- (2) NO. OF POSTS : 12(1992)
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs.1400-40-1800-EB-50-2300
- (5) METHOD OF RECRUITMENT : 100% by Promotion
- (6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : Not applicable

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.O.S (PENSION) RULES, 1972. Not applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION-
 - (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Seniority-cum-fitness
 - (b) Grades from which promotion is to be made and eligibility Operation Theatre Technician, Gr.II possessing 12th Class Pass with 5 years of regular service in the grade;

OR

Operation Theatre Technician, Gr.II possessing Matriculation Certificate with 7 years of regular service in the grade.

- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion. Not applicable

- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION.
 - (1) Officer Incharge, D.T : Chairman
 - (2) Dy. Medical Supdt. : Member
 - (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
 - (5) Adm. Officer (Hosp.) : Member - Secretary

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(11) IN CASE OF DEPUTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

(12) PERIOD OF PROBATION : Nil

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RECRUITMENT RULES

- (1) NAME OF POST : TECHNICIAN (O.T.)
- (2) NO. OF POSTS : 65
-
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 1200-2040 (Pre Revised)
Rs. 5000-8000 (Revised)
- (5) METHOD OF RECRUITMENT : By Promotion failing which by Direct Recruitment.
- (6) AGE LIMIT FOR DIRECT RECRUITS : Between 18-35 years (Relaxable upto 40 years for the employees of AIIMS).
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : ESSENTIAL
B.Sc. in O.T. Technology
- OR
-
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : No
1. 12th Class Pass with Science, + 5 years regular service in the grade of O.T.A. at AIIMS.

(9) IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection'

Seniority-cum-fitness

(b) Grades from which promotions is to be made and eligibility

10+2 with Science + 5 years of regular service in the grade of O.T. Assistant at AIIMS.

OR

10th with 7 years of regular service in the grade of Operation Theater Assistant.

OR

For Non-Matric, 12 years of regular service in the grade of Operation Theater Assistant. at the AIIMS.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

Not Applicable; however, provisions of column 9(b) shall be followed.

(10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. : (1) Officer Incharge, O.T. : Chairman

(2) Dy. Medical Suptd. : Member

(3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member

(4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member

(5) Admin. Officer (Hosp.) : Member-Secretary

(11) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION. : Not Applicable

(12) PERIOD OF PROBATION : Nil.

Change

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RECRUITMENT RULES

- (1) NAME OF POST : OPERATION THEATRE ASSISTANT
- (2) NO. OF POSTS : 119
-
- (3) CLASSIFICATION : Group 'C'
- (4) SCALE OF PAY : Rs. 950-1500 (Pre Revised)
Rs. 4500-7000 (Revised)
- (5) METHOD OF RECRUITMENT : 75 % by Direct Recruitment
25 % by transfer from the existing Hospital Attendants
- (6) AGE LIMIT FOR DIRECT RECRUITS : Between 18 - 30 years
(Relaxable upto 40 years for the employees of AIIMS)
- (7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS : A.) B.Sc. OR 10+2 with Science with five years experience in the following areas;
i) O.T., ii) ICU, iii) CSSD, iv) Manifold Room
Preference will be given to candidates with Certificate/Diploma course in O. T. Techniques from recognized Hospital/Institutions.
B) Work experience shall be considered, if candidate has worked in private or public sector/Hospital of at-least 500 beds.
-
- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S. (PENSION) RULES, 1972. : No
- (9) IN CASE OF RECRUITMENT BY PROMOTION:-
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Not applicable
- (b) Grades from which promotions is to be made and eligibility : Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable;

IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Officer Incharge, O.T. : Chairman
- (2) Dy. Medical Suptd. : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Admin. Officer (Hosp.) : Member-Secretary

Transfer

(1) IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION.

Hospital Attendants (of any Grade) possessing the following:

- (i) Matriculation
- (ii) Three years experience of having worked in an Operation Theatre, Blood Bank, Central Supply Service in AIIMS (or in any Hospital of not less than 150 beds). Preference shall be given to those who have undergone training in any of the areas mentioned above.
- (iii) written examination followed by interview. Those who qualify the written examination will have to appear before interview board for final selection. The weight-age of marks would be in the ration of 75:25 for written and interview. Selection Board shall be constituted by the Director with representation of user departments.

(2) PERIOD OF PROBATION

2 years

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ALL INDIA INSTITUTE OF MEDICAL SCIENCES
[RECRUITMENT CELL]

No. F.1-7/2010-Estt.(Rct.)

Ansari Nagar, New Delhi-29

Dated the: 20 JAN 2010

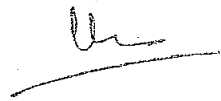
Subject:- Amendment of Recruitment Rules for the post of Operation Theatre Assistant in the pay Band-1 of Rs. 5200-20200+Grade Pay Rs. 2800/- at AIIMS, New Delhi

MEMORANDUM

The undersigned is directed to convey the approval/sanction of the Director, AIIMS for amendment of Recruitment Rules for the post of Operation Theatre Assistant, at AIIMS. as under:-

RECRUITMENT RULES FOR THE POST OF OPERATION THEATRE ASSISTANT

Existing Recruitment Rules for the post Operation Theatre Assistant.		Amended Recruitment Rules for the post of Operation Theatre Assistant.
Grade from which promotion is to be made and eligibility conditions:-		Grade from which promotion is to be made and eligibility conditions:-
Mode of Recruitment.	75% by Direct Recruitment 25% by transfer from the existing Hospital Attendants.	No Change 25% by transfer from Hospital Attendants/Sanitary Attendants of any grade with three years of regular service in the grade.
Age limit for direct Recruits:-	Between 18-30 years (Relaxable upto 40 years for the employees of AIIMS.)	No Change (Age limit not applicable for transfer mode)
Educational and other qualification and experience.		
i) By Direct Recruitment	B.Sc <u>OR</u> 10+2 with Science with five years experience in the following areas:- 1. O.T., 2. ICU, 3. CSSD, 4. Manifold Room Preference will be given to candidates with Certificate/Diploma course in O.T. Techniques from recognized Hospitals/Institutions. b) Work experience shall be considered, if candidate has worked in private or public sector/Hospital of at least 500 beds.	No Change
ii) By Transfer	Hospital Attendants of any grade with 3 years of regular service in the grade.	Hospital Attendants/Sanitary Attendants of any grade with three years of regular services in the grade and are matriculation (10 th pass).



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	Written examination followed by interview. Those who qualify the written examination will have to appear before interview board for final selection. The weight-age of marks would be in the ratio of 75:25 for written and interview. Selection Board shall be constituted by the Director with representation of user departments. —	No Change
Period of Probation	02 years	No change

The amendments mentioned above shall be applicable from the date of issue of this memorandum.

Keshav Kumar Giridhari

o/ [KESHAV KUMAR GIRIDHARI]
SR. ADMINISTRATIVE OFFICER

C. Sankar
20/11/24

Distribution:-

1. Medical Superintendent, Hospital/Dr. R.P. Centre
2. PPS to Director
3. PS to Deputy Director Administration/Sr. Financial Advisor
4. PS to Chief Administrative Officer
5. All Centres /Departments/Sections/Units/C.R.H.S. Project, Ballabgarh.
6. Prof. I/c (Computer Facility) - With the request to arrange these recruitment rules to be displayed on the Institute website.
7. All Sr. Administrative Officer/Administrative Officer/Asst. Administrative Officer
8. All Notice Boards
9. President, Karamchari Union.
10. The Guard File.

RECRUITMENT RULES

NAME OF POST	:	SANITARY ATTENDANT, GRADE I
NO. OF POSTS	:	45(1992)
CLASSIFICATION	:	Group 'C'
SCALE OF PAY	:	Rs. 950-20-1150-ER-25-1400
METHOD OF RECRUITMENT	:	100% by Promotion
AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable

OF
SERVICE

Not Applicable

C.S.
1972.

RECRUITMENT

by seniority-
fitness, i.e.,
selection, or
seniority-cum-
seniority,
selection

Seniority-cum-fitness

from which
selection is to be
made and eligibility

Sanitary Attendant, Grade II with
5 years of regular service in the
grade

Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in the
case of promotees.

Not Applicable

IF DPC EXISTS, WHAT
IS ITS COMPOSITION.

- (1) Dy. Medical Supdt./
Asstt. Medical Supdt./
Assoc. Prof. of Hosp.
Administration : Chairman
(To be nominated by the
Director)
- (2) Sr. Sanitation Officer : Member
- (3) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.
- (4) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.
- (5) Admin. Officer (Hosp.)/
Admin. Officer (CNC) : Member -
(To be nominated by the
Director) Secretary

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IN CASE OF DEUPTATION : Not applicable
GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

PERIOD OF PROBATION : 2 years

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RECRUITMENT RULES

1) NAME OF POST : SANITARY ATTENDANT, GRADE II
2) NO. OF POSTS : 170(1992)
3) CLASSIFICATION : Group 'D'
4) SCALE OF PAY : Rs.800-15-1010-ER-20-1150
5) METHOD OF RECRUITMENT : 100% by Promotion

6) AGE LIMIT FOR DIRECT RECRUITS : Not applicable
7) EDUCATIONAL AND OTHER QUALIFICATIONS FOR : Not applicable

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE D.O.S
(PENSION) RULES, 1972.

Not Applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'.

Seniority-cum-fitness

(b) Grades from which
promotion is to be
made and eligibility

Sanitary Attendant, Grade III with
5 years of regular service in the
grade.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in the
case of promotees.

Not Applicable

(10)

IF A DFC EXISTS, WHAT
IS ITS COMPOSITION.

(1) Dy. Medical Supdt/
Asstt. Medical Supdt./
Assoc. Prof. of Hosp.
Administration
(To be nominated by the
Director) : Chairman

(2) Sr. Sanitation Officer : Member

(3) One Representative of : Member
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation.

(4) One Representative of : Member
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation.

(5) Admin. Officer (Hosp.)/
Admin. Officer (CNC) : Member -
(To be nominated by the
Director) Secretary

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IN CASE OF DEPUTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

PERIOD OF PROBATION : Nil

RECRUITMENT RULES

(1)	NAME OF POST	:	SANITARY ATTENDANT, GRADE III
(2)	NO. OF POSTS	:	340(1792)
(3)	CLASSIFICATION	:	Group 'D'
(4)	SCALE OF PAY	:	Rs. 750-12-870-EB-14-940
(5)	METHOD OF RECRUITMENT	:	100% by Direct Recruitment
(6)	AGE LIMIT FOR DIRECT RECRUITS	:	Between 18 and 30 years
(7)	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	<u>Essential</u> 1) Should be able to read and write in Hindi/ English 2) Knowledge of sweeping, dusting and cleaning. <u>Desirable</u> One year's experience in sweeping, dusting or cleaning in a civil or military hospital or in a good household, hotel or Government Department.

WHETHER BENEFIT OF 30000 YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE D.C.S (PENSION) RULES, 1972.

No

IN CASE OF RECRUITMENT BY PROMOTION-

- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Not applicable
- (b) Grades from which promotion is to be made and eligibility : Not applicable
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable

IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Dy. Medical Supdt/ Assst. Medical Supdt./ Assoc. Prof. of Hosp. Administration : Chairman
(To be nominated by the Director)
- (2) Sr. Sanitation Officer : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Admn. Officer (Hosp.)/ Admn. Officer (CMC) : Member - Secretary
(To be nominated by the Director)

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(11) IN CASE OF DEPUTATION : Not applicable
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

(12) PERIOD OF PROBATION : —2 years.

RECRUITMENT RULES

NAME OF POST	:	SENIOR SANITATION OFFICER
NO. OF POSTS	:	1(1972)
CLASSIFICATION	:	Group 'B'
SCALE OF PAY	:	Rs.2000-60-2300-EB-75-3200-100-3500
METHOD OF RECRUITMENT	:	100% By Promotion failing which by Deputation
AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable

WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.C.S
(PENSION) RULES, 1972.

Not Applicable

IN CASE OF RECRUITMENT
BY PROMOTION-

(a) Whether by seniority-
cum-fitness, i.e.,
'non-selection', or
by merit-cum-seniority,
i.e., 'selection'

Merit-cum-seniority

(b) Grades from which
promotion is to be
made and eligibility

Sanitation Officer with 3 years of
regular service in the grade.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not applicable; however, the promotee,
unless he has already done, should
successfully complete the Sanitary
Inspector Course before he is granted
second increment after promotion.

IF A DPC EXISTS, WHAT
IS ITS COMPOSITION.

- | | |
|---|------------|
| (1) Medical Superintendent | : Chairman |
| (2) Dy. Director (Admn.) | : Member |
| (3) One Representative of
SC/ST to be nominated by
the Director from persons
of an appropriate status
working at AIIMS or some
other organisation. | : Member |
| (4) One Representative of
Minority Communities to be
nominated by the Director
from persons of an
appropriate status working
at AIIMS or some other
organisation. | : Member |
| (5) Chief/ Sr. Admin. Officer | : Member |

IN CASE OF DEPUTATION
GRADES AND SOURCES FROM
WHICH DEPUTATION TO BE
MADE AND PERIOD OF
DEPUTATION

DEPUTATION

Officers of the Central/State/ U.T.
Governments or Officers of Central
Autonomous/ Statutory / Local
Bodies or Public Undertakings;

- (a)(i) Holding analogous posts on
regular basis; or
(ii) A post in the pay scale or
Rs.1640-2900 with 3 years' of
regular service in that grade;
and
(b) Possessing the following
qualifications and experience:

Essential

1. Certificate in Sanitary
Inspector's Course;
2. Experience in Sanitation of an
Institution or Hospital of
repute for not less than 12
years of which at least 5 years
shall be in a supervisory
capacity.

DESIRABLE

1. Diploma/Certificate in Public
Health.
2. B.Sc. preferably in Biological
Sciences.

(Period of Deputation shall not
ordinarily exceed 3 years).

(12) PERIOD OF PROBATION

Not applicable.

RECRUITMENT RULES

- | | | | |
|-----|--|---|---|
| (1) | NAME OF POST | : | SANITATION OFFICER |
| (2) | NO. OF POSTS | : | 2(1992) |
| (3) | CLASSIFICATION | : | Group 'B' |
| (4) | SCALE OF PAY | : | Rs.1640-60-2600-EB-75-2900 |
| (5) | METHOD OF RECRUITMENT | : | 100% by Promotion failing which by Deputation |
| (6) | AGE LIMIT FOR DIRECT RECRUITS | : | Not applicable |
| (7) | EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS | : | Not applicable |

- (8) WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE C.C.S (PENSION) RULES, 1972. Not Applicable
- (9) IN CASE OF RECRUITMENT BY PROMOTION—
- (a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' Merit-cum-Seniority
- (b) Grades from which promotion is to be made and eligibility Sanitary Inspector, Grade-I with 5 years of regular service in the grade.
- (c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable.
-
- (10) IF A DPC EXISTS, WHAT IS ITS COMPOSITION. :
- (1) Medical Superintendent : Chairman
- (2) Dy. Director (Admn.) : Member
- (3) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (4) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) Chief/ Sr. Admin. Officer : Member

IN CASE OF DEPUTATION : GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION

DEPUTATION

Officers of the Central/State/ U.T. Governments or Central Autonomous/Statutory/Local Self Government Bodies or Public Sector undertakings:

- (a)(i) Holding analogous posts on regular basis; or
 - (ii) Holding a post in the scale of Rs.1400-2300 with 5 years of regular service in the grades; and
 - (b) Possessing the following qualification and experience:
 - (i) Certificate of Sanitary Inspector Course;
 - (ii) 10 years of experience in sanitation, preferably in a hospital of repute.
- {Period of Deputation shall not ordinarily exceed 3 years}.

PERIOD OF PROBATION :

2 years (for promotees only)

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RECRUITMENT RULES

1 SANITARY INSPECTOR, GRADE I
 2 51,997
 3 Group "C"
 4 K5.1400-40-1800-EB-50-2300
 5 100% by Promotion

RECRUITMENT

PERMIT FOR DIRECT

1 Not applicable

ADDITIONAL AND OTHER
 REQUISITIONS FOR
 DIRECT RECRUITS

2 Not applicable

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WHETHER BENEFIT OF
ADDED YEARS OF SERVICE
ADMISSIBLE UNDER
RULE 30 OF THE C.D.S.
(PENSION) RULES, 1972.

Not applicable

IN CASE OF RECRUITMENT
BY PROMOTION:-

(a) Whether by seniority-
cum-fitness, i.e.,
non-selection, or
by merit-cum-seniority,
i.e., selection

Seniority-cum-fitness

(b) Grades from which
promotion is to be
made and eligibility

Sanitary Inspector, Grade II possessing
Matriculation plus a Certificate of
Sanitary Inspector Course, with 3
years of regular service in the grade;

~~OR~~

Sanitary Inspector, Gr. II possessing
Matriculation only with 5 years of
regular service in the grade.

(c) Whether age and
educational
qualifications
prescribed for
direct recruits
will apply in
the case of
promotees.

Not applicable; however, the
provisions of column (b) shall be
followed.

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IF A DPC EXISTS, WHAT IS ITS COMPOSITION.

- (1) Medical Superintendent : Chairman
- (2) Sr. Sanitation Officer : Member
- (3) Sr. Administrative Officer : Member
- (4) One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (5) One Representative of Minority Communities to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation. : Member
- (6) Administrative Officer (DO) : Member - Secretary

DEPUTATION : Not applicable
 AND SOURCES FROM
 DEPUTATION TO BE
 PERIOD OF
 ION

OF PROBATION : Nil

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REQUIREMENTS

SANITARY INSPECTOR, GRADE II

10(1992)

Group E

Rs. 1350-50-1440-40-1800-ER-50-2200

100% by Direct Recruitment

Between 18 and 30 years
(Relaxable upto 40 years in the
case of employees of SIINS)

AND OTHER
REQUIREMENTS FOR
SIINS

- 1) Matriculation or equivalent from a recognised Board.
- 2) Certificate of Sanitary Inspector Course.
- 3) Not less than 4 years of experience in the line, preferably in a Hospital of repute.

ALL INDIA INSTITUTE OF MEDICAL SCIENCE
[RECRUITMENT CELL]

No.F. 9-161/2015-Estt (RCT)

Ansari Nagar, New Delhi-110029

Dated 19 JAN 2018

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Subject: - Amendment of Recruitment Rules for the post of Sanitary Inspector Grade-II in Level -05 in the Pay Matrix [pre-revised PB-1 of Rs. 5200-20200+Grade Pay Rs. 2800/- at AIIMS, New Delhi.

MEMORANDUM

The undersigned is directed to convey the approval/sanction of the Director, AIIMS for amendment of Recruitment Rules for the post of Sanitary Inspector Grade-II at AIIMS, as under:-


AMENDED RECRUITMENT RULES FOR THE POST OF SANITARY INSPECTOR GRADE-II

Existing Recruitment Rules for the post of Sanitary Inspector Grade-II.		Amended Recruitment Rules for the post of Sanitary Inspector Grade-II	
No. of posts	10 (1992)	No Change	
Classification	Group 'C'	No Change	
Scale of pay	Level -05 in the Pay Matrix [pre-revised PB-1 of Rs. 5200-20200+Grade Pay Rs. 2800/-	No Change	
Age limit for Direct Recruits	Between 18 and 30 years (Relaxable upto 40 years in the case of employees of AIIMS)	Between 18 to 25 years (For departmental candidates age limit is 40 years)	
Mode of Recruitment	100% Director Recruitment	50% by Direct Recruitment with following eligibility :-	50% by departmental candidate with following eligibility:-
Education and other Qualification for Direct Recruits	1. Matriculation or equivalent from a recognized Board. 2. Certificate of Sanitary Inspector Course. 3. Not less than 4 years of experience in the line, preferably in a Hospital of repute.	<u>Essential</u>	
		1. 10+2 from recognized board/Institute.	
		2. Health Sanitary Inspector Course (1 year duration) from a recognized Institution.	
		3. Not less than 2 years of experience in the line in a 500 bedded hospital.	
		<u>Essential</u>	
		Grade Pay	Length of service
		G.P 1800	16 years of regular service in the grade
		G.P. 1900	13 years of regular service in the grade
		G.P. 2000	10 years of regular service
		G.P. 2400	05 years of regular service in the grade

Contd----2

Whether Benefit of Added years of Services admissible under rule 30 of the C.C.S. (Pension) Rules, 1972.	Not applicable	Not Applicable.
Period of probation	2 years	02 years

The amendments mentioned above shall be applicable from the date of issue of this memorandum.


[PALLAV KUMAR CHITTEJ]
ADMINISTRATIVE OFFICER

Distribution:-

1. Medical Superintendent, Hospital/Dr. R.P. Centre
2. PPS to Director/PS to Deputy Director Administration/Sr. Financial Advisor
3. PS to Chief Administrative Officer
4. All Centres /Departments/Sections/Units/C.R.H.S. Project, Ballabgarh.
5. Prof. I/c (Computer Facility) - With the request to arrange these recruitment rules to be displayed on the Institute website.
6. All Sr. Administrative Officer /Administrative Officer /Asst. Administrative Officer
7. All Notice Boards
8. President, Karamchari Union.
9. The Guard File.

RECRUITMENT RULES

1.	NAME OF POST	:	LIFE GUARD
2.	NO. OF POSTS	:	Two
3.	CLASSIFICATION	:	Group 'B'
4.	SCALE OF PAY	:	Rs. 5500-9000
5.	METHOD OF RECRUITMENT	:	100% by Direct Recruitment
6.	AGE LIMIT FOR DIRECT RECRUITS	:	45 years
7.	EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	<p>Essential :-</p> <p>Matriculation or equivalent from recognised University/Board.</p> <p>Experience:-</p> <p>Swimming training certificate from recognised Institute with two years experience in the line of this profession</p>
8.	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 30 OF THE CCS [PENSION] RULES, 1972	:	Not applicable
9.	IN CASE OF RECRUITMENT BY PROMOTION-	:	Not applicable
	(a) WHETHER BY SENIORITY-CUM-FITNESS, I.E., 'NON-SELECTION', OR BY MERIT-CUM-SENIORITY, I.E., 'SELECTION'		
	(b) GRADES FROM WHICH PROMOTION IS TO BE MADE		

(653)

	AND ELIGIBILITY CONDITIONS		
	(c) WHETHER AGE AND EDUCATIONAL QUALIFICATIONS PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES.		
10.	IN CASE OF DEPUTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUATION	:	Not applicable
11.	PERIOD OF PROBATION	:	2 years

Authority:

Item No. FC/23 of the Standing Finance Committee meeting held on 30.12.2002 and ratified by the Governing Body in its meeting held on 6.11.2003.

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RECRUITMENT RULE FOR THE POST OF YOGA INSTRUCTOR

ESSENTIAL QUALIFICATION:

1. Graduate from a recognized University.
2. Diploma in yoga from a recognized Institution by the Government. —
3. Ten years experience of teaching and training of yoga in a recognized Institution.

DESIRABLE:

Experience of Yoga in Orthopedics would be Desirable.

AGE LIMIT: 40 years, Relaxable at the discretion of the Selection Committee in case of exceptionally qualified candidate.

PAY SCALE: Rs. 7450-225-11500 (Pre-revised)/ Revised to Rs.9300-34800 + Grade Pay of Rs.4600/-

MODE OF RECRUITMENT: 100% BY DIRECT

~~655~~ (656)RECRUITMENT RULES

NAME OF POST	:	SUPERINTENDENT (HORT.)
NO. OF POSTS	:	1 (1992)
CLASSIFICATION	:	Group 'B'
SCALE OF PAY	:	Rs. 2000-40-2500-E8-75-3200-100-3500
METHOD OF RECRUITMENT	:	100% by Deputation
AGE LIMIT FOR DIRECT RECRUITS	:	Not applicable
EDUCATIONAL AND OTHER QUALIFICATIONS FOR DIRECT RECRUITS	:	Not applicable

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WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE UNDER RULE 50 OF THE C.C.S (PENSION) RULES, 1972. : Not Applicable

IN CASE OF RECRUITMENT BY PROMOTION-

(a) Whether by seniority-cum-fitness, i.e., 'non-selection', or by merit-cum-seniority, i.e., 'selection' : Not applicable

(b) Grades from which promotion is to be made and eligibility conditions : Not applicable.

(c) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not Applicable

17. IF A DPC EXISTS, WHAT IS ITS COMPOSITION. : Not Applicable .

110 IN CASE OF DEUPTATION GRADES AND SOURCES FROM WHICH DEPUTATION TO BE MADE AND PERIOD OF DEPUTATION : Asstt. Director (Hort.) or a Section Officer (Hort.) with not less than 8 years of regular service, belonging to the Horticulture Department of CPWD. In the event of suitable candidates not being available from CPWD, officers in the pay scale of Rs.2000-3500 or in the scale of Rs.1400-2300 with not less than 8 years of regular service in that grade and working in Horticultural Departments/Posts of the Delhi Administration, NDMC, DMC & other Central Autonomous/ Statutory bodies or Public Sector Undertakings may be considered.

(Period of Deputation shall not ordinarily exceed 4 years).

112) PERIOD OF DEPUTATION : Nil

RECRUITMENT RULE FOR THE POST OF PHYSICAL TRAINING INSTRUCTOR

ESSENTIAL QUALIFICATION:

1. Intermediate or its equivalent from a recognized.
2. Diploma in Physical Training Instructor of a recognized University.
3. One year experience as Physical Training Instructor in a teaching Institution.

OR

1. Bachelor of Physical Education from a recognized university.
2. One year experience as Physical Training Instructor in a teaching Institution.

PAY SCALE: Rs. 5000-150-8000 (Pre-revised)/ Revised to
Rs.9300-34800 + Grade Pay of Rs.4200/-

MODE OF RECRUITMENT: 100% BY DIRECT

AGE LIMIT: 30 years. The relaxable upto 5 years for Government Servants, Scheduled Caste & Scheduled Tribe Candidates, 3 years for OBC candidates and 10 years for the Physically Handicapped candidates.

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1	2	3	4	5	6	7	8
14	Clinical Psychologist/Psychologist	'B'	Ms. 40-4C-1000-EB-40-1200	Direct Rept.	30 yrs.	<u>ESSENTIAL:</u> 1. Master's Degree in Psychology with Experimental Psychology as one of the subjects with a diploma in Medical (Clinical) psychology of recognized institution/University. .. Ph.D. degree in clinical psychology of any recognized University.	
	Social Psychologist	'B'	Ms. 530-25-750-EB-30-90C	Direct Rept.	30 yrs.	<u>ESSENTIAL:</u> 1. Masters degree in psychology at least IInd class. 2. Five years working experience with physically handicapped in a Rehabilitation Centre.	
						<u>DESIRABLE:</u> Experience of teaching Psychology in recognised teaching Institution for at least one year.	
						<u>DESIRABLE:</u> 1. Specialization in Social Psychology. 2. Ability to write articles. 3. Must have published articles in Hindi or regional languages on Rehabilitation of physically handicapped.	

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12. VOCATIONAL COUNSELLOR: ONE.

Prescribed Qualification:

Essential:

1. Master's Degree in Psychology or education from a recognised university or equivalent qualifications.
2. Post-graduate degree/diploma in Vocational Guidance and training from a recognised institution.
3. About 5 years' teaching experience in the field of rehabilitation of the orthopaedically handicapped in a recognised institution.